

**OFFICE OF THE SUB-COLLECTOR, KEONJHAR
(SANAGHAGARA DEVELOPMENT COMMITTEE)**

SHORT TENDER NOTICE

Tender No. 10969 / **Dated** 08/11 /2024

Sub-Collector, Keonjhar-cum-Chairman, Sanaghagara Development Committee, Keonjhar invites sealed tenders from reputed intending Manufacturing Units/ Firms/ Dealers/ Suppliers having valid GSTIN and PAN registration number for procurement of 4-seater FRP Boats/ 2-seater FRP Boats for the boat lake at Sanaghagara Picnic spot, Keonjhar. The tender papers with detailed terms and conditions will be available in the Office of the Sub-Collector, Keonjhar during office hours from **08.11.2024 to 20.11.2024** or can be downloaded from the District NIC website (<https://kendujhar.odisha.gov.in/>). The Tender Papers can be submitted at the below mentioned address on or before **20.11.2024 latest by 12:00 Noon** by Speed Post/ Registered Post/ by hand only. The tender will be opened in the Office of the undersigned on **20.11.2024 at 12:30 P.M.**

Post/Courier : Sub-Collector, Keonjhar, Office of the Sub-Collector, Keonjhar, Near Labanya Chakk, At/Po- Keonjhar, District- Keonjhar, Odisha, 758001.

Email id : subcol.keon-od@nic.in
erokeonjhar@gmail.com


Sub-Collector, Keonjhar-cum-Chairman,
Sanaghagara Development Committee,
Keonjhar

GENERAL INSTRUCTIONS
(NECESSARY SUPPORTING DOCUMENTS ARE TO BE ENCLOSED)

1. The tender process will be of two bid system – Technical Bid and Financial Bid process. The tenderer should submit two separate sealed covers mentioning Technical Bid & Financial Bid. The tenderer who qualifies in Technical Bid process only will be eligible to participate in the Financial Bid process.
2. The Bid Must contain an EMD in shape of Bank Draft/ Demand Draft amounting to Rs.50,000.00 (Rupees Fifty thousand) only as per the advised mode in the technical bid. The Bid documents can be obtained from the Office of the Sub-Collector, Keonjhar free of cost during office hours from 08.11.2024 to 20.11.2024 or can be downloaded from the District NIC website (<https://kendujhar.odisha.gov.in/>).
3. EMD should be in shape of Demand Draft issued by a Nationalised bank in favour of "Sub-Collector, Keonjhar-cum-Chairman, Sanaghagara Development Committee" payable at Keonjhar.
4. The bidder must have valid GSTN and must furnish the GST Registration Certificate, GST clearance certificate, PAN, IT and GST return for 2021-22 to 2023-24 in the bid documents.
5. Last date of bid submission (by messenger/ Courier/ Post)- 20.11.2024 at 12:00 Noon in the Office of the Sub-Collector, Keonjhar. Date of Bid Opening – 20.11.2024 at 12:30 P.M. in the Office of the Sub-Collector, Keonjhar.
6. Tenderers have to mention the Company, Model, Manufacture year and detailed technical specifications of the Paddle Boats in the Technical Bids. The Tender Evaluation Committee will scrutinize and verify the model and specification on the same date and will open the Financial Bids of technically qualifies bidders.
7. The decision of the Tender Evaluation Committee shall be final. The Committee has right to alter/ modify/ add/ delete any terms and conditions of the tender call notice. The committee also reserves the right to cancel the tender process at any point of time without mentioning the reasons thereof.
8. Proof of a single supply order of at least one boat during last five(05) financials years. (Copy of Purchase/ Supply order needs to be submitted)
9. ISO Certificate along with the declaration of manufacture of the item in the location certified by ISO.

10. Authorized Dealer should have a valid agreement with the Manufacturer and also should have authorization from the Manufacturer effective from at least one year prior to the due date of this tender.
11. Audited Balance Sheet and Profit & Loss Statement of last three financial years (FY 2021-22, FY 2022-23 & FY 2023-24), GST return (latest), IT return of last three years along with copies of PAN and GST registration shall be submitted.
12. Experience Criteria : The Bidder should have supplied FRP Boats to any Govt. Department of Odisha/ Other States/ Central Government for at least 2 years before the bid opening date. Copies of the relevant contracts to be submitted along with bid in support. (Copy of Purchase order/ Supply Order shall be submitted by the bidder for technical qualification) Tampering of Purchase Order/ Supply Order by the sellers shall be rejected out rightly without assigning any reason thereof). Legible copy of the Purchase order/ Supply Order shall be submitted for technical qualification, if not the sellers shall be rejected out rightly without assigning any reason thereof.
13. Bidder must have minimum average turn over of Rs.10 Lakhs and above annually for last 3 years.
14. The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25% of the bid quantity at the time placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during continuity of the contracted rates. Bidders are bound to accept the orders accordingly.
15. Payment shall only be done after submission of completion certificate and verification by the purchaser.
16. Undertaking that all the certificates/ permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority. "I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the bid"
17. EMD : The value of Earnest Money to be deposited by the bidder shall be Rs.50,000.00 (Rupees fifty thousand lakh) only. EMD should be in the form of Bank Draft/Demand Draft from any Nationalised Bank in favour of Sub-Collector, Keonjhar-cum-Chairman, Sanaghagara Development Committee, Keonjhar payable at Keonjhar and must be accompanied with the technical bid. The EMD will be refunded in respect of the un-successful tenderers. The EMD shall be forfeited if the L1 bidder fails to accept the order within 15 days from the date of issue supply order.

18. Scope of supply includes Transportation, Testing Commissioning (Commissioning shall be done at Sanaghagara Boating Lake) and GST charges to be included in the bid. The L1 bidder shall submit the equipments and the accessories to the Sub-Collector, Keonjhar-cum-Chairman, SDC physically be hand only or sealed pack. Tampering of packed in any form, the materials shall not be accepted. No other modes shall be accepted for receiving the items. Only after successful operation of the item's payment shall be made. Field testing shall be done in presence of the supplier, if the equipments is found functional in all aspects, then only the product shall be accepted or else it would be rejected without assigning any reason thereof.
19. The Authority reserves the right to withdraw or relax any of the terms and conditions mentioned above to overcome the problem encountered at a larger scale.,
20. The bidder shall include all cost for installation of 4-seater FRP Boats/ 2-seater FRP Boats at the specified location. Lodging, boarding, fooding etc. of installation staff at site shall be borne by the bidder.
21. Non-compliance of any of the terms & conditions mentioned in the bid, the seller shall be rejected.
22. After delivery at site, the seller shall test the materials at site in presence of the representative of buyer to check that the equipments fulfill the requirement of the specifications.
23. The successful bidder shall also be abide to take up the work of repairing/ refurbish of the boats supplied to this Committee as and when required on free of cost or nominal charges, as the case may be.

J. J. J.
08/11/24

Sub-Collector, Keonjhar-cum-Chairman,
Sanaghagara Development Committee,
Keonjhar

TECHNICAL SPECIFICATION FOR PADDLE BOATS

Sl. No.	Parameter	Description
1	Quantity	4-seater FRP Boats-10 Units 2-seater FRP Boats-05 units
2	Name of the Site	Sanaghagara Picnic Spot, Keonjhar
3	FRP Boat	With Paddle
4	Hull & Deck Structure	FRP Materials
5	Paddle	Fitted with proper rubber fenders with aluminum or SS Rivets or bolts
6	Bearings housings	Cast iron
7	Rudder	Stainless steel
8	Size – 4 seater	Length:3.30 Mtrs, Breadth:1.70 Mtrs
9	Size – 2 seater	Length:2.70 Mtrs, Breadth:1.50 Mtrs
10	Capacity	4 Persons/ 2 Persons
11	Life Jacket	4 (to be included)
12	Life buoy	1 (to be included)
13	Boat Shape/ Design	Normal/ Duck/ Swan/ Dragon

TECHNICAL BID OF TENDER APPLICATION FORM FOR SUPPLY OF FRP BOATS AT SANAGHAGARA PICNIC SPOT, KEONJHAR, ODISHA FROM MANUFACTURING FIRMS/ AUTHORISED DEALERS/ SUPPLIERS

1	Name of the Manufacturing Firm/ Authorized Dealer/ Supplier	
2	Name of the Owner / Proprietor	
3	Name of the authorized Representative	
4	Permanent Address in Full	
5	Present Business address for Correspondence	
6	Communication with Telephone No./ Mobile No.	
7	PAN Card No. & Aadhaar No. (copies to be attached)	
8	GST Registration No. (Copy to be attached)	
9	Copy of Filing GST Return for the year 2021-22, 2022-23, 2023-24 (copies to be attached)	
10	Filing of Income Tax Returns for last 3 years	
11	Copy of order for supply of Paddle Boats to any other Division/ Office/ department	
12	Paddle Boat Specifications	
13	EMD deposited by DD/BD No. & date & Bank Details	
14	List of Documents submitted with Tender Paper	
15	a.	
16	b.	
17	c.	
18	d.	
19	e.	
20	f.	

I declare that the particulars furnished above are true to the best of my knowledge and I accept all terms and conditions of this tender without any objections.

Place :
Date :

Full Signature of the Tenderer
Full Postal Address with Contact No.

FINANCIAL BID OF TENDER APPLICATION FORM FOR SUPPLY OF FRP BOATS AT SANAGHAGARA PICNIC SPOT, KEONJHAR, ODISHA FROM MANUFACTURING FIRMS/ AUTHORISED DEALERS/ SUPPLIERS

01	Name of the Manufacturing Firm/ Authorized Dealer/ Supplier	
02	Contact No./ Mobile No.	
03	Permanent Address in Full	
04	Present Business address for Correspondence	

Sl. No.	Name of the Equipment	Make /Model/ Shape/ Design	Total Unit Cost (Inclusive of all Taxes i.e. Cost + GST+ Transportation + Commissioning etc.)
1	Paddle Boat	(Colour photographs to be attached)	
2	Life Jackets		
3	Lifebuoy Ring		

Certified that I shall supply the above mentioned equipments in the rate quoted against each as per the order of the Sub-Collector, Keonjhar-cum-Chairman, Sanaghagara Development Committee, Keonjhar. In no case, the quoted rate will be changed/ enhanced and I shall supply good quality equipments selected for supply. I shall be responsible to supply the same failing which my Earnest Money Deposit will be forfeited.

Place :
Date :

Full Signature of the Tenderer
Full Postal Address with Contact No.