

**OFFICE OF THE SUPERINTENDENT, DHARANIDHAR MEDICAL
COLLEGE & HOSPITAL, KEONJHAR – 758001**
Email: - supdtgmckeonjhar@gmail.com

TENDER CALL NOTICE

No 1766 /DDMCH, Keonjhar Dated- 03 th - 07 2024

Sealed Tenders are hereby invited by the undersigned from the Firms/ Agencies/ Companies/ NGOs for supply of signage articles to DDMCH, Keonjhar. The tenders should reach the office of the Superintendent, DDMCH, Keonjhar on or before 01/08/2024 by 5 PM through Regd. Post / Speed Post only which will be opened on 02/08/2024 at 11AM in the office chamber of the undersigned at DDMCH, Kabitara campus, Keonjhar.

The details terms and conditions can be downloaded from the College or District web site kendujhar.odisha.gov.in/gmchkeonjhar.odisha.gov.in.

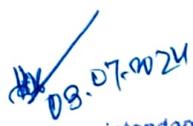
03.07.2024
Superintendent,
DDMCH, Keonjhar
Dharanidhar Medical College & Hospital,
Keonjhar

NOTICE INVITING TENDER PROPOSAL

DETAIL PROPOSALS ARE INVITED FROM ELIGIBLE AGENCIES FOR SELECTION OF THE MOST SUITABLE AGENCY TO UNDERTAKE INSTALLATION OF SIGNAGE AT DDMCH, KEONJHAR.

1	Period of Availability of Tender Document	From the date of publish in newspapers / display in website to last date of submission on all working days.
2	Last date for submission of Proposal	01/08/2024 up to 5 P.M.
3	Date, time and place of opening of Proposal and presentation	a) opening: 02/08/2024 at 11 A.M (Bidders / authorized representative may remain present at the time of opening of Technical proposal)
4	Project cost	Approximately Rs.10 Lakhs
5	Bid type	Two Bid system- Technical and Price bid. The technical bid will be evaluated and if found to be correct then financial bid will be opened for the selected technical bidders. The two bids must be sealed separately inscribed Technical and Price Bid and put in a single envelope inscribed Tender Call for Signage in DDMCH, Keonjhar.

NB:-Dates mentioned may change and will be communicated accordingly to the bidders.


09.07.24
Superintendent,
Dharanidhar Medical College & Hospital,
Keonjhar

REQUIREMENT:

- The Hospital needs both electronic and static signage.
- The static Signage should be of best quality of Vinyl, Plastic & Tin etc. Glow sign boards should be of best quality with electrical fixtures. Signage should be visible at night (exam: Fluorescence/radium).
 - The signage must contain logo and should be bilingual i.e English & Odia. Detail size and type shall be decided according to requirement.
 - The electronic signage should showcase running/scrolling information of the services of the hospital as required. It should be of best quality with manufacturing guarantee and service.
 - The edit options for information should be with hospital authorities. Size and type shall be according to requirement.
 - All type of signage should be quoted inclusive of installation charges.
 - All the installations should have warranty/guarantee period of one year and should be replaceable in the said period.
 - Type of signage and place for signage will be decided by the hospital authority and party will have to adhere to the decision of the authority.
 - The work may be done at one phase or multiple phases as will be decided by hospital authority.
 - The tender is valid for one year and is extendible to another year on mutual agreement and on the same quoted price.
 - The bidder should have an office in Keonjhar town as signage requirements are of urgent in nature and may be required in urgent basis. Local vendors will be preferred.

DOCUMENTS TO BE SUBMITTED:

1. Experience certificate regarding performance of such type of work in a reputed organization/hospital should be enclosed with the tender.
2. Firm registration copy
3. GST clearance certificate.
4. Income tax return for last 3 years (2021-22,2022-23,2023-24)
5. EMD of Rs. 30,000/- (Thirty thousand) in shape of Bank Daft duly pledged in favour of the under signed to be enclosed. EMD is refundable for unsuccessful bidders (without interest).
6. User fee receipt of purchase of Tender paper or DD of Rs 1000/- in favour of Superintendent, DDMCH, Keonjhar


03.07.2024
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Keonjhar

Bid Document

Technical Bid

The following documents duly signed by the Bidders should accompany the envelope in super scribe (TECHNICAL BID). The technical bid will be evaluated and if found to be correct then financial bid will be opened for the bidders.

1. Experience certificate regarding performance of such type of work in a reputed organization/hospital should be enclosed with the tender.
2. Firm registration copy
3. GST clearance certificate.
4. Income tax return for last 3 years (2021-22,2022-23,2023-24)
5. EMD of Rs. 30,000/- (Twenty-five thousand) in shape of Bank Guarantee /Bank Draft duly pledged in favour of the under signed to be enclosed. EMD is refundable for unsuccessful bidders (without interest).
6. User fee receipt of purchase of Tender paper or DD of Rs 1000/- in favour of Superintendent, DDMCH, Keonjhar

Price Bid

- (A) Basic price should be quoted in Indian Currency.
- (B) TAX structure mentioned separately.
- (C) Bid should be signed by the bidder
- (D) No over writing of the price quoted
- (E) Undertaking that materials will be supplied at approved rate irrespective of market dynamics.
- (F) If any bidder is selected for 60 % of the numbers of material then bidder will be negotiated for rest 40 % of items at L1 cost.

TERMS AND CONDITIONS

1. The Bids shall be opened in front of the Bidder or their authorized representatives. The authorized representative should produce authorization letter from their respective bidders. There is no bar for opening the tender by the competent authority even if the Bidder or their representative is not present.
2. An index be attached in the 1st page of the Technical Bid indicating the list of all documents enclosed dully signed the tenderer. All the documents should be signed by the bidder.
3. The tender should be in "Two Bid type". All documents and specification of the equipment should be closed in a separate envelope super scribed as "TECHNICAL BID" TENDER FOR SINAGE WORK OF DDMCH, Keonjhar. The tender should submit through the Regd. Post/ Speed Post only.
4. The bidder should have an office in Keonjhar town as signage requirements are of urgent in nature and may be required in urgent basis. Local vendors will be preferred.
5. The urgent nature of signage must be provided in stipulated time in hours.
6. There is no provision for letter of credit (L/C) payment will be made after successful installation and commissioning.
7. Supplier shall be responsible for installation and demonstration of the work at their own cost & risk.

8. Delivery of the items should be for destination in concerned department of DDMCH, Keonjhar.
9. The rate of the items should be quoted in the Indian currency both in words and figures, excluding taxes. The tax position and other charges if any should be clearly mentioned separately.
10. The successful tenderers shall execute an agreement in authentic non-judicial stamp paper within 15 days from the date of receipt of the order.
11. The successful tenderers will be required to pay a security deposit 50,000/- in shape of Bank Guarantee/ DD in favour of the Superintendent, DDMCH, Keonjhar from the any nationalize bank. The EMD of the successful bidder will be treated as performance security deposit and rest of the amount may be deposited as Bank Guarantee or DD which is (without interest).
12. Micro & small enterprises (MSMEs) and startups are allowed concessional payment of performance security @ 25% of performance security prescribed for normal bidders.
13. If any information or documents furnished by the tenderer are found to be incorrect or misleading at any stage the tender or conditional Tender will be rejected.
14. The undersigned/ committee are not bound to accept the lowest tender rate considering the technical aspect.
15. The authority/ committee reserve the full right to accept in full or reject any or all the tenders without assigning any reasons thereof.
16. The work should be completed within 3 days from receipt of the work order. On emergency cases the approved firms will complete the work as and when required immediately.
17. The tender is valid for one year and is extendible to another year on mutual agreement and on the same quoted price.
18. The firm will ensure display and maintain signage plan for period of one year from date of its display. If there is any damage occurred due to wear & tear the signage will be repaired/replaced by the firm immediately at their cost. In case of Natural calamity the Hospital authority will bear the cost of replacement.
19. The Flex/Glow sign board/Retro reflective Board will be immediately changed/ replaced by the firm if the Colour of the above items design fades way/becomes less visible prior to completion of one year.
20. The flex shall be changed after a period of one year if flexes shall not be turn out or Colour effect less visible prior to one year the same shall be changed immediately.
21. If is there any defect noticed from the verification any of the inspection team (Store Medical Officer/Hospital Manager/Jr. Engineer PWD/GED of this institution the same will be rectified immediately.
22. The exact location for erection of signage /hording shall have to ascertain from the Concerned HOD/Hospital Manager/PWD/GED of this institution.
23. The firm will supply the requisite number of workmen with means & materials as well as tools appliance machines implements vehicles for transportation cartridge etc. Required for the execution of work.
24. The signage work will be implemented in consultation with the Hospital Manager/Concerned HOD /Asst Engineer PWD/GED DDMCH, Keonjhar time to time as and when required.

25. Any legal dispute arising out of this is subject to Keonjhar jurisdiction only
26. **Terms of Payment:** - Payment will be made after successful installation and demonstration of the signage work obtaining from the concerned department /Hospital Manager of this hospital. The photocopy of the work should be submitted along with the bills.
27. If the firm fails to execute the work according to the tender terms & conditions the EMD & security deposit will be forfeited.
28. The hospital administration has the right to include in addition to the above terms and conditions as may be considered proper at the time of execution of agreement.


03/02/2024
Superintendent,
Dharanidhar Medical College & Hospital
Keonjhar

FINACIAL BID
FORMAT

Sl No	Type of Signage	Price per Sqft including GST and installation
1	Vinyl Board with printed information	
2	Vinyl Board with Radium printed information	
3	Radium sticker	
4	Flex	
5	Flex board	
6	Glow sign board	
7	Neon sign glow board	
8	Electronic signage board with scrolling information/picture etc	
9	Electronic signage board LCD/LED Display	
10	Arrow indicator board wall mounting with vinyl cutting/ pasting	
11	Pole mounted indicator board (Reflective type)	
12	LED Board	
13	Sun Board	
14	Sun Board reflective	
15	Sticker poster	
16	Hanging acrylic signboard	
17	Any other	

** The rate quoted should be inclusive of fixing.

** Items on requirement basis shall be ordered.

Name & Signature of the Agency


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Dharani Star Media & Ho...

UNDERTAKING
TO WHOM SO EVET IT MAY CONCERN

I, Mr/Mrs _____ on behalf of my firm
here by assure and confirm that all quoted materials are of the best quality available and any
deviation from quality will lead to replacement of the materials.

Name & Signature of the Agency


Superintendent,
Dharanidhar Medic&i College & Hos
Keonjhar