

TOURISM DEVELOPMENT OFFICE, RANKI, KEONJHAR

No 323 /TDO(K)/ Dt. 02.04.2026

Issue of Addendum/ Corrigendum/ Clarification relating to Short Call Tender Notice No. 269 /TDO(K)/Dt.17.03.2026

1. Evaluation of the Technical & Financial Proposals will be based on Least Cost Method attached at Annexure-B instead of Eligibility Criteria noted at Model RFP in P/No.26 & 27 as well as Technical Evaluation Criteria at Model RFP in P/No. 28 & 29 from Sl. No.1 to Sl No.4.
2. Please read as Off-line Mode instead of e-tender relating to P/No.84 at Sl. No.09 of Model RFP.
3. Technical & Financial bid will be dropped at Tender Box kept at Tourism Development Office, Ranki, Keonjhar sufficient before Bid Due Date through bidder or their representatives.
4. Duration of engagement of man power will be for a period of one year. Engagement(contract) will be extended as per mutually agreed terms & conditions if performance found satisfactory.
5. Please read location of Unit(s) as (1)"Wayside Amenity Centre, Badapadana /Balijodi" (2) "Safety, Security & Sanitation at Ghatagaon tourist spot" as placed at Annexure-A instead of Appendices-F to J as noted at P/No. 30, 35 & 54 of Model RFP.
6. Please take stock of current wage pattern like HTR,EPF, ESIC, Service Charge etc. in respect of proposed manpower to be engaged as per latest Notification issued by O/o- the Labour Commissioner, Govt. of Odisha in respect of Page No.20 to 21 of Model RFP while submitting Financial Bid specially indicating percentage(%) of service charges if any.

Documents to be Attached with Technical Bid

1. Bidders will attach supporting documents relating to branch / local office address located at Keonjhar district in Technical Bid.
2. Attested copy relating to Registration of Agency & PAN/GIR card.
3. Attested copy of the IT return filed by agency(Financial year 2022-23, 2023-24 & 2024-25)
4. Certified document in support of the financial turnover of the agency(Audit report 2022-23, 2023-24 & 2024-25) & (P/L A/c & Balance Sheet).
5. Attested copy of EPF Registration letter / Certificate.
6. Attested copy of the ESIC Registration Letter / Certificate.
7. Copy of terms and conditions of Tender Documents with each page duly signed and sealed by the authorized signatory.
8. Original Demand Draft amounting to Rs.1,25,000/-(Rupees One Lakh Twenty Five Thousand) only as EMD.
9. Minimum turnover of the company/firm should be more than Rs.05.00 Crore for each

- last three years (2022-23, 2023-24 & 2024-25).
10. The bidders / HRSPA must have executed contracts of same / similar type during preceding 3 years i.e. 2022-23, 2023-24 & 2024-25.
 11. Bidders will attach last 3 month's challan of EPF, ESIC(Dec-2025 to Feb-2026) & last 3 years bank statements (Financial Year 2023-24, 2024-25 & 2025-26) during the submission of Technical Bid.
 12. Bidders will attach certified copy in respect of providing services of manpower through CFMS uninterruptedly for a period of 3 years in Technical Bid.
 13. Undertaking regarding not Black Listed at any level.
 14. Undertaking regarding non-criminal cases is pending against the company/ agency/firm.


Collector, Keonjhar

Memo No 324 / TDO(K)/ Dt. 02.04.2026

Copy to Notice Board of Collectorate, Keonjhar / Tourism Development Office, Ranki, Keonjhar for wide publication.

Copy to DeGM, NIC, Keonjhar for information & necessary action with a request to upload the same in NIC website for wide publicity.

Copy to Member(s) of the Tender Committee for information.

Copy to Collector & District Magistrates of District(s) of Odisha for kind information and necessary action & wide circulation.

Copy to CDO-cum-EO, Zillaparishad, Keonjhar / Sub-Collector(s)/ BDO(s)/Tahasildar(s)/ CDPO(s) of Keonjhar District for information with a request to put at notice board for wide publicity.

Copy forwarded to Director, Tourism, Bhubaneswar for kind information & necessary action with a request to upload in the website of Deptt. for wide publicity.


Collector, Keonjhar



Revised criteria for evaluation of Technical Bid

The Technical proposals shall be evaluated in three phases. In first phase, Technical proposals will be evaluated based on the minimum eligibility criteria specified in the above Documents Section of the Technical Bid and the Model RFP. In second phase, Firms that meet the minimum eligibility criteria will be further evaluated based on the prescribed evaluation criteria noted below. In third phase, The final evaluation will be conducted based on the financial bids submitted by the qualified firms.

Sl. No.	Criteria	Maximum Marks
1	Financial Capacity of Bidder	
1.1	Bidder's average annual turn-over in India in the last 03 financial years ending 31 March 2026 shall be minimum Rs.5.00 Crore or above	Total-30
	Scoring Criteria	
	Rs.5 Crore to Rs.6 Crore =15 Marks	
	Rs.6 Crore to Rs.7 Crore =25 Marks	
	Rs.7 Crore & above =30 Marks	
2	Experience of the Bidder	
2.1	The bidder should have experience of successful completion of manpower supply services during the last 5 years ending 31 st March 2026 where single contract value is not less than Rs.50.00 lakh	Total-30
	10 marks for successful completion of at least 1(one) man power supply project in last 5 years ending 31 st March 2026 where single contract value is Rs.50.00 lakh or above. (Bill copy & account details should be attached) Minimum for a period of 12 month 05 marks for every additional single contract value is Rs.30.00 Lakhs or above subject to maximum of 20 marks in last 5 years ending 31 st March 2026 (Bill copy & account details should be attached)	
	Certified copy of work order / agreement should be attached	
3	Local presence & completed assignments	
3.1	Preference will be given to the firm/agency that have successfully completed assignments in shape of engagement of manpower in Keonjhar District	Total-20
	Completed assignments during	
	01 to 05 years = 10 marks	
	05 to 10 years = 15 marks	
	10 to 15 years = 20 marks	
4	Year of Establishment / Registration	
4.1	1 Mark for each year(Maximum 20 marks)	Total-20
	Total Mark	100 Marks

The firms who will score more than or equal to 70 marks will be invited for opening of financial bid.

Asst. Director, Tourism
Keonjhar

Annexure-A

Requirement of Man Power at WAC, Badapadana & Balijodi and Ghatagaon tourist spot														
District	Location	Name of the Facility	Security Guard	Service, Sanitation personnel	Maintenance of landscape	Toilet Cleaners	Sweeteners	House Keeping of Built of space	Cleaning supervisor	Parking Management	Security Guards at Gates	Security Guards at site	Security supervisors	Total
Keonjhar	Ghatagaon	Ghatagaon tourist spot	-	-	-	4	4	16	2	8	6	3	2	45
	Badapadana	WAC	3	4	1	-	-	-	-	-	-	-	-	8
	Balijodi	WAC	3	4	1	-	-	-	-	-	-	-	-	8
Total			6	8	2	4	4	16	2	8	6	3	2	61

Asst. Director, Tourism
Keonjhar

2.04.26