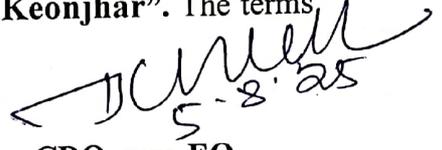




No. 350 /Dt. 05/08/2025

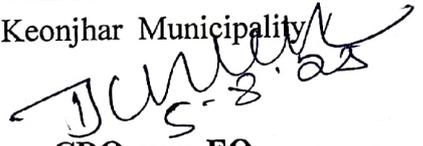
QUOTATION CALL NOTICE FOR HIRING OF VEHICLE ON MONTHLY RENTAL BASIS UNDER ORMAS, KEONJHAR

Sealed quotations are invited from the interested reputed Travel Agencies / Tour Operators / Private Individuals for providing one Petrol driven vehicle having sitting capacity not more than Five (05) including driver for official use in ORMAS, Keonjhar on monthly rental basis. Sealed quotation should reach the ORMAS, O/o- Zilla Parishad, Keonjhar through Regd. Post/Speed Post/ Courier positively latest by 11.00 AM of 25.08.2025 which will be opened on the same day at 12.30 PM in presence of the quotationers or their authorized representative in the Office Chamber of the CDO-cum-EO, Zilla Parishad, Keonjhar. The Envelop of the quotation should super scribe "Quotation Document for Hiring of Vehicle on Monthly Rental Basis under ORMAS, Keonjhar". The terms and conditions are given below.


5-8-25
CDO-cum-EO
Zilla Parishad, Keonjhar

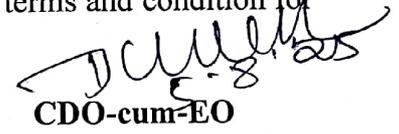
Memo No. 351 /Dt. 05/08/2025

Copy forwarded to all district level offices, Keonjhar / All Tahasildars / All Block Development Officers of Keonjhar District / Executive Officer, Keonjhar Municipality DIPRO, Keonjhar for information and wide publication.


5-8-25
CDO-cum-EO
Zilla Parishad, Keonjhar

Memo No. 352 /Dt. 05/08/2025

Copy to forwarded to the D.I.O, NIC/ District E-governance manager, Keonjhar for information. He is requested to web-hoist the quotation call notice & terms and condition for information of the general public.


5-8-25
CDO-cum-EO
Zilla Parishad, Keonjhar

Memo No. 353 /Dt. 05/08/2025

Copy to the Notice Board of Zilla Parishad, Keonjhar for information of the general public.


5-8-25
CDO-cum-EO
Zilla Parishad, Keonjhar



Annexure-I

TERMS & CONDITIONS FOR HIRING OF VEHICLE ON MONTHLY RENTAL
BASIS UNDER ORMAS

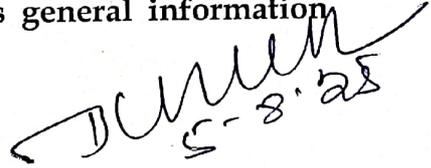
01. The hired vehicle, during the period of contract shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
02. The office shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
03. The hire charges to be paid for monthly basis is final but not include cost of fuel, which is to be paid separately as per government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery, etc. will borne by bidder.
04. It shall be responsible of the bidder to provide a good driver and the remuneration of the driver shall be borne by the bidder.
05. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the bidder.
06. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
07. The vehicle shall report for duty for minimum 25 days in a month.
08. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
09. Monthly hire charges and reimbursement towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteenth days of the submission of bills by the bidder and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found unsatisfactory, this office will issue one month notice and terminate the agreement.



12. In case the bidder intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him/her to grant one month notice before such withdrawal and termination of agreement.
13. If the bidder violate any of the terms of contract, this office shall forfeit the entire amount of security deposit.
14. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
15. The bidders are required to deposit Rs. 5,000/- (Rupees Five Thousand) only towards EMD in shape Banker's Cheque / DD. in favour of "ORMAS, KEONJHAR" payable at Canara Bank, Keonjhar Town. The EMD will be returned to the unsuccessful bidder after finalization of quotation. The EMD of Rs. 5,000/- deposited by the successful bidder shall be kept with ORMAS, Keonjhar as security deposit. After successful completion period of contract as per the term and condition, the EMD will be refunded.
16. The monthly rate of hire charges to be quoted excluding fuel in the general bid information.
17. The Vehicle must achieve a fuel efficiency of 17 K.M.s per liter.
18. The sealed quotation should reach the ORMAS, C/O- Zilla Parishad, Keonjhar on or before 25.08.2025 by 11.00 AM through Registered Post / Speed Post/ Courier.
 - a. Postal address submission of Bid document
ORMAS
Office of Zilla Parishad, Keonjhar
Collectorate Campus
Dist: Keonjhar
Pin: 758001
19. The quotation paper can be obtained from the district web site i.e. www.kendujhar.odisha.gov.in from 05.08.2025 to 25.08.2025, 10.00 A.M.
20. The quotation paper will be opened by the Committee on 25.08.2025 at 12.30 PM onwards in presence of the bidder or their authorized representative in the Office Chamber of the CDO-cum-EO, Zilla Parishad, Keonjhar.



21. The quotations received beyond the stipulated date and time and without the above required documents should be liable for rejection.
22. The successful bidder should provide the vehicle within 07 (Seven) days from the date of issue of the order. If failed to provide the vehicle within the specific time mentioned in the order, without proper and valid justification, the order will be cancelled and the security deposit will be forfeited to Govt.
23. The rates can be negotiated depending on the situation prevailing at the time of opening and finalization of the quotation.
24. The successful bidder will be required to execute an agreement with the Deputy CEO, ORMAS, Keonjhar with appropriate terms and conditions.
25. The contract of tenders should be valid for One year from the date of issue of order and will be extended on the basis of satisfactory service performance.
26. The undersigned reserves the right to reject or cancel any or all quotations without assigning any reason thereof. Any dispute in this matter will be settled up under the jurisdiction of Keonjhar district.
27. The bidders are requested to submit the photocopy of all the documents in support to the information provided in the bidder's general information sheet.


5-8-25
CDO-cum-EO
Zilla Parishad, Keonjhar



QUOTATION PAPER GENERAL INFORMATION FOR HIRING OF VEHICLE ON MONTHLY RENTAL BASIS UNDER ORMAS

Sl.No	Particulars	Information
1	Name of the Bidder/ Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of the owner of the vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/ Address of the Driver	
16	D.L. No. & validity of the D.L. of the driver	
17	Contact number of the bidder/service provider	
18	Contact number of the driver	
19	EMD Detail	B.D/BC No. Date: Rs:
20	Proposed hire charges of the vehicle per month excluding fuel	
21	Rate of fuel (Petrol) consumption/Mileage K.M. per litre	

Certified that the information submitted above is true to the best of my knowledge and belief.

**Full Signature & Seal of
Bidder/ Quotationer**