



**OFFICE OF THE SUPERINTENDENT, DHARANIDHAR  
MEDICAL COLLEGE & HOSPITAL, KEONJHAR – 758001**

**Email: - [supdtgmckeonjhar@gmail.com](mailto:supdtgmckeonjhar@gmail.com)**



Advt.No...838.../DDMC&H, Keonjhar

Date...07.02.2026

**TENDER CALL NOTICE FOR HIRING OF VEHICLE**

Sealed Quotation/Tenders are hereby invited from the Interested Reputed Travel Agency/ private individuals for providing one Zest/ Tigor/ Swift Dzire/ Etios (AC) petrol driven vehicle to Dharanidhar Medical College & Hospital, Keonjhar.

The eligible bidders/ quotationers may submit their quotation/tender papers on or before 06.03.2026 by 5.00 P.M. through Registered Post / Speed Post / Courier only to the undersigned. The Tender documents will be opened on 07.03.2026 at 12.30 P.M. The details in this connection are available in the district website: [www.kendujhar.odisha.gov.in](http://www.kendujhar.odisha.gov.in).

The authority will not be responsible for any postal delay. The undersigned reserves the right to reject or cancelled any or all the tender without assigning any reason thereof.

**Sd/- Superintendent Dharanidhara Medical College & Hospital, Keonjhar**

  
DT. 02.02.2026  
Superintendent  
Dharanidhar Medical College &  
Hospital, Keonjhar



OFFICE OF THE SUPERINTENDENT, DHARANIDHAR MEDICAL  
COLLEGE & HOSPITAL, KEONJHAR – 758001



Email: - [suptdgmckeonjhar@gmail.com](mailto:suptdgmckeonjhar@gmail.com)

At/Post:- Kabitra, Keonjhar

Advt. No. 838 / DDMC&H, Keonjhar

Date 07.02.2026

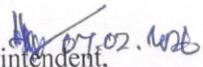
Sealed Quotations/ Tenders are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing one Zest/ Tigor/ Swift Dzire/ Etios (AC) petrol driven vehicle which shall confirm to the terms and condition (Annexure-I) for official use of Superintendent, DDMCH, Keonjhar on monthly rent basis. The hiring vehicles and agreement there on will be governed by Finance Department O.M. No-15836/F Dated 27.05.2025.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing of the vehicle.
2. Valid G.S.T registration is compulsory of the service provider.
3. The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving light transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000.00 shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Superintendent DDMCH, Keonjhar and submitted along with the quotation/tender papers as security deposit/EMD. After completion of tender process, the amount will be returned to unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel & lubricants).
7. The vehicle (car) must achieve a fuel efficiency of 17 (Seventeen) Kms per liter (Petrol). The monthly hire charge of the vehicle is maximum of Rs.24000/- (Rupees twenty Four thousand) only.
8. The details of the make and year of manufacture of the vehicle, Registration No, Mileage (K.Ms cover per litre) in AC and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information which needs to be furnished with the quotation/tender (Annexure-II).
9. The quotation/tender should be submitted in the address of Superintendent, Dharanidhar Medical College & Hospital, Keonjhar (in the chamber of Superintendent, 3<sup>rd</sup> floor, new teaching hospital, Kabitra, keonjhar) super scribing “ **QUOTATION/TENDER FOR VEHICLE ON HIRING BASIS**” on the top of the Envelope.
10. The quotation completed in all respect should reach the office of the Superintendent Dharanidhar Medical College & Hospital, Keonjhar on or before 06.03.2026 (Fri day) by 5.00 PM and shall be opened on 07.03.2023 ( Satur day) 12.30 P.M, before the tender committee constituted for the purpose in the office chamber of the Superintendent in presence of the bidders or their authorized representatives.
11. The cost of the Quotation/Tender paper is Rs.1000/- (Rupees one Thousand) only which will be deposited in the shape of DD in favour of the Superintendent Dharanidhar

  
Superintendent  
Dharanidhar Medical College &  
Hospital, Keonjhar

Medical College & Hospital, Keonjhar payable at Keonjhar along with the quotation/tender papers.

12. The undersigned reserve the right to accept or reject, or negotiate the quotation/tenders without assigning any reason thereof.

  
Superintendent,

Dharanidhar Medical College & Hospital,  
Keonjhar

Superintendent  
Dharanidhar Medical College &  
Hospital, Keonjhar

**ANNEXURE-1**

**TERMS AND CONDITIONS FOR HIRING VEHICLE**

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The successful bidder has to enter into an agreement with the hirer for providing the vehicle with certain agreeable terms and conditions as laid down in the finance department memorandum no. 15836/F date.27.05.2025.
2. The hired vehicle during period of contract shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc and other certificate like pollution free etc. and D.L of the driver available all the times. The office hiring the vehicles shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury maid to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The service provider shall be responsible for all such litigations.
3. The hire charges to be paid on monthly basis in final but does not include cost of petrol (Fuel), which is to be paid separately basing on actual consumption and lubricants as per existing Government. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver should be well behaved, gentle and obedient in nature.
5. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the owner of the vehicle / bidder so that service provision shall not be interrupted.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have a report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the authority shall forfeit the entire amount of security deposit.

  
Superintendent  
Dharanidhar Medical College &  
Hospital, Keonjhar

ANNEXURE- II

GENERAL INFORMATION FOR HIRING VEHICLE

1. Registration No. Of Vehicle :
2. Type of Vehicle (AC) :
3. Year of Manufacture :
4. Make & Model :
5. Date of Registration :
6. Name & complete address of the  
Owner of vehicle/ Service Provider :
7. GST Number :
8. Bank A/C No. & IFC Code :
9. Fitness Certificate validity :
10. Permit validity :
11. Insurance validity :
12. Pollution Certificat validity :
13. Name/Address of the Driver :
14. D.L. No. & Validity of the DL of the Driver :
15. Proposed hire Charges of the Vehicle :
16. Rate of fuel consumption/Mileage per liter :
17. Contact Number of the Service provider

(Tenderer)

Mobile: ..... Telephone: .....

Certified that the information submitted above is true to the best of my  
knowledge and belief.

Seal & Signature of the Tenderer/Quotationer

  
Superintendent  
Dharanidhar Medical College &  
Hospital, Keonjhar