



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KEONJHAR
(General & Misc Section)

No.VII/09/2025/ 1023 /G & M Dated 30/04/2025

OFFICE ORDER

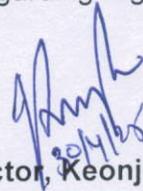
Sub: - Schedule for conduct of joint public grievance hearing for the month of May, 2025.

In pursuance of letter No.6025/PG&PA Dated 08.10.2012 of Government in PG & PA Department & letter No. 10511/GA&PG dated 24-03-2025 of Government in GA & PG Department Odisha, Bhubaneswar, the schedule for holding joint public grievance hearing for the month of May, 2025 in respect of Keonjhar district is as follows;

Date	Place	Time	Time for Slot Booking
05-05-2025 (Monday)	Collectorate, Keonjhar	07:00 AM to 10:00 AM	02-05-2025, 11:00 AM to 03-05-2025, 05:30 PM
13-05-2025 (Tuesday)	Block Office, Banspal Block	07:00 AM to 10:00 AM	09-05-2025, 11:00 AM to 10-05-2025, 05:30 PM
19-05-2025 (Monday)	Block Office, Ghatagaon Block	07:00 AM to 10:00 AM	16-05-2025, 11:00 AM to 17-05-2025, 05:30 PM
26-05-2025 (Monday)	Block Office, Joda Block	07:00 AM to 10:00 AM	23-05-2025, 11:00 AM to 24-05-2025, 05:30 PM

In view of the prevailing heat wave condition the following steps are required to be taken forthwith by concerned B.D.Os for smooth conduct of Joint Hearing of Public Grievances.

- 1) The period of grievance hearing on each Monday (Tuesday if Monday is a Holiday) must be limited from 7AM to 10AM.
- 2) The number of receipt of grievance application should be reduced giving priority to senior citizens, ailing and infirm applicants, disabled persons and applicants seeking assistance from CMRF.
- 3) Adequate sitting arrangement with sheds and drinking water facilities be arranged for applicants and accompanist of infirm and disabled persons.
- 4) The concerned BDO will constitute a dedicated team consisting of the CP, ACP and other tech-savvy staff from the Block office, equipped with necessary instruments such as Computer, Scanner, Printer and any other required tool. This team will remain present at the respective Block office during the joint grievance hearing to register and assign each grievance application in the Jana Sunani Portal on real time basis.
- 5) It is the responsibility of this team to ensure that all grievance petitions are scanned, uploaded and promptly assigned to the relevant authorities in the Jana Sunani portal without delay.
- 6) The petitioner who desires to submit his grievance petition in the Joint Hearing has to register for slot booking through Jana Sunani Web Portal/ Mobile application during the time window stated above.
- 7) Concerned BDOs are also requested to give special emphasis on necessary wide circulation and publication for awareness of the general public regarding registration for slot booking through Jana Sunani Web Portal/ Mobile application.


Collector, Keonjhar

(P.T.O)