

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KEONJHAR**  
**(DISTRICT CHILD PROTECTION UNIT)**  
**Quotation/Tender Call Notice**

**Letter No- 48 /DCPU**

**Date- 05-02-2026.**

Woman Child Development Department/District Child Protection Office

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/Private Individuals for providing one Bolero (Diesel) No of vehicle having sitting capacity not more than Seven (7) including driver, which shall confirm to the terms and conditions (Appendix-A) for official use in Woman Child Development Department/District Child Protection Office on monthly rent basis:

1. The service provider shall have a valid GST registration to participate in the tender.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5000 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Child Protection Officer and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency of 10 Km per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender **(Appendix-B)**.
10. The Quotation completed in all respect should reach the undersigned on or before 18.02.2026 by 02:00 P.M. and shall be opened on the same day at 04:00 P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with the tender can be downloaded from Odisha Govt. Website [www.kendujhar.odisha.gov.in](http://www.kendujhar.odisha.gov.in) from Date 04.02.2026 to Date 18.02.2026
12. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available in the District Child protection Office, Collectorate, Keonjhar on payment of Rs.1000/- from at 8AM to at 9AM In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs.1000/- (Rupees One thousand) only in the name of District Child protection Office, Collectorate, Keonjhar towards the cost of application along with the application.



13. The undersigned reserve the right to accept or reject or negotiate the quotation without assigning any reason thereof, general public.

  
4/2/26  
Additional District Magistrate  
Keonjhar

Memo No. 44 Date 05-02-25

Copy to the Notice Board of Collectorate, Keonjhar for information of Copy to all members of Tender Committee/Steno to ADM for information and necessary action.

  
4/2/26  
Additional District Magistrate  
Keonjhar

Memo No. 45 Date 05-02-25

Copy to the Dio, Nic, Keonjhar for information and necessary action.  
He is requested to upload the tender details in district website for wide publicity.

  
4/2/26  
Additional District Magistrate  
Keonjhar

Memo No. 46 Date 05-02-25

Copy to all the Sub-Collectors/BDOs/Tahsildars of Keonjhar District for information and necessary action. They are requested to display the quotation notice in their respective Notice Board for general Information of the public.

  
4/2/26  
Additional District Magistrate  
Keonjhar