

**Annexure VII:**

Sample EOI Format for Selection FPOs/SHG Federations for the role of Block Level Ragi Procurement Agency

Office of the CDAO-Cum-PD ATMA, Keonjhar

Advertisement for inviting Expression of Interest (EoI) for the role of Block Level procurement Agency for Ragi procurement-KMS 2024-25

Date:

No

Expression of Interest (EoI) is invited from the suitable and FPOS/SHG Federations having willingness and previous experience in carrying out operations & awareness campaigns on procurement of agricultural produces. EoIs are to be submitted in the prescribed format available at CDAO-cum-PD ATMA, Keonjhar/BAO, Harichandpaur Office on or before 25.11.2024 by 12.00 PM at office of CDAO-cum-PD ATMA, Keonjhar /BAO, Harichandanpur for being considered for the selection process of Block Level Ragi Procurement Agency for Ragi procurement - KMS-2024-25

Criteria for FPOs/SHG Federations to be selected as Procurement Agencies for Ragi FPOs/SHG Federations fulfilling the following conditions shall be selected:

1. To be a Block level procurement agency FPO/SHG Federation must be a registered body. It should either be a Cooperative registered under the State Cooperatives Act of Odisha or a producer Company registered under the Companies Act, SHG Federation registered under society Registration Act 1860.
2. The FPO/ SHG Federations should not be a defaulter of loan from any public or private bank.
3. The FPO/ SHG Federations should not be black listed by the government.
4. The FPO/ SHG Federation should have the following procurement infrastructure & equipment:
  - a. Should have storage point of minimum 50 MT.
  - b. Should have equipment for procurement i.e., Stitching Machine, Sieving Machine and so on Digital Moisture meter, Tarpaulin, Weighing Scale, etc
  - c. Should have minimum working capital of Rs. 1,00,000.00
  - d. Should have office setup with Laptop, Printer, inverter, and internet connectivity
  - e. Should be able to hire human resources for carrying out procurement activities
5. Scoring of FPOs/SHG Federations will be done for selection based on criteria regarding institutional and financial health. The FPOs/SHG Federations attaining higher marks in the scoring will be selected.
6. One FPO or SHG Federation will be selected in a block for Ragi procurement.

Signature of the CDAO-Cum-PD ATMA

Keonjhar District

**Annexure VI:**

Criteria for selection of FPOs/ SHG Federations as block-level procurement agencies for Ragi procurement under Shree Anna Abhiyan (SAA). This sheet has to be filled and submitted by individual applicants.

Name of FPO/ SHG Federations:

Block:

District:

SL no.	Areas for Rating	Criteria	Please mention your answer here
1	Years of Existence	More than 5 years	
		2 to 5 Years	
		Less than 2 years	
2	Membership of FPO/SHG Federation in the block applied	Above 200 members	
		50 to 200 members	
		Below 50 members	
3	Percentage of members are Ragi growers in the block applied	More than 75%	
		More than 50% but less than 75%	
		Less than 50%	
4	Profile of members	>80% members are Women, SC/ST Farmers	
		60 to 80% members are Women, SC/ST Farmers	
		< 60 % members are Women, SC/ST Farmers	
5	Meeting - frequency, time, and place	Monthly	
		Quarterly	
		Irregular	
6	Attendance of Board of Directors/Members at meeting in last 10 meetings	>81 %	
		60-80%	
		Less than 60%	
7	Rules and regulations	Everyone is involved and rules documented	
		Rules are not always followed	
		Verbal/ Non-Existent	
8	Share Capital/Saving Amount Collection	Share Capital/Saving Amount collected from all members	
		Share Capital/Saving Amount collected but not from all members	

		Share Capital/Saving Amount not collected	
9	Member involvement in Production / Marketing related activities	More than 80% of the members	
		50% to 80% of the members	
		Less than 50% of the members	
10	Loan repayments by FPO/SHG Federation to Banks/Fl	>80% loan repayment as per schedule	
		60-80% loan repayment as per schedule	
		Less than 60% timely loan repayment	
11	Books and Accounts	Books, accounts & registers are maintained	
		All records are maintained but not updated	
		No maintenance of books and accounts	
12	Turnover	Greater than Rs 500000 Per year	
		Between Rs 250000 to Rs 500000 per year	
		Less than Rs 10000	
13	Annual Audit	Audit done regularly	
		Audit not done regularly	
		Audit not done	
14	Area Coverage of FPO/SHG Federation	Members from more than 70 % of villages of the Block	
		Members from more than 50% and less than 70% village of the Block	
		Members from less than 50% village of the Block	
15	Appointment of CEO/DEO	CEO/DEO/appointed for full time	
		CEO/DEO/ appointed for part time (irregular)	
		CEO/DEO not appointed	
16		Office Set Up	

	Availability of Office Set Up with Laptop, Printer, inverter, and internet connectivity	Office Set Up with Laptop, Printer, inverter, and internet connectivity	
17	Availability of Storage point (Minimum@ 50 MT)	Availability of Storage point (Minimum@ 50 MT)	
18	Availability of equipment for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scate, Stitching Machine, Sieving Machine and so on	Equipment availability for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scate, Stitching Machine, Sieving Machine and so on Please mention name of equipment available along with quantity	
19	Is the FPO and SHG federation working as Implementing agencies under Shree Anna Abhiyan in the applied block	Yes/ No	

**Declaration:**

I, Mr/ Mrs----- (Name of the President/ Secretary/ Chairperson/ BOD/ CEO) hereby declare that all the information mentioned in the application form and criteria sheet by ----- (Name of FPO/ WSHG Federation) is correct, true and valid. The supporting documents shall be presented before the verification committee and concerned authority as and when required during the selection process. The information provided are true to the best of my knowledge.

Place:

Date:

Signature with Seal  
Name with designation