



ସାମାଜିକ ସୁରକ୍ଷା ଓ ଭିନ୍ନତା ସମ୍ପର୍କିତ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର
Social Security & Empowerment of Persons With Disabilities Department,
Government of Odisha

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KEONJHAR.
(Social Security & Empowerment of PwD Section)

QUOTATION/TENDER CALL NOTICE FOR HIRING OF VEHICLE

No. 1455 /SS Date 11.06.2024

Sealed Quotation/Tender Call Notice is hereby invited from intending Owners of Private Vehicle for engagement of hiring vehicle for the office of the District Social Security Officer, Keonjhar from reputed Travel Agencies/Tour operators or private individuals for providing **01 (one) Tiago/Bolt/Celerio/Swift Dzire/Xcent etc of Non-AC/ AC Petrol driven car** vehicles.

The interested Travel Agencies/Tour operators or private individuals may submit their Quotation/Tender papers on or before 27.6.24 at 3.00 AM/PM by SPEED POST/REGISTERED POST in the address of District Social Security Officer, Keonjhar and in the same day the tender papers will be opened at 4.00 AM/PM in the Office Chamber of A.D.M, Keonjhar.

The detailed terms and conditions of the tender/ quotation as per above tender call notice No. 1455 /SS Dated 11.06.2024 may be downloaded from the district website i.e. www.keonjhar.nic.in.

[Handwritten Signature]
11.06.24

ADDITIONAL DISTRICT MAGISTRATE,

KEONJHAR.
Additional District Magistrate
Keonjhar

Memo No. 1456 /SS Date 11.06.2024

Copy to the Dist. Informatics Officer, NIC, Keonjhar to upload the above tender documents in the District website at once.

Copy to the notice board of all Sub-Collectors/all BDOs/all District level Offices of Keonjhar district for wide publication.

[Handwritten Signature]
11.06.24

ADDITIONAL DISTRICT MAGISTRATE,

KEONJHAR.
Additional District Magistrate
Keonjhar

Standard Bidding Document

Government of Odisha

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KEONJHAR
(District Social Security Section)

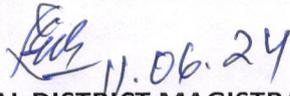
QUOTATION/TENDER CALL NOTICE FOR HIRING OF VEHICLE

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing **01 (one) Tiago/Bolt/Celerio/Swift Dzire/Xcent etc of Non-AC/ AC Petrol driven car** vehicles having seating capacity not more than 5 including driver, which shall confirm to the terms and conditions (Annexure-II) for official use in Dist. Social Security Office, Keonjhar under Department of Social Security & Empowerment of Persons with Disabilities.

- (1) The vehicle must be in Road Worthy condition. Shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- (2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- (3) The Driver should be well behaved, gentle & obedient in nature.
- (4) A sum of **Rs.5000.00** shall be deposited by the intending bidders in shape of account payee Bank Draft drawn in favour of the District Social Security Officer, Keonjhar and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
- (5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel & lubricants).
- (6) The vehicle must achieve a fuel efficiency of **17 KMs per liter for Car.**
- (7) The details of the make & year of the manufacture of the vehicle, Registration No., Mileage (KMs covered per liter) & name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/ tender (Annexure-III).
- (8) The Quotation completed in all respect should reach the undersigned on or before 27.06.24 by 3.00 A.M/P.M. and shall be opened on the same day at 4.00 A.M/P.M. in presence of the bidders or their authorized representatives.



(9) The application form of quotation/ tender containing general bid information and terms & conditions for hiring of vehicle etc. will be available with the Dist. Social Security Office, Keonjhar on payment of Rs.100/- from 11.06.2024 to 27.06.2024 or can be downloaded from www.kendujhar.nic.in from Dt. 11.06.2024 to 27.06.2024. In case the application form is downloaded from Govt. website, the applicant shall furnish a demand draft for an amount of Rs.100.00 (Rupees one hundred) only towards the cost of application along with the application.


11.06.24
ADDITIONAL DISTRICT MAGISTRATE,
KEONJHAR.
Additional District Magistrate
Keonjhar

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.



9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Reddy 11.06.24

**ADDITIONAL DISTRICT MAGISTRATE,
KEONJHAR
Additional District Magistrate
Keonjhar**

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

**Seal & Signature of the
Quotationer/Tenderer**