



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC
HEALTH OFFICER, KEONJHAR
[MEDICAL WING]**



Advt. No. 2175 / DMO (MS)-cum-supdt. DHH, Keonjhar

Date. 02.09.2024

TENDER CALL NOTICE

Sealed tenders are hereby invited from the intending manufacturers or their authorized stockiest / Distributors Supply of Stationery (Contingency), Computer items, Electricals Goods, Sanitary and Plumber items of DHH, Keonjhar.

The eligible bidders may submit their tender papers on or before 25.09.2024 by 5.00 P.M. through Registered Post / Speed Post / Courier only to the undersigned. The Technical Bid documents will be opened on 26.09.2024 at 11.30 A.M. A Pre-bid meeting will be held on dt. 10.09.2024 at 11.30 A. M. Those who will qualify in the Technical Bid, their Financial Bids will be opened on same day. The details in this connection are available in the district portal website i.e. <https://kendujhar.odisha.gov.in>

The authority will not be responsible for any postal delay. The undersigned has reserves the right to reject or cancelled any or all the Tender without assigning any reason thereof.

Sd/- Chief District Medical & Public Health Officer, Keonjhar

10/09/2024
**Chief Dist. Medical &
Public Health Officer,
Keonjhar**

Phone:06766-255525 / E-Mail: keonjharcdmo@gmail.com

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR
[MEDICAL WING]**

No. 2175 /DMO(MS)-cum-supdt. DHH, Keonjhar

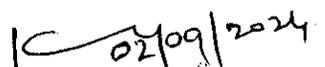
Dated 02/09/2024

TENDER CALL NOTICE

Terms and Conditions of Tender submission & Finalization

Sealed Tenders are invited from the manufacturer for supply of **Stationary (Contingency), Computer Items, Electrical Goods, Sanitary and Plumber items of District Head Quarter Hospital, Keonjhar** or their authorized stockiest as per list enclosed (Annexure "A"). The Bidder can be participating all the category or any of the category from the list in which items they deal. Preference will be given to the Supplier / Stockiest of Keonjhar District.

Last date and time for submission of Tender	25.09.2024 till 5.00 P.M. Through (Speed Post/ Registered Post/ Courier Only)
Pre-Bid Meeting between Bidder and the Committee	10.09.2024 at 11.30 A. M. At – O/O DMO(MS)-Cum-Superintendent, DHH, Keonjhar
Date, Time & Place of Opening of Tender	26.09.2024 at 11.30 A.M. At – O/o. DMO(MS)-cum- Superintendent, DHH, Keonjhar
Documents to be submitted in cover "A"	<ul style="list-style-type: none">a) Copy of GSTb) Photo Copy PAN Card of the organization (Firm/Agency/Proprietor)c) Copy of authorization certificate in case of distributor.d) Copy of valid ISO of manufacturer/ Distributer.e) Proof of at least one order copy of any hospital supply (Govt./ PSU/ PVT)f) Average annual turnover amounting to Rs. 30,00,000.00 (Thirty Lakhs) in last three financial years (2020-21, 2021-22 & 2022-23). The audit Report for the above said financial year to attached for verification.g) Provide any other certification as mentioned in specification of specific product.h) Undertaking for supply of the materials as per the specifications and only.
Signing of Documents	All papers / documents submitted with the Tender must be signed by the Bidder.
Tender Paper Cost and Earnest Money Deposit (EMD) in cover "A"	Tender Paper Cost of Rs. 1000/- (Rupees One Thousand Only) (Non-Refundable) in form of Demand Draft drawn in favor of " Rogi Kalyan Samity " DHH, Keonjhar payable at Keonjhar. Earnest Money Deposit of Rs. 20,000/- (Rupees Twenty Thousand Only) in form of Bank Draft in favor of " Rogi Kalyan Samity " DHH, Keonjhar payable at Keonjhar. EMD will be refunded to the unsuccessful bidders after finalization of Tender Process without interest. The EMD is exempted for MSME firm who are


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	Participating for this tender process with all record for proved. The EMD of successful bidder will be refunded after completion of the supply (one year) without interest.
Delivery Time line	The agency must ensure for delivery of the product at Office of the DMO(MS)-cum-Superintendent, DHH, Keonjhar within fifteen days after receiving of order (Supply started from day one and completed within 15 days)
Submission of Bid Documents	The Bidders must submit the Technical and Financial Bid through (Speed Post/ Registered Post/ Courier Only) as "Tender for supply of Stationary & (Contingency) Items" .
Packing of Documents	Technical Bid (Required documents) in Cover "A" and Price Bid (Rate of the items) in cover "B". Both the cover "A" & "B" should be placed in a sealed cover and the cover must be super-scribed as "Tender for supply of Stationary (Contingency), Computer Items, Electrical Goods, Sanitary and Plumber items of District Head Quarter Hospital, Keonjhar for DHH, Keonjhar for the year 2024-25."
Validity	The tender rate to be valid for one year from date of approval or it may be extended for a period of 03 to 06 (Three to Six) Months with recommendation of the committee or publication of next tender which is earlier.
The undersign reserves all the rights to cancel or reject any or all tenders without assigning any reason thereof. The decision of the committee will be treated as final. The committee reserves the rights to cancel any item if the quality of the item (Sample) is compromised.	


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Annexure "A"

**LIST OF ITEMS WITH SPECIFICATIONS STATIONERY (CONTINGENCY) ITEMS COMPUTER ITEMS,
ELECTRICAL GOODS, SANITARY AND PLUMBER ITEMS.**

Sl. No	Product Name	Specification/Method	Pack size
1	A4 Size Paper-	500 sheets per/ packet -70gsm	1 box of 10 packets
2	A3 Size Paper	500 sheets per/ packet -70gsm	1 box of 10 packets
3	Legal Size Paper	500 sheets per/ packet -70gsm	1 box of 10 packets
4	Tissue Paper	Per Pkt.	
5	Cotton Tag	Per Bundle	
6	Stapler (Big/Small)	Per each rate	
7	Stapler Pin (Big/Small)	Per Packet	
8	Envelope	Size – 27 x 12 cm & 20 x 10 cm	
9	Fly Leaf	each	
10	Stamp Pad (Big & Small)	Per piece	
11	Stamp Pad Ink 50ML	Per bottle	
12	Ball Pen (Blue, Black, Red)	Use & Throw	
13	GEL Pen (Blue, Black, Red)	Per each rate	
14	Gum 50ML	Per bottle.	
15	Steel Alpin	Per packet of 100	
16	Plastic Cover File	Per piece	
17	Tailor Scissor 10 inch, SS	Per piece	
18	Office Scissor 6 inch	Per piece	
19	Detergent Powder (Surf excel / Wheel / Ariel/ Tide -Like)	Per Kg.	
20	Liquid Hand Was (Dettol /Lifeboy /santoor / savlon Like)	500 ml Bottle/ Pouch	
		1 litre bottle / Pouch	
		5 litre Jar	
21	Calulator (Small and Big)	Per piece	
22	Measuring Tape- 10 feet	Per piece	
23	Pencil with Rubber tits	Per packet of 10nos	
24	Plastic Scale – 12 inch	Per piece	
25	Plastic Scale – 24 inch	Per piece	

26	Steel Scale -12 inch	Per piece	
27	Steel Scale -24 inch	Per piece	
28	Eraser (Correction Pen quick dry)	Per piece	
29	Permanent Marker	Per piece	
30	Marker (Small & Big)	Per piece	
31	Plastic Water Bottle- 1 litre	Per piece	
32	Steel Water Bottle- 1200ml	Per piece	
33	Pencil Battery size- AA	Per piece	
34	Pencil Battery size- AAA	Per piece	
35	Plastic Bucket (16')	Per piece	
36	Plastic Mug 2litres	Per each	
37	Cello Tape - 2inch wide	Each Roll	
38	Turkish Towel (Big)	Per nos.	
39	Turkish Towel (Small)	Per nos	
47	Calling bell (Electric and Battery)	Per each	
48	Wall clock	Per each	
49	Adheship Flag (For File marking)	Per Packet	
50	Puncher S.S single Hole	Per each	
51	Puncher Double hole (Big Size)	Per each	
52	Box / Arch File Folder	Per each	
53	Push Pin (Wall Pin)	Packet of 50nos.	
54	Fudani with wooden handle	Per each	
55	Table calling Bell (battery operated)	Per each	
56	Cutter (Utility knife) S.S	Per each	
57	Binder Clip	Packet of 10nos.	
58	Paper Clip	Per Packet 10nos.	
59	Double side Adhesive Tape	Each Roll	
60	Exam board with Clip Transparent	Per each	
61	Glass Gum 100 ml Bottle with dropper or brush	Per each	
62	Table Top Glass	Per Sqft	
63	Jute Sutuli	Per bundle	

64	White thread	Per Roll	
65	Plain Khata 100 pages	each	
66	Rolling Khata 100pages	Each	
67	Binding Rolling Register	Per number	
68	Leather binding Cash book	Per Number	
69	Accounts Ledger	Per Number	
70	Stock Ledger	Per Number	
71	White scented Phenyl	1 litre bottle	
72	Black Phenyl	1 litre bottle	
73	Bathroom Acid (RAW Acid)	1 litre bottle	
74	Room freshener	Per bottle	
75	Glass & plastic surface cleaning Liquid	500ml bottle	
76	Toilet cleaner (Like Harpic)	1 litre bottle	
77	Naphthalene ball	Per packet of 10nos	
78	Toilet cleaning brush	Per each	
79	Floor & Dish Cleaner	500 ml	
80	Utensil cleaning scrubber (Sponge)	Per Piece	
81	Utensil cleaning scrubber (Wire)	Per Piece	
82	Floor Wiper	Per Piece	
83	Disinfectant & Surface Floor cleaner (Like Lizol)	500ml bottle	
84	Drain Opener (Large)	Per Piece	

COMPUTER & CONSUMABLES

Sl.No	Name of the Item with Specification	Specification/Method	Pack size
1	Printer Laserjet	Each	
2	Printer with Xerox & Scanner (B & W)	Each	
3	Printer with Xerox & Scanner (Colour)	Each	
4	High speed Professional Scanner - Scan speed up to 26ppm/52ipm (300dpi)	Each	
5	Office Scanner – Scan only	Each	
6	Cartridge refilling (All Type)	Each	
7	Quick Heal Anti-Virus (Total Security) Single user	Each	

8	Quick Heal Anti Virus update version (Multiple user)	Each		
9	Printer Cartridge - HP 88A	Each		
10	Printer Cartridge - HP- 110A	Each		
11	Printer Cartridge Brother-	Each		
12	Printer Cartridge	Each		
13	Printer Cartridge	Each		
14	UPS (Single battery)600 VA	Each		
15	UPS (Double battery) 1600 VA	Each		

ELECTRICAL ITEMS

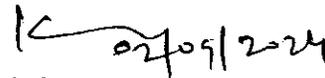
Sl. No	Name of the Item with Specification	Specification/Method	Pack size
1	Ceiling Fan (High Speed)	Each	
2	Wall mounted fan (High Speed)	Each	
3	Exhaust Fan	Each	
4	Pedestal Fan	Each	
5	LED Bulb 9W	Each	
6	LED Bulb 10W	Each	
7	LED Bulb 12W	Each	
8	LED Bulb 18W	Each	
9	LED Tube 20W	Each	
10	Halogen Light 28 watt LED	Each	
11	Street Light 40W LED	Each	
12	Switch 5/6 Amp	Each	
13	Socket 3 Pins 5/6 Amp	Each	
14	Switch 15/16 Amp	Each	
15	Socket 15/16 Amp	Each	
16	Copper Wire 0.5 mm	1 Coil	
17	Copper Wire 0.75 mm	1 Coil	
18	Copper Wire 1 mm	1 Coil	
19	Copper Wire 1.5 mm	1 Coil	
20	Copper Wire 2.5 mm	1 Coil	
21	Copper Wire 4mm	1 Coil	
22	Copper Wire 6mm	1 Coil	
23	Service Wire 8mm (2 cord aluminum)	1 Coil	
24	Wire 2.5 mm (3 cord copper)	1 Coil	

25	DP Switch 32/40 Amp	Each	
26	PVC Board 8''x10''	Each	
27	6 way PVC Board	Each	
28	15/16 amp Plug top	Each	
29	5/6 Amp Plug Top	Each	
30	MCB 10 AMP Single phase		
31	MCB 16 AMP Single phase	Each	
32	MCB 32 AMP single phase	Each	
33	MCB 100 Amp	Each	
34	Change over 32 Amp	Each	
35	Change over 63 Amp	Each	
36	Aluminum Service Wire 2.5 mm	Each	
37	Aluminum Service Wire 10 mm	Each	
38	40 Amp TP MCB 4 pull	Each	
39	Black tape	Each	
40	32 Amp DP MCB	Each	
41	32 AMP TP MCB	Each	
42	TPN 32 Amp	Each	
43	Pendemp holder	Each	
44	Multi Holder	Each	
45	Angel Holder	Each	
46	Beten Holder	Each	
47	Flexible Wire 2x6	1 Coil	
48	Flexible Wire 2x8	1 Coil	
49	Main Switch 32 Amp	Each	
50	Main Switch 64 Amp	Each	
51	Main Switch 100 Amp	Each	
52	Kitkat (Cutout) 32 AMP	Each	
53	Kitkat (Cutout) 64 AMP	Each	
54	Capacitor 2.5 MFD	Each	
55	Capacitor 10 MFD	Each	
56	Ceiling rose	Each	
57	Electrician Instrument Kit : Containing items such as (1)Dril Machine (2) Monkey Plash (3) Wire Cutter (4) Tester (big) (5) Tester (Small) (6) Plash (7) rubber gloves(Shock proof) (8) Screw Driver (big) (9) Screw Driver (Small)	1 Kit	

SANITARY WITH PLUMBING ITEMS

SL. NO	NAME OF THE ITEM	PACK/SIZE	RATE	Remarks
1.	Jhadu Khadika (Big)	1 No		
2.	Jhadu Fula (Big)	1 No		
3.	Slepper (Chapal)	1 Pair		
4.	Carbolic Acid (1 litter)	1 Bottle		
5.	MOP Stick	1 No		
6.	Floor Cleaner (1 litter)	1 No		
7.	Toilet Cleaner (Herpic) (500 MI)	1 No		
8.	Wipper (Big)	1 No		
9.	Plastic mug (1 litter)	1 No		
10.	Pochha Badi (Big)	1 No		
11.	Plastic Bucket 20 Ltr	1 No		
12.	Plastic Bucket 50 Ltr	1 No		
13.	Dust Bin Office	1 No		
14.	Papocha Cotton (Big)	1 No		
15.	Papocha Plastic (Big)	1 No		
16.	Papocha Rubber (Big)	1 No		
17.	1 Hp Submersible pump	Per piece		
18.	1 .5Hp Submersible pump- Stage 19/20	Per piece		
19.	2 Hp Submersible pump -Stage 19/20	Per piece		
20.	1 Hp Submersible pump Panel Board	Per piece		
21.	1 .5Hp Submersible pump panel Board	Per piece		
22.	2 Hp Submersible pump Panel Board	Per piece		
23.	Plumber instrument Kit containing items such as (1). Pipe range 18" (2) Pipe range 14" (3) Pipe range 24" (4)Panna Range (5) ½ Dia Set (6) Slay range (7) Box range (8) Screw Driver (big) (9) Screw Driver (Small) (10) Plash (11) Hexo with blade (12) Hammer -500gm (13) Hammer -250gm (14) Chisel.	1 Kit		
24.	Long Body Bib cock- Plastic	Per piece		
25.	Long Body Bib cock- Brass	Per piece		
26.	Short body Bibcock-Plastic	Per piece		
27.	Short body Bibcock- Brass	Per piece		
28.	C.P Push Cock	Per piece		
29.	Comod System	Per piece		
30.	Connection Pipe	Per piece		
31.	Shower	Per piece		
32.	Waste Pipe	Per piece		
33.	Pillar cock- Plastic	Per piece		
34.	Pillar cock- Brass	Per piece		
35.	Elbow Pillar Cock	Per piece		
36.	Elbow Bib Cock	Per piece		
37.	Angle cock- Plastic	Per piece		

38.	Angle cock- Brass	Per piece		
39.	Kushum Tape	Per piece		
40.	Pump Net	Per piece		
41.	C P Waste	Per piece		
42.	Sink Waste	Per piece		
43.	C P bit nipple	Per piece		
44.	White Cement	Per piece		
45.	T-Tape	Per piece		
46.	1" GI Union	Per piece		
47.	1" UPVC Elbow	Per piece		
48.	1" UPVC TEE	Per piece		
49.	1" UPVC Union	Per piece		
50.	1" UPVC End Cap	Per piece		
51.	1" UPVC Socket	Per piece		
52.	¾ UPVC Socket	Per piece		
53.	¾ UPVC Pipe	Per piece		
54.	1 inch UPVC Pipe	Per piece		
55.	¾ UPVC Elbow	Per piece		
56.	¾ Tee	Per piece		
57.	¾ Brass Elbow	Per piece		
58.	¾ Brass Union	Per piece		
59.	¾ Brass Tee	Per piece		
60.	¾ Bush	Per piece		
61.	¾ Socket	Per piece		
62.	Health Facet Cock	Per piece		
63.	Testing Plug	Per piece		
64.	Solvent Solution	Per piece		


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 Keonjhar

Annexure-B

AFFIDAVIT

I / We _____ do hereby declare that I / We have not been de-recognized / black listed/debarred by any state Govt. or Central Govt. organization for supply of Not of Standard Quality (NSQ) Items / non-supply of any items / part supply of any items.

I / We hereby agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit (EMD) and blacklist me / us for a period of 3 years if, any information furnished by me / us found to be incorrect and false at any stage.

I/We hereby also agreed that I/We will abide by the Tender terms & conditions. The Tender Inviting Authority has right to forfeit my/our EMD amount if I/we fail to comply with/abide by the terms and conditions.

Place:

Date:

Signature of the Authorized Signatory & Seal of the Bidder

Seal & Signature of the Notary Public


02/09/2024
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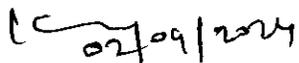
Annexure-C

DECLARATION

(To be filled by the Bidder)

I / We _____ do hereby declare that I / We have quoted the rate for each of the individual item I/we are submitting quotation for. The rate is inclusive of excise duty, insurance, packing, forwarding, freight & door delivery to DHH, Keonjhar and exclusive GST (if any).

Signature of the Bidder with seal


*Chief Dist. Medical &
Public Health Officer,
Keonjhar*

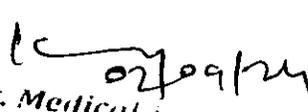
Annexure-D

DECLARATION

(To be filled by the Bidder)

I / We _____ do hereby declare that I / We supply the stocks within 15 days (Supply started from 01 day and completed within 15 days) from the date of issue of the Purchase Order. I / We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit (EMD) and blacklist/disqualified/debar me / us for a period of next 3 years for non-supply / part supply of the stocks within the stipulated time period.

Signature of the Bidder with seal


Chief Dist. Medical &
Public Health Officer,
Keonjhar

Annexure-E

**ANNUAL AVERAGE TURNOVER STATEMENT
(To be furnished in the letter head of the Chartered Accountant)**

The Annual Turnover of M/s _____ for the last 3 financial years are given below and certified that the statement is true and correct.

Sl.No	Financial Year	Turnover in Lakh (Rs.)
1	2020-21	
2	2021-22	
3	2022-23	
Average Annual Turnover in Lakh (Rs.)		

Date:
Place:

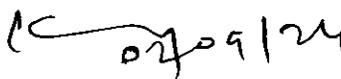
Signature of Chartered Accountant

(Name in Capital)

Seal Membership No.....

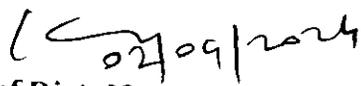
Note:

- 1) To be issued in the letter head of the Chartered Accountant with membership No.
- 2) Also attach photocopies of the audited P/L account of each year highlighting the turnover in support of that.


Chief Dist. Medical Officer
Public Health Officer
Keonjhar

Check list for supply of Stationary (Contingency), Computer Items, Electrical Goods, Sanitary and Plumber items to District Head Quarter Hospital, Keonjhar.

Sl. No	Details of the Bidders	Details described	Page No.
1	Name of the firm / agency (Proof of Registration to be Submitted)		
2	Address of the Firm / Agency		
3	Name of the Contact person		
4	Email of the contact person		
5	Contact Number		
6	PAN Card No of the organization (Firm/Agency/Proprietor)Xerox Copy to be attached		
7	Tender Paper Cost Rs. 1000.00 (Rupees One Thousand) In favour of "Rogi Kalyan Samity", DHH, Keonjhar" (Non-refundable)		
8	EMD Rs.20,000.00 (Rupees Twenty Thousands) In favour of "Rogi Kalyan Samity", DHH, Keonjhar" (Refundable). Exempted for MSME Firms with proved.		
9	Xerox copy of GST.		
10	Xerox copy of valid ISO/CE/ISI/FDC/GMP of manufacturer/ Distributer		
11	Copy of authorization certificate in case of distributer.		
12	Proof of at least one order copy of any hospital supply (Govt./ PSU/ PVT)		
13	Undertaking as per (Annexure- B)		
14	Declaration as per (Annexure-C).		
15	Supply period of the materials (Annexure- D)		
16	Average annual turnover of amounting to Rs.50,000,00.00 (Fifty Lakhs) in last Three financial years (2020-21, 2021-22, 2022-23). The audit reports to be submitted for above said years. (Annexure- E)		


 Chief Dist. Medical &
 Public Health Officer,
 Keonjhar
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FINANCIAL BID FOR SUPPLY OF STATIONARY (CONTINGENCY) ITEMS COMPUTER ITEMS, ELECTRICAL GOODS, SANITARY AND PLUMBER ITEMS TO DHH, KEONJHAR.

Sl. No	Name of items.	Pack Size	Base Price as per Pack size Rs.	GST (in %)	Rate in Rs. (Inclusive of GST)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
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18					
19					
20					
21					
22					
23					
24					
25					

• Note –The rate to be quoted must inclusive transportation (FOR Destination).

Date:

Place:

Signature

Name

Designation:

(Handwritten Signature)
02/09/2024