

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, KEONJHAR

Email: dpckeonjharssa.oepa.nic.in

Ph. No: 06766-254103 Fax: 06766-256420



ସମଗ୍ର ଶିକ୍ଷା
ସମଗ୍ର ଶିକ୍ଷା
Samagra Shiksha

Letter No.

1012

CON./25

Date

31.5.25

File No.

X/111-1/2016-17

To

D.I.O., NIC, Keonjhar
The Dist. E-Governance Manager, Keonjhar.

Sub: Request for hoisting of Expression of Interest in the website of NIC, Keonjhar.

Madam/Sir,

With reference to the subject cited above, I am to enclose herewith the Expression of Interest in connection with engagement of hire vehicle on monthly rent basis at DPO, SS, Keonjhar and request that necessary step may be taken for hoisting of the Expression of Interest in the website of NIC, Keonjhar for information of general public.

Yours faithfully

DEO-cum-Dist. Project Co-ordinator,
Samagra Shiksha, Keonjhar

Encl.:

As above

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, KEONJHAR

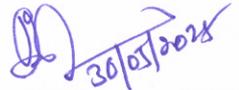
No. 2010 /CON.

Date. 31. 5. 25

EXPRESSION OF INTEREST

Expression of interest is invited from the interested Agencies / Individuals for providing 01 (one) no. of AC Petrol/Diesel driven vehicles (**DZIRE/ERTIGA/BOLERO etc.**) including driver, which shall conform to the Terms and conditions (Annexure-A) for official use in District Project Office, Samagra Shiksha, Keonjhar on monthly rent basis:

01. The Agencies/Individuals shall have a valid GST registration to participate in the expression of interest.
02. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
03. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
04. The Driver should be well behaved, gentle and obedient in nature.
05. A sum of Rs. 5,000/- (Rupees Five Thousand) only shall be deposited by the local Agencies / Individuals in shape of Account Payee Bank Draft drawn in favour of the DEO-cum-District Project Co-ordinator, Samagra Shiksha, Keonjhar and submitted along with the expression of interest as security deposit. After completion of process, the amount will be refunded to unsuccessful Agencies / Individuals.
06. The monthly rate of hire charge be quoted separately in the information sheet (excluding fuel and lubricants) within financial limit of Rs.20,000/- (Rupees Twenty Thousand) only.
07. The Vehicle must achieve a fuel efficiency of 17 Km. per Litre (Negotiable).
08. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km.covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided and to be furnished in the separate information sheet (Annexure -B).
09. The Quotation completed in all respect should reach the undersigned on or before **13.06.2025 by 11.00 A.M.** and the date of opening of quotations will be intimated to the Agencies / Individuals or their authorized representatives later on.
10. The application form alongwith terms and conditions for hiring of Vehicles etc. will be available at District Project Office, SamagraShiksha, Keonjhar from dtd. **02.06.2025 to 13.06.2025** or can be downloaded from District NIC Website www.kenduihar.odisha.gov.in from dtd. **02.06.2025 to 13.06.2025**.


Signature of DEO-cum-DPC,
Samagra Shiksha, Keonjhar

P.T.O.

TERMS & CONDITIONS

The following terms and conditions must be fulfilled by the successful Agencies / Individuals for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available at all the times.

2. The Department/Office hiring the vehicle shall not be responsible for any damages / loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately to the concerned Petrol Pump/Firm/Owner of Vehicle basing on actual consumption and as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the Agencies / Individuals.

4. It shall be the responsibility of the Agencies / Individuals to provide a good driver and the remuneration of the driver shall be borne by the Agencies / Individuals.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the Agencies / Individuals.

6. In case of the vehicle do not report regularly, the authority will at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.

9. Monthly hire charges and reimbursements of the Agencies / Individuals will be paid in every succeeding month, as far as possible within 15 (fifteen) days of the submission of bills by the Agencies / Individuals and no advance payment will be made.

10. The vehicle shall not be more than 3 (three) years old from the initial registration and also in good running condition during the period of contract.

11. If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the Agencies / Individuals intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the Agencies / Individuals violates any of the terms of contract, the Authority shall forfeit the entire amount of security deposit.

**Signature of DEO-cum-DPC,
Samagra Shiksha, Keonjhar**

GENERAL INFORMATION

Sl. No.	Particulars	
1	Name of the Agencies / Individuals	
2	Complete Address	
3	GST Number	
4	Bank A/c. No. & IFSC Code	
5	Regd. No. of Vehicle	
6	Year of Manufacture	
7	Make & Model	
8	Date of Registration	
9	Fitness Certificate validity	
10	Pollution Certificate validity	
11	Permit validity	
12	Insurance validity	
13	Name & Address of Driver	
14	D.L. No. & validity of D.L. of the Driver	
15	Proposed hire charge of the vehicle per month excluding fuel cost	
16	Rate of fuel consumption / Mileage per litre	
17	Contact No. of the Agencies / Individuals	
18	Contact No. of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief".

**Seal & Signature of the
Agencies / Individuals**