

OFFICE OF THE PROJECT DIRECTOR, ATMA-CUM-PROJECT MANAGER,  
NFSNM, KEONJHAR

**QUOTATION CALL NOTICE**

No. 446 /Dated 22.07.25

For Short listing of audio visual / video documentation firms

Sealed quotations are invited by CDAO, Keonjhar for short listing the bonafide audio visual / video documentation firms for video documentation of different demonstrations to be conducted during the year 2025-26 under NFSNM, Shree Anna Abhiyan, NMEO, OIIPCRA, State Plan, IFS, ATMA, CDP-MLIP, Mukhyamantri Makka Mission and other schemes.

The interested video documentation firms should offer their sealed quotation regarding video documentation by 06/08/2025 up to 11.00 AM & it will be opened on same day at 3.30 PM in presence of the Selection Committee constituted by the CDAO, Keonjhar. The CDAO, Keonjhar will not be liable for any delay or for not offering the quotation within the stipulated date and time mentioned above. The quotation must be submitted in sealed envelope through Speed Post / Registered Post / by hand during the working hours in the office. The quotation will be opened in the office chamber of CDAO, Keonjhar for selection of the firms. Documents to be attached in quotation are as under:

1. Request letter of the firm.
2. PAN Card & Aadhar Card.
3. Quoted rate of the firm.
4. Proof of annual turnover of last 3 (three) consecutive years not less than 30 lakh. The statement of last 3 years must be certified by Chartered Accountant to be furnished.
5. Self certificate stating that the agency has not been black listed by any department / organisation in the past.
6. Preference would be given to the agency who have past experience for similar activity under the Department of Agriculture Farmers Empowerment Govt of Odisha (order copy of DDA/CDAO to be attached).
7. IT Return of last 3 (three) consecutive years.
8. GST Certificate of the agency.
9. The agency must have empanelled under Deptt of Agril & Farmers Empowerment Govt of Odisha.

**Terms & conditions**

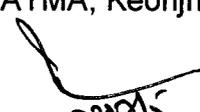
1. The payment to the agency on the assignment will be made by assigning authority / office after successful completion of assignment within 1 month of harvest of the crop in the demonstration cluster.
2. The decision of the Selection Committee is final & cannot be alleged at any circumstances & the undersigned reserves all rights to cancel any or all quotations without assigning any reason.
3. The documentary film will be submitted to the CDAO, Keonjhar with the certificate of BAO/AO in three copies (Pen drive) soon after completion of the cropping season.
4. The contract period is only for the year 2025-26
5. The quoted price of the documentation should be mentioned as per minute basis including GST.
6. No payment of advance is admissible. The payment will be made only after completion of video documentation & duly certified by the concerned BAO/AO of block

The CDAO, Keonjhar shall be the sole Arbitrator & his decision shall be final.

  
PD, ATMA-cum-Project Manager,  
NFSNM, Keonjhar

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Memo No. 447 /Dated 22.7.25  
Copy to Notice Board of CDAO, Keonjhar & PD, ATMA, Keonjhar.

  
PD, ATMA-cum-Project Manager,  
NFSNM, Keonjhar

Memo No. 448 /Dated 22.7.25  
Copy forwarded to the Dist e-Governance Manager, Keonjhar for information & necessary action. He is requested to upload the quotation in the district website.

  
PD, ATMA-cum-Project Manager,  
NFSNM, Keonjhar

Memo No. 449 /Dated 22.7.25  
Copy forwarded to the Dist Informatics Officer, NIC, Keonjhar for information & necessary action.

  
PD, ATMA-cum-Project Manager,  
NFSNM, Keonjhar

Memo No. 450 /Dated 22.7.25  
Copy forwarded to the District Information & Public Relation Officer, Keonjhar for information & necessary action.

  
PD, ATMA-cum-Project Manager,  
NFSNM, Keonjhar