

By E-mail



**OFFICE OF THE DIVISIONAL FOREST OFFICER,  
KEONJHAR KENDULEAF DIVISION  
AT- JUDIA, PO- KEONJHAR BAZAR, DIST- KEONJHAR, 758002**

**Tele. No.- 06766-295389**

**e-mail: keonjharkldivision@gmail.com**

**No.- 690 - 2KL-178/2026**

**Dated, Keonjhar, the 27<sup>th</sup> February 2026**

To

The District e-Governance Manager,  
Keonjhar.

Sub:

Publication of Tender Call Notice for engagement of Data Entry Operators in the O/o the Divisional Forest Officer, Keonjhar Kenduleaf Division during 2026 Kenduleaf Crop Year.

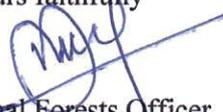
Sir,

Enclosed. Please find herewith an abridged of Tender Call Notice (both Hard and Soft copy) and would request you for floating the same in the website "<https://kendujhar.odisha.gov.in>" for wide publicity.

An early action on the matter is solicited.

Encl: As above.

Yours faithfully

  
Divisional Forests Officer  
Keonjhar Kenduleaf Division

Memo No 691 Date 27-02-2026

Copy submitted to the Principal Chief Conservator of Forests (Kenduleaf), Odisha, Bhubaneswar / the Chief Conservator of Forests, Cuttack (Kenduleaf) Circle, Cuttack for favour of information and necessary action.

  
Divisional Forests Officer  
Keonjhar Kenduleaf Division

Memo No 692 Date 27-02-2026

Copy forwarded to All Divisional Forest Officer (T & NT) Divisions, Odisha for information and display in their notice board for wide publicity.

  
Divisional Forests Officer  
Keonjhar Kenduleaf Division

Memo No 693 Date 27-02-2026

Copy forwarded to All Range Officers, Keonjhar Kenduleaf Division for information and display in the notice board for wide publicity.

  
Divisional Forests Officer  
Keonjhar Kenduleaf Division

**OFFICE OF THE DIVISIONAL FOREST OFFICER,  
KEONJHAR KENDULEAF DIVISION**

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**TENDER CALL NOTICE**

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No. **49** /178/2024 Date **27-02-2026**

**Engagement of Service Provider for Services of Data Entry Operator during 2026  
Kenduleaf Crop Year**

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Sealed tenders are invited from reputed manpower Agencies/ Service Providers to provide the services of 07 (Seven) nos. Data Entry Operator for a period of one year with effect from 01<sup>st</sup> April 2026 to 31<sup>st</sup> March 2027 for placement in different field units of Keonjhar Kenduleaf Division as per Government of Odisha, Finance Department Guidelines.

The detail information for outsourcing of the services of Data Entry Operators have been given in the tender document which is available in the office of the undersigned and shall be provided from 11.00 AM to 05.30 PM on any working day on payment of ₹ 500/- (Rupees five hundred) only towards cost of Tender Paper in shape of cash. The tender offer in sealed cover is to be superscribed as "OFFER FOR SERVICE OF DATA ENTRY OPERATOR" may be sent by Speed Post which should reach the undersigned by 16<sup>th</sup> March 2026 04.00 PM or can also be dropped in the Tender Box placed in the office during office hours. The tender papers shall be opened by the Selection Committee in the O/o the Divisional Forest Officer, Keonjhar Kenduleaf Division on 16<sup>th</sup> March 2026 at 05.00 PM in presence of Manpower Agencies/ Service Providers or their authorized representatives. No offer received beyond the stipulated date, time and without EMD shall be entertained.

  
Divisional Forest Officer  
Keonjhar Kenduleaf Division

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