



ଓଡ଼ିଶା ଅନୁସୂଚୀତ ଜନଜାତି ସଶକ୍ତିକରଣ ଓ ଜୀବିକା ନିର୍ବାହ କାର୍ଯ୍ୟକ୍ରମ

ODISHA TRIBAL EMPOWERMENT & LIVELIHOODS PROGRAMME

OTELP PLUS, ITDA, KEONJHAR

(S.T. & S.C. Development Department, Govt. of Odisha)

(1<sup>st</sup> Floor of Tribal Retail Mart Building, Near Krushak Bazaar, Keonjhar-758001, Odisha)

Tel. No. 06766-313185, Web: www.otelp.org, E-Mail: itda.keonjhar@otelp.org



Letter No 296, Date 10/09/2024

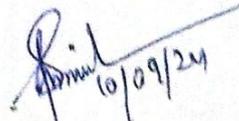
### QUOTATION CALL NOTICE

Sealed quotations are hereby invited from intending registered firms/ agencies to supply the following items with the following terms and conditions. The sealed quotations should reach to the undersigned/ OTELP plus Office through Speed Post/ Courier/ Hand on or before 25.09.24 by 12.30PM and it will be opened on **same day at 4.00 PM** by the undersigned or his authorized officer in the presence of quotationers in the office of OTELP Plus, Keonjhar. The undersigned reserved the right/cancel any or all quotations without assigning any reasons thereof.

Sl. No	Name of Items to be Printed	No's of Quantity Required (approx.)	Other Specifications
1	Fly Leaf / Record File / Case Record	2000	No of pages/side (MGNREGA content) to be printed- 3, Printing- Standard / B.W, File Suitable for paper Size-Foolscap, Material-Colored Yellow Board, Color of File Cover- Yellow, Minimum GSM of folder Cover Sheet- 320 GSM, Minimum Length of Folder-350mm, Minimum width of Folder-240mm, No. of Eyelet-2nos, Location of Eyelet- Left top corner, Minimum Width of Flap at Bottom Cover- 35 mm, Minimum width of buckram cloth at the Spine- 50mm
2	Note Sheet	2000	MGNREGA content on both (double) side B/W print, Size-A4, 80GSM
3	Measurement Book	1000	Local/ OXFORD, which containing of 30 or 50 or 100 pages

#### Terms & Conditions

1. Agency / Firm must be registered with appropriate statutory authorities as required under law for taxation etc. and must enclose copy of the same. The bidder must have valid PAN/TAN/GST.
2. The supply rate for the items should be quoted on clearly for each category including all charges (i.e. transportation, delivery, GST etc.)
3. Payment will be made after receiving the material with good conditions / tax invoice/ delivery Challan within 20days.

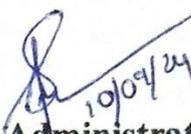
  
10/09/24

**Project Administrator,  
OTELP Plus, ITDA, Keonjhar**

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Memo No 297, Date 10-09-24

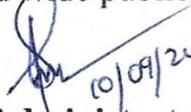
Copy submitted to Programme Director, OTELP Plus, PSU, Bhubaneswar for kind information and necessary action.

  
Project Administrator,  
OTELP Plus, ITDA, Keonjhar

Memo No 298, Date 10-09-24

Copy to DeGM, Keonjhar for information and necessary action. He is requested to publish the advertisement in district portal for general information and wide publication.

Copy to DI&PRO, NIC, Keonjhar for information and necessary action. He is requested to publish the advertisement in district portal for general information and wide publication.

  
Project Administrator,  
OTELP Plus, ITDA, Keonjhar

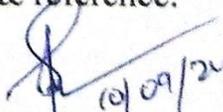
Memo No 299, Date 10-09-24

Copy to all members of Purchase Committee, OTELP Plus, ITDA, Keonjhar for information and necessary action. They are requested to attend the Tender Committee meeting for opening of quotations in respect of purchase of stationeries for office use of OTELP Plus, Keonjhar as a member on 25-09-24 at 4.00 p.m.

  
Project Administrator,  
OTELP Plus, ITDA, Keonjhar

Memo No 300, Date 10-09-24

Copy to Notice Board to this office/ concerned file for record & reference.

  
Project Administrator,  
OTELP Plus, ITDA, Keonjhar