



भारत सरकार/ Govt. of India  
भारतीय डाक विभाग/ Department of Posts, India  
डाक अधीक्षक कार्यालय/ Office of the Supdt. of Post Offices  
केन्दुझर मंडल, केन्दुझर/ Keonjhar Division, Keonjhar Garh-758001  
☎ 06766-253956 ✉ [dokeonjhar.od@indiapost.gov.in](mailto:dokeonjhar.od@indiapost.gov.in)



Tender price RS. 18,50,000/-

### NOTICE INVITING E-TENDER (through Gem)

Online bids are invited on behalf of the President of India under two bid System (Technical Bid and Commercial Bid) for conveyance of mail on the route "Keonjhar Garh TMO to Jajpur Road RMS" distance of 254 KM per day (to and fro) on contract basis by Hiring of commercial vehicles fitted with GPS (Global Positioning System) from reputed firms/transporters/bidders by the Superintendent of Post Offices, Keonjhar Postal Division, Keonjhar Garh-758001 for a period of two years extendable for a further period of one year on same terms & conditions subject to satisfactory service.

The proforma for submission of tender is mentioned at **Annexure-A** (Technical Bid) and **Annexure-B** (Commercial Bid) to this Notice Inviting Tender. Pre-contract Integrity Pact is at **Annexure-C**, Schedule is at **Annexure-D**, Terms and condition of tender have been mentioned in **Annexure-E**, Tentative Vehicle Requirement Checklist is at **Annexure-F**, Compensation criteria followed by Department of Posts in case of Loss & Damage is at **Annexure-G**, Model Certificate for tender is **Annexure-H**, Self-Certification for tender is **Annexure-I**.

#### Schedule of Tender is as under:-

Tender No.	GEM/2024/B/5090691
Date of publication in web site	25.06.2024
Estimated cost	18,50,000/-
Amount of Earnest Money Deposit (EMD)	37,000/-
Last date and time of receipt of Tender	17.07.2024 at 16:00
Date & time of online opening of Technical Bids	18.07.2024 at 16:30
Date for opening of Financial Bids	18.07.2024 at 16:30
No of vehicle required	One
Venue: Chamber of the Superintendent of Post Offices, Keonjhar Postal Division, Keonjhar Garh-758001	

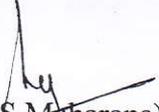
The e-Tender Documents along with terms & conditions can be downloaded from **Government e Marketplace (GeM) Portal**.

The price of tender form or Rs.500/-(Five Hundred) only should be credited in form of Demand Draft (D.D) in favour of the Postmaster, Keonjhar Garh HO and scanned copy of D.D may be uploaded accordingly. Firms having certificate of Micro and Small Enterprises (MSEs) under Udyam, Start-up" from Department of Industrial Policy and promotion (DIPP) and National Small Industries Corporation (NSIC) with current validity are exempted from furnishing the tender fee. D.D shall be sent in a sealed envelope to O/o the Superintendent of

Post Offices, Keonjhar Postal Division, Keonjhar-758001 by Speed Post/Registered Post or in a person so that the cover should reach on or before date & time of opening of tender.

The terms and conditions of the tender in pdf format are attached. Complete tender documents may be downloaded from the GeM Portal.

Bidders are required to submit their tenders online only on the government e Marketplace Portal (<https://gem.gov.in>). Offline bids will not be entertained for tenders published in GeM Portal.



(S.S. Maharana)

Superintendent Of Post Offices  
Keonjhar Division, Keonjhar-758001

Copy to: (With Entry/Regd.)

1. The Chief Postmaster General, Odisha Circle, Bhubaneswar 751001 for kind information.
2. The Postmaster General, Sambalpur Region, Sambalpur 768001 for kind information.
3. All SSPOs/SPOs, Odisha Circle.
4. All Sub divisional Heads, Keonjhar Division. The enclosed copies of tender notices may be distributed among the prospective bidders.
5. All PMs/SPMs, Keonjhar Division- Copy of the notice inviting tenders may be exhibited on the notice board.
6. The SSRMs RMS 'N' Division, Cuttack.
7. The SRO, Jajpur Road RMS, jajpur.
8. The RTO, Keonjhar/Addl. RTO Barbil is requested to exhibit the NIT on their office notice board.
9. The District information Office, Collectorate, Keonjhar-758001
10. The B.E, Keonjhar HO with 10 spare copies of tender for distribution to the private Bus owners and Transport contractors.
11. The System Administrator, Division Office, Keonjhar for taking necessary action to upload the tender in the website immediately.
12. Spare



(S.S. Maharana)

Superintendent Of Post Offices  
Keonjhar Division, Keonjhar-758001