



OFFICE OF THE PANCHAYAT SAMITI: GHATGAON
MGNREGS CELL

Email: - ori-ghatgaon@nic.in



QuotationNo. 5911 //Date. 23/07/2025

QUATATION CALL NOTICE

Sealed Quotation are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing 1(one) no. of AC Petrol/Diesel driven "Bolero" vehicle having sitting capacity not more than 10 including Driver, which shall conform to the terms and conditions (**Annexure-A**) for official use in **MGNREGA** section of Ghatgaon Block for a period up to 31.03.2026 on monthly rent basis. The undersigned reserves the right to reject or cancel any or all tenders without mentioning any reason thereof.

Date & Time for sale of Tender documents: 24.07.2025 to 06.08.2025 till 5.30 PM

Last date for submission of quotation: 07.08.2025 till 5.30 PM through "Speed Post"

Date of Opening: 08.08.2025 at 11.00 A.M in the block office chamber of BDO Ghatgaon (Opening date may be shifted to any other dated due to unavoidable cricumatance)

Address to which Sealed Quotations to be submitted: - Block Development Officer, Panchayat Samiti, Ghatgaon, At/Po-Ghatgaon, Dist – Keonjhar, Pin -758027.

1. The Service Provider shall a valid OGST registration of participate in the tendering.
2. The vehicle must be in road worthy condition shall not be more than two years from the initial registration and must have valid registration certificate, insurance certificate, fitness certificate, Pollution Certificated, valid contact carriage permit, proof up-to-date tax payment etc. coverage etc. which are mandatory for plying of vehicle.
3. The driver of the vehicle must have a valid commercial driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving light transport/passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. **A sum of Rs. 5000.00/- shall be deposited by the intending bidder in shape of Account Payee Bank Draft drawn in favour of Block Development Officer Ghatgaon, if selected and submitted along with tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.**
6. The monthly rate of hire charges be quoted in the General bid information (excluding fuel and Lubricants)
7. The vehicle must achieve a fuel efficiency of minimum average mileage of 10 kms per liter with maximum hiring charges of Rs.37, 200/- per month.

8. The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the General bid information to be furnished with the quotation/tender. **(Annexure-B)**

9. The Quotation completed in all respect along with Security Deposit of **Rs.5000(Rupees five thousand)** only in shape of Account Payee Bank Draft drawn in favour of Block Development Officer, Ghatgaon and self-signed xerox copies of GST registration Certificate, Bank A/c, Vehicle Registration certificate, Vehicle Fitness Certificate, Vehicle pollution Certificated, Permit, Insurance certificate and Driving License should reach the undersigned on or before 07.08.2025 by 5.30 P.M. and shall be opened on 08.08.2025 at 11.00 A.M. **The quotations/tenders' representatives of the firm or individuals may remain present with original copies of documents during the opening date of the quotation for verification.**

10. The application form for quotation/tender containing General bid information and terms and conditions for hiring of vehicles will be available at MGNREGA Section of Panchayat Samiti, (Ghatgaon Block Office) on payment of Rs. 1000/- in shape of Account Payee Bank Draft drawn in favour of the Block Development Officer, Ghatgaon Block From **24.07.2025 to 06.08.2025** or can be downloaded from Keonjhar District Website from above website, the applicant shall furnish a Demand Draft for an amount of Rs.1000/- (Rupees one thousand) only towards the cost of application along with the application.

11. The Undersigned reserve the right to accept or reject or negotiate the quotation.

12. The envelope containing the quotation must superscribe **"QUOTATION FOR HIRING OF VEHICLE"**.


Block Development Officer
Block Development Officer
Ghatgaon

Memo No. 3912 //MGNREGS Date. 23/07/2025 //

Copy forwarded to Nizarat Officer, Collectorate, Keonjhar/All Tahasildars/Block Development Officer/PA ITDA, Keonjhar/CDPOs for information and necessary action. They are requested to publish the quotation call notice in their office notice board for wide publication.


Block Development Officer
Block Development Officer
Ghatgaon

Memo No. 3913 //MGNREGS Date. 23/07/2025 //

Copy submitted to PA to Collector Keonjhar/ CDO-Cum-EO, Zilla Parisad, Keonjhar/District Planning Officer for favour of kind information and necessary action.


Block Development Officer
Block Development Officer
Ghatgaon

Memo No. 3914 //MGNREGS Date. 25/07/2025 //

Copy along with soft copy of the notice submitted to DIO, N.I.C., Keonjhar with a request to display the Tender call Notice and Tender call Notice and Tender document in the Web-site of Keonjhar i.e. www.kendujhar.odisha.gov.in 5.30 PM hours of dt.24.07.2025 to 06.08.2025.


Block Development Officer
Block Development Officer
Ghatgaon
Ghatgaon

Memo No. 3915 //MGNREGS Date. 25/07/2025 //

Copy to Superintending Engineer R&B Division, Keonjhar/R.W.S. S Division, Keonjhar/N.H. Division, Keonjhar/R.W.Division, Keonjhar/P.H.Division, Keonjhar/Keonjhar Irrigation Division /Minor Irrigation Division, Keonjhar/L.I. Division, Keonjhar for information and wide circulation.


Block Development Officer
Block Development Officer
Ghatgaon
Ghatgaon

Memo No. 3916 //MGNREGS Date. 25/07/2025 //

Copy to Office Notice Board, Ghatgaon Block/All Gram Panchayats of Ghatgaon Block Notice Board for Display of the Quotation call Notice and Tender file.


Block Development Officer
Block Development Officer
Ghatgaon
Ghatgaon

Memo No. 3917 //MGNREGS Date. 25/07/2025 //

Copy forwarded to the all members of the Quotation /Tender Committee for information and necessary action. They are requested to attend the above Quotation/Tender Committee Meeting on the scheduled date and time at Panchayat Samiti, Ghatgaon.


Block Development Officer
Block Development Officer
Ghatgaon
Ghatgaon



OFFICE OF THE PANCHAYAT SAMITI: GHATGAON
MGNREGS CELL

Email: - ori-ghatgaon@nic.in



Letter No. 5918 // Date. 25/07/2015

To

The District Information Officer,
NIC, Keonjhar

Sub: - Uploading of Tender Call Notice for Hiring of Vehicle in the district website.

Sir,

In inviting a reference to the subject cited above, I am to request you to upload the enclosed Tender call Notice for Hiring of Vehicle for official use in the Keonjhar District Website i.e. www.kendujhar.odisha.gov.in for widely publicity with downloading facility.

Encl: - As above

Yours Faithfully,


B.D.O. Cum Programme Officer
Block Development Officer
Ghatgaon
Ghatgaon

TENDER FORM FOR PROVIDING VEHICLE

From

M/s
Address
GSTIN

To

The Block development Officer
Ghatgaon

Sub:

Tender for supply Vehicle for MGNREGA Section.

Dear sir,

In response to your Quotation call notice No, Dt.....
For supply of vehicle for engagement in MGNREGS section of Ghatgaon Block on monthly rent basis for the rest of year 2025-26.

1. I/we, a Travel Agencies/Tour operators/Private individuals hereby tender to supply the vehicle bearing Regd. No.....
2. I/We agree that this offer shall remain valid for period up to 31.03.2026 from the date off issue of engagement order of the vehicle, if the order is withdrawn before the said date, I/we shall be liable for damages to the extent of the percent or my/our tendered value and pay the same forthwith on demand without protest or demur.
3. I/We hereby agree to abide by and fulfill the terms and conditions set out in the INVITATION TO TENDER INSTRUCTION/CONDITIONS TO TENDERERS OF THE TENDER SCHEDULE AND ANNEXURES HERETO, which shall be deemed to form a part of this Tender and I/We return herewith all these documents attested on each page in token of my/our acceptance thereof.
4. I/we hereby further agree to notify the Block Development Officer, Ghatgaon at any time whether before or after acceptance of my/our tender any change in the address and/or constitution of my/our firm/association/syndicate either by death or retirement of any partner or by the admission of new partner of member or otherwise (this clause shall apply where tender is a firm/association or syndicate).
5. I/we hereby declare that this tender and your acceptance to be notified by you shall constitute a valid and binding contract between us.

In presence of

Signature of witness

Signature of Tenderer/Quotationer

1. Address.....
.....
.....

Full Address.....
.....
.....

Signature of witness

Moblie No.....

2. Address.....
.....
.....

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.

9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Seal & Signature of
Block Development Officer
Quotation / Tender Calling Authority with Designation
Ghatgaon

General Information

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Contact Number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption / Mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer