



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KEONJHAR

No. **61** /IPR Dt. **12/01/2026**

TENDER CALL NOTICE

Sealed quotations are invited from intending reputed firms / agencies for supply of AV Equipments (Quantity, Model and Specifications mentioned in Annexure-I) for O/o the District Information & Public Relations Officer, Keonjhar subject to fulfilment of terms & conditions as specified.

The intending reputed firms/ agencies may submit sealed quotations along with other supporting documents like GST No., 2 Years Income Tax Return, Experience Certificate & Undertaking at O/o the District Information & Public Relations Officer, Keonjhar from 10.00 am of 17.01.2026 to 05.30 PM of 31.01.2026 by dropping in sealed quotations in the drop box placed at the O/o the District Information & Public Relations Officer, Keonjhar or by Registered Post addressed to the O/o the District Information & Public Relations Officer, Keonjhar, Collectorate, KEONJHAR-758001 and quotations will be opened at 04.30 pm of 02.02.2026.

The prescribed quotations along with detailed terms & conditions are available in the District Website <https://kendujhar.odisha.gov.in/>.

The authority reserves the right to reject all or any of the quotations without assigning any reason thereof.

Addl. District Magistrate,
Keonjhar

Memo No. 62 /IPR/Dt. 12/01/2026

Copy to notice board of ADM (Gen & Rev)/ CDO-cum-EO,ZP, Keonjhar / Sub- Collector, Keonjhar/ BDO, Keonjhar/ Tahasildar, Keonjhar/ EO, Keonjhargarah Municipality / DI&PRO, Keonjhar.

Addl. District Magistrate,
Keonjhar

Memo No. 63 /IPR/Dt. 12/01/2026

Copy to DIO, NIC, Keonjhar for information & necessary action.

Copy to PA to Collector, Keonjhar for kind information of Collector, Keonjhar.

Addl. District Magistrate,
Keonjhar

TERMS & CONDITIONS

1. The Sealed Quotations should be submitted by way of putting in the Sealed Drop Box placed at the Office of the District Information & Public Relations Officer, Keonjhar or through Registered Post addressed to the District Information & Public Relations Officer, Collectorate, Keonjhar- 758001.
2. The closed envelope containing quotation papers must be superscribed as "Quotation for Supply of AV Equipment".
3. The bidder should have its own firm with adequate materials to supply as per requirements.
4. The Sealed Quotations should reach at the address mentioned at point no.1 before the last date and time fixed for submission i.e. on 02.02.2026 at 05:30 PM. The Quotations received after the due date and time fixed shall be rejected. There shall be no consideration for postal delay. Open Quotation or Quotation received in any other mode other than specified shall not be taken for consideration.
5. The participant should not have been black listed by any Govt. Office/ Institution/ Firm / Organization /School /Board /University etc. Undertaking in this regard to be submitted by tenderers.
6. As per Annexure-I, indicating Item name, Technical specifications, model / equivalent, Quantity and Rate (to be quoted in Indian Rupee) The rate quoted must include all the charges like freight, insurance, materials, installation, labour etc. as well as the applicable taxes like GST.
7. The Quotation format to be filled up clearly and no over writing/cutting etc. is allowed.
8. L-1 will be decided on composite / individual basis. Being L-1 will not be the criteria for awarding the work unless the rates are reasonable, acceptable and justified.
9. Rates offered by the successful bidder and acceptance of which once communicated to them, will under no circumstances be enhanced at any stage.
10. In case of any dispute, the decision of the Tender Committee shall be final & binding to all.
11. The Committee may negotiate the price in order to arrive at its reasonability and acceptability if the bidding price offered is exceeded than the price specified for the same.
12. Agreement will be signed between District Information & Public Relations Officer, Keonjhar (1st Party) & lowest bidder (2nd Party) relating to warranty period & authenticity of items of units as offered.
13. Intending bidders may submit both Technical & Financial Bid in separate envelop inside the Sealed Quotation & drop the same in the Tender Box placed at District Information & Public Relations Officer, Keonjhar.
14. Service Providers should provide valid GST no, last two years income tax deduction return to his / her credit, experience certificate & undertaking during submission of sealed quotations.
15. The authority reserves the rights to partially modify / cancel the units and model of the item without assigning any reason thereof.
16. Sealed quotations with envelop mentioning items of the units addressing to District Information & Public Relations Officer, Keonjhar will be accepted from 10.00 am of 17.01.2026 to 05.30 PM of 31.01.2026 on official working days and will be opened on 02.02.2026 at 04.30 pm in the presence of bidders/ their representatives.
17. Payment will be made after installation of all items & no any advance will be given.
18. All items should be of 3 yrs. warranty period
19. Service provider/ firm is required to install units at the proposed place at free of cost.

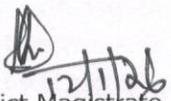


Special Terms & Conditions: -

1. The participating bidder must quote the rate in the **price bid form** given at Annexure-I.
2. **Undertaking** in the format given at Annexure-II pertaining to eligibility to be submitted by the bidders.

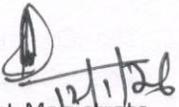
Payment Terms: -

1. Payment shall be made after verification of quality of items supplied and issuance of "Ok Tested Certificate" by our Technical team headed by Projectionist, O/o the DI&PRO, Keonjhar. No advance payment shall be made.
2. The assigned bidder shall submit the GST invoice (bill) towards payment.


Addl. District Magistrate,
Keonjhar

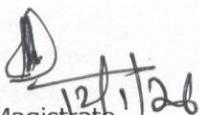
Memo No. 64 /IPR/ Dt. 12.01.2026

Copy (both in hard & soft) forwarded to DeGM, DIO, NIC, Keonjhar for information & necessary action with a request to upload above quotation in the District Portal of Keonjhar for wide publicity.


Addl. District Magistrate,
Keonjhar

Memo No. 65 /IPR/ Dt. 12.01.2026

Copy to PA to Collector, Keonjhar for kind information of Collector.


Addl. District Magistrate,
Keonjhar

FINANCIAL BID

NAME & ADDRESS OF THE FIRM/ AGENCY :

NAME OF THE PROPRIETOR OF THE FIRM :

CONTACT DETAILS OF THE PROPRIETOR :

**REQUIREMENT OF A.V. EQUIPMENTS IN RESPECT OF
KEONJHAR DISTRICT**

Sl No	Requirement of A.V. equipments	Nos. of Items	Prices of the Items (Per Unit)	Total Price of the Items (In Rs.)
1	Amplifier (Ahuja) TZ AM 4000 EM	02		
2	Amplifier (Ahuja) SSA 250 M	04		
3	Amplifier (Ahuja) TZA 1500 DP	03		
4	Feedback Box (Ahuja) SRM 120	02		
5	Honda 7 Kva Portable Petrol Inverter Generator - 19.2l Fuel Tank, 5500 Watt. Rated Voltage, Gx390 Engine, 124kg Weight, 50hz Frequency	01		
6	Horn Medium (Long) ATH 22	20		
7	Matching Unit AU - 40XT	20		
8	Mike Stand (Big) DGN	03		
9	Mike stand (Small) DGT	03		
10	Microphone AGN (Ahuja)- 500	04		
11	Exide Battery 12 Volt XP 1000	04		
12	Box SRX - 120 DXM (Ahuja) with STA Stand 150 (Ahuja)	04		

13	Box SRX - 250 DXM Wat Ahuja) with STA 200 Watt Stand 150 (Ahuja)	04		
14	Ahuja GM 615 Microphone with Base GMB 6C	06		
15	Cordless Microphone Studio Master XR 80 HH	04		
16	Yamaha Mixture MG 16 XCV- 16 Channel	01		
17	Ahuja AMH- 40 2T	08		
18	LS Wire (Copper Flexible- 40/36)	06		
19	Falcon Mike Cable (19/40)	04		
20	Ahuja BTA 880 Portable Speaker	01		

- All Taxes should be included in the rates quoted above.
- The rates must be quoted inclusive of all the charges like freight, insurance, materials, installation, labour etc. as well as the applicable taxes like GST.
- Certified that all the terms & conditions of this QUOTATION are accepted by me/us.

Contact Person: _____

Telephone No: _____

WhatsApp Mobile No: _____

Email ID: _____

Authorized Signatory
(With full name, designation &
stamp)

Annexure- II

UNDERTAKING

(ON FIRM LETTERHEAD)

This is to certify that M/s _____
address _____ has not ever been blacklisted from
any Govt. Office / Institution/ School/ Board/ University/ Organization /
Government Agency etc. for any reason at any point of time and no legal case /
proceeding is pending against the Agency as on date.

Date:

Authorized Signatory
(With full name, designation stamp)