



**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER  
KEONJHAR, ODISHA- 758001**

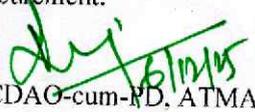
**Advertisement for inviting Expression of Interest (EOI) for the role of Block Level Procurement Agency  
for Ragi Procurement-KMS 2025-26**

Letter No: 8101

Date: 06/12/2025

Expression of Interest (EOI) is invited from the suitable and FPOs/WSHG Federations/ WSHG having willingness and previous experience in carrying out operations & awareness campaigns on procurement of agricultural produces. EoIs are to be submitted in the prescribed format available at CDAO-cum-PD ATMA office, Keonjhar/BAO, Patna office for Patna block and BAO, Ghatagaon office for Ghatagaon block on or before 15<sup>th</sup> December 2025 up to 12.00 PM and the same will be opened at 03.00 PM on the same day at CDAO-cum PD, ATMA Office, Keonjhar for being considered for the selection process of Block Level Procurement Agency for Ragi procurement- KMS 2025-26 for Patna block and Ghatagaon block, Keonjhar. Criteria for FPOs/WSHG Federations/WSHGs to be selected as Procurement Agencies for Ragi FPOs/WSHG Federations/WSHG fulfilling the following conditions shall be selected:

1. To be a Block level procurement agency FPO/WSHG Federation/ WSHG must be a registered body. It should either be a Cooperative registered under the State Cooperatives Act of Odisha or a producer Company registered under the Companies Act, WSHG Federation registered under society Registration Act 1860.
2. The FPO/WSHG Federations/WSHG should not be a defaulter of loan from any public or private bank.
3. The FPO/WSHG Federations/WSHG should not be blacklisted by the government.
4. The FPO/WSHG Federations/WSHG should have the following procurement infrastructure & equipment:
  - a. Should have storage point of minimum 50 MT.
  - b. Should have equipment for procurement i.e. Stitching Machine, Sieving Machine and so on Digital Moisture meter, Tarpaulin, Weighing Scale.
  - c. Should have minimum working capital of Rs. 1,00,000.00
  - d. Should have office setup with Laptop, Printer, inverter, and internet connectivity.
  - e. Should be able to hire human resources for carrying out procurement activities.
5. Scoring of FPOs/WSHG Federations/ WSHG will be done for selection based on criteria regarding institutional and financial health. The FPOs/WSHG Federations/WSHG attaining higher marks in the scoring will be selected.
6. One FPO or WSHG Federation/WSHG will be selected in a block for Ragi procurement.

  
Signature of the CDAG-cum-PD, ATMA,

Keonjhar District

**Annexure II:**

Criteria for selection of FPOs/WSHG Federation/WSHG as Block Level procurement Agencies for Ragi Procurement under Shree Anna Abhiyan (SAA). This sheet has to be filled and submitted by individual applicants.

Name of FPO/ WSHG Federation/WSHG:

Block:

District:

SL no.	Areas for Rating	Criteria	Please mention your answer here
1	Years of Existence	More than 5 years	
		2 to 5 Years	
		Less than 2 years	
2	Membership of FPO/WSHG Federation/WSHG in the block applied	Above 200 members	
		50 to 200 members	
		Below 50 members	
3	Percentage of members are Ragi growers in the block applied	More than 75%	
		More than 50% but less than 75%	
		Less than 50%	
4	Profile of members	>80% members are Women, SC/ST Farmers	
		60 to 80% members are Women, SC/ST Farmers	
		<60% members are Women, SC/ST Farmers	
5	Meeting - frequency, time, and place	Monthly	
		Quarterly	
		Irregular	
6	Attendance of Board of Directors/Members at meeting in last 10 meetings	>81%	
		60-80%	
		Less than 60%	
7	Rules and regulations	Everyone is involved and rules documented	
		Rules are not always followed	
		Verbal/Non-Existent	
8	Share Capital/saving Amount Collection	Share Capital/Saving Amount collected from members	
		Share Capital/Saving Amount collected but not from all members	
		Share Capital/Saving Amount not collected	
9		More than 80% of the members	

	Member involvement in Production / Marketing related activities	50% to 80% of the members	
		Less than 50% of the members	
10	Loan repayment by FPO/WSH Federation/WSH to Banks/FI	>80% loan repayment as per schedule	
		60-80% loan repayment as per schedule	
		Less than 60% timely loan repayment	
11	Books and Accounts	Books, accounts & registers are maintained	
		All records are maintained but not updated	
		No maintenance of books and accounts	
12	Turnover	Greater than Rs 500000 Per year	
		Between Rs 250000 to Rs 500000 per year	
		Less than Rs 10000	
13	Annual Audit	Audit done regularly	
		Audit not done regularly	
		Audit not done	
14	Area coverage of FPO/WSH Federation/WSHG	Members from more than 70% of villages of the Block	
		Members from more than 50% and less than 70% of village of the Block	
		Members from less than 50% of village of the Block	
15	Appointment of CEO/DEO	CEO/DEO/appointed for full time	
		CEO/DEO/ appointed for part time	
		CEO/DEO not appointed	

16	Availability of Office Set Up with Laptop, Printer, inverter, and internet connectivity	Office Set Up	
		Office Set Up with Laptop, Printer, inverter, and internet connectivity	

17	Availability of Storage Point (Minimum@ 50 MT)	Availability of Storage Point (Minimum@ 50 MT)	
18	Availability of equipment for procurement i.e. Digital Moisture meter, Tarpaulin, Weighing, Scale, Stitching Machine, Sieving Machine and so on	Equipment availability for procurement i.e. Digital Moisture meter, Tarpaulin, Weighing, Scale, Stitching Machine, Sieving Machine and so on	
19	Is the FPO and WSHG Federation/WSHG working as Implementing agencies under Shree Anna Abhiyan in the applied block	Yes	
		No	

**Declaration:**

I, Mr/Mrs \_\_\_\_\_ (Name of the President/ Secretary/ Chairperson/ BOD/CEO) hereby declare that all the information mentioned in the application form and criteria sheet by \_\_\_\_\_ (Name of FPO/WSHG Federations/WSHG) is correct, true and valid. The supporting documents shall be presented before the verification committee and concerned authority as and when required during the selection process. The information provided are true to best of my knowledge.

**Place:**

**Date:**

**Signature with Seal  
Name with Designation**