



DISTRICT MINERAL FOUNDATION, KEONJHAR

(2nd Floor, Zilla Parishad Building, Keonjhar, ODISHA-758001)
E-mail: dmfkeonjhar@gmail.com

NO. 1529/DMF

DATE 02/07/2024

Quotation/Short Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing one (01) no. of AC Petrol/Diesel driven vehicles having sitting capacity not more than Seven (07) including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in DMF Keonjhar on monthly rent basis:

- 1.The service provider shall have a valid OGST registration to participate in the tendering.
- 2.The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
- 3.The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
- 4.The Driver should be well behaved, gentle and obedient in nature.
- 5.The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6.The Vehicle must achieve a fuel efficiency of 10 KM per litre.
- 7.The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).
8. The Quotation completed in all respect should reach the undersigned on or before by 16th July 2024 12.00 P.M. and shall be opened on 16th July at 04.00 P.M. in presence of the bidders or their authorized representatives.

Requirement of Vehicles with Rates

Sl. No	Vehicles	Nos.	Maximum hire charges per month excluding taxes	Minimum Mileage(KM/Lit)	Average
1	TUV 300/Bolero etc	1	Rs 31,000/-	10	


Chief Executive Officer,
District Mineral Foundation,
Keonjhar

Annexure-A

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.


Chief Executive Officer,
District Mineral Foundation,
Keonjhar

Annexure-B (To be filled on Bidder's Letterhead)

Date:

Sr No	Particulars	Details
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	Bank Account No and IFSC Code	
5	Registration No. of Vehicle	
6	Year of Manufacture	
7	Make & Model	
8	Date of registration	
9	Name & complete address of the owner of vehicle	
10	Fitness Certificate validity	
11	Pollution Certificate validity	
12	Permit validity	
13	Insurance validity	
14	Name/ Address of the Driver	
15	D.L. No. & Validity of the D.L. of the Driver	
16	Proposed hire Charge of the vehicle per month excluding fuel cost Cost for Mahindra Bolero Neo:	
17	Rate of fuel consumption/ Mileage per litre	
18	Contact Number of the Service provider (Tenderer/Quotationer)	
19	Contact number of Driver	

Note:

Rates quoted shall be valid for 2 years from date of signing agreement.

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Quotationer / Tenderer

Annexure-II



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Sealed Quotations on bidder's letter head are invited from reputed Travel Agencies/ Tour Operators/ Private individuals for providing One (01) nos. of AC Petrol/Diesel driven vehicles having sitting capacity not more than Seven (07) including driver for District Mineral Foundation, Keonjhar for official use vide

Quotation Call Notice No. 1529....., Dated 02.07.24. The last date for receipt of quotation is 16th July.....2024 up to 12.00 PM.

Quotations will be opened on 16th July at 04.00 P.M. in presence of bidders or their authorized representatives.

The details of the Quotation Call Notice is available in the website of the Keonjhar district i.e. <http://kendujhar.odisha.gov.in/> All future addendums/corrigendum, if any, will be hosted in the above website only.


28/6/24
Chief Executive Officer
DMF Keonjhar.