

# OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KEONJHAR

No. 1232 /Culture/ Dt. 09.12.2025

## QUOTATION CALL NOTICE

Sealed quotations are hereby invited from interested reputed firm/ agency/ individual for printing of Flex, Banner with installation; Poster, Vinyl Sticker, Invitation Card, Memento with VIP Invitation Card, ID Card in connection with organization of Gonasika-Kendujhar Mahotsav-2025 to be held from 26.12.2025 to 30.12.2025 at Keonjhar Stadium, Keonjhar.

The intending reputed firm/ agency/ individual may submit sealed quotations along with other supporting documents like GST No., Experience Certificate & Undertaking (towards not blacklisted) at District Culture Office, Keonjhar latest by 01.00 pm of 16.12.2025 by putting in the Drop box kept in District Culture Office, Keonjhar.

The authority reserves the rights to cancel, alter or modify the tender without assigning any reason thereof.

The details of works are given below: -

SI No.	Name of the Work	Details of Works	Quantity	Amount Limited to with GST (in Rs)
01	Printing of Flex, Banner with installation	Printing of Flex & installation with Bamboo frame/ Sq. ft.	As per Requirement	25.00/ Sq. ft.
		Printing of Flex & installation with Iron frame / Sq. ft.	As per Requirement	35.00/ Sq. ft.
02	Printing of Poster	Printing of Poster / Sq. ft.	As per Requirement	8.00/ Sq. ft.
03	Printing of Vinyl Sticker	Printing of Vinyl Sticker / Sq. ft.	As per Requirement	35.00/ Sq. ft.
04	Design & Printing of Invitation Card	Design & Printing of Invitation Card / Piece	As per Requirement	20.00/ Piece
05	Supply of Memento with VIP invitation Card	Supply of Memento / Piece	As per Requirement	-
06	Supply of ID Card	Supply of ID Card / Sq. inch	As per Requirement	1.00 / Sq. inch

### Schedule of Events: -

SI No.	Events	Date & Time
1	Publication of Quotation Call Notice	09.12.2025 / 11.00 am
2	Last Date of Submission of Quotation	16.12.2025 / 01.00 pm
3	Opening of Quotation	16.12.2025 / 06.00 pm
4	Notification of qualified bidders based on Financial bid evaluation	16.12.2025 / 06.30 pm

  
Addl. District Magistrate,  
Keonjhar

Memo No. 1233 /Culture/ Dt. 09.12.2025

Copy (both in hard & soft) forwarded to DeGM, NIC, Keonjhar for information & necessary action with a request to upload above Notice in the District Portal of Keonjhar for wide publicity.

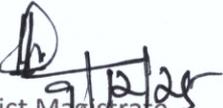
Copy to Notice Board of ADM (Gen & Rev), Keonjhar / CDO-cum-EO, ZP, Keonjhar/ Sub-Collector, Keonjhar / BDO, Keonjhar / Tahasildar, Keonjhar / EO, Keonjhargarh Municipality / Dist. Culture Office, Keonjhar.

Copy to All Committee Members of Gonasika-Kendujhar Mahotsav-2025.

  
Addl. District Magistrate,  
Keonjhar

Memo No. 1234 /Culture/ Dt. 09.12.2025

Copy to PA to Collector, Keonjhar for kind information of Collector.

  
Addl. District Magistrate,  
Keonjhar

**FINANCIAL BID**

Name & Address of the firm/ agency/  
Individual :

Name of the Proprietor of the Firm :

Contact details of the Proprietor :

SI No.	Name of the Work	Details of Works	Quantity	Amount Limited to with GST (in Rs)
01	Printing of Flex, Banner with installation	Printing of Flex & installation with Bamboo frame/ Sq. ft.	As per Requirement	
		Printing of Flex & installation with Iron frame / Sq. ft.	As per Requirement	
02	Printing of Poster	Printing of Poster / Sq. ft.	As per Requirement	
03	Printing of Vinyl Sticker	Printing of Vinyl Sticker / Sq. ft.	As per Requirement	
04	Design & Printing of Invitation Card	Design & Printing of Invitation Card / Piece	As per Requirement	
05	Supply of Memento with VIP invitation Card	Supply of Memento / Piece	As per Requirement	
06	Supply of ID Card	Supply of ID Card / Sq. inch	As per Requirement	

- All Taxes should be included in the rates quoted above.
- The rates must be quoted inclusive of Designing, Printing, Installation, Boarding and Lodging Charges of manpower, if any.
- Certified that all the terms & conditions of this QUOTATION are accepted by me.

Contact Person: .....

Telephone No: .....

WhatsApp Mobile No: .....

Email ID: .....

Authorized Signatory  
(With full name, designation & stamp)

**UNDERTAKING**

(ON FIRM LETTERHEAD)

This is to certify that M/s \_\_\_\_\_  
address \_\_\_\_\_ has not ever been blacklisted from any  
Govt. Office / Institution/ School/ Board/ University/ Organization / Government Agency etc. for any  
reason at any point of time and no legal case / proceeding is pending against the Agency as on date.

Date:

Authorized Signatory  
(With full name, designation & stamp)