

ପଶୁ ଓ ପକ୍ଷୀ ଔଷଧ କ୍ରୟ ନିମନ୍ତେ ଟେନ୍ଡର ନୋଟିସ

ଜିଲ୍ଲା ମୁଖ୍ୟ ପ୍ରାଣୀ ଚିକିତ୍ସା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, କେନ୍ଦୁଝର



**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER,  
KEONJHAR.**

Email-ID- [cdvokjr@gmail.com](mailto:cdvokjr@gmail.com)

**Short Tender Notice No. 4464 / Dated. 5.9.2024**

**OPEN TENDER INVITATION FOR PROCUREMENT OF VETERINARY MEDICINES,  
FEED ADDITIVES AND MEDICAL CONSUMABLES**

Tenders are invited in sealed cover in two bid system from wholesaler/Distributors/ C&F Agencies/ Retailer approved by manufacturers dealing with Veterinary Medicines to participate in competitive bidding for supply of the same during the year 2024-25 on the rate contract basis. Bidders have to submit the bids for Veterinary Medicines. They have to submit the Technical bids in one envelope for all categories and price bid/s separately. The technical bid and price bid packed in separate envelope can be submitted to the under signed (**Chief District Veterinary Officer, Keonjhar, At- Brahamnigaon, Po- DD College, Keonjhar, PIN- 758001**) through Registered post/ Speed post / Courier service/ Drop Box in office of CDVO, Keonjhar by 4 PM Dated 17.9.2024. The Tender can be submitted from 10 AM of Dated 6.9.2024. The technical bids of the tender will be opened on Dated 18.09.2024 at 11am by Tender evaluation committee in presence of the bidder or his authorized representative at the office of the under signed. Tender paper can be downloaded and other detail information about this tender is available on this website. Tender processing fee as required by this Tender can be remitted in the shape of demand draft only drawn from any Schedule Commercial Bank, in favour of 'Chief District Veterinary Officer, Keonjhar'. The bidder has to submit all the required documents mentioned in the section VI. Non submission of any document and Tender submitted in any inappropriate manner may be liable for rejection and the Authority also reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof.

Encl:- Tender documents with all pages.

Memo No4465 Date 5.9.2024

Copy to the Notice Board of CDVO Keonjhar for wide publicity.

**Sd/ Dr. C. S. Ratha**  
**Chief District Veterinary Officer,**  
**Keonjhar**

**Sd/ Dr. C. S. Ratha**  
**Chief District Veterinary Officer,**  
**Keonjhar**

Memo No4466 Date5.9.2024

Copy forwarded to the SDVO Keonjhar /Champua/ Anandapur for information & with an instruction to display in their notice board for wide publicity.

**Sd/ Dr. C. S. Ratha**  
**Chief District Veterinary Officer,**  
**Keonjhar**

Memo No4467 Date5.9.2024

Copy forwarded to the District e Governance Manager, Keonjhar with a request for hosting/uploading in the District NIC Portal for wide publicity.

**Sd/ Dr. C. S. Ratha**  
**Chief District Veterinary Officer,**  
**Keonjhar**

Memo No4468 Date 5.9.2024

Copy forwarded to the Deputy Collector /Nizarat, Collectorate, Keonjhar for display in the notice board.

**Sd/ Dr. C. S. Ratha**  
**Chief District Veterinary Officer,**  
**Keonjhar**



**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER,  
KEONJHAR.**

Email-ID- [cdvokjr@gmail.com](mailto:cdvokjr@gmail.com)

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**Bid Reference No. 4469**

**/ Dated. 5.9.2024**

**TENDER DOCUMENTS  
FOR SUPPLY OF VETERINARY MEDICINES ON RATE CONTRACT BASIS FOR A  
PERIOD OF ONE YEAR FROM THE DATE OF APPROVAL**

**Name & Address of the tender inviting authority:**

**Chief District Veterinary, Officer, Keonjhar, 758001**

**Email- [cdvokjr@gmail.com](mailto:cdvokjr@gmail.com)**

## SECTION I

### IMPORTANT EVENTS OF THE TENDER

SL No.	Particulars of important events	Date	Time
1	Date and Time of Release of Bid	6.09.2024	11 AM
2	Date of start of submission of tender papers	6.9.2024	10 AM
3	Date and Time of end of sale of tender documents	17.9.2024	11 AM
4	End times of submission of tender documents	17.9.2024	4 PM
5	Date and time of opening of Technical Bid	18.09.2024	11 AM

## SECTION II

### General Definition & Scope Contract

#### 1. General Definitions:

- 1.1 Department means Fisheries & Animal Resources Development Department, Government of Odisha.
- 1.2 Government means Government of Odisha. Bid / Tender Inviting Authority is the CDVO, Keonjhar, who on behalf of the User Institution/Government or the funding agencies calls and finalize bids and ensure supply, procured under this bid document.
- 1.3 Tender Evaluation Committee & Technical Committee are Committees so constituted by CDVO, Keonjhar to decide on the purchase of the drugs/Medicine & consumables to be procured.
- 1.4 User Institutions are the Govt, Animal Health care institution of Keonjhar District under F & ARD Dept., Government of Odisha for which the medicines under this bid are procured.
- 1.5 De-recognition/ Debarment – the event occurring by the operation of the condition under which the bidders will be prevented for a period of 3 years from participating in the future bids of tender Inviting Authority, more specifically mentioned in the Specific Conditions of Contract and General Condition of Contract of this bid document, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority on account of such violations. Withdrawal or non-compliance of bid terms and condition after the issuance of supply Order will lead to de-recognition/ debarment of the successful bidder.

#### 2 Scope

- 2.1 The bids are invited for the supply of the items, the details of which are mentioned in Annexure I and Annexure-II, needed for the Govt. Animal Health care institutions of Keonjhar dist.

- 2.2 The bidders can't withdraw their bid after opening of technical bid, within the minimum bid validity period of 180 days & also after accepting the Letter of indent.
- 2.3 Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking of penal provisions and may also lead to de-recognition/debarment.

### **SECTION III**

#### **General instruction to bidders**

This tender is floated in 2 Bid systems for Veterinary Medicines

- EMD/Bid security deposit has been exempted vide Finance Department Office Memorandum No. 8484/F Dated 05.04.2022 up to 31<sup>st</sup>December 2022. Instead the bidder has to submit "Bid Security Declaration" in prescribed format.
- At any point of time, the Tender Inviting Authority reserves the right to reject the tender for all items or for any one or more of the items tendered without assigning any reasons thereof.

### **SECTION IV**

#### **GENERALTERMS AND CONDITION**

1. **The Chief District Veterinary Officer, Keonjhar, Odisha** (Tender Inviting Authority) working under Fisheries & Animal Resources development Department, Govt. Of Odisha for providing Animal health care services, requires various Veterinary Medicines to be used by various Subordinate health care institutions (hereinafter referred to as user institutions).
2. Sealed tenders will be received by **Dated.17.9.2024 up to 4 PM** by the Authorized officer at office of the Chief District Veterinary Officer, Keonjhar through Courier/Speed Post/ Regd. Post only (not by hand) for the purchase and participation in the open tender for supply of "Veterinary Drugs, Feed additives and Medical Consumables" for a period of one year. The bidder can tender the Bid documents **by dropping in the "Drop Box"** kept at office of the CDVO, Keonjhar by dated 17.9.2024 up to 4 PM. Any tender received after the due date & time will be rejected / returned to the sender unopened.
3. The bidder(s) shall have to submit their tender in separate sealed envelopes, i.e. one for technical bid by superscribing Cover "A" (Technical Bid) & Cover "B" (Price Bids). The Technical Bid and Price Bids should be put into a third Cover, which should be super scribed as "**Tender for Veterinary Medicines**". On this cover the address of sender and Receiver need to be clearly mentioned.

4. The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened at the Office of the CDVO, Keonjhar by the Tender Evaluation Committee in presence of Bidders or their authorized representative. In situation of absence of participation of Bidder/ authorized representative during the process of opening of Technical bid cannot be stopped. The bidder will have no right to claim any sort of imposition to make the process null and void. But due to any unexpected untoward situation, if the process of opening of technical bid has to be stopped, the notice for next date of opening the technical bid will be displayed in the office notice board and also it will appear in the official website of NIC, Keonjhar. The Technical Bids will be opened on Dated.18.9.2024 at 11 AM.
5. No tender documents shall be accepted after the expiry of scheduled date and time.
6. The details of items and specification which one can appreciate to submit bid are mentioned at Annexure-I.
7. Rate should be quoted in Indian Currency (with paisa in two decimals only), both in word and figures against each item as the payments will be made in Indian currencies only. The tender shall not quote the rate for any item other than the item specified in the list.

The GST shall be charged as per the guidelines given by the Finance Dept. Govt. Of Odisha/India from time to time. TDS of 2% of GST will be made as per rule.

8. The interested bidder can download the Entire Tender Document from the website <https://kendujhar.odisha.gov.in> . He can have the tender documents from office the CDVO, Keonjhar from account section by making a Govt. Deposit of Rs. 1000/- (Rs. One Thousand Only) towards the tender processing fee.
9. All the sheets of technical Bid along with bid document shall be serially numbered and duly attested by the bidder. Any deviation will liable for rejection of bid.

#### **10. Tender processing fee and EMD**

The firms desirous to participate in the bid process shall have to submit Tender Processing fee in shape of demand draft of Rs. 1000/- (Rs. One Thousand Only) drawn at any Nationalized bank in favour of " Chief District Veterinary Officer, Keonjhar". The demand draft of Govt. Money receipt of Rs. 1000/- is to be attached with the Technical bid documents.

#### **11. ELIGIBILITY CRITERIA**

Veterinary drug Distributors / Wholesalers/ C & F Agents/ Veterinary drug Manufacturers authorized supplier for Veterinary medicines and Firms dealing with medical Consumables/ Retailers are eligible to participate in the tender provided, they have;

- (i) Valid Wholesale/ Distributor Drug License/ Trade License from the Drug Controller (O)/ competent authority.
- (ii) Firm should be authorized by Manufacturer for sale/ distribution of particular products/items incorporated in this tender.

- (iii) Bidder shall have the capacity to supply at least 50% of the ordered items within 7 days and rest of the items within 15 days of placement of supply order. Failure of supply within stipulated period may result in cancellation of order followed by forfeiture of performance security deposit.
- (iv) Bidders need to have experience for one year in supplying Veterinary Medicines to State Govt./Central Govt./State or central Govt. PSUs. In support of experience the bidder has to submit experience certificate or copy of the bills of the product supplied along with documents submitted for technical bid.
- (v) Annual turnover  
The bidder should have annual average turnover of Rs.10 Lakh per year for the last three years i.e. during 2021-22, 2022-23 & 2023-24. Bidder shall have to produce turn over certificate from Chartered accountant.
- (vi) Shall have Pan Card & valid GST registration.
- (vii) Valid/up-to-date Tax(I.T & GST) return certificate. GST should be cleared up to financial year 2023-24. (31<sup>st</sup> March 2024).
- (viii) Bidders who have been blacklisted either by the Tender inviting authority or by any State Govt. or Central organisation OR PSU is not eligible to participate in the tender for that item.
- (ix) The supplied medicines should have minimum 1(one) year expiry from the date of receiving the medicine by the Tender inviting authority.

## **12. COVER-B (PRICE BID)**

- (i) The price bid format giving the quoted rate for Veterinary medicines should be sent in a separate sealed covers here after called **Cover "B" (Price Bids)**.
- (ii) The price of the item should be quoted inclusive of insurance, Packing, forwarding, freight (door delivery) and inclusive of GST if any. The rate should be quoted for each item both in figures and words.  
Only two decimal points (paisa) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation.
- (iii) The quoted rates should be final and shall not be subject to any escalation during the validity of rate contract. The bidder should submit/furnish a certificate in the tender to the effect that the price quoted by them is not more than the open market price. However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority and decreases the price accordingly.

## **13. The cover "B" of the bidder whose tender qualified technically in cover-A will only be opened .Rejection of the Tender:**

The tender paper (whole/part) will be rejected, if any of the following documents are wanting/not found with the tender bid:

- (i) Non submission of relevant documents as motioned in Section VI.
- (ii) Sealed price bid (quoted rate) without signature and seal.
- (iii) Any pre-condition by the bidder contradicting to the tender terms & conditions or non-compliance to product specification.

**14. Evaluation:**

- (i) Tenders will be evaluated as per the requirement of the bid and the price bid (Cover-B) shall be opened only for those bidders who will qualify in the technical & sample evaluation.
- (ii) The cost of the unit item including Taxes/GST will be evaluated.
- (iii) If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/L3 suppliers at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.

**15. Performance Security:**

The bidder shall have to submit performance security @ 3% of the supply order value of approved items within 7 days of issue of letter of intent (LOI) in form of Demand Draft Drawn in favour of Chief District Veterinary Officer, Keonjhar payable at Keonjhar/Irrevocable Bank Guarantee from any Nationalised/ Scheduled Bank in favour of the Chief District Veterinary Officer, Keonjhar in the format as given in Document with validity for a period of **24 months** from the date of execution of it.

**16. Notification of award/Letter of Intent (LOI):**

- (i) Within the bid validity period, the Tender Inviting Authority will notify the list of successful bidder(s) in tender before issuing the Letter of Intent (LOI).
- (ii) The successful bidder(s), upon receipt of the LOI, shall deposit the prescribed performance security within 10 (ten) days.

**Delivery:**

Supply shall be completed within 15 days from the date of issue of purchase order or as mentioned in the purchase order. Delivery shall be made at Central-store of CDVO, Keonjhar.

**17. Payment:**

100% payment shall be made after submission of stock entry certificate(s) from the concerned authority and as per the availability of funds. Under no circumstances the supply should be interrupted as regards to payments.

**18. Penalties:**

If any product after use found to be “Not of Satisfactory Quality”/ Not as per the parameter/ gives adverse reaction upon consumption”, such item will be declared as “Not of Satisfactory Quality” on the basis of the report of the concerned user institutions. The said product shall be freezed. The supplier has to replace fresh stock equal to the purchased quantity and take back the freezed stock at his own cost. In case the supplier fails to replace the stocks, the Performance Security shall be forfeited.

## **19. Miscellaneous Conditions:**

- (i) The tender documents should be clearly written / typed without any correction, interpolations, and overwriting. Each page of the tender should be page numbered with the dated signature of the bidder. If any information or documents furnished by the bidder found to be misleading/incorrect at any stage, their tender will be rejected.
- (ii) The approved rate and supplier will be valid for one year from the date of approval. In case of any unavoidable situation, the tender inviting authority may extend the rate contract till finalization of new rate contract for greater interest of public at large.

All legal disputes, if any relating to purchase etc, are subject to jurisdiction in the courts of law situated at Keonjhar, Odisha or Orissa High Court.

## **SECTION-V**

### **SCHEDULE OF REQUIREMENT**

Items Tendered with specification / strength, Unit pack, Tentative Quantity to be submitted as mentioned in the list of medicines to be procured. Hence, the price in the BOQ to be quoted as per the pack size (strip/ Vial / Amp./ Inj./ Bottle/ Pkt./Unit/Piece).

#### **Note:**

1. Drugs which are official in monograph of IP / BP /USP/ EP shall be accepted.
2. The items which are light / photo/ moisture sensitive should be supplied with good quality Amber coloured packing material as per IP / BP /USP/ EP grade.
3. The Approx. Quantity mentioned may substantially vary from order quantity.
4. The medicinal items should have sufficient gap between date of supply and date of expiry (Not less than 1 Year).
5. Damaged items will not be received under any circumstances.
6. Supply of drugs without the prescribed labelling will not be accepted.

Tender Inviting Authority

Chief District Veterinary Officer,  
Keonjhar

## SECTION-VI

<b>CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE TECHNICAL BID(COVER-A) sequentially</b>			
<b>SL NO.</b>	<b>Doc. No.</b>	<b>Name of the Documents</b>	<b>Page No.</b>
1	D1	Duly filled Tender application form in (Annexure-I) with authentic signature of bidder of authorized person with check list	
2	D2	BD/ Money receipt towards Tender processing fee	
3	D3	BD towards Earnest Money deposit ( EMD) for Category A & B	
4	D4	Manufacturer's / Importer's authorization (as per Annexure-IV).	
5	D5	Copy of PAN CARD & GST registration certificate	
6	D6	Copy of I.T. Return for the last three years.	
7	D7	Copy of proof of GST cleared up to financial year 2023-24(31 <sup>st</sup> March 2024)	
8	D8	Proof of experience / Performance for supplying Veterinary Medicine	
9	D9	Copies of the annual audited statement / Annual report for 2020-21, 2021-22, 2022-23 (Provisional statement of account shall not be considered).	
10	D10	Annual turnover certificate at least for Rs.10 lakh per year from 2020-21, 2021-22, 2022-23 from Chartered Accountant.	
11	D11	Authorization certificate in favour of bidder from concerned Manufacturer for sale/ distribution of particular products/items incorporated in this tender.	
12	D12	Copy of valid Wholesale/ Distributor license/ C &F agent (as the case may be) from the drug Controller ( To participate in tender for The said medicines items)	
13	D13	Valid ISO certificate of Manufacturer whose products bidder are offering.	
14	D14	Declaration from bidder for not being Derecognized/ debarred of/ Black listed as in the Format in D14	
15	D15	List of items quoted	
16	D16	Bid security Declaration	
17	D17	Bank Guarantee Format for performance security	
18	D18	Price BID FOR Veterinary MEDICINES (Annexure-III)	

<b>DOCUMENTS TO BE SUBMITTED IN SEALED COVER ' B ' ( FOR PRICE BID)</b>			
19	D19	Price BID for the items to be supplied including GST	

**DOCUMENT NO. D1**  
**Tender application form**

Sl No.	Details of the Bidder			
1	<b>Name of the Bidder</b>			
2	<b>Bidder Type ( Please Tick)</b>	<b>Distribution/Wholesaler/C&amp;F Agent/ Supplier</b>		
3				
4	<b>Address with Phone No. &amp; email ID</b>			
5	<b>Contact Person:</b>			
6	<b>Mobile No./ Landline No.</b>			
7	<b>Email ID</b>			

**DOCUMENTS SUBMITTED**

Sl No	Documents Details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fees Details: Transaction No.: Date: Amount:			
2	EMD Details:			
3	List of items quoted			
4				
5				
6	Valid License from competent authority: (Manufacturing / wholesale/ Retail etc.)			
7	Annul Turn over statement:			
8	Copy of PAN Card			
9	Copy of GST registration certificate			
10	Copy of latest I.T. return & GST payment certificate:			
11	Proof of Supply:			
12	Other supporting documents regarding quality of manufacturer(s)/ product (s).			
13	Brochures of Products			
<b>Date:</b>		<b>Office Seal</b>	<b>Signature of the Bidder/ Authorized Signatory</b>	

**DOCUMENT NO. D4**

**MANUFACTURER'S AUTHORISATION FORMAT**

**(IN ORIGINAL)**

**To,**

The Chief District Veterinary officer, Keonjhar, Odisha.

Sub: Letter of authorization.

Ref: Tender No.....Dated.....

Dear Sir,

---

We..... who are established

and ..... reputed ..... manufacturer's/  
Importer  
of.....(Name and  
description of items ..... offered) ..... having ..... factories  
at.....

.....  
.....

(Address of Factory/Corporate Office) do here by authorize

M/s.....

.....

( Name and address of Distributer/Whole saler / C& F Agent/ Retailer) to submit the bid and sign the contract with you against the above referred tender for the products manufactured / imported by us. The products authorized by us the above agency is as follows:

- 1.
- 2.
- 3.
- 4.
- 5.

Authorized seal and signature of manufacturing Co.

**DOCUMENT D10**  
**ANNUAL TURNOVER STATEMENT**

The annual turnover of M/S.....who is a wholesaler /distributor/C & F Agent/ Retailer for the last three years are given below and certified that the statement is true and correct.

Sl. No.	Year	Turnover in Rupees(Rs.)	Annual Average Turnover Rs.
1	2021-2022		
2	2022-2023		
3	2023-2024		
Date:-			
Signature of Auditor			
Place:-			
Chartered Accountant			
(Name in Capital)			
Registration No.			
Seal			

**NB:- This certificate should be supported by figures in PL Account & Income Tax Return.**

**DOCUMENT NO: D14  
(RUPEES 20 STAMP PAPER)  
DECLARATION FORM**

I/We .....(NAME & DESIGNATION) having My/Our firm at.....Do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Keonjhar, Odisha, for the supply of Veterinary drugs/feed Additives/Medical consumables. I will abide with all the terms & conditions set for in the tender paper Reference No.....

I/We do hereby declare that, I/We have not been de-recognized/debarred/blacklisted by any State Govt./Union Territory /Govt. of India/Govt. Organization/Govt. Veterinary Institutions for supply of Not of Standard Quality (NSQ) items/part-supply/non-supply.

That, I am not a defaulter in supply of any item to Chief District Veterinary Officer, Keonjhar or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We further declare that I/We possess valid Manufacturing Drug License/Import License bearing No.....Valid Up to .....I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender document. I/We further declare that my/our performance deposit will be forfeited if I/We fail to supply any item after getting order from the purchaser. I/We further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid document.

Further, I/We also declare that we have quoted the products duly authorized by the manufacturer/importer for sale /supply.

I/We agree that the Tender Inviting Authority can debar/ blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender terms & conditions.

Signature of the Bidder:

Date:

Name & Address of the Firm:  
Affidavit before Executive Magistrate /Notary Public

**ANNEXURE-II: DOCUMENT NO-D15**  
**List of items for which bidder desires to participate**  
**(Veterinary Medicines)**

Sl. No	Name of the item	Packing/ Unit Size	Quantity
1			
2			
3			
4			
5			
6			
7			

Seal and Signature of Bidder

**ANNEXURE-III  
PRICE BID**

Sl. No.	Sl. No. in list	Name of the Item	Unit pack size	Cost quoted per unit including GST	Remarks
1		Prajana	6'S		
2		Inj Clostenol	2ml		
3		Inj Gynarich	5ml		
4		Inj. Tonophosphan	100ml		
5		Metricare Liquid	100ml		
6		Inj. Vetade	10ml		
7		Cofecu Plus	20Tabs		

Seal and Signature of Bidder

**Document No. D-16**  
**(To be submitted with Technical Bid)**  
**BID SECURITY DECLARATION FORM**  
**(Rule 170 of General Financial Rule 2017)**

**Bid Ref No.** \_\_\_\_\_

**Date** \_\_\_\_\_

To

The Chief District Veterinary Officer, Keonjhar

I/We. The undersigned, declare that:

I/We accept that I/We may be suspended to submit bids for contract (s) with you for a period of one year from the date of bid opening if I am/We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified my/our bid during the period of bid validity specified in the form of bid:

or

- b) Having been notified of the acceptance of our bid the purchaser during the period of bid validity, i) fail or refuse to execute the contract, or ii) fail or refuse to submit the Performance Security of the amount specified in the bid.

Signature of Bidder

Date:

Name & Address of the firm

Seal

**Document No. D-17**  
**Model Bank Guarantee Format for Performance Security**  
**[Ref. Para 22(i)]**

To

The Chief District Veterinary Officer, Keonjhar.

WHEREAS.....(name and address of the supplier) (here in after called "the supplier") has undertaken in pursuance of contract no.....dated.....to supply.....(description of goods and services) (here in after called as "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a total of .....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the .....day of .....20.....

We the .....Branch.....undertake not to revoke the guarantee during its currency except with the previous consent of the CHIEF DISTRICT VETERINARY OFFICER, KEONJHAR in writing. We the .....Branch.....further agree that a mere demand by CHIEF DISTRICT VETERINARY OFFICER, KEONJHAR is sufficient for us .....Branch at Keonjhar to pay the amount covered by the Bank Guarantee without reference to the Agency and protest by said Agency cannot be a valid ground for us, ..... Branch to decline payment to CHIEF DISTRICT VETERINARY OFFICER, KEONJHAR

(Signature of the Authorized Officer of the Bank)

Name and Designation of the Officer

Seal, Name & Address of the Banks and  
Address of the Branch

**ANNEXURE-I**  
**List of items (Veterinary Medicines) to be procured**

Sl. No	Name of the item	Packing/ Unit Size	Quantity
1	Prajana	6'S	3750 strips
2	Inj Clostenol	2ml	750 vials
3	Inj Gynarich	5ml	375 vials
4	Inj. Tonophosphan	100ml	375 vials
5	Metricare Liquid	100ml	750 bottles
6	Inj. Vetade	10ml	3750 vials
7	Cofecu Plus	20Tabs	3750 units

Chief District Veterinary Officer

Keonjhar