

**OFFICE OF THE DEAN & PRINCIPAL**  
**DHARANIDHAR MEDICAL COLLEGE & HOSPITAL, KEONJHAR**  
(Previously Government Medical College, Keonjhar)



At- Kabitra Village, Near DD College, Pin-758001, Email-keonjharmc@gmail.com

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No 2848 /DDMCH, Keonjhar,

Date 10-07-24

**TENDER CALL NOTICE**

**Dean & Principal, Dharanidhar Medical College & Hospital, Keonjhar,** PIN – 758001, Odisha, (Dean & Principal, DDMCH, Keonjhar) invites Sealed Tenders in prescribed proforma from the Registered and reputed manufacturers / Authorized Distributors / Dealers / Stockists / EPM Rate Contract Holders / Firms / Agencies for **“Supply of Items for Museum of Microbiology”** to the Office of the Dean & Principal Dharanidhar Medical College & Hospital, Keonjhar, for use in department of Microbiology, description of which have been enclosed herewith. The Quantity is provisional and likely to change as per requirements.

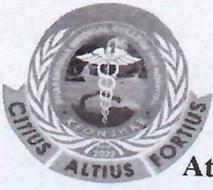
The bid document containing the detail information, terms and conditions, etc. can be downloaded from website [www.gmchkeonjhar.odisha.gov.in](http://www.gmchkeonjhar.odisha.gov.in) or [www.kendujhar.odisha.gov.in](http://www.kendujhar.odisha.gov.in)

Modifications / Corrigendum, if any, detected / felt necessary at a later stage will be duly published and noticed in the web site of the undersigned. Hence the bidders are advised to check the official website of the Dean and Principal Dharanidhar Medical College & Hospital Keonjhar to track any modifications / corrigendum etc. or to know the details of any other information, deemed proper, in this regard.

Canvassing in any form shall be liable for disqualification.

Last date of submission of tenders is **22.07.2024 by 5.00 PM**. No tenders will be received after due date and time.

The bidders are to submit sealed tender papers by the due date only by Speed Post / Registered Post/ dropped in the assigned drop box kept in the Office of the Dean & Principal Dharanidhar Medical College & Hospital Keonjhar. Dean and Principal Dharanidhar Medical College & Hospital Keonjhar reserves the right to accept or reject any or all the tenders without assigning any reason thereof.



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**Key information and important dates:**

| Sl. No. | Particulars   | Information  |
|---------|---|--|
| 1       | Start Date for sale or availability of bid document in the official websites      | From 12.07.2024  |
| 2       | Last date and time for receipt of bids by Speed post / Registered post / Drop Box | 22.07.2024<br>up to 5.00 P.M.  |
| 3       | Date and time of opening of Bids  | 23.07.2024<br>04.00 PM   |
| 4       | Venue of Bid Opening Meeting  | Office of Dean & Principal, DDMCH, Kabitra, Keonjhar – 758001, Odisha. |
| 5       | EMD (Refundable for unsuccessful bidders)   | Rs. 2,500/- (Rupees Two Thousand Five Hundred)                         |
| 6       | Address for submission of bids  | Office of Dean & Principal, DDMCH, Kabitra, Keonjhar – 758001, Odisha. |

*10-7-24*  
Dean & Principal  
DDMCH, Keonjhar  
Dharanidhar Medical College & Hosp:  
Keonjhar

**Terms and Conditions:**

1. The interested Registered and reputed manufacturers / Authorized Distributors / Dealers / Stockists / EPM Rate Contract Holders / Firms / Agencies should submit Tender in a **sealed envelope**. All the pages of the tender papers should be duly **endorsed by the bidder with seal**.
2. It is a **two-stage-bid** tender process, that is, one is **“Technical Bid”** and the second one is **“Financial Bid”**, which are to be separately submitted in separate sealed envelopes duly superscribed as Technical Bid / Financial Bid.
3. Bidders are to submit both the above sealed envelopes, with other relevant documents, in another closed envelop superscribed with **“Supply of Items for Museum of Microbiology”**, which must be delivered to “Dean & Principal Dharanidhar Medical College & Hospital, Keonjhar” by **registered post / speed post / drop box** kept in the office of the Dean & Principal Dharanidhar Medical College & Hospital Keonjhar, in due specified time & date.
4. The bid documents must be submitted with EMD of Rs. 2,500/- (Rupees Two Thousand Five Hundred) only, failing which the bid will be rejected.
5. EMD will be refunded to unsuccessful bidders.
6. EMD deposited by successful / empaneled bidders will be treated as Security Deposit, which will be refunded after successful delivery/installations etc. of all the items.



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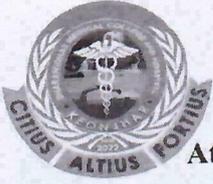
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7. Successful bidders has / have the option to submit Bank Guarantee of Rs. 2,500/- (Rupees Two Thousand Five Hundred) only in favour of "Dean & Principal, Dharanidhar Medical College & Hospital, Keonjhar" payable at "Keonjhar" and refund back their EMD of Rs. 2,500/- (Rupees Two Thousand Five Hundred) only within 7 days of completion of the bidding process.
8. Bids received **after due date and time will not be entertained** and shall be rejected as such.
9. The tender paper can be downloaded from website [www.gmchkeonjhar.odisha.gov.in](http://www.gmchkeonjhar.odisha.gov.in) or [www.kendujhar.odisha.gov.in](http://www.kendujhar.odisha.gov.in)
10. Photocopies of valid Identification documents of the bidder, PAN CARD, GSTIN registration certificate, etc. must be enclosed by the bidders with due self-endorsement and seal.
11. Legal dispute, if any arises out of this, is subject to jurisdiction of Keonjhar head quarter only.
12. The Bidder must **not be blacklisted** by any Government / semi-government / any other organization, whatsoever. If found later, action, deemed proper, including penal action, shall be initiated against the firm as per the law.
13. Bidders may have to display specified items in the institute for qualitative assessment, if needed.
14. Delivery of articles must be made to the Office of Dean & Principal Dharanidhar Medical College & Hospital, Keonjhar **within 15 (Fifteen) days from the date of issue of order.**
15. Dean & Principal Dharanidhar Medical College & Hospital, Keonjhar reserves the right to accept or reject any or all the biddings without assigning any reason thereof.
16. The rate quoted and accepted by The Procurement Committee will be binding for one year, that is, from the date of approval of the tender
17. Undersigned also reserves the right to allot / distribute the indent order to L-2 or any other bidder at the Lowest (L-1) rate in case of L-1 bidder fails to deliver items within the stipulated time or any other situation arises thereof. The decision of the undersigned is binding to all.
18. The undersigned reserves the right to select / accept one or multiple agencies, as the case may be, for supply of one or multiple items.
19. In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the Dean & Principal, Dharanidhar Medical College & Hospital, Keonjhar has the right to cancel the order/ contract without assigning any reason thereof.
20. Valid license and other relevant documents in support of the items for which the bidder is offering bids should be submitted.

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21. The rate should be typewritten / computerized and be distinctive. Rewriting, correction with whitener or overwriting, in any mode, will not be entertained and may be deemed as non-tenable.
  22. The bidder and / or their authorized representatives may remain present at the time of opening of the bids.
  23. Self-endorsed copies of ITR for last three Assessment Years, that is, 2021-22, 2022-2023 and 2023-2024 is to be submitted with the tender papers.
  24. All the tender documents should be signed by the concerned bidder with a mercantile seal at the bottom of each page.
  25. The price quoted by the bidder should not exceed the Maximum Retail Price of the article.
  26. The rate quoted and accepted by the Procurement Committee will be binding for one year, that is, from the date of approval of the tender.
  27. Previous performance statements, if any, and any other relevant documents, can also be submitted by the bidder.
  28. The tenderer should furnish the self-attested copies of the following documents along with the technical bid documents:
    - a. Affidavit in a Rs. 20/- (Rupees Twenty) only, non-judicial stamp paper duly attested by a Notary Public or Executive Magistrate to the effect that, **they are not Black-listed.**
    - b. Valid ID proof,
    - c. Up-to date valid GSTIN certificate, as per rule,
    - d. Valid PAN Card,
    - e. Bank details.
    - f. Annual turnover certificate of last 3 years (ITR for last three Assessment Years, that is, 2021-22, 2022-2023 and 2023-2024).
    - g. Self-certification to the effect that price quoted is not more than the Open Market Price.
    - h. Any other document, as deemed relevant, by the bidder.

Gokam  
10.7.24

Dean & Principal  
DDMCH, Keonjhar

Dean & Principal  
Dharanidhar Medical College & Hospital  
Keonjhar



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**DECLARATION FORM BY THE BIDDER**

(Affidavit from Notary Public or Executive Magistrate, with Rs. 20/- Non Judicial Stamp Paper)

I/we ..... having our  
..... office at .....,  
..... do declare that I/we have carefully read all the  
terms & conditions of tender of Dean & Principal, Dharanidhar Medical College & Hospital,  
Keonjhar, Health & F.W. Dept., Govt. of Odisha for the **Supply of Items for Museum of  
Microbiology**. The approved rate will remain valid for a period of one year from the date  
of approval. I/We will abide by all the terms & conditions set forth in the Tender No.  
\_\_\_\_\_/DDMCH, Keonjhar Dated \_\_\_\_\_.

I/We do hereby declare that we have **not been de-recognized / black listed** by any  
State Govt. / Union Territory / Govt. of India / Any Other Organization for any reason.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money  
Deposit / Security Deposit and debarred/ blacklist me/us for a period of 03 (Three) years  
for any violation of terms and condition of tender and can display this information in any  
public domain. I/We further declare that I/we possess valid documents as per the terms  
and conditions of the tender. Tender Inviting Authority, can, at any time, physically verify  
the original documents or get clarifications in this regard from any authority, as deemed  
proper.

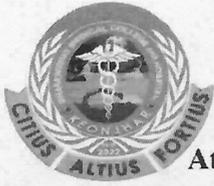
Date

Signature of the bidder/bidders with Seal  
Name & Address of the Firm

Email:

Mobile Number with WhatsApp

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**PROFORMA FOR TECHNICAL BID**

**INFORMATION ABOUT THE BIDDER**

(To be furnished in Cover "A" - Technical Bid)

| Sl. No. | Particulars  | Details                                | Document Sl. No. |
|---------|--|--|------------------|
| 1       | Name of the Bidder   |  |                  |
| 2       | Address of the Bidder  |  |                  |
| 3       | E-mail ID of the Bidder  |  |                  |
| 4       | Mobile No. [with WhatsApp] of the Bidder   |  |                  |
| 5       | Details of Bank Account: [Attach cancelled cheque / 1 <sup>st</sup> page of pass book]<br>Name of Account Holder:<br>Name of Bank with Branch:<br>Account Type:<br>Account No.:<br>IFS Code: |  |                  |
| 6       | Affidavit in Rs 20/- stamp paper for not being blacklisted.  |  |                  |
| 7       | Valid Authorization Letter from the Manufacturer or firm / Manufacturing License   | No. _____<br>date: _____               |                  |
| 8       | Up-to date valid GSTN certificate  | No. _____<br>date: _____               |                  |
| 9       | PAN details  |  |                  |
| 10      | Aadhar No of the Tendeer / authorized representative   |  |                  |
| 11      | EMD / Security Deposit of Rs. 2,500/-  | No. _____<br>date: _____               |                  |
| 13      | Up to date Annual Turnover Certificate for last 3 Assessment years (Income Tax Acknowledgement copies)   | AY 2021-22<br>AY 2022-23<br>AY 2023-24 |                  |
| 14      | Certificate to the effect that price quoted is not more than the Open Market Price.  |  |                  |

N.B.: Self attested copies of the relevant documents are to be attached with this document.

Date:  
Place:

**Authorized Signatory**  
**(Signature and seal of the Authorized Signatory)**



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**LIST OF ITEMS QUOTED**

(To be submitted with Cover-A: Technical Bid)

| Sl. No. | Sl. No. of the Item (As per Item List in Pro Forma-(Annexure-1)) | Item Code | Item Name | Specification | Manufacturer/ Authorized Manufacturer Name |
|---------|--|-----------|-----------|---------------|--|
|         |  |           |           |               |  |
|         |  |           |           |               |  |

Date:

Place:

**Authorized Signatory**

**(Signature and seal of the Authorized Signatory)**

**MANUFACTURER'S AUTHORISATION FORMAT**

To

The Dean & Principal,  
Dharanidhar Medical College & Hospital,  
Keonjhar – 758001, Odisha

Ref: Tender No. \_\_\_\_\_/DDMCH, Keonjhar, Dated:

Madam / Sir,

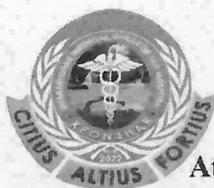
I/We, \_\_\_\_\_>>>>\_\_\_\_\_, who are established \_\_\_\_\_ and reputed manufacturers / suppliers of \_\_\_\_\_ do hereby authorize \_\_\_\_\_ to submit the bid and sign the contract as per the above referred tender and also raise bills, collect payment, as per rule.

We also extend our full guarantee for the items quoted by \_\_\_\_\_ as per the terms and conditions in the above referred tender.

Yours faithfully,

Authorized Signatory

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**PERFORMANCE SHEET**

(Attach separate sheet if necessary)

| Sl. No. | Address of the Purchaser | Order No. | Order Date | Value (In ₹) | Tender Reference No. | Page No. in the Bid | Satisfactory supply of the Order (Proof) | Page No. in the Bid |
|---------|--------------------------|-----------|------------|--------------|----------------------|---------------------|--|---------------------|
| 1       | 2                        | 3         | 4          | 5            | 6                    | 7                   | 8  | 9                   |
|         |                          |           |            |              |                      |                     |  |                     |
|         |                          |           |            |              |                      |                     |  |                     |

Date:

Authorized Signatory

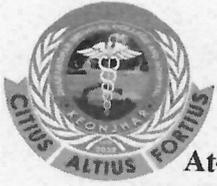
Place:

(Signature and seal of the Authorized Signatory)

**List of Items for Museum of Microbiology**

| SL NO         | ITEMS NAME  | SPECIFICATION | QUANTITY |
|---------------|---|---------------|----------|
| <b>CHARTS</b> |   |               |          |
| 1             | Lactose Fermenter and Non Lactose Fermenter on MacConkey Agar                                   | 12"X18"       | 1        |
| 2             | Antimicrobial Susceptibility Testing (Kirby-Bauer Disc Diffusion Method) on Mueller Hinton Agar | 12"X18"       | 1        |
| 3             | Triple Sugar Iron Test  | 12"X18"       | 1        |
| 4             | Culture and Microscopic Characteristics of Candida  | 12"X18"       | 1        |
| 5             | Cryptococcus on India Ink Preparation.  | 12"X18"       | 1        |
| 6             | Aspergillusniger  | 12"X18"       | 1        |
| 7             | Aspergillus fumigatus   | 12"X18"       | 1        |
| 8             | Aspergillus flavus  | 12"X18"       | 1        |

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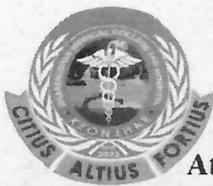


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|----|--|---------|---|
| 9  | Mucor  | 12"X18" | 1 |
| 10 | Rhizopus   | 12"X18" | 1 |
| 11 | Epidermatophyton   | 12"X18" | 1 |
| 12 | Trichophyton rubrum  | 12"X18" | 1 |
| 13 | Penicillium  | 12"X18" | 1 |
| 14 | Microsporaon canis   | 12"X18" | 1 |
| 15 | Normal Flora:-<br>Normal flora in Human Body (Skin, Eye, Mouth and nose, G. E. Tract, vagina)  | 20"x26" | 1 |
| 16 | Diagnostic Microbiology:-<br>1.Laboratory techniques in diagnosis of microbial diseases. Effect of sensitivity and specificity of a test on the presence of false-positives and false-negatives. Steps in Gram stain method. | 20"x26" | 1 |
| 17 | Tests commonly used in identifying bacteria.   | 20"x26" | 1 |
| 18 | Immunologic detection of microorganisms.   | 20"x26" | 1 |
| 19 | Vaccines And Antibiotics:<br>Bacterial Vaccines (DTaP, Childhood immunization).  | 20"x26" | 1 |
| 20 | VIRAL VACCINES Candidates for hepatitis immunization.<br>HBsAg = hepatitis B surface antigen   | 20"x26" | 1 |
| 21 | Bacterial Structure, Growth And Metabolism:<br>1.Comparison of gram-positive and gram-negative bacterial cell.   | 20"x26" | 1 |
| 22 | Gene Transfer - A. Conjugation, B. Transduction, C.Transformation  | 20"x26" | 1 |
| 23 | L.C. Enterobius vermicularis (thread or pin worm)  | 20"x26" | 1 |
| 24 | L.C. Trichuris trichiura (whip worm)   | 20"x26" | 1 |
| 25 | L.C. Ascaris lumbricoides (round worm)   | 20"x26" | 1 |
| 26 | L.C. Ancylostoma duodenale (hook worm)   | 20"x26" | 1 |
| 27 | L.C. Strongyloides stercoralis   | 20"x26" | 1 |
| 28 | L.C. Wuchereria bancrofti (filariasis)   | 20"x26" | 1 |
| 29 | L.C. Onchocerca volvulus (blinding worm)   | 20"x26" | 1 |
| 30 | L.C. Dracunculus medinensis (guinea worm)  | 20"x26" | 1 |
| 31 | L.C. Taenia solium (pork tape worm)  | 20"x26" | 1 |
| 32 | L.C. Taenia saginata (beef tape worm)  | 20"x26" | 1 |

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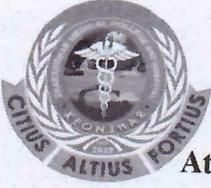
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|---|--|---------|---|
| 33  | L.C. Hymenolepis nana (dwarf tape worm).                       | 20"x26" | 1 |
| 34  | L.C. Diphylobothrium latum (fish tape worm)                    | 20"x26" | 1 |
| 35  | L.C. Echinococcus granulosus (dog tape worm)                   | 20"x26" | 1 |
| 36  | L.C. Schistosoma species (blood fluke)                         | 20"x26" | 1 |
| 37  | L.C. Fasciola hepatica (sheep liver fluke)                     | 20"x26" | 1 |
| 38  | L.C. Isospora belli (causing coccidiosis in humans)            | 20"x26" | 1 |
| 39  | L.C. Cryptosporidium parvum                                    | 20"x26" | 1 |
| 40  | L.C. Entamoeba histolytica (causing amoebiasis)                | 20"x26" | 1 |
| 41  | L.C. Toxoplasma gondii   | 20"x26" | 1 |
| 42  | L.C. Malaria parasite  | 20"x26" | 1 |
| 43  | L.C. and morphology of Leishmania                              | 20"x26" | 1 |
| <b>SPECIMENS</b>                                |  |         |   |
| 44  | Fasciola   |         | 1 |
| 45  | Tape worm (Taenia)   |         | 1 |
| 46  | Ancylostoma  |         | 1 |
| 47  | Tape Worm Cysticercus  |         | 1 |
| 48  | Ascaris Male/Female  |         | 1 |
| 49  | Pin Worm   |         | 1 |
| 50  | Schistosoma  |         | 1 |
| 51  | Entrobium  |         | 1 |
| 52  | Hydatid cyst liver   |         | 1 |
| 53  | Fusarium   |         | 1 |
| 54  | Dracunculus (Medinosis)  |         | 1 |
| 55  | Guinea worm  |         | 1 |
| <b>MODELS</b>                                   |  |         |   |
| 56  | Hepatitis B Virus  |         | 1 |
| 57  | Influenza Virus  |         | 1 |
| 58  | HIV Virus  |         | 1 |
| 59  | Rhabdo Virus   |         | 1 |
| 60  | Bacteriophage  |         | 1 |
| 61  | Cultivation of Virus in Egg                                    |         | 1 |
| 62  | Rota Virus   |         | 1 |
| 63  | Corona Virus   |         | 1 |
| <b>SCIENTIST/MEDICAL PROFESSIONAL PORTRAITS</b> |  |         |   |
| 64  | BARBARA MC CLINTOCK:<br>Mobile genetic elements (transposons). | 20"x26" | 1 |
| 65  | LOUIS PASTURE:<br>FATHER OF MICROBIOLOGY                       | 20"x26" | 1 |
| 66  | PAULS EHRLICH:- Work on immunity.                              | 20"x26" | 1 |

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|----|---|---------|---|
| 67 | ROBERT KOCH:<br>Investigations in relation to tuberculosis. | 20"x26" | 1 |
| 68 | SIR RONALD ROSS:<br>Life cycle of Plasmodium in mosquito.   | 20"x26" | 1 |

*Gokarn*  
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 Dean & Principal  
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 Dharanidhar Medical College & Hospital  
 Keonjhar

Memo No. 2851 /DDMCH, Keonjhar, Dated: 10-07-24  
 Copy forwarded to e Governance Manager, District Website, Keonjhar / Nodal  
 Officer of College website, DDMCH, Keonjhar for kind information and take necessary  
 action accordingly for display in websites.

*Gokarn*  
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