



EKLAVYA MODEL RESIDENTIAL SCHOOL

AT/PO- RANKI, VIA-OLD TOWN, KEONJHAR, DIST- KEONJHAR, STATE- ODISHA, PIN-758002,

(UNDER NATIONAL EDUCATION SOCIETY FOR TRIBAL STUDENTS)

(An Autonomous Organization under Ministry of Tribal Affairs, Govt of India)

E-mail: emrsranki@gmail.com , Telephone No: 06766-291125

CBSE Affiliation No: 1520001, School Code: 17100, U-Dise Code: 21061021804

Ref. No: / EMRS /

Date: / /__

SUB: Tender for engaging vehicle to the EMRS Ranki, EMRS Patana & EMRS Gidhibash on contract basis for the period up to 31/03/2026 which may be extended every year under same conditions after analysis of the services in the session: 2025-26.

Terms and conditions: -

1. Bid/ Tender for engaging vehicle to the school is invited by the undersigned for the period (date of agreement to 31/03/2026. The last date of submission of the Tender is on 28/04/2025 up to 4 PM. The tender will be opened in the office of the Principal, Ekalavya Model Residential School, Ranki, Keonjhar at 10.00 AM on Dt 02 / 05 /2025 (Friday).
The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of Up-To- Date tax payment etc. and Driving License of the driver must be available all the times.
2. The bid/Tender should be submitted in accordance with the terms & conditions as given below. It shall be constructed that the term & condition stipulated here under have been agreed to.
3. The bid/Tender should not have any corrections in the bid/Tender. If a figure is to be amended, it should be neatly scored-out and then revised figure should be written there upon with signature and date, or else the rate is liable for rejection.
4. The Undersigned does not bind himself to accept the lowest bid/Tender and reserves the right to accept the bid/Tender in whole or in part i.e. with respect to all the vehicles mentioned in the attached statement or in respect of anyone or more than one vehicle specified in the attached statement as he/she may decide.
5. On acceptance of the bid/Tender will become a contract and the contractor shall be bound by the terms & conditions of the tender.
6. If the contractor fails to send the vehicle along with driver within the time stipulated in the letter of acceptance by the Undersigned, shall be at liberty to hire the vehicle from the market to get the rest of the contract completed by any other person or firm and the difference of amount, if any, shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall liable to pay this amount.
7. The rate quoted by the contactor shall hold good-up to 31.03.2026. No amount amendment is allowed in the rate during the period of contract.
8. The vehicle shall be hired on 24-hour basis along with driver (i.e. 24 X 7) for a period up to 31.03.2026.
9. The contract will remain valid up to 31.03.2026. It may be extended for 01 year every time up to 31.03.2027 under the same terms and conditions and same rate as quoted if both parties agree for extension.
10. The vehicle to be hired should be in proper efficient running position by the owner. Year of Registration should not be before 2023 in any case.



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11. Vehicle is to be provided along with driver form the owner/ company / successful bidder to whom contract is awarded.
12. The school will bear only the cost of fuel for the distance actually plied for official use. Vehicle will be parked in the school premises only. All other liabilities including wages of driver, oil & lubricants, maintenance, repair, replacement of parts and servicing, obligations on accounts of Motor Vehicles Act and other related acts like Labour Laws, Road tax, Insurance Laws (Like insurance of Vehicles in accident, theft, fire etc.) shall be the sole responsibility of the owner/ company / successful bidder to whom contract is awarded.
13. The driver of the vehicle may be provided accommodation in school wherever possible and may be allowed to avail mess facility for food purposes only on payment basis.
14. Maximum one day per month shall be permitted for maintenance/servicing of the vehicle and shall not be sent for repairs for more than four days at stretch. Alternate vehicle shall be provided by owner/ company / successful bidder to whom contract is awarded and shall not be sent for the period exceeding the specified period mentioned above. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges per day for RS. 1,000/- per day, whichever is higher.
15. Use of the vehicle will be restricted for school and allied only.
16. The owner/ company / successful bidder to whom contract is awarded shall be responsible for efficient & diligent services, if the service is not found satisfactory, the Undersigned will be at liberty to cancel the contract any time without prior notice to the same.
17. The owner shall be responsible for proper conduct of the driver he will have to change the driver in case the driver's conduct is being reported as improper by the principal of the school. The undersigned will be at liberty to cancel the contract on this ground also i.e. in case the conduct of the driver is found unsatisfactory without any prior notice of the same to the owner/ company / successful bidder to whom contract is awarded. Police Verification of the driver is an essential condition.
18. The Sealed tender should invariably contain: -
 - a) Specification and printed catalogue, Registration certificate and other concerned literature of the vehicle are to be submitted on acceptance of tender.
 - b) Signature of the authorized person on all pages with date.
 - c) Terms & conditions of /tender paper and original money receipt related towards the tender paper must be submitted with sealed tender duly signed by the proprietor on every page.
 - d) Correct Mileage per liter must be mentioned along with rate otherwise Tender will be immediately rejected. Mileage will be a prime condition of selection and in case information found false at later stage, bid/tender will be cancelled.

PRINCIPAL



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TENDER FOR ENGAGING VEHICLE ON CONTRACT BASIS FOR THE SESSION: 2025-26

Name of the bidder: _____

Address : _____

Mob. No. : _____

Sl. No.	Name of the vehicle with Model	Year of Registration	Mileage per liter	Rate quoted per Month (with Driver)	Remarks
01	Bolero (New)				
02	Scorpio				
03	Innova				
04	Other 7-Seater Model Name				
05	Other 5-Seater Model Name				

Name, Address, Mobile No. and other details of the Bidder with Seal

Signature of the Bidder