

ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ : କେନ୍ଦୁଝର

[ଜିଲ୍ଲା ସମାଜ କଲ୍ୟାଣ ବିଭାଗ]

କେନ୍ଦୁଝର ଜିଲ୍ଲାପାଇଁ ମାଣ୍ଡିଆ ଯୋଗାଣ କାର୍ଯ୍ୟକ୍ରମରେ ପରିବହନ ପ୍ରତିନିଧି ନିଯୁକ୍ତି ନିମନ୍ତେ ଟେଣ୍ଡର

ନୋଟିସ୍ - ୨୦୨୫-୨୬

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: KEONJHAR
(DISTRICT SOCIAL WELFARE SECTION)

NO. 3850 /SW. Date 19/05 /2025

**TENDER CALL NOTICE FOR APPOINTMENT OF TRANSPORTING AGENT IN RAGI LADDU
PROGRAMME UNDER DMF FUNDS FOR KEONJHAR DISTRICT FOR THE YEAR, 2025-26**

Sealed tender documents are invited from the intending registered Transport Contractors/Agents having valid agent license for appointment of Transporting Agent in Ragi Laddu Programme under DMF funds for transportation of Ragi from TDCC godown Dhenkikote point to Cleaning Center (Champua Vill:Tuntuna , Jhumpura Vill:Barakhandia , Sadar-Jamuhota, Banspal Vill: Talajagar , Hatadihi Vill:Hadagada, and Harichandanpur) and from all Cleaning center to all the Ragi mix units (THR Units) of Keonjhar District within the maximum ceiling price of **Rs. 150.00 (Rupees one hundred fifty) only per quintal [transporting/labour/loading and unloading cost etc.]** for the year 2025-26. The tenderer shall apply for the entire District. The tender papers for the above purposes containing the terms and conditions, E.M.D. and statutory requirement can be down loaded from the Dist. Website i.e. www.kendujhar.nic.in .The tender paper complete in all respect should reach the office of the District Social Welfare Officer, Keonjhar by 1:00 PM on dt. 02/06/2025 by registered post/ speed post and the tender documents will be opened on dt. 03/06/2025 at 10:00 AM in the Office of DSWO. , Keonjhar in the presence of the members of the Tender Committee constituted for the purpose and the tenderer or their authorized representatives. The tender received beyond the date and time mentioned above shall not be taken in to consideration. The Collector, Keonjhar reserves the right to reject/ cancel/withdraw any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


DSWO, KEONJHAR
District Social Welfare Officer
KEONJHAR

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Memo No. 3851 /SW/ Date. 19/05 /2025

Copy forwarded to All Sub-Collectors /All Block Development Officers / All Tahasildars / All C.D.P.O.s / All Executive Officers of Municipalities/NAC/All District Level Officers of Keonjhar district for information and they are requested to display the Tender Call Notice in their office Notice Board for wide publicity.

Copy forwarded to the District Informatics Officer, N.I.C., Keonjhar for information and necessary action with a instruction to make it available in District website i.e. www.kendujhar.nic.in for wide publicity.


DSWO, KEONJHAR
District Social Welfare Officer
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COST OF TENDER DOCUMENT: Rs.500.00

DETAILED
BID DOCUMENTS
FOR

**APPOINTMENT OF TRANSPORTING AGENT
IN RAGI LADDU PROGRAMME UNDER DMF
FUNDS IN KEONJHAR DISTRICT FOR
THE YEAR 2025-26**

DISTRICT SOCIAL WELFARE OFFICE

KEONJHAR

TEL - 06766-255557

E-mail: dswokeonjhar@nic.in

Tender Paper Sale from 19/05/2025 to 02/06/2025

Last Date for Submission: 02/06/2025 up to 1:00 PM

Opening of Tender Box/Tender Paper on 03/06/2025 at 10:00 Am

at office of DSWO, Keonjhar

-: 4:-

TENDER PAPER FOR APPOINTMENT OF TRANSPORTING AGENT IN RAGI LADDU PROGRAMME UNDER DMF FUNDS IN KEONJHAR DISTRICT FOR THE YEAR 2025-26.

Sealed Tenders in the prescribed form are invited from the intending registered Transport Contractors/Agents having valid license to be engaged for transportation of Ragi in Ragi Laddu Programme under DMF funds from TDCCOL, Dhenkikote godown to Cleaning centers (Champua Vill:Tuntuna , Jhumpura Vill:Barakhandia , Sadar-Jamuhota, Banspal Vill:Talajagar , Hatadihi Vill:Hadagada, and Harichandanpur) and from cleaning centers to all Ragi Mix unit points of Keonjhar District within the maximum ceiling price of **Rs. 150/- per Qntl. [transporting/labour/loading and unloading cost etc.]** for the year 2025-26 as per the prescribed terms and conditions. The approximate quantity of Ragi to be handled in a year and approximate value of the Ragi in the Govt. rates are as follows.

Approximate quantity of foodstuff in Quintal (Whole District) in a year : **2750 quintals**

The Sealed Tender shall be received by the D.S.W.O, Keonjhar on behalf of the Collector, Keonjhar by Regd. Post /Speed Post/Regd. Parcel only till 1:00 P.M. on dt. 02/06/2025 and will be opened on 03/06/2025 at 10:00 A.M in the office of DSWO, Keonjhar in the presence of the Members of the Tender Committee and the tenderer or their authorized representative by producing the letter of authorization. The tender received beyond the date & time shall be liable for rejected.

The Tender papers should be submitted in sealed cover superscribing in Block Capital letters as **"TENDER FOR UNDERTAKING TRANSPORTATION WORK UNDER RAGI LADDU PROGRAMME IN KEONJHAR DISTRICT FOR THE YEAR 2025-26"**.

The detailed tender paper along with the prescribed tender scheduled can be downloaded from the District website i.e. www.kendujhar.nic.in. The tender paper should be submitted along with original Bank Draft amounting to Rs.500/- (five hundred) only towards cost of tender paper drawn in favour of D.S.W.O., Keonjhar and payable at Keonjhar which is non-refundable. The tender without Demand Draft shall be summarily rejected. The detailed tender paper should be submitted duly signed by the tenderer as token of acceptance of the terms and conditions. All the tender papers/ documents are to be attested by the tenderer.


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District Social Welfare Office
KEONJHAR

TERMS AND CONDITIONS OF THE TENDER

1. The Tenderer/bidder shall carefully go through all the terms and conditions of the tender documents and submit the tender paper correctly and in complete form. The tender paper should be filled up properly and legibly without any correction/overwriting and must be a typed copy/computer typed copy. No opportunity shall be given to the tenderer/bidder to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and in figures in the tender paper. The rate quoted should be final and the tenderer/bidder shall not be allowed to change the same under any circumstances and it should be valid for the year 2025-26.

2. "No individual, company, firm, corporation shall participate in the tender process unless it obtains or possess valid Agent's license owned by the tenderer under Orissa Motor Vehicle (Licensing of Agents) Carriage by Road Act, 2007 & Carriage by Road Rules, 2011 for Keonjhar District.

3. The successful tenderer shall be required to lift Ragi from TDCCOL, Dhenkikote to Cleaning centers (Champua Vill:Tuntuna , Jhumpura Vill:Barakhandia , Sadar-Jamuhota, Banspal Vill:Talajagar , Hatadihi Vill:Hadagada, and Harichandanpur) and transport the same from Cleaning centers to all SHGs making Ragi Laddu (TIIR Units) under Ragi Laddu Scheme of the Keonjhar district as per the order of the DSWO, Keonjhar within the specified period.

4. It is the responsibility of the transporting agent to lift the Ragi on proper weighment and deliver the same to the SHGs of Keonjhar district on proper weighment. In no circumstances short supply or delivery shall be made by the agent to the SHGs. The weighing machine shall be taken by the transporting agent along with the vehicle. The agent will be held responsible for the shortage and damage noticed if any during transit and delivery. The quality and quantity of Ragi being transported may be inspected by the Govt. officials authorized by Collector/DSWO during transit and also at the delivery points. There shall not be any change both in quality and quantity of Ragi during transportation by the transporting agent and for any shortcomings in this front the transporting agent shall be responsible and this shall be treated as misappropriation by the transporting agent. If any misappropriation is noticed during inspection or otherwise, a penalty shall be levied which should be equivalent to 10 times of the cost of misappropriated Ragi apart from initiating criminal cases.

Handwritten signature
DSWO, KEONJHAR
District Social Welfare Officer
KEONJHAR

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5. The tenderer/bidder should submit the following documents along with the tender paper. Document check list absence of any document/paper, the tender form will be liable for rejection by the Dist-Tender Committee. The tenderers/bidders are required to come with all the original documents for verification by the Committee at the time of opening the tender, if necessary. The *sealed tender superscribe on the top* of the envelope as **“SEALED TENDER APPLICATION FOR TRANSPORTATION OF RAGI UNDER RAGI LADDU PROGRAMME , KEONJHAR DISTRICT FOR THE YEAR 2025-26”**.

Documents to be Produce

- I. Original tender paper duly signed by the tenderer/bidder as token of acceptance of the terms & condition of the tender.
- II. Original Bank Draft amounting to **Rs.500/- (five hundred) only** drawn in favour of DSWO, Keonjhar payable at Keonjhar which is non refundable.
- III. Attested copy of the Valid Agent License owned by the tenderer/bidder under Orissa Motor Vehicle (Licensing of Agents) Carriage by Road Act, 2007 & Carriage by Road Rules, 2011 for Keonjhar District.
- IV. Attested copy of Labour License (Transport & Shop Commercial).
- V. Attested copy of Service Tax Registration Certificate.
- VI. Self Attested copy of valid Income Tax Pan Card, GST registration certificate & returns (if any).
- VII. Recent Solvency Certificate for **Rs.10,00,000 (Rupees ten lakh)** for the whole district from the competent authority should be furnished along with the tender paper failing which the tender shall be liable for rejection.
- VIII. Certificate from any Govt. Organization about past experience & Performance of the tenderer/bidder in transportation of any food materials. The accepting authority shall have the right not to accept tender(s) who have not performed satisfactorily in preceding years under feeding programme.
- IX. Earnest Money of **Rs. 50,000/- (Rupees fifty thousand)** only for transportation in shape of NSC/Term Deposit duly pledged in favour of District Social Welfare Officer, Keonjhar, shall be furnished along with the tender. Tender without Earnest Money shall be liable for rejection. Cash/Cheque shall not be accepted. No request for transfer or any previous deposit or adjustment of earnest money for any claim payable will be entertained. Any deviation to the above stipulation will entail complete rejections of the tender paper. No tenderer/bidder shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalized. In case the successful tenderer/bidder refuses for agreement for Transporting Agent after acceptance of his tender the Earnest Money Deposited by him shall be liable for forfeiture. The E.M.D of the unsuccessful tenderer/bidder shall be refunded after finalization of the tender where as the E.M.D of the successful tenderer/bidder shall be kept as Security Deposit and will be released after successful completion of contract period, settlement of payment thereof and audit of such account and after obtaining the audit report.


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The Collector/DSWO shall not liable for payment of any interest on the Security Deposit or any depreciation thereof. The breach of any terms and conditions as per agreement and failure/unwillingness to undertake transportation work by the selected transporter/ tenderer/bidder within the time limit after acceptance of his tender may lead to forfeiture of E.M.D. The selected transporting agent shall be black listed for any other Govt. Tender if he fails to perform the duties as per agreement in timely, regular supply of food grains on proper weighment.

- VIII. List of trucks owned/leased by the tenderer with up to date documents (Xerox Copy duly attested) shall be furnished along with the tender documents. The tenderer **should have minimum three owned trucks/transporting vehicle for transportation for whole district.**
- X. The tenderer should file an affidavit executed either from the Executive Magistrate or from the Notary in support of non-involvement in criminal activities/ records.
- XI. The tender papers should be self-attested by the tenderer/bidder
- X. Maximum ceiling price for transportation is **Rs. 150/- (Rupees One hundred fifty) only** per quintal irrespective of distance.
6. The successful tenderer shall be required to furnish a minimum Bank guarantee for **Rs.5,00,000/- (Rupees five lakh) only** for whole district the period of contract from the date of agreement or for such amount as would be required by Collector, Keonjhar.
7. The successful tenderer shall have to execute an agreement as per the terms and conditions mentioned in the specified agreement formant within seven days of intimation of acceptance of his tender.
8. Payment shall be made against submission of bills on completion of the delivery of the stocks as per the orders of competent authority on production of printed serially numbered delivery challans duly acknowledged by the recipient of the stock to whom it concerned and as per the approved rate incorporated in the agreement. The District Social Welfare Officer, Keonjhar shall have the right to deduct and adjust any amount found recoverable towards loss and damage or both. The payment will be made subject to availability of funds under Transportation charges head under Ragi Laddu Programme and no advance payment will be made.


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9. Good conducts, dealing with officials shall be an implied condition for continuance as Transporting Agent.
10. The Collector, Keonjhar may terminate the contract for violation of any terms and conditions of agreement as well as any change of policy in the Government or for any reasons to be recorded in writing.
11. In case of violation of terms & conditions of Tender, the Agent will be booked under IPC, Essential Commodities Act, Prevention of Food Adulteration Act. & Prevention of Black Marketing Act.
12. The right of acceptance of tender rests with Collector, Keonjhar who does not bind himself to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders/decision of the Collector, Keonjhar shall be final & binding.


DSWO, KEONJHAR
District Social Welfare Officer
KEONJHAR

I agree to abide by the above terms and conditions.

Signature of the tenderer/bidder with seal.

**TENDER SCHEDULE FOR TRANSPORTING OF RAGI UNDER RAGI LADDU PROGRAMME
RUN UNDER DMF FUNDS FOR THE YEAR 2025-26.**

I do hereby tender to execute the under mentioned description of work in accordance with the conditions noted below at the rate specified in the following schedule.

SCHEDULE :

Sl. No.	Details Description	Rate per Quintal
1	Transportation Charges from TDCCOL, Godown Dhenkikote to All Cleaning unit at Champua Vill:Tuntuna, Jhumpura Vill:Barakhandia, Sadar-Jamuhota, Banspal Vill: Talajagar, Hatadihi Vill:Hadagada, and Harichandanpur to SHGs/Ragi Mix Unit point of the district including loading and unloading with other incidental charges per Quintal irrespective of distance for whole Keonjhar district.	Rs. (Rupees.....))

Signature of the Tenderer/bidder & Seal of the Firm

**TENDER FOR APPOINTMENT OF TRANSPORTING AGENT FOR TRANSPORTATION OF
RAGI UNDER RAGI LADDU PROGRAMME UNDER DMF FUNDS
IN KEONJHAR DISTRICT DURING 2025-26**

After careful examination of the tender specification referred therein I do hereby tender to Transport Ragi from TDCCO Ltd. Dhenkikote to All Cleaning center at Champua Vill:Tuntuna , Jhumpura Vill:Barakhandia , Sadar-Jamuhota, Banspal Vill:Talajagar , Hatadihi Vill:Hadagada, and Harichandanpur to all the SHGs/Ragi Mix units point of Keonjhar district under Ragi Laddu programme as per the specification laid down in the tender paper complete in all respect.

TENDER SCHEDULE

1.	Name of the Tenderer/bidder (IN CAPITAL LETTERS)	
2	Detail Address for Communication with Fax/Phone with STD Code/E-mail I.D..	
3	Original Demand Draft towards cost of Tender paper drawn in favour of DSWO, Keonjhar. (Name of the Bank & No. of DD/BD).	
4	Valid Income Tax PAN Card / GST registration certificate & returns (enclose self attested copy)	
5	Attested copy of Labour License (Transport & shop commercial) & Attested copy of Service Tax Registration Certificate	
6	Bank Draft of Rs. 500.00 in favour of DSWO, Keonjhar payable at Keonjhar towards cost of tender paper	Bank Draft No. dt. Name of the Bank _____
7	a)Affidavit either from the Executive Magistrate or Notary that the tenderer/bidder is not involve in any criminal Activities/ records.	
8	Up to date Solvency Certificate of Rs. 10,00,000.00 from competent Revenue Authority	
9	EMD of Rs. 50,000.00 duly pledged in favour of D.S.W.O., Keonjhar.	
10	Ownership /lease of the 3 truck(attested copy of valid licence/insurance/permit/fitness/pollution certificate to be attached	Registration No. _____ Registration No. _____ Registration No. _____
11	Experience Certificate regarding transporting of food stuff under any scheme if any from competent authority.	
12	Valid Agents License under Orissa Motor Vehicle (Licensing of Agents) Carriage by Road Act, 2007 & Carriage by Road Rules, 2011	
13	Whether the tenderer/ bidder have convicted under prevention of food Adulteration Act & Prevention of Black Marketing Act. (Affidavit in this regard should be submitted)	
14	Flat Rate per Qntl. irrespective of distance (including loading and unloading & other incidental charges).	

The documents must be enclosed in sequence & serially numbered with sketch pen on the right top corner of the documents except in case of DD/BD/EMD

I Sri _____ Proprietor, _____ do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper.

**Signature of the Tenderer/bidder
With seal of the Firm**

LIST OF THE HEAVY VEHICLES TRUCK OWNED BY THE TENDERER (AT LEAST ONE (1) NOS.)

NAME OF THE TENDERER/BIDDER:

Sl. No.	Regd. No. of Truck	Owner's Name	RC (Y&N)	Tax (Upto)	Fitness (upto)	Permit (upto)	Insurance (upto)	Pollution (upto)	Carrying capacity (Qt.)	Remarks
Total carrying capacity (qt.)										

(Attested copies of the above documents must be enclosed)

Date: _____ Seal and Signature of the Tenderer