

DISTRICT EDUCATION OFFICE, KEONJHAR

E-MAIL: - deokeonjhar18@gmail.com

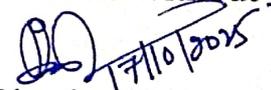
Letter No 14541 // Date 17.10.2025

TENDER CALL NOTICE

SUPPLY OF UTENSIL FOR 12 NOS OF HOSTELS OF 08 NOS OF OAVS OF KEONJHAR DISTRICT AND FURNITURE FOR OAV BODAPALSA,SADAR, KEONJHAR

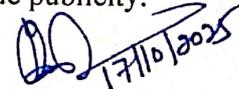
Sealed tenders are invited in 2-parts (Tech/Commercial Bid & Financial Bid) in the prescribed application from the intending **Odisha Small Manufacturing Enterprises (OSMEs)** having valid **UDYAM registration certificate** for **Supply of Utensils for 14 nos of Hostels of 10 nos of OAVs of Keonjhar District and Furniture for OAV, Bodapalsa, Sadar Keonjhar.** The tender paper containing detailed specifications with terms and conditions can be obtained from the website www.keonjhar.odisha.gov.in. The tender will be received by 4PM of Dt. 17 / 11 / 2025 and Part-I (Tech / Commercial Bid) will be opened on Dt 18 / 11 / 2025 at 11:00AM in the presence of the bidders or their authorized representatives at **District Education Office, Keonjhar .**

The undersigned reserves the right to reject any or all the tender without any notice and assigning any reason thereof.


District Education Officer
Keonjhar

MemoNo. 14542 Date: 17.10.2025.

Copy to the Notice Board of the Collector & DM, Keonjhar/ Notice Board of DPC, SS, Keonjhar/ Notice Board of District Education Office, Keonjhar with a request to affix the above tender call notice in their notice board for wide publicity.


District Education Officer
Keonjhar

REQUEST FOR PROPOSAL

Selection of Agency for "Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonjhar District and Furnitures for OAV Bodapalsa, Sadar, Keonjhar".

District Education Office, Keonjhar invites proposal from the eligible bidders for "Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonjhar District and Furnitures for OAV Bodapalsa, Sadar, Keonjhar" through Intra-State Tender amongst OSMEs. The list Hostels and OAV is given in Indent at Annexure-B.

The Tender Document containing *details of scope of work, technical specifications & other parameters* can be accessed and downloaded from web portal www.keonjhar.odisha.gov.in. The key events of the above bidding process are as follows:

Sl. No.	Particulars	Date and time
1	Date for release of Bid	17// 10//2025
2	Date & time of hoisting bid submission in web site	Dt. /17/ 10 / 2025 at 11:00AM
3	Date & time for opening of Technical Bid	Dt. /18 / 11/ 2025 at 11:00AM
4	Date for Evaluation of Bid through QCBS	The eligible bidders shall Participate in QCBS evaluation process in the same day.
5	Submission of Sample for Evaluation	On 18.11.2025 by 11 AM at District Education Office, Keonjhar

The proposal complete in all respect must be submitted through Registered/Speed Post only latest by 17.11.2025 upto 4:00PM. The Addendum/Corrigendum if any will be hoisted in the website www.keonjhar.odisha.gov.in only. The authority reserves the right to reject any/all proposals without assigning any reason thereof.

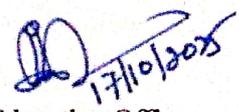
Contact Officer:

District Education Officer

At: Keonjhar -758001

Email: deokeonjhar18@gmail.com

Phone: 9437377671


District Education Officer
Keonjhar

DISCLAIMER

The Intra-State Tender is issued by District Education Officer, Keonjhar for selection of Agency towards "Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonjhar District and Furnitures for OAV Bodapalsa,Sadar,Keonjhar". While the information in this Bid document has been prepared in good faith, it does not support to be comprehensive or to have been independently verified. Neither the District Education Officer nor any of its officers or employees, accept any liability or responsibility for the accuracy, reasonableness or completeness of ,or for any errors, omissions or mis-statements, negligent or otherwise, relating to the proposed assignment, or makes any representation or warranty, express or implied, with respect to the information contained in this Tender Document or on which this Tender Document is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is here by expressly disclaimed.

The information contained in this Tender Document is selective and subject to updating, expansion, revision and amendment at the sole discretion of the District Education Officer, Keonjhar . It does not claim to contain all the information that the recipient may require for the purpose of making a decision for participation in this selection process. Each bidder must conduct its own analysis of the information contained in this Tender Document, to correct any inaccuracies there in and is advised to carry out its own investigation into the proposed assignment, the regulatory regime which applies there to and by and all matters pertinent to the project and to seek its own professional advice on the legal, financial and regulatory consequences of entering into any agreement or arrangement relating to the project.

This Tender Document includes certain statements, information, projections and forecasts with respect to the proposed assignment. Such statements, information, projections and forecasts reflect various assumptions made by the management, officers and employees of this Office/ Department, which the assumptions and the base information on which they are made may or may not prove to be correct.

No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this Tender Document is, or should be relied on as, a promise, representation or warranty.

Collector-cum-Chairman, OAVs , Keonjhar shall be the sole and final Authority in .respect to selection of a bidder through this tender.


District Education Officer
Keonjhar

SECTION:1

INFORMATION TO THE BIDDERS

The District Education Officer, Keonjhar invites Intra-State Tender from the eligible OSMEs bidders for "Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonjhar District and Furnitures for OAV Bodapalsa,Sadar,Keonjhar" in the Year 2025-26.

This BID document includes the following:

Disclaimer

- a. **Section-1** : Information to the Bidders.
- b. **Section-2** : General Definition & Scope of Contract
- c. **Section-3** : Bid Schedule.
- d. **Section-4** : Special Condition of Contract.
- e. **Section-5** : General Condition of Contract.
- f. **Section-6** : Technical Specification.
- g. **Section-7(A)&(B)** : Part-I Technical Bid formats &Part-II Financial Bid Format
- h. **Section-8** : Annexure.

The bid/tender document published by the Bid Inviting Officer (District Education Officer,Keonjhar as Procurement Officer-Publisher) in the open procurement portal www.keonjhar.odisha.gov.in will appear in the "Tenders". The Bidders/Users can download the Bid/Tender documents from the web sites www.keonjhar.odisha.gov.in and submit it through **Speed post/ Regd. Post** by 17.11.2025 at **04:00 PM** after which the same will be removed from the list of "Tenders".

PARTICIPATION IN BID

1.4.1-DOWNLOADING OF BID:

The bidder can download the bid of his / her choice and undertake the necessary preparatory work and post the completed bid at their convenience much before the closing date and time by which it can reach the inviting Officers destination before due time only through registered/speed post.

1.4.2- SUBMISSION AND SIGNING OF BID.

The detail guideline for submission of & signing of bid is mentioned at General Condition of Contract- Section 5 .



GENERAL DEFINITION & SCOPE OF CONTRACT

General Definitions:

District Education Officer, Keonjhar as per order of Collector-cum-Chairman, OAVs Keonjhar under Govt. of Odisha.

Tender Committee is authorized by the Collector -cum-Chairman, OAVs, Keonjhar, District Education Officer as Member Convener as selected by Chairperson.

Blacklisting/debarring-the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3years from participating in the future bids of Tender Inviting Authority, more specifically mentioned in the Special Conditions of Contract (Section - 4) and General Conditions of Contract(Section - 5) of this bid document ,the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority on account of such violations. In case of violation of bid conditions /contract, the Tender Inviting Authority may write Government for blacklisting the bidder/supplier.

Scope

The bid is invited for "Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonjhar District and Furnitures for OAV Bodapalsa,Sadar,Keonjhar" to be supplied to the OAVs for Keonjhar district of the State of Odisha.

The bidders cannot withdraw their bid after opening of technical bid, within the minimum bid **validity period of 180 days** from the date of opening of the financial bid & also after accepting the supply order.

Withdrawal or non-compliance of agreed terms and conditions after the execution of the agreement will lead to the invoking of penal provisions and may also lead to blacklisting.



SECTION:3
BID SCHEDULE

BIDDER DATA SHEET

SI	Particulars	Details
1	Name of the Client	District Education Officer,Keonjhar
2	Method of Selection	Quality &Cost Based Selection(QCBS)
3	Availability of Tender Document	From Date 17.10.2025 Downloadable from website: www.keonjhar.odisha.gov.in
4	Publishing Tender Notice in News paper	Published by the Director Information &Public Relation Deptt., Bhubaneswar in two leading Odia and one leading English News Paper.
5	Last Date and Time for receipt of sealed tender	Date 17.11.2025 By 04:00PM
6	Submission of Sample for Evaluation	on 17.11.2025 by 11.00 AM at District Education Office, Keonjhar
8	Place of Opening of Technical Bid	District Education Office,Keonjhar
9	Declaration of Bidders eligible in Technical Bid	On spot declaration by the Committee
10	Date for Evaluation of Bid through QCBS	The eligible bidders shall participate in QCBS evaluation process in the same day.
11	Date of Completion of supply of items	Within 30 days of the issued of the order
12	Contact Officer	District Education Officer, Keonjhar deokeonjhar18@gmail.com
13	Currency of the bid/tender	The bidder should quote the price in Indian Currency only.
14	Validity of the bid	Proposals / bids following submission shall remain valid for a minimum period of 30 days. However, the Tender Inviting Authority (TIA)may extend the period of validity in case of exigency, with mutual consent.
15	Consortium/Sub-Contract	Consortium or sub-contract is strictly prohibited.
16	Bid Submission	To be submitted through Registered Post/Speed Post only addressed to The District Education Officer, Near Church chowk,Keonjhar,Pin-758001
		Super scribing on top of the envelop" Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonjhar District and Furnitures for OAV BodaBodapalsa,Sadar,Keonjhar "

SPECIAL CONDITIONS OF CONTRACT

SECTION:4

Time Limits Prescribed

Sl. No.	Activity	Time Limit
4.1.1	Delivery period	At the Hostel of OAVs from the date of issue of Purchase Order from District Education Officer, Keonjhar.
4.1.2	Submission of Performance Security and signing the contract agreement	Within 07 days from the date of issue of the PO.
4.1.3	Release of Payment	For details, please refer Clause no 5.17 of General Condition of Contract.

Eligibility/Pre-Qualification criteria:

An intra-State Tender is invited from the intending Odisha Small Manufacturing Enterprises (OSMEs) who have a valid UDYAM registration certificate.

The bidders must have valid registration under Goods and Services Tax (GSTIN), Income Tax (PAN).

The bidders must have the latest GST returns (GSTR-3B and GSTR-1).

Income Tax Return of the last 03 years or since in corporation.

Audited Balance Sheet, P/L Account and Trading Account for the last 03 financial years or since incorporation

Production Certificate

The bidder shall have to provide a minimum of 03 years' comprehensive on-site warrantee.

Performance security shall be collected from the selected bidder/s at a concessional rate.

Start-up companies or business entities, registered with Start-up Odisha working in Odisha in the Manufacturing sector and having total investment in Plant & Machinery upto Rs.10 Crore and annual Turn over up to Rs.50.00 Crore shall also be treated as OSMEs.

An OSME must have a valid Udyam Registration Number (URN) and must submit an undertaking in shape of affidavit in **Annexure – A as per Notification No -566/MSME; dt: 24-01-2024** at the time of bidding.

The bidder who has been blacklisted / debarred / banned by any State Govt. / UT/Central Govt./Govt. organization / Govt. Institution / PSU / Govt. or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply, cannot participate in the tender during the period of blacklisting/debarment/banned.

The bidder must submit declaration in prescribed format in shape of an affidavit before Executive Magistrate/Notary Public as per **Annexure-A**.

The bidders other than the OSMEs applied for this Tender are out rightly rejected.

Bid Document availability and submission:

The detailed technical specifications and terms and conditions governing the supply, quality testing and payment after supply etc. are contained in this "Bid Document".

The bid document shall be made available in the website www.keonjhar.odisha.gov.in for downloading.

The documents shall be submitted through Speed Post/Registered Post only Super scribing on top of the envelop "Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonjhar District and Furnitures for OAV Bodapalsa,Sadar, Keonjhar". If not, then the bid document shall be out rightly rejected.

Quantity Required:

At present the total quantity required is attached at Annexure-B. The quantity may increase/decrease as per need which will be communicated in the Supply order.

Responsibility of the bidder to verify the Contents of Bid Document:

The bidder shall examine all instructions, forms, terms and specifications contained in the Bid Document and verify all the contents mentioned in the 'Bid Document'.

Failure to furnish any information as required in the bid document and submission of an offer not substantially responsive to it in every respect shall beat the bidder's risk and may result in the rejection of the bids, without any further notice.

Guidelines for Preparation of Bid:

The Bidder shall bear all costs associated with the preparation and submission of its bid and the District Education Officer, as "Tender Inviting Authority" will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

In the event of documentary proof as required not being enclosed, the Bid shall be liable for rejection. All pages of the bid shall be signed by the authorized person or persons signing the bid along with the seal/stamp of the bidder.

An offer submitted in vague /ambiguous financial terms shall be termed as non-responsive and shall be summarily rejected.

Clarifications on specific requests, if felt necessary by the Tender Inviting authority, shall be responded through e-mail and general clarifications affecting all the bidders shall be published in the official website of the Tender Inviting Authority (www.keonjhar.odisha.gov.in). However, it shall be the duty of the prospective bidder to ensure that the clarifications sought for have been properly received in time by the Tender Inviting Authority.

Any clarification on the Tender procedure shall be obtained from District Education Officer, Keonjhar

Submission of Bid:

The bids are to be submitted in two parts i.e. Technical/Commercial Bid & Financial Bid i.e Part-I as Technical/Commercial Bid and Part-II as Financial Bid. So, the main envelope contains two envelopes i.e. Part-I as Technical/Commercial Bid and Part-II as Financial Bid. On top of the envelope, it must be super scribed in bold letter as "**Part-I Technical/Commercial Bid**" "**Part-II Financial Bid**". Main envelope superscribed as "**Supply of Utensil for 14 nos of Hostel of 10 Nos of OAVs of Keonihar District and Furnitures for OAV Bodapalsa, Sadar, Keonihar.**".

"If not, then the bid document shall be out rightly rejected.

Submission of Technical/Commercial Bid:

The lists of documents (all enclosures) as part of Technical/Commercial Bid are mentioned below:

- Copy of manufacturing license from Appropriate Authority of Government.
- Copy of GST Registration Certificate.
- Copy of GST Return (GSTR-3B&GSTR-1) filed for the last Tax period.
- Copy of the PAN
- Income Tax Return of the last 03 years
- Production Certificate
- Audited Balance Sheet, P/L Account and Trading Account for the last 03 financial years
- Declaration in prescribed format (**Annexure-A**) in shape of an affidavit before Executive Magistrate/ Notary Public.
- Check list as in **Section-7A**.
- All the above documents should be submitted with seal & signature of the bidder.

Note: Any financial information should not be mentioned in the Technical Bid.

Submission of Financial Bid:

- **PART II as FINANCIAL BID** (in the required Format) shall be submitted **separately**. Multiple Financial bids submitted by the same bidder shall lead to rejection of all bids of that bidder.
- A bid submitted with an adjustable/variable price quotation will be treated as non – responsive and liable for rejection.
- Prices quoted by the Bidder shall be fixed during the period of the contract and not subject to variation on any account.
- Price offered shall be in Indian rupees and there shall also be no hidden costs.
- The price quoted shall beat **the respective OAV Point** which means that prices shall include the cost of delivery, Installation at destination (**list at Annexure -B**). All the transit risks shall be the responsibility of the supplier.
- Bidder shall quote prices in all necessary fields in the available format. The price shall be entered into separately in the following manner:
- **Base Price:** Base price is inclusive of all other taxes, charges, levies, duties, cost of packing, transportation up to delivery points etc. except GST as applicable.
- **GST** as applicable is to be quoted separately in the specified field in numeric values and in Indian Rupees. If the field is left blank, value will be taken as Zero and the quoted price will be treated as inclusive GST.
- Bidder cannot alter/modify the financial bid/BOQ format, if so; its bid is liable for rejection.
- Any over writing, use of whitener is strictly prohibited in the Financial Bid document.

- The bidder should use a separate format in case of any correction or overwriting. Submission of Financial bid with over writing or use of whitener is liable for rejection.
- No bidder shall be allowed at any time on any ground, what so ever it may be to claim revision or modification of the rates quoted by him. Representation to make corrections in the tender documents on the grounds of Clerical error, typographical error, etc., committed by the bidder in the Bids shall not be entertained after final submission of the tender. Conditions such as "SUBJECT TO AVAILABILITY""SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED" etc., will not be entertained under any circumstances and the tenders of those who have given such conditions shall be treated as incomplete and accordingly the Tenders will be liable for rejection.

Performance Security of Bid Submission:

After final selection of the bidder, the bidder is required to deposit the Security Money as calculated, i.e. 2.5% of order value.

Resubmission and withdrawal of Bids:

Resubmission of bid by the bidders for any number of times before the final date and time of submission is allowed.

The Bidder can withdraw its bid before the closure date and time of receipt of the bid by writing a letter addressing to the District Education Officer, Keonjhar (Officer Inviting Bid) citing reasons for withdrawal. Withdrawal is not allowed after expiry of the closure time/last date for submission of the bid.

The bidder should avoid submission of bid at the last moment to avoid the postal delivery delay. In such cases, the Tender Inviting Authority is not responsible in any manner.

Opening of the Technical and Financial Bid.

The technical bid shall be opened in the scheduled date. The date of opening of financial bid shall be decided by Tender Inviting Authority for those bidders who have qualified in the technical bid evaluation as well as qualified in demonstration of the product. The date of opening of the financial bid shall be informed in advance of the qualified bidder/s.

In the event of the specified date for opening of bid being declared holiday/strike, the Bid shall be opened at the appointed time on the next working day.

The tenders (also called Bids) not submitted in prescribed format or in the prescribed manner, shall be rejected by the Tender Evaluation Committee at the risk and responsibility of the bidder.

All the information/documents as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. The decision of the Tender Inviting Authority in this regard is final and binding on all the bidders.

There shall be no overwriting in the tender document and other papers. All the additions, alternations, deletions and cuttings should be initialed with Rubber-Stamp (or Seal) by the same person who signed the tender document, failing so, the tender may be rejected.



Evaluation of BID

Proposals for this Tender will be assessed in accordance with Quality and Cost-based Selection (QCBS) system. All bids will primarily be evaluated based on eligibility criteria. The Tender Committee will carry out a detailed evaluation of the Technical Proposals, only those who qualify all eligibility criteria by considering the following factors:

- **Eligibility Criteria:**
 - ▶ Manufacturing license from Appropriate Authority of Government.
 - ▶ GST Registration Certificate.
 - ▶ GST Return (GSTR-3B&GSTR-1) filed for the last Tax period.
 - ▶ PAN
 - ▶ Income Tax Return of the last 03 years or since in corporation.
 - ▶ Audited Balance Sheet, P/L Account and Trading Account for the last 03 financial years or since incorporation.
 - ▶ Production Certificate
 - ▶ Declaration in prescribed format(**Annexure-A**) in shape of an affidavit before Executive Magistrate/Notary Public.
 - ▶ Tender documents to be submitted with seal & signature of the bidder for a line of Confirmation of the Terms &Condition of the Bid.

Bidders satisfying all the eligibility criteria would be considered for technical evaluation. Bidders qualifying in the technical evaluation will only be considered for further financial bid evaluation. Bids of Tenders which don't possess the minimum specified documents will be considered technically non-responsive and hence debarred from being considered for further evaluation.

TECHNICAL&FINANCIALEVALUATION:

Under QCBS selection, the technical proposals will be allotted weightage of 70% (Seventy percent) while the financial proposals will be allotted weightages of 30%(Thirty percent). Proposal with the lowest cost will be given a financial score of 100 (Hundred) and other proposals given financial scores that are inversely proportional to their prices w.r.t. the lowest offer. Similarly, proposals with the highest technical marks (as allotted by the evaluation committee) shall be given as core of 100 (Hundred) and other proposals be given technical score that are proportional to their marks w.r.t. the highest technical marks. The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up. Based on the combined weighted score for quality and cost, the bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 shall be recommended forward of contract. In the event of two or more bids having the same score in final ranking, the bid with the highest technical score will be H-1.

Bidders need to score a minimum of 70 Marks out of 100marks for qualifying in Technical Evaluation. The bidders who score more than 70 Marks in Technical Evaluation, will qualify for Financial Bid. Details of Technical Evaluation will be done on the following criteria:



CRITERIA	MAX MARKS
Existence of the Firm since inception 0 - <5 years- 05 Marks 5yearsandabove-10Marks	10
Financial strength of the bidder (Annual Turnover){ 30.00 Lakhs to '{1.00 Crore -3 Marks Above U.00 Crore upto'{3.00crore-05 Marks Above'{3.00Crore-10Marks	10
Experience of the Bidders (Technical Capabilities) during the last 03 Financial years with State Govt. / UT / Central Govt. / Govt. organization/Govt. Institution/PSU Assignments(10.00Lakhs-<50.00Lakhs)-05 Marks Assignments(50.00Lakhs&more)-10Marks	10
ISO 9001:2015 and ISO14001:2015	05
Trade mark Certificate	05
Pollution Clearance Certificate	05
ZED(Zero Defect Zero Effect)Certificate	05
Quality of the Product as per Specification	30
Demonstration of the Product	20
Total	100

Opening of Financial Bid:

The financial proposals of the qualified bidders shall be opened.

Financial Score:The lowest financial proposal will be given a financials core of 100 points.

An evaluated Bid Score will be calculated for each responsive bid using the following formula

$Technical\ Score\ (T\ S) = T / T_{high} \times 100$	
$Financial\ Score(FS) = Flow / FX \times 100$	
Where,	
T=	Technical Score awarded to the Bid
Thigh=	Highest Technical Score achieved by the bid among all responsive bid
F=	Price quoted by the bidder
Flow=	Lowest price quoted by the bidder among all responsive bid

Combined & Final Evaluation:

$$Combined\ Evaluation(CE) = (TS \times 70\%) + (FS \times 30\%)$$

(Note: The L1 from Financial Bid will be evaluated on the basis of total Section wise rate quoted as mentioned in Bid documents)

Award of Contract, Signing of Agreement and deposit of Performance Security

The proposal securing the highest combined marks and ranked H-1 shall be recommended for award of contract. In the event of two or more bids having the same score in final ranking, the bid with the highest technical core will be H-1.

1. The selected bidder will have to enter into an **agreement with District Education Officer, Keonjhar**. The agreement duly filled in indicating the amount of "Performance Security" and signed by the supplier/s with the attestation and common seal affixed with special adhesive stamp (non-judicial) not less than worth of Rs.100/- (Rupees Hundred) only should be submitted within 07 days from the date of issue of supply order. The first page of the Agreement should be written on non-judicial stamp paper of Rs.100/- if stamp paper of Rs.100/- denomination is not available, a number of small denominations may be used in that place.
2. The selected bidder shall have to submit **Performance Security deposit of 2.5%** of the contract value in shape of Bank Draft /Bank Guarantee (BG) drawn on any Nationalized / scheduled bank in **favour of the District Education Officer, Keonjhar for 12 nos of Hostels of 08 nos of OAVs along with the Agreement**. In the case of Bank Guarantee, the valid period shall be one year from the date of issue of supply order. The "Performance Security" may be forfeited partly or fully for failure to fulfill the terms and conditions of supply and obligation as mentioned in Contract Agreement. The Bank Guarantee, if furnished towards performance security should be enforceable and payable at Keonjhar and should be as per **Annexure-C**.
3. The Authority reserves the right to modify any term in the bid document at the time of execution of the agreement, if necessary.
4. If a special situation arises, where the lowest evaluated responsive bidder is not in a position to supply the full quantity required, the remaining quantity, as far as possible, be ordered on the next higher responsive bidder(s) at the rate offered by the lowest evaluated responsive bidder, after obtaining approval from the competent Authority on the specific recommendation of the respective purchase Committee.

Acceptance or Rejection of the Bids:

- (a) District Education Officer, Keonjhar reserves the right to accept/ reject any/ all bids/ cancel the entire selection process at any stage without assigning any reason thereof. No claim, what so ever, shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejections.
- (b) **Any bid with incomplete information is liable for rejection.**



Delivery Schedule & installation:

- (a) The successful bidder is to deliver and install at Kitchens of the OAVs (**Annexure-8**) as per indent within 30days from the date of issue of **Purchase Order** by the District Education Officer,Keonjhar for **14 hostels of 10 nos of OAVs**.
PDI: After Delivery and Installation of Wooden Wall Unit in the Kitchens of OAVs in Keonjhar District the following Standard Operational Procedure should be followed strictly.
- I. **Pre and Post Execution Geo-Tagged Photograph of Kitchen (from inside) in presence of GM DIC/authorized person and District Education Officer/authorized person;**
 - II. **Work Completion/installation certificate duly signed by the concerned GM,DIC and District Education Officer;**
 - III. **The overall Work Completion Certificate must be verified & countersigned by the Concerned Principals.**
- (b) Based on POI report, payment will be released. If inferior quality supply is found/not matching with specifications/sub-standard materials are used, the entire purchased items will be rejected & in such situations no payment will be made or as per the Committee report, part payment may be released. Proper visual documentation will be taken up during PDI.

Extension of Delivery Period, Liquidation Damages ,Force Majeure and Penalty:

- i. The original Delivery Period may be re-fixed by the District Education Officer for **14 nos of Hostels of 10 nos of OAVs for utensil and OAV Bodapalsa for utensil** without any Liquidated damages subject to Force Majeure conditions mentioned below and also on the ground/reasons of delay attributable to the Tender Inviting Authority.
- ii. **Liquidated Damages :** If the Supplier fails to deliver any or all of the items within the original/re-fixed delivery period(s) specified in the contract, the Authority i.e. the District Education Officer,Keonjhar for **14 nos of Hostels of 10 nos of OAVS for utensils and OAV Bodaplasa for furniture** will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions as mentioned below, @1% per week or part of the week of delayed period of the value of the quantity supplied after the original/re-fixed delivery period(s) as pre-estimated damages not exceeding 10% of the value of the quantity supplied after the original/re-fixed delivery period(s) without any controversy/dispute of any sort whatsoever.

iii. **Force Majeure Conditions:**

If at any time during the continuance of the Contract agreement, the performance in whole or in part by either party of any obligation under this Contract shall be prevented or delayed by the reasons of any war, hostility, acts of the public enemy, epidemics, civil commotion, sabotage, fires, floods, explosion, quarantine restrictions, strikes, lockouts or act of God provided notice of happening of such event duly evidenced with documents is given by one party to the other within 10 days from the date of occurrence thereof, neither party shall be by reasons of such event, be entitled to terminate the Contract nor shall either party have any claim for damages against the other in respect of such non-performance or the delay in

performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Authority i.e. the District Education Officer, Keonjhar for **14 nos of Hostels of 10 nos of Hostels for utensils and OAV Bodapalsa for Furnitures** as to whether the deliveries have been so resumed or not, shall be final and conclusive, Provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding **10 days**, either party may at its option terminate the contract provided also that the Tender Inviting Authority shall be at liberty to take over from the Supplier at a price to be fixed by Tender Inviting Authority which shall be final, all unused, undamaged and accepted material, bought out components and Goods in course of manufacture in the possession of the Supplier at the time of such termination or such portion thereof as the Authority may deem fit excepting such materials, bought out components and Goods as the Supplier may with the concurrence of the Tender Inviting Authority elect to retain.

- iv. Overall responsibility of the quality confirming the tendering specification shall rests with successful bidder. If the goods supplied are not fully in conformity to the required specification, Authority i.e. the District Education Officer Keonjhar for **14 nos of Hostels of 08 nos of OAVs for Utensils and OAV Bodapalsa for Furnitures** reserves the right to exercise their discretion to impose penalty such as price reduction/cancel order, forfeit of performance security, initiating of proceedings towards blacklisting of bidder etc. which will be binding on the supplier.

Payment Terms:

- (i) **Delivery and Installation at Destination :The payment will be released in 03 phases i.e. 30%-40%-30%of the overall work order value within 30days after receipt of the required reports/Papers/documents asunder.**
- a. Pre and Post Execution Geo-Tagged Photograph of Kitchen (from inside) in presence of GM, DIC/authorized person and District Education Officer /authorized person.
 - b. Work Completion/installation certificate duly signed by the concerned Principals.
 - c. The overall Work Completion Certificate must be verified & countersigned by the concerned Principals.
 - d. On fulfillment of all other conditions of the agreement.
 - e. Two self-inking carbon copies of the GSTIN invoice as well as bank account details.
 - f. Any other documents as and when required by the payment authority.
 - g. If inferior quality supply is found/not matching with specifications/sub-standard materials are used, the entire purchased items will be rejected & in such situations no payment will be made or as per the Committee report, part payment may be released.
- (ii) a. **No advance payment** shall be made, or no payment shall be entertained on negotiation through Bank.
- b. The deduction of tax at source shall be made at the appropriate rate as per the prevailing law.
 - c. The authority reserves the right towards the release of the payment after obtaining Approval & allotment of funds from the appropriate Authority.



(iii) **Payment Authority:**

The District Education Officer, Keonjhar is entitled for release of payment for **Supply & Installation of Utensils in the 14 Hostels of 10 nos of Hostel Kitchens of OAVs and Furnitures for OAV Bodapalsa in Keonjhar District.**

Bid validity period:

The BID shall remain valid for a period of 180 (One Eighty Days) from the date of opening of the Financial Bid. The authority reserves the right to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

Amendments to BID terms. Conditions and issue of Corrieendum/addendum:

- v. Seven days before the last date of submission of Bids, authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by amendment/corrigendum.
- vi. The amendment in shape of corrigendum/addendum will be notified on the above websites and the prospective bidders are requested to take cognizance of such notification/s while submitting their tender proposal.
- vii. In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, authority may, at its discretion, extend the deadline for the submission of bids.

"Legal Status" of a bidder shall mean either proprietorship or partnership or private/ public limited company or otherwise (to be specified), as the case maybe.

Submission of more than one competitive bid by the same firm in response to the tender call notice is prohibited. In such cases, the bids will not be considered.

The bidder may use separate pieces of paper, where the space provided in the formats in this tender document for submission of information is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated while uploading.

All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of knowledge of the bidder.

Entire tender document, duly filled in, shall be treated as part of the contract agreement for supplies in case of successful bidder/s and shall be submitted in the original.

The Authority reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

Any objection / suggestion / complaint by any bidder regarding tender shall be intimated in writing in respective letter head to the tender inviting authority. The Chairman/Members of Technical /Purchase Committee would not entertain any correspondence/ discussion in the above matter.

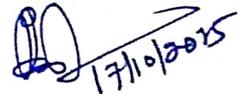


Resolution of Disputes:

- (a) Any dispute between the Tender Inviting Authority (District Education Officer, Keonjhar) and the successful bidder should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties shall nominate each one member, and both the nominated members shall form the Conciliation panel. The Collector & District Magistrate, Keonjhar, is the Conciliation Chairman. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

Applicable Law and Jurisdiction of Courts:

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Keonjhar/High Court of Odisha , Cuttack.
- (c) Prior notice shall be given to the District Education Officer, Keonjhar for **14 Hostels of 10 nos of OAVs and OAV Bodapalasa, Keonjhar** in writing in their respective letter heads signed only by the designated signatories as in contract agreement for all proceedings related to the Contract. Arbitration shall be invoked as a pre-condition before approaching courts and tribunals.



District Education Officer

Keonjhar

Section-A : Hostel Kitchen Utensil

Si. No.	Name of the items	Specification	Quantity per one 100 Seated Hostel	Item required for No of Hostels in the District	Total Rate quoted per items
1	Aluminium Degchi with Lid Large 80 kg	8.5kg 50 Liter	6	14	
2	Iron Kadei Large 36"	8kg 30 Liter	2	14	
3	Tasla & Dhankuni	700 gm 7 Liter	2	14	
4	Tawa	1 kg	5	14	
5	Drum & dhankuni for storage water	3.200gm 25 Liter	4	14	
6	Belanapata	11 inch Pata& 2 no Kathi	3	14	
7	Rotiseka	100 gm	3	14	
8	Thalia (Roti making)	13 inch diameter	1	14	
9	Pithakhadika	100 gm	6	14	
10	Danki	110 gm	6	14	
11	Dal Chatu	125 gm	4	14	
12	Knife	50 gm	2	14	
13	Steel tray	350 gm	100	14	
14	Steel glass	50 gm	100	14	
15	Sila&Silapua	Large flat ,rectangular stone(Sila) slab and Cyllindrical stone roller(Silapua)	1	14	
16	Hemadasta Set	3kg500gm	1	14	
17	Gastove	12inchx12inch	4	14	
18	Wet Grinder(10lts)	750 wat with 3 Jar	1	14	
19	Gas cylinder	As per installed of concerned OAV	4	14	
20	Spoon	20 gm	12	14	
21	Sauce pan	400gm	1	14	
22	Bucket for washing veg.	16 ltr	4	14	
23	12 Ltr Pressure cooker	12 ltr with iner lid	1	14	
24	Silver bucket	10 ltr	6	14	
25	Silver mug	1 ltr 250 gm	5	14	
Total Rate Quoted –Section -A					



Annexure -III

Section-B: Hostel Furniture and other items requirement

SI No.	Particulars	Specification	Quantity per one Seated Hostel	Item required for No of Hostels in the District	Total Rate Quoted per items
1	Bed Mattress /Mosquito Net/ Blanket/ Bed sheet /Pillow	Construction: Number of Layers: Three Layers, Thickness of Top Layer Quilting:12mm 18D, P U Foam as per IS 7888 1976,Thickness of Core Layer EP 18D: 95mm, 18 Density Virgin material, Thickness Bottom Layer Quilting: 12mm 18D, P U Foam as per IS 7888 1976	100	14	
		Material :Material of Top Layer: P U Foam 18 Density, Material of Core Layer:EP 18 Density Virgin 95mm, Material of Bottom Layer: 12mm 18D, P U Foam as per IS 7888 1976			
		Border: Material 6mm P U Foam Quilt: 6mm P U Foam quilt around			
		Quilting Foam: P U Foam 18 Density as per IS 7888: P U Foam 18 Density as per IS 7888 1976			
		Mattress Cover:			
		Fabric Composition: Polyester,			
		Construction: Knitted, Fabric Mass (Minimum): 85 GSM, Flame resistant Fabric : Not applicable			
		Density: Top Layer Density :18 Kg/m3, Core Layer Density:18 Kg/m3, Bottom Layer :18 Kg/m3			
		Warranty: Warranty (In Years):One year			
2	Dari / floor mat	9' X 12'(Cotton Dari)	4	14	
3	Chair		50	14	

		Chair Type: Non-Revolving and Non-Tilting Chair with Armrest. Chair Frame Type: Cantilever, Armrest type: Continuous armrest, Seat type: Padded. Backrest type: Padded. Frame Material Configuration: one piece. Frame Material: Steel Tube (ERW quality) conforming to IS: 1161, Seat Material: Molded Plywood, Seat material thickness: 20mm. GSM of seat cover: 390GSM. Backrest Material: Molded Plywood, Backrest upholstered with Leatherette. Seat Depth: 390mm Seat Width: 460mm Seat height from flam seat: 300mm, Paint type: Epoxy. Seat Fitted: Over flat size in depth wish of the frame on both sides with minimum 3 screws. Backrest Fitted: By round head screws 3 nos on each side. Armrest Fitted: With round steel screw 3 Nos.(minimum)on each side. Frame Material Configuration – One piece. Frame material – Steel tube (ERW quality) confirming to IS:1161(with latest Amendment), The shape of tubular section of frame round, Section size (Diameter/Sides) of frame 25mm, Frame section wall thickness 2 mm armrest material- Injection molded Polypropylene, Armrest material thickness – 20mm, Armrest padded with: NA, Armrest upholstered with – NA,			
4	Study Table	Material of Table Top: Three Layer Prelaminated Particle Board Of Grade- II Type – II Of IS:12823/Latest Material of Legs: Material of Modesty Panel N.A, Thickness of Metal Sheet / MDF Board used for modesty panel(in mm)+/- 5% NA MS Pipe of 75 mm width and 25 mm thick. Seating : Capacity 6 Seater, Shape of table top: Rectangular, Wire Management :without, Number of stock box : No socket Box, Wire entry system : NA , Type of understructure: Leg type , Number of Leg per Seat:4, Leg Top Attachment: Powder Coated MS plate of thickness 3.0mm, Leg Bottom Attachment: NA, Leg assembled together with guide at bottom :NA, At Top Leg assembled together with :3 mm thick M S sheet powder coated, Modesty panel: NA, Length in mm (select NA in case of round table) +/- 10(mm):1850,width in mm (Diameter in case of round table) +/- 10(mm):900 Height in mm(+/-5 mm):750mm, Thickness of Top +/-2(mm): 25 millimeter , Height of Modesty panel +/- 5 (mm): NA Color of Laminate :teak , Packing : Five Ply Corrugated Board And Strapped with 12 mm Hope stripe	100	14	
5	Gas Light		5	14	
6	Wall Clock		4	14	
7	Wall Mirror	2' X 1.5'	25	14	
8	Door Mat		120	14	
9	Torch(3 Cell)		5	14	
10	Lock & Key		50	14	
11	Silver Bucket & Mug		100	14	



12	Dining Table /SS/MS with 8 seat		9	14	
		a) Stainless Steel Dining Table with robust structure of dimension 2800 x 900 x 750 mm with good stability.			
		b) Top – 25mm thick SS plate of good quality Steel section. The Vertical supports are SS material with levelled foot rest. The edges of Tabletop is beveled edges with proper fillet.			
		The seating stools are SS material and attached folding type. The size of stool is minimum 600 mm diameter and the gap between 02 stool is minimum 250 mm.			
13	Hostel bell	Electronic	1	14	
14	Podium	Dimension – 25" L x 18" W x 48" H, Cover Material – Laminated Board.	1	14	
		Made by MDF Board/ Prelaminated particle Board			
15	Sound system	OutputPower	1	14	
		SubwooferPower:50Wattx1			
		SatellitePower10Wattx4			
		TotalPowerOutput 90Watt			
		DriveUnit			
		Subwoofer(Driver)Size: 6.5"x1			
		SubwooferImpedance: 82			
		Satellite(Driver)Size: 3" x4			
		SatelliteImpedance: 4Q			
		Power Supply			
		Voltage/Frequency: AC 220Volt/~50Hz			
		AudioSignal			
		InputSource: AUX			
		Features			
		DeviceSupport: USB/BT /FM			
		BluetoothVersion: 5			
		RangeofBluetooth: 5Mtr.withoutbarrier			
		FrequencyResponse: 40Hz-20KHZ			
		FMFrequencyrange: 87.5MHz-108MHz			
		WithBuiltinAmplifier: SurroundaudioFrequency.			

		DigitalDisplay: LED			
16	Inverters	Inverters& Battery 800VA. Tubular battery 100AH	3	14	
17	Aqua guard	20ltr capacity	1	14	
18	Fan	High speed (Minimum 3STAR)	110	14	
19	Almirah	Technical specification of Almirah steel, Type of Almirah steel Almirah Steel wardrobe (having cloth hanging provision)	4	14	
		Construction type welded, Installation free Standing, Pedestal Yes, Pedestal fitted with 3 mm Teflon Bush, Pedestal height (± 5 mm) 125 mm Locker required Yes, Door type Hinged , Number of Door 2, Number of Hinges (for each door) 3, Door stiffener up to full door height provided Yes, Mirror fitted No mirror , Number of drawers required No Drawer , Shelves required Adjustable, Number of shelves 2, Uniformly distributed load(UDL) for shelves 60 kgs. Wardrobe by style Full size, Tie Hanger No,			
		Colour of finish Prince Grey, Steel sheet material CRCA sheets conforming to grade CRI of IS 513(Part - 1):2016 (with latest amendment), sheet round and flats N.A, Screws Conforming to IS 1365, Hanging rod material Round ERW tube conforming to IS 7138, Mirror frame made out of (if provided) No mirror frame , Tie hanger made out of Mild steel sheets, Stiffener material MS sheet , Almirah height (excluding the height of pedestal) ± 5 mm 1980mm , Almirah width ± 5 mm 910 mm, Almirah Depth ± 5 mm 480 mm, locker inside height ± 5 mm 200mm, Locker inside width ± 5 mm Full size of Almirah Width , Locker inside Depth ± 5 mm as per suitability of Almirah depth , Drawer height N.A			
		Drawer width N.A, Drawer depth N.A , Mirror size N.A, Shelves lipped flange 35 mm , Side sheet thickness 0.8 mm , Back sheet thickness 0.8mm , Top sheet thickness 0.8 mm , Bottom sheet thickness 0.8 mm , shelves sheet thickness 0.8 mm , Shelves supporting bracket thickness 1.6 mm , Door metal stiffener thickness 0.8 mm, Pedestal			
		sheet thickness 0.8 mm, Height sheet thickness 1.25 mm (double folded)			
		Locker door sheet thickness 0.9 mm, Drawer sheet thickness N.A, Hanging rod wall thickness 1.0mm.			
		Hanging rod diameter ± 2 mm 20 mm, Steel Almirah lock/locker lock six lever lock, Material of lock Mazak Zinc plated, Duplicate keys (for each) Yes, Keys material (for each lock) Keys made of MAZAK/ZAMAK having nickel plated finish, Steel Almirah locking mechanism A three way bolting device controlled by a lock, Door handle material for almirah lock Zinc based alloy, Handle material for locker Zinc			
		based alloy, Lockers locking mechanism Two way bolting system controlled by the lock.			
		Drawer lock 4 levers lock, All the mild steel parts shall be given phosphating treatment Conforming to class c of IS 6005, Powder coating with 50 microns thickness minimum,			



20	Table	Of size – 900 x 600 x 750 with one drawer made by 18 mm prelaminate particle board with 1.3 mm PVC edge bending.	2	14	
21	Television	42" Smart TV	1	14	
22	Harmonium	For student use	1	14	
23	Dholki/Tabla	For student use	1	14	
24	Desk top & Printer	Branded I3 processor, RAM 8 GB, SSD512GB, Monitor 20 inch, Mouse, Key Board	1	14	
25	Drum	Capacity – 18 litre,	1	14	
Total Rate quoted Section-B					



Section-C

OAV School Furniture

Place of Delivery :OAV Bodapalasa

Sl No.	Particulars	Specification	Quantity	Total Rate Quoted per items
1	Class room Table	Storage: one side, Total Number of Storage Units : single storage , Table Top Material and Thickness:18 mm thick prelaminated Particle Board , Pedestal(Under Structure): Mild Steel Square Section of outside side minimum 25mm and wall thickness minimum 1.2mm ,Table Top Length:900 millimeter ,Table Top Width:600milimeter, Table Height 750 millimeter ,Storage unit and Drawers units Material :0.6 mm MS sheet Depth of Storage Unit:550 millimeter , Width of Locker / Cupboard type Storage unit :560 mm . Loading capacity of tabletop in KG: 100KG,	5	
2	Class room Chair	Chair Type: Non-Revolving and Non-Tilting Chair with Armrest. Chair Frame Type: Cantilever, Armrest type: Continuous armrest, Seat type: Padded. Backrest type: Padded. Frame Material Configuration: one piece. Frame Material : Steel Tube (ERW quality) conforming to IS: 1161, Seat Material: Molded Plywood, Seat material thickness: 20mm. GSM of seat cover: 390GSM. Backrest Material: Molded Plywood, Backrest upholstered with Leatherette. Seat Depth: 390mm Seat Width: 460mm Seat height from flam seat: 300mm, Paint type: Epoxy. Seat Fitted: Over flat size in depth wish of the frame on both sides with minimum 3 screws. Backrest Fitted: By round head screws 3 nos on each side. Armrest Fitted: With round steel screw 3 Nos.(minimum)on each side. Frame Material Configuration – One picec. Frame material – Steel tube (ERW quality) confirming to IS:1161(with latest Amendment), The shape of tubular section of frame round, Section size (Diameter/Sides) of frame 25mm, Frame section wall thickness 2 mm armrest material- Injection molded Polypropylene, Armrest material thickness – 20mm, Armrest padded with: NA, Armrest upholstered with – NA,	5	



3	Common Room Table	Material of Table Top: Three Layer Prelaminated Particle Board Of Grade- II Type – II Of IS:12823/Latest Material of Legs: Material of Modesty Panel N.A, Thickness of Metal Sheet / MDF Board used for modesty panel(in mm)+/- 5% NA MS Pipe of 75 mm width and 25 mm thick. Seating : Capacity 6 Seater, Shape of table top: Rectangular, Wire Management :without, Number of stock box : No socket Box, Wire entry system : NA , Type of understructure: Leg type , Number of Leg per Seat:4, Leg Top Attachment: Powder Coated MS plate of thickness 3.0mm, Leg Bottom Attachment: NA, Leg assembled together with guide at bottom :NA, At Top Leg assembled together with :3 mm thick M S sheet powder coated, Modesty panel: NA, Length in mm (select NA in case of round table) +/- 10(mm):1850,width in mm (Diameter in case of round table)+/-10(mm):900 Height in mm(+/-5 mm):750mm, Thickness of Top +/-2(mm): 25 millimeter , Height of Modesty panel +/- 5 (mm): NA Color of Laminate :teak , Packing : Five Ply Corrugated Board And Strapped with 12 mm Hope stripe.	5	
4	Common Room Chair	Chair Type: Non-Revolvering and Non-Tilting Chair with Armrest. Chair Frame Type: Cantilever, Armrest type: Continuous armrest, Seat type: Padded. Backrest type: Padded. Frame Material Configuration: one piece. Frame Material : Steel Tube (ERW quality) conforming to IS: 1161, Seat Material: Molded Plywood, Seat material thickness: 20mm. GSM of seat cover: 390GSM. Backrest Material: Molded Plywood, Backrest upholstered with Leatherette. Seat Depth: 390mm Seat Width: 460mm Seat height from flam seat: 300mm, Paint type: Epoxy. Seat Fitted: Over flat size in depth wish of theframe on both sides with minimum 3 screws. Backrest Fitted: By round head screws 3 nos on each side. Armrest Fitted: With round steel screw 3 Nos.(minimum)on each side. FrameMaterial Configuration – One piccec. Frame material – Steel tube (ERW quality) confirming to IS:1161(with latest Amendment), The shape of tubular section of frame round, Section size (Diameter/Sides) of frame 25mm, Frame section wall thickness 2 mm armrest material- Injection molded Polypropylene, Armrest material thickness – 20mm, Armrest padded with: NA, Armrest upholstered with – NA,	10	
5	Common Room Almirah	Technical specification of Almirah steel, Type of Almirah steel Almirah Steel wardrobe (having cloth hanging provision)Construction type welded, Installation free Standing, Pedestal Yes, Pedestal fitted with 3 mm Teflon Bush, Pedestal height (\pm 5mm) 125 mm Locker required Yes, Door type Hinged , Number of Door 2, Number of Hinges (for each door) 3, Door stiffener up to full door height provided Yes, Mirror fitted No mirror , Number of drawers required No Drawer , Shelves required Adjustable, Number of shelves 2, Uniformly distributed load(UDL) for shelves 60 kgs. Wardrobe by style Full size, Tie Hanger No,Color of finish Prince Grey, Steel sheet material CRCA sheets conforming to grade CRI of IS 513(Part – 1):2016 (with latest amendment), sheet round and flats N.A, Screws Conforming to IS 1365, Hanging rod material Round ERW tube conforming to IS 7138, Mirror frame made out of (if provided) No mirror frame , Tie hanger made out of Mild steel sheets, Stiffener materialMS sheet , Almirah height (excluding	2	



		<p>the height of pedestal) ± 5 mm 1980mm , Almirah width ± 5 mm 910 mm, Almirah Depth ± 5 mm 480 mm, locker inside height ± 5 mm 200mm, Locker inside width ± 5 mm Full size of Almirah Width , Locker inside Depth ± 5 mm as per suitability of Almirah depth , Drawer height N.A Drawer width N.A, Drawer depth N.A , Mirror size N.A, Shelves lipped flange 35 mm , Side sheet thickness 0.8 mm , Back sheet thickness 0.8mm , Top sheet thickness 0.8 mm , Bottom sheet thickness 0.8 mm , shelves sheet thickness 0.8 mm , Shelves supporting bracket thickness 1.6 mm , Door metal stiffener thickness 0.8 mm, Pedestal sheet thickness 0.8 mm, Height sheet thickness 1.25 mm (double folded)Locker door sheet thickness 0.9 mm, Drawer sheet thickness N.A, Hanging rod wall thickness 1.0mm.Hanging rod diameter ± 2 mm 20 mm, Steel Almirah lock/locker lock six lever lock, Material of lock Mazak Zinc plated, Duplicate keys (for each) Yes, Keys material (for each lock) Keys made of MAZAK/ZAMAK having nickel plated finish, Steel Almirah locking mechanism A three way bolting device controlled by a lock, Door handle material for almirah lock Zinc based alloy, Handle material for locker Zinc based alloy, Lockers lockingmechanism Two way bolting system controlled by the lock.Drawer lock 4 levers lock, All the mild steel parts shall be given phosphating treatment Conforming to class c of IS 6005, Powder coating with 50 microns thickness minimum,</p>		
6	Principal's Almirah	<p>Technical specification of Almirah steel, Type of Almirah steel Almirah Steel wardrobe (having cloth hanging provision)Construction type welded, Installation free Standing, Pedestal Yes, Pedestal fitted with 3 mm Teflon Bush, Pedestal height (± 5mm) 125 mm Locker required Yes, Door type Hinged , Number of Door 2, Number of Hinges (for each door) 3, Door stiffener up to full door height provided Yes, Mirror fitted No mirror , Number of drawers required No Drawer , Shelves required Adjustable, Number of shelves 2, Uniformly distributed load(UDL) for shelves 60 kgs. Wardrobe by style Full size, Tie Hanger No,Color of finish Prince Grey, Steel sheet material CRCA sheets conforming to grade CRI of IS 513(Part – 1):2016 (with latest amendment), sheet round and flats N.A, Screws Conforming to IS 1365, Hanging rod material Round ERW tube conforming to IS 7138, Mirror frame made out of (if provided) No mirror frame , Tie hanger made out of Mild steel sheets, Stiffener materialMS sheet , Almirah height (excluding the height of pedestal) ± 5 mm 1980mm , Almirah width ± 5 mm 910 mm, Almirah Depth ± 5 mm 480 mm, locker inside height ± 5 mm 200mm, Locker inside width ± 5 mm Full size of Almirah Width , Locker inside Depth ± 5 mm as per suitability of Almirah depth , Drawer height N.A</p>	1	



6	Principal's Almirah	<p>Technical specification of Almirah steel, Type of Almirah steel Almirah Steel wardrobe (having cloth hanging provision)Construction type welded, Installation free Standing, Pedestal Yes, Pedestal fitted with 3 mm Teflon Bush, Pedestal height (± 5mm) 125 mm Locker required Yes, Door type Hinged , Number of Door 2, Number of Hinges (for each door) 3, Door stiffener up to full door height provided Yes, Mirror fitted No mirror , Number of drawers required No Drawer , Shelves required Adjustable, Number of shelves 2, Uniformly distributed load(UDL) for shelves 60 kgs. Wardrobe by style Full size, Tie Hanger No,Color of finish Prince Grey, Steel sheet material CRCA sheets conforming to grade CRI of IS 513(Part - 1):2016 (with latest amendment), sheet round and flats N.A, Screws Conforming to IS 1365, Hanging rod material Round ERW tube conforming to IS 7138, Mirror frame made out of (if provided) No mirror frame , Tie hanger made out of Mild steel sheets, Stiffener materialMS sheet , Almirah height (excluding the height of pedestal) ± 5 mm 1980mm , Almirah width ± 5 mm 910 mm, Almirah Depth ± 5 mm 480 mm, locker inside height ± 5 mm 200mm, Locker inside width ± 5 mm Full size of Almirah Width , Locker inside Depth ± 5 mm as per suitability of Almirah depth , Drawer height N.A Drawer width N.A, Drawer depth N.A , Mirror size N.A, Shelves lipped flange 35 mm , Side sheet thickness 0.8 mm , Back sheet thickness 0.8mm , Top sheet thickness 0.8 mm , Bottom sheet thickness 0.8 mm , shelves sheet thickness 0.8 mm , Shelves supporting bracket thickness 1.6 mm , Door metal stiffener thickness 0.8 mm, Pedestal sheet thickness 0.8 mm, Height sheet thickness 1.25 mm (double folded)</p> <p>Locker door sheet thickness 0.9 mm, Drawer sheet thickness N.A, Hanging rod wall thickness 1.0mm Hanging rod diameter ± 2 mm 20 mm, Steel Almirah lock/locker lock six lever lock, Material of lock Mazak Zinc plated, Duplicate keys (for each) Yes, Keys material (for each lock) Keys made of MAZAK/ZAMAK having nickel plated finish, Steel Almirah locking mechanism A three way bolting device controlled by a lock, Door handle material for almirah lock Zinc based alloy, Handle material for locker Zinc based alloy, Lockers lockingmechanism Two way bolting system controlled by the lock. Drawer lock 4 levers lock, All the mild steel parts shall be given phosphating treatment Conforming to class c of IS 6005, Powder coating with 50 microns thickness minimum</p>
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7	Visitors Chair	<p>1. SEAT/BACK (CAFE/ARM/DESKLET/LOUNGE): The seat and back are made up of injection moiled high impact strength polypropylene polymer compound with indoor grade UV resistance (Refer color chart in product catalog)</p> <p>SEAT SIZE: 52.2cm.(W) X 53.2cm.(D) BACK SIZE: 56.6cm.(W) X 40.5cm.(H)</p> <p>2. M.S UNDERSTRUCTURE OPTION FOR CAFÉ CHAIR: The powder coated tubular welded frame is made from Dia 2.22 + 0.03 cm x 0.12 + 0.0128 cm and 3.5+0.03 cm X 1.5+0.03CM X 0.12+0.0128 cm. M.S.E.R.W. tube.</p> <p>3. SHOE: The shoes are made of high impact strength polypropylene polymer compound with indoor grade UV resistance and pressed fitted with tubular frame</p> <p>UPHOLSTRY An upholstery cover can be retro filled on to seat and back. The seat cover is made from High abrasion resistance fabric with from lamination and 2.5 cm PU Foam insert. The back cover I made from High abrasion resistance fabric with foam lamination and 0.1 cm PU Foam insert</p>		
8	Office Room Table	<p>TOP WORKSURFACE - The panels are made from 18 mm thick pre-laminated boards as per with 2mm thick PVC Edge banding on all sides. UNDERSTRUCTURE – C-FRAME-Made from 0.9 mm thick powder coated 50 microns CRCA, Drawer Tray & back: 0.5mm thick CRCA, Drawer Front: 0.6mm thick CRCA, Lock: Cam Lock. Handles: Plastic handles. 3 drawer – DUN -8 (Size – 355.5W x 559D x 425H) in mm. Storage – one side. Total number storage units: triple storage. Loading capacity of table top in KG: 100KG,</p>		
9	Office Room Chair	<p>Structure Made by square by 25 x 25 MS pipe, Seat and Back cloth cushion, size – standard</p>		
10	Office room Almirah	<p>Technical specification of Almirah steel, Type of Almirah steel Almirah Steel wardrobe (having cloth hanging provision) Construction type welded, Installation free Standing, Pedestal Yes, Pedestal fitted with 3 mm Teflon Bush, Pedestal height (\pm 5mm) 125 mm Locker required Yes, Door type Hinged , Number of Door 2, Number of Hinges (for each door) 3, Door stiffener up to full door height provided Yes, Mirror fitted No mirror , Number of drawers required No Drawer , Shelves required Adjustable, Number of shelves 2, Uniformly distributed load(UDL) for shelves 60 kgs. Wardrobe by style Full size, Tie Hanger No, Color of finish Prince Grey, Steel sheet material CRCA sheets conforming to grade CRI of IS 513(Part – 1):2016 (with latest amendment), sheet round and flats N.A, Screws Conforming to IS 1365, Hanging rod material Round ERW tube conforming to IS 7138, Mirror frame made out of (if provided) No mirror frame , Tie hanger made out of Mild steel sheets, Stiffener material MS sheet , Almirah height (excluding the height of pedestal) \pm 5 mm 1980mm , Almirah width \pm 5 mm 910 mm, Almirah Depth \pm 5 mm 480 mm, locker inside height \pm 5 mm 200mm, Locker inside width \pm 5 mm Full size of Almirah Width , Locker inside Depth \pm 5 mm as per suitability of Almirah depth , Drawer height N.A Drawer width N.A, Drawer depth N.A , Mirror size N.A, Shelves lipped flange 35 mm , Side sheet thickness 0.8 mm , Back sheet thickness 0.8mm , Top sheet thickness 0.8 mm , Bottom sheet</p>		



		<p>thickness 0.8 mm , shelves sheet thickness 0.8 mm , Shelves supporting bracket thickness 1.6 mm , Door metal stiffener thickness 0.8 mm, Pedestalsheet thickness 0.8 mm, Height sheet thickness 1.25 mm (double folded) Locker door sheet thickness 0.9 mm, Drawer sheet thickness N.A, Hanging rod wall thickness 1.0mm.Hanging rod diameter ± 2 mm 20 mm, Steel Almirah lock/locker lock six lever lock, Material of lock Mazak Zinc plated, Duplicate keys (for each) Yes, Keys material (for each lock) Keys having nickel plated finish, Steel Almirah locking mechanism A three way bolting device controlled by a lock, Door handle material for almirah lock Zinc based alloy, Handle material for locker Zinc based alloy, Lockers locking mechanism Two way bolting system controlled by the lock.Drawer lock 4 levers lock, All the mild steel parts shall be given phosphating treatment Conforming to class c of IS 6005, Powder coating with 50 microns thickness minimum,</p>		
11	Library Table	<p>Material of Table Top: Three Layer Prelaminated Particle Board Of Grade- II Type – II Of IS:12823/Latest Material of Legs: Material of Modesty Panel N.A, Thickness of Metal Sheet / MDF Board used for modesty panel (in mm)$\pm 5\%$ NA MS Pipe of 75 mm width and 25 mm thick. Seating : Capacity 6 Seater, Shape of table top: Rectangular, Wire Management :without, Number of stock box : No socket Box, Wire entry system : NA , Type of understructure: Leg type , Number of Leg per Seat:4, Leg Top Attachment: Powder Coated MS plate of thickness 3.0mm, Leg Bottom Attachment: NA, Leg assembled together with guide at bottom :NA, At Top Leg assembled together with :3 mm thick M S sheet powder coated, Modesty panel: NA, Length in mm (select NA in case of round table) ± 10(mm):1850,width in mm (Diameter)in case of round table)± 10(mm):900 Height in mm(± 5 mm):750mm, Thickness of Top ± 2(mm): 25 millimeter , Height of Modesty panel ± 5 (mm): NA Color of Laminate :teak , Packing : Five Ply Corrugated Board And Strapped with 12 mm Hope stripe</p>		
12	Library Chair	<p>Made by 20 mm MS Round pipe, Seat and Back lathered foam with cushion.Size – standard and without handle</p>		



13	Library Almirah	<p>Technical specification of Almirah steel Generally conforming to BIS specification IS :3312:2021 (with latest amendment), Type of Almirah steel Almirah Steel wardrobe (having cloth hanging provision)Construction type welded, Installation free Standing, Pedestal Yes , Pedestal fitted with 3 mm Teflon Bush, Pedestal height (\pm 5mm) 125 mm Locker required Yes, Door type Hinged ,Number of Door 2, Number of Hinges (for each door) 3, Door stiffener up to full door height provided Yes, Mirror fitted No mirror , Number of drawers required No Drawer , Shelves required Adjustable, Number of shelves 2, Uniformly distributed load(UDL) for shelves 60 kgs. Color of finish Prince Grey, Steel sheet material CRCA sheets conforming to grade CRI of IS 513(Part – 1):2016 (with latest amendment), sheet round and flats N.A, Screws Conforming to IS 1365, Hanging rod material Round ERW tube conforming to IS 7138, Mirror frame made out of (if provided)No mirror frame , Tie hanger made out of Mild steel sheets, Stiffener material MS sheet , Almirah height (excluding the height of pedestal) \pm 5 mm 1980mm , Almirah width \pm 5 mm 910 mm, Almirah Depth \pm5 mm 480 mm, locker inside height \pm 5 mm 200mm, Locker inside width \pm5 mm Full size of Almirah Width , Locker inside Depth \pm 5 mm as per suitability of Almirahdepth , Drawer height N.ADrawer width N.A , Drawer depth N.A , Mirror size N.A, Shelves lipped flange 35 mm , Side sheet thickness 0.8 mm , Back sheet thickness 0.8mm , Top sheet thickness 0.8 mm , Bottom sheet thickness 0.8 mm , shelves sheet thickness 0.8 mm , Shelves supporting bracket thickness 1.6 mm , Door metal stiffener thickness 0.8 mm, Pedestal sheet thickness 0.8 mm, Height sheet thickness 1.25 mm (double folded)Locker door sheet thickness 0.9 mm , Drawer sheet thickness N.A ,Hanging rod wall thickness 1.0mm.Hanging rod diameter \pm2 mm 20 mm, Steel Almirah lock/locker lock six lever lock , Material of lock Zinc plated , Duplicate keys (for each) Yes, Keys material (for each lock) Keys having nickel plated finish, Steel Almirah locking mechanism A three way bolting device controlled by a lock, Door handle material for almirah lock Zinc based alloy, Handle material for locker Zinc based alloy, Lockers locking mechanism Two way bolting system controlled by the lock.Drawer lock 4 levers lock, All the mild steel parts shall be given phosphating treatment Conforming to class c of IS 6005, Powder coating with 50 micrins thickness minimum,</p>		
14	MDM Table	<p>a) Stainless Steel Dining Table with robust structure of dimension 2800 x 900 x 750 mm with good stability.b) Top – 25mm thick SS plate of good quality Steel section. The Vertical supports are SS material with levelled foot rest. The edge of Tabletop is beveled edges with proper fillet.The seating stools are SS material and attached folding type. The size of stool is minimum 600 mm diameter and the gap between 02 stool is minimum 250 mm</p>		
Total Rate quoted Section-C				



Section-7(A)

Technical/ Commercial Bid Format

All relevant Documents, Annexure required as described terms & conditions {Technical/Commercial & General} must enclose along with this format:

1.Details of the Applicant:

Name &Address of the OSME with Contact No.	GST No.	PAN No.	Regd. Certificate No.

2. Bidders Credentials:

Audited Balance Sheet, P/L Account of Last 03FY	IT-Return for the last 03 FY	Latest GST (GSTR-38and GSTR-1)	ISO Certificates	Order copy (From any Govt./PSU/ Cornorate 1,ifanv

3.Enclosures:-

Documents			

Declarations:-I,Sri/Smt.....Proprietor/Director/ Partner of.....declare that I have read the tender Documents thoroughly & I have agreed to supply with the terms & conditions of this tender notice. If any documents enclosed herewith found false/fabricated at any time, my candidature will be liable for rejection & no right to participate in the tender process.

Date:.....

Place:.....

Seal & Signature of the Bidder

Section-7(B)

Financial Bid Format

1. Supply of Utensils and Furnitures.
2. Details of the Applicant:

Name & Address of the Bidder with contact No.

3. Rate Quoted: INR

Items	Base Rate (Incl. Transportation & Installation at Hostels of OAVs)	GST	Total Cost (Base+GST)	In words
(Per Unit Cost)				

(No overwriting/correction fluid to be used)

Declarations:-I,Sri/Smt.....Proprietor/Director/

Partner of.....declare that I have read the tender documents thoroughly & I have agreed to supply with the terms & conditions of this tender notice. If any documents enclosed here with found false/fabricated at any time, my candidature will be liable for rejection & no right to participate in the tender process.

Date:.....

Place:.....

Seal & Signature of the Bidder

Section-8

Annexure-A

PROFORMA FOR SUBMISSION OF AFFIDAVIT IN RUPEES OF TEN OF INDIA NON-JUDICIAL STAMP PAPER BY THE BIDDERS FOR DECLARATION.

(Affidavit before Executive Magistrate/Notary Public)

I/We.....having my/ our office

at.....do declare that I / We have carefully read all the terms & conditions of bid floated by the District Education Officer, Keonjhar, Odisha for Supply of Utensils in 14 nos of Hostels of 10 nos of OAVs and Furnitures for OAV, Bodapalasa, Sadar, Keonjhar abide by them. I will abide with all the terms & conditions set for the Bid document Reference no., __dated__ along with the subsequent amendment, if any.

I /We agree that the Tender Inviting Authority (District Education Officer, Keonjhar) can forfeit the Performance Security Deposit and blacklist our entity for a period of 03 (three) years if any information furnished by us is found to be false at the time of inspection/ verification and not complying with the Bid terms & conditions. In case I/We are- recognized/black listed/banned/by any State Govt. /Union Territory/Govt. of India/ Govt. Organization / Govt Institutions / PSUs/Government autonomous body, Society / District Education Office, Keonjhar and or convicted by any court of law on and from the date of floating of the tender, I/We undertake to inform the same to District Education Officer, Keonjhar.

I/we also under take that; I/we are not involved in any unfair /fraudulent practice and also not blacklisted by any State Govt./Union Territory/Govt.of India/Govt.Organization/ Govt. Institutions/ PSUs /Government autonomous body.

I/ we, _____ do hereby undertake that the samples provided by our firm for technical evaluation is in conformity with the tendering specification and non-toxic as set forth in the Bid document vide Bid Reference no. _____ dated __ along with the subsequent amendment, if any.

I/We.....do here by declare that I/We will

Supply Utensils in the 12 nos of Hostels of 087 nos of OAVs and Furnitures for OAV, Bodapalasa, Keonjhar District as per the terms, conditions & specifications of the bid document.

Identified

Advocate

Deponent:

(With Seal Stamp)

Name & Address:

The above-named deponent being identified by Shri _____

Advocate _____ solemnly affirm and states before me that the contents of this affidavit are true to the best of his knowledge.

Dt. Executive Magistrate/Notary:..... (With Seal Stamp)

Annexure MB

**Indent for Supply & Installation of Utensils in the 14 nos. of Hostels of
10 nos of OAV Kitchens in Keonjhar District**

Sl. No.	Name of the OAVs	Nos of Hostels
1	OAV Salapada , Anandapur	2
2	OAV Suanpada,Ghasipura	2
3	OAV Sunderapal,Hatadihi	2
4	OAV,Kendeiposi,Patna	2
5	OAV,Bodapalsa,Sadar	1
6	OAV,Tikira,Ghatagaon	1
7	OAV,Champua	1
8	OAV,Khendra,Jhumpura	1
9	OAV Saharpada	1
10	OAV,Talachampe, Banspal	1

Total 14

Indent for Supply of Furniture

Sl No	Name of the OAV	No of School
1	OAV Bodapalasa, Sadar Block	1



PERFORMANCE BANK GUARANTEE FORMAT

To

The District Education Officer,Keonjhar

WHEREAS.....(Name and address of the supplier)(here in after called"the supplier")has undertaken ,in pursuance of contract no..... dated.....to supply Computers (description of goods & services) (herein after called" the contract").

AND WHEREAS it has been stipulated by the District Education Officer, Keonjhar for supply & installation utensils in the kitchen of 14 nos of Hostels of 10 nos of OAVs and Furnitures for OAV Bodapalsa in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHERE AS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of..... (amount of the guarantee in words and figures),and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without caviler argument, any sum or sums within the limits of(amount of guarantee)as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the.....day of ,20____.Our____ branch at____ Bhubaneswar, Odisha (Name & Address of the____*branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our

_____ *branch a written claim or demand and received by us at our_____ *

Branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

Name and designation of the Bidder