

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, PATNA
QUOTATION CALL NOTICE FOR HIRING VEHICLE

No. 660 /ICDS/ Dt. 10/06/2025

- Sealed quotations/Tender Call Notice is hereby invited by the undersigned for reputed Travel Agencies/ Tour Operators of private individuals for providing 1(one) no. of Non-AC Diesel driven vehicle having seating capacity not more than seven including driver which shall confirm to the terms and conditions (Annexure-II) for official use in ICDS, Patna on monthly rent basis.
1. The vehicle must be in road worthy condition, shall not be more than 3(three) m years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contact carriage permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
 2. The driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle.
 3. The driver should have well behaved, gentle, obedient and discipline in nature. The owner is responsible for engagement of one dedicated driver to perform the Govt. duty without any hesitation.
 4. The monthly rate of hire charges of vehicle of maximum 25,300/- per month (excluding fuel and lubricant)
 5. The vehicle must achieve a fuel efficiency of 12 Kms per litre.
 6. The details of the make and year of manufacture of the vehicle , registration no. , mileage KMs, covered per liter and name of the Driver with Driving Licence No. and period of validity should be specifically provided in the general information to be furnished with the Quotation/Tender (Annexure-III)
 7. The Quotation completed in all respect should reach the undersigned or before 24.06.2025 by 5.30 P.M. & shall be opened on the 25.06.2025 at 11.30 A.M. in presence of bidders or their authorized representatives.
 8. The application form of Quotation (Tender containing General Bid information and Terms and Conditions for Hiring of Vehicle etc. will be available in the Office of the Child Development Project Officer, Patna on load from official website of the district <https://keonjhar.nic.in> . Then applicant shall furnish a Demand Draft for an amount of Rs.100/- towards the cost of application along with the application)
 9. A sum of Rs.5,000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the CDPO, Patna

and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

10. All types of repair/ maintenance are to be done by the vehicle owner at his cost including payment of Tax etc. and payment of wages of the Driver.
11. The Authority reserves the right to cancel the contact of the vehicle at any time without prior Notice and showing any reasons thereof.
12. The Authority reserves the right to cancel the quotation or any part without any reason assigning thereof.

Memo No. 661 / Dt. 10/06/2025
Child Dev. Project Officer,
Child Development Project Officer
Patna, Keonjhar

Copy submitted to the District e-Governance Manager, Keonjhar for upload the above tender documents on the District Website at once.

Memo No. 662 / Dt. 10/06/2025
Child Dev. Project Officer,
Child Development Project Officer
Patna, Keonjhar

Copy to Office Notice Board for general public.

Memo No. 663 / Dt. 10/06/2025
Child Dev. Project Officer,
Child Development Project Officer
Patna, Keonjhar

Copy submitted to the Sub-Collector, Keonjhar/District Social Welfare Officer, Keonjhar/ All Tahasildars/ All BDOs/ R.T.O., Keonjhar for information and necessary action with a request to display the quotation notice in their respective office notice board for general information of the public.

Child Dev. Project Officer,
Child Development Project Officer
Patna, Keonjhar

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contact, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contact Carriage Permit, proof of up-to-date Tax payment etc. and DL of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever, the hire vehicle owner shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel which is to be paid separately basing on actual consumptions and lubricants as per existing Government norms. All the expenditures of the vehicle towards repair, replacement of spare parts lubricating oil of the engine, gear box & differential coolant, tyres and tubes battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown of reasons whatsoever, the replacement of a vehicle of the same or better mode shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle not reported regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per requirement of the hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel(as per the actual) and lubricants (as per Govt. norms) of selected bidders will be paid in every succeeding month as far as possible within fifteen days of the submission of bills by the service providers and no advance payment will be made.
9. The vehicle shall not be more than 3(three) years old from the initial registration and also in good running condition during the period of contact.
10. If the services are found to be unsatisfactory of the scheme under which vehicle has been hired is closed, the client shall give one month notice and terminate the agreement.
11. In case of service provider intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of the contact, Government shall forfeit the entire amount of security deposit.

Vehicle Owner

2019
10.5.2025
Child Development Project Officer,
Patna
Patna, Kachhwa

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non A.C) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address
of the owner of the vehicle :
7. Fitness Certificate validity :
8. Permit Validity :
9. Insurance Validity :
10. Name/Address of the Driver :

11. D.L. No. & Validity of the D.L. of the Driver :

12. Proposed hire charges of the vehicle per
Month excluding fuel cost :

13. Rate of the fuel consumption by milage per ltr :

14. Contact Number of the Service Provider
(Tenderer/Quotationer) :

Mobile No.

Telephone No.

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & signature of the
(Quotationer/Tenderer)

GOVERNMENT OF ODISHA

INTEGRATED CHILD DEVELOPMENT PROJECT OFFICER, PATNA

DISTRICT-KEONJHAR

BID DOCUMENT

TENDER DOCUMENT FOR

HIRING VEHICLE FOR OFFICE USE UNDER I.C.D.S. PROJECT, PATNA

NOTIFICATION NO. 02 DATE 10/06/2025

OF

Child Development Project Officer, Patna

Last date for filing of Tender :24.06.2025

Date of opening of Tender :25.06.2025

Place of opening of Tender : Sub-Collector's Chamber, Keonjhar

Total No. of pages : 06

To

The District e-Governance Manager,
Keonjhar
Keonjhar District Centre
Collectorate Building Keonjhar
PIN-758001

District-Keonjhar, ODISHA

Letter No. 664

Dt. 10/06/2025

Sub.:

Publication on the Keonjhar District Website

Dear, Sir/Madam

Kindly find enclosed here with the soft copied of Bi lingual contents (in English & odia) verified found to be correct and virus malware free (In PDF files) (* pdf format maximum size 3 MB) written in CD-ROM and hard copies of the Title (in English) " QUOTATION CALL NOTICE FOR HIRING VEHICLE FOR OFFICE USE UNDER ICDS PROJECT, PATNA " (In Odia) " ଶିଶୁ ବିକାଶ ପ୍ରକଳ୍ପ, ପାଟଣାରେ ଭଡା ଗାଡ଼ି ଲାଗିବା ନିମନ୍ତେ ବିଜ୍ଞାପନ " to be published on the Keonjhar District Website from date 11.06.2025 and to be deleted from the website from dt. 25.06.2025 .The information may kindly be displayed in the Keonjhar District Website under the following section.(tick the suggested section)

- Departments
- Culture
- Tourism
- Tender/Quotation
- Recruitments/Results
- Documents
- Citizen Services
- Any other suitable Section

With regards

Enclosures

Signature of the Authority

Name of the Department

Address

Child Development Project Officer
Patna, Keonjhar