

**OFFICE OF THE DEAN & PRINCIPAL**  
**DHARANIDHAR MEDICAL COLLEGE & HOSPITAL, KEONJHAR**  
(Previously Government Medical College, Keonjhar)



At- Kabitra Village, Near DD College, Pin-758001, Email-keonjhar.mcc@gmail.com

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No 75 /DDMCH, Keonjhar,

Date 07/01/2025

**TENDER CALL NOTICE**

Dean & Principal, Dharanidhar Medical College & Hospital, Keonjhar, PIN – 758001, Odisha invites Sealed Tender from the Registered and reputed manufacturers / Authorized Distributors / Dealers / Stockists / EPM Rate Contact Holders / Firms / Agencies for **“Supply of following Items / Articles”** to the Office of the Dean & Principal Dharanidhar Medical College & Hospital, Keonjhar, description of which have been enclosed.

The bid document containing the detail information, terms and conditions, etc. can be downloaded from website [www.gmchkeonjhar.odisha.gov.in](http://www.gmchkeonjhar.odisha.gov.in) or [www.kendujhar.odisha.gov.in](http://www.kendujhar.odisha.gov.in).

Modifications / Corrigendum, if any, will be duly published and notified in the web site of the undersigned.

Canvassing in any form shall be liable for disqualification.

Last date of submission of tenders is **05.02.2025 by 5.00 PM.**

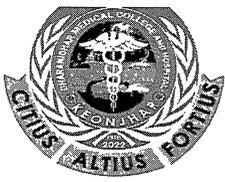
**Key information and important dates:**

Sl. No.	Particulars	Information
1	Start Date for availability of bid documents in the official websites	From 08.01.2025
2	Fees for bid document processing (non-refundable) by Demand Draft in favour of “Dean & Principal, Dharanidhar Medical College & Hospital” payable at “Keonjhar”.	Rs. 2,000/- (Rupees Two Thousand) only. To be paid along with Technical Bid.
3	Last date and time for receipt of bids by Speed post / Registered post / Drop Box	05.02.2025 up to 5.00 P.M.
4	Date and time of opening of Technical bids	06.02.2025, 12.00 Noon
5	Venue of Bid Opening Meeting	Office of Dean & Principal, Dharanidhar Medical College & Hospital, Kabitra, Keonjhar – 758001, Odisha.
6	EMD (Refundable for unsuccessful bidder)	Rs. 30,000/- (Rupees Thirty Thousand) only
7	Address for submission of bids	Office of Dean & Principal, Dharanidhar Medical College & Hospital, Kabitra, Keonjhar – 758001, Odisha.
8	Date and time of opening of Financial bids	To be intimated to the technically qualified bidders.

Dean & Principal

DDMCH, Keonjhar

Dharanidhar Medical College & Hospital  
Keonjhar



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**Terms and Conditions:**

1. The interested Registered and reputed manufacturers / Authorized Distributors / Dealers / Stockists / EPM Rate Contact Holders / Firms / Agencies should submit Tender in a **sealed envelope**. All the pages of the tender papers should be duly **endorsed by the bidder with seal**.
2. It is a **two-bid** tender process, that is, one is "**Technical Bid**" and the second one is "**Financial Bid**", which are to be separately submitted in sealed envelop duly superscribed as Technical Bid / Financial Bid.
3. Both these marked sealed envelopes should be sealed in one envelop and to be delivered to the Dean & Principal, Dharanidhar Medical College & Hospital Keonjhar by **registered post/ speed post/ drop box** kept in the office of the Dean & Principal Dharanidhar Medical College & Hospital Keonjhar by due date and time, mentioning the Tender Notice Number.
4. After evaluation of the technical bids, the "Financial Bids" of the technically qualified financial bidders only will be opened in the scheduled date (to be notified later).
5. A bidder can bid for minimum 25 (Twenty Five) items or any number of items or all items.
6. Photocopy of valid Identification documents of the bidder: PAN CARD, GSTIN registration certificate, must be enclosed by the tenderers with due endorsement and seal.
7. Legal dispute, if any, arises out of this, is subject to jurisdiction of Keonjhar head quarter only.
8. The Bidder (Tenderer) must **not been blacklisted** by any Government / semi-government / any other organization, what so ever. If found later on, action, deemed proper, including penal action, shall be initiated against the firm as per the law.
9. Delivery of articles must be made to the Dean & Principal Dharanidhar Medical College & Hospital, Keonjhar within Fifteen days from the date of issue of order.
10. Dean & Principal Dharanidhar Medical College & Hospital, Keonjhar reserves the right to accept or reject any or all the quotations without assigning any reason thereof as well as also has the right to allot / distribute the procurement order to L-2 or any other bidder at the Lowest (L-1) rate in case of L-1 bidder fails to deliver items within the stipulated time or any other situation arises thereof. The decision of the undersigned is binding to all.
11. Valid license in support of the items for which the bidder is offering bids should be submitted.
12. The rate should be typewritten/computerized and distinctive. Rewriting, correction with whitener or overwriting, in any mode, will not be entertained and to be deemed as non-tenable.
13. The bidder and/or their authorized representatives may remain present at the time of the opening of the bid.
14. Self-endorsed sealed copy of ITR for the last three assessment year (acknowledgement copy) are to be submitted with the tender papers.



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15. All the tender documents should be signed by the concerned bidder with mercantile seal at the bottom of each page.
16. The price quoted by the bidder should not exceed the Maximum Retail Price of the article.
17. The undersigned reserves the right to select / accept one or multiple agencies, as the case may be, for supply of one or multiple items.
18. The rate quoted and accepted by the purchase / Procurement Committee will be binding for one year from the date of approval of the tender.
19. The tenderer should furnish the self-attested copies of the following documents along with the Technical bid document, as applicable/relevant as per the quoted item/s.
  - a. Affidavit in a Rs. 20/- stamp paper duly attested by a Notary to the effect that, **they are not Black-listed.**
  - b. Valid ID proof,
  - c. Up-to date valid GSTN certificate,
  - d. Valid PAN Card,
  - e. Valid ISI/ISO/GMP certificate,
  - f. Valid Drug Licenses,
  - g. Valid manufacturing license/Authorization certificate, for the items.
  - h. Bank details
  - i. Self-certification to the effect that price quoted is not more than the Open Market Price.
  - j. Any other document, as deemed relevant, by the bidder.

Dean & Principal  
DDMCH, Keonjhar

**DECLARATION FORM BY THE BIDDER**

(Affidavit from Notary Public or Executive Magistrate, with Rs. 20/- Non Judicial Stamp Paper)

I/we ..... having our  
..... office at .....,  
..... do declare that I/we have carefully read all the terms & conditions of tender of Dean & Principal, Dharanidhar Medical College & Hospital, Keonjhar, Health & F.W. Dept., Govt. of Odisha for "Supply of Articles / Items". The approved rate will remain valid for a period of one year from the date of approval. I/We will abide by all the terms & conditions set forth in the Tender No. \_\_\_\_\_/DDMCH, Keonjhar Dated \_\_\_\_\_.

I/We do hereby declare that we have **not been de-recognized / black-listed** by any State Govt. / Union Territory / Govt. of India / Any Other Organization for any reason.

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I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit / Security Deposit and debarred/ blacklist me/us for a period of 03 (Three) years for any violation of terms and condition of tender and can display this information in any public domain.

I/We further declare that I/we possess valid documents as per the terms and conditions of the tender. Tender Inviting Authority, can, at any time, physically verify the original documents or get clarifications in this regard from any authority, as deemed proper.

Date

Signature of the bidder/bidders with Seal

Email:

Name & Address of the Firm

Mobile Number with WhatsApp

**PROFORMA FOR TECHNICAL BID**

**INFORMATION ABOUT THE BIDDER**

(To be furnished in Cover "A" - Technical Bid)

Sl. No.	Particulars	Details	Document Sl. No.
1	Name of the Bidder		
2	Address of the Bidder		
3	E-mail ID of the Bidder		
4	Mobile No. [with WhatsApp] of the Bidder		
5	Details of Bank Account: [Attach cancelled cheque / 1 <sup>st</sup> page of pass book] Name of Account Holder: Name of Bank with Branch: Account Type: Account No.: IFS Code:		
6	Affidavit in Rs 20/- stamp paper for not being blacklisted.		
7	Valid Authorization Letter from the Manufacturer or firm / Manufacturing License	No. _____ date: _____	
8	Up-to date valid GSTN certificate	No. _____ date: _____	
9	PAN details		
10	Aadhar No of the Tenderer / authorized representative		



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11	Valid ISI/ISO/GMP certificate	No. _____ date: _____	
12	Valid Drug License	No. _____ date: _____	
13	Fees for Bid Document Processing [DD / Pay order] of 2,000/-	No. _____ date: _____	
14	EMD Deposit of Rs. 30,000/- [DD/Pay Order]	No. _____ date: _____	
15	Up to date Annual Turn over Certificate for last 3 years ITR (Acknowledgement copies)		
16	Certificate to the effect that price quoted is not more than the Open Market Price.		

N.B.: Self attested copies of the relevant documents are to be attached with this document.

Date: \_\_\_\_\_  
 Place: \_\_\_\_\_ **Authorized Signatory**  
 (Signature and seal of the Authorized Signatory)

**PROFORMA FOR FINANCIAL BID**  
 (To be furnished in Cover "B" - Financial Bid)

Sl.No.	Name of Item	Price
<b>1</b>	<b>2</b>	<b>3</b>

Date: \_\_\_\_\_  
 Place: \_\_\_\_\_ **Authorized Signatory**  
 (Signature and seal of the Authorized Signatory)

**LIST OF ITEMS QUOTED**  
 (To be submitted with Cover-A: Technical Bid)

Sl. No.	Sl. No. of the Item (As per Item List)	Item Code	Item Name	Specification	Manufacturer/ Authorized Manufacturer Name

Date: \_\_\_\_\_  
 Place: \_\_\_\_\_ **Authorized Signatory**  
 (Signature and seal of the Authorized Signatory)

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**MANUFACTURER'S AUTHORISATION FORMAT**

To

The Dean & Principal,  
Dharanidhar Medical College & Hospital,  
Keonjhar – 758001, Odisha

Ref: Tender No. \_\_\_\_\_/DDMCH, Keonjhar, Dated:

Madam / Sir,

I/We, \_\_\_\_\_, who are established and reputed manufacturer's of \_\_\_\_\_ having factories at \_\_\_\_\_ do hereby authorize \_\_\_\_\_ to submit the bid and sign the contract as per the above referred tender and also true raise bills, collect payment, as per rule.

We also extend our full guarantee for the items quoted by \_\_\_\_\_ as per the terms and conditions in the above referred tender.

Yours faithfully,

**Authorized Signatory**

**PERFORMANCE SHEET**

(Attach separate sheet if necessary)

Sl. No.	Address of the Purchaser	Order No.	Order Date	Value (In ₹)	Tender Reference No.	Page No. in the Bid	Satisfactory supply of the Order (Proof)	Page No. in the Bid
1	2	3	4	5	6	7	8	9

Date:  
Place:

**Authorized Signatory**  
**(Signature and seal of the Authorized Signatory)**



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**ANNEXURE: TENTATIVE LIST OF CONSUMABLES REQUIRED**

SL.NO.	DESCRIPTION	SPECIFICATION	QUANTITY APPX
1	BIG SIZE- RECTANGULAR TRAY	15" X 18"	10
2	BIG WASH BASIN WITH WATER SUPPLY IN CADAVER STORAGE ROOM		1
3	BONE CUTTING HAND SAW	Steel: Big & Medium	5 each
4	BRAIN KNIFE	Steel	5
5	DISSECTING INSTRUMENTS FOR CADAVERIC DISSECTION	All item Box	10
6	KIDNEY TRAY	10"	5
7	STAINLESS STEEL INSTRUMENT TRAY WITH LID	15" X 18"	5
8	STAINLESS STEEL ORTHOPAEDIC BONE NIBBLER	Steel: Big & Medium	5 each
9	SURGICAL BONE CHESTED STAINLESS STEEL	Big & Medium	5 each
10	SURGICAL BONE HAMMER STAINLESS STEEL	Big & Medium	5 each
11	INDUCTION COOK TOP	CORD LENGTH- 1.5 M, WATTAGE-2000W	3
12	SURGICAL BONE CUTTER STAINLESS STEEL	Big & Medium	5 each
13	CALLING BELL		8
14	GAS LIGHTER		10
15	POWDER FREE GLOVES		2 BOXES
16	RING BELL		2
17	SYRINGE NEEDLE DESTROYER		3
18	BRUSH (TEST TUBE CLEANER)	Small & Large	20 each
19	FILTER PAPER	15 cm diameter, circle	5 PACKET
20	LITMUS PAPER BLUE		1 PACKET
21	LITMOS PAPER RED		1 PACKET
22	METAL LOOP		1*70
23	ANTIBIOTIC ZONE SCALE		3X2
24	SPIRIT LAMP		20PC
25	SLIDE HOLDER KD STANDING ASSEMBLY	Steel, 10 Slide Holder	15
26	TEST TUBE RACK	PACKET	30
27	COTTON	400 gm	25
28	COVER SLIP	MEDIUM/SMALL/LARGE	10+15+30



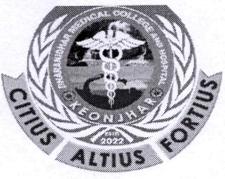
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29	VOLUME METRIC FLASK	250ML/500ML/1000ML	10+8+8
30	ACRYLIC MUSEUM SPECIMEN JAR	10X12X8 INCH	5
		8X10X6INCH	20
		8X5X4INCH	20
31	AUTOMATIC MICRO-PIPETTES (FIX)	50/100/500/1000(MICRO LTR)	2+2+2+4
32	CENTRIFUGE TUBE GRADUATED	Plastic: 5ml & 10 ml	1000 each
33	SLIDE BOX	EACH BOX-50 PIECE (CABINET)	84
34	EDTA VIALS PLAIN	PACK-100	5
35	STERILE URICOL (URINE CONTAINER)	Plastic Packet	300
36	ESR VIAL	3.8 % Sodium Citrate	1000
37	TEST TUBE HOLDER		20
38	ESR STAND FOR 6 TUBES		6
39	SLIDE STAINING TRAY	Steel: 12" X 12"	20
40	SPATULA (SCRAPE CYTOLOGY)	Wooden (Packet)	50
41	LABORATORY TRAY	Plastic (15" x 12")	20
42	WASHING BOTTLE	Plastic	50
43	PIPETTE STAND	Plastic	5
44	MICRO TIPS BOX	1000/100/50/10 (MICRO LETTER)	EACH-20
45	PASTURE PIPETTE	GLASS & PLASTIC (5ML & 1ML)	EACH-20
46	BUNSEN BURNER	PIECE	15
47	AUTOCLAVABLE BIO HAZARD BAGS (RED)	Polythene: Big & Medium	100 each
48	AUTOCLAVABLE BIO HAZARD BAGS (YELLOW)	Polythene: Big & Medium	100 each
49	LENS CLEANING PAPER	PACKET	20
50	APRON POLYTHENE	PIECE	30
51	DIAMOND PENCIL	PIECE	10
52	PH PAPER	PACKET	5
53	TISSUE PAPER WHITE NAPKIN	PACKET	30
54	TISSUE PAPER ROLL	PACKET	50
55	SURGICAL GLOVES	SIZE-5,6,7	15 each
56	SYRINGE	10ML, 5ML, 3ML	5 packet each
57	NEEDLE	SIZE 24,23,22,18 G	50 each
58	FORCEPS STEEL	6" & 8" Plain & Tooth	5 each
59	MICROPOROUS TAPE	0.5", 1" & 2"	10 each
60	BONE MARROW NEEDLE (SALAH'S)	14, 16 & 18 G	2 each
61	BONE MARROW NEEDLE (JAMSHID)	11 & 13 G	2 each



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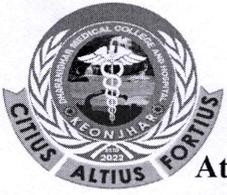
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62	DISPOSABLE WESTERGREN 'S (ESR)	PACKET	100
63	SCALPEL WITH HANDLE (SIZE- 10,23,24,25)		5 each
64	WINTROBE'S TUBE	GLASS	20
65	WESTERGREN'S PIPETTE	GLASS	20
66	SLIDE TRAY	(APEX LABS SLIDE DRYING TRAY)	20
67	SLIDE TRAY	TRAY (ALUMINIUM SLIDE CARRYING TRAY)	20
68	COVER SLIP HISTOPATHOLOGY	SMALL, LARGE, MEDIUM	50+30+30 Packet
69	HEAT & WATER REGISTANT MARKER	Blue & Black	20 each
70	PLASTIC TISSUE EMBEDDING CASSETTES WITH DETACHABLE LID		500
71	EMBEDDING MOULDS	Brass, L-shape & Squire Shape (SMALL, LARGE, MEDIUM)	30 each
72	SLIDE STICKER	PACKET	20
73	URINE STICK	10 Parameter & 2 Parameter	5 Packet Each

**APPROVED**

*Signature*  
07.01.25

Dean & Principal  
DDMCH, Keonjhar  
Dhahanidhar Medical College & Hospital  
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Memo No. 79 / DDMCH, Keonjhar

Dated 07/01/2025

Copy forwarded to the e Governance Manager, District Website, Keonjhar for kind information and take necessary action accordingly for display in website.

*6/07/25*  
*07-01-25*  
Dean & Principal  
DDMCH, Keonjhar  
Dharanidhar Medical College & Hospital  
Keonjhar

Memo No. 80 / DDMCH, Keonjhar

Dated 07/07/2025

Copy forwarded to the Nodal Officer, College Website, DDMCH, Keonjhar for kind information and take necessary action accordingly for display in website.

*6/07/25*  
*07-01-25*  
Dean & Principal  
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Keonjhar