


 NOTHING LIKE VOTING	OFFICE OF THE SUB COLLECTOR, ANANDPUR ଉପ-ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଆନନ୍ଦପୁର e-mail: erosubanandapur24@gmail.com	 I VOTE FOR SURE
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QUOTATION CALL NOTICE

No. 3320 /Elec Date. 04.04.2024

Sealed quotations in enclosed format are invited from the intending printing firms for supply of **Flex Banner, Identity Card, T-Shirt Printing, Poster, adhesive Sticker etc** for use in Simultaneous General Election-2024. The description of the goods to be required are given at Annexure-I.

<u>SCHEDULE OF EVENTS</u>	
1. Last date for receipt of Quotations:	20.04.2024 (By 2.00 PM)
2. Opening of Bids/Quotations:	20.04.2024 (3.30 PM)

The quotation call notice is available in the Keonjhar District website: kendujhar.nic.in. Interested bidders can download the quotation documents from the district website or collect the same from the office of the Sub-Collector, Anandapur and submit the sealed Quotations addressed to the ERO & Sub-Collector, Anandapur at the office of the Sub-Collector, Anandapur. The sealed Quotation can also be submitted by putting the same in the sealed drop box placed at the office of the Sub-Collector, Anandapur. Modifications / Corrigendum if any detected / felt necessary at a later stage will be published in district website & Office Notice board only. Hence the bidders are advised to visit frequently the district website i.e. kendujhar.nic.in or contact Sub-Collector's Office, Anandapur to track any modifications/ corrigendum etc. or to know the details of articles as required this connection.

Canvassing in any form shall be liable for disqualification.

Last date of submission of quotations is **20.04.2024 at 2.00 P.M.** No quotations will be received after due date and time.

The ERO & Sub-Collector, Anandapur reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

The bidders are to submit sealed quotations papers by the due date only by Speed Post/ Regd. Post/ dropped in the assigned drop box kept at the specified places as mentioned above.

The Quotation received will be opened on **dt. 20.04.2024 at 3.30 P.M** at the office of the Sub-Collector, Anandapur by the purchase committee in presence of the quotationers.


ERO & Sub-Collector, Anandapur

ELECTION URGENT/
TOP PRIORITY

Terms and Conditions:

1. The **sealed envelope** containing the proposal must be delivered to the Sub-Collector, Anandapur by Speed post / Registered post/ courier or dropped in the assigned drop box kept in the Sub-Collector's Office (Election Section) **with super scribe the items of quotation viz. "Bid for Printing and preparation of Flex Banner, Identity Card, T-Shirt Printing, Poster, adhesive Sticker etc for the Simultaneous General Election-2024"**. Bid received after the due date will not be entertained and shall liable for rejection.
2. The sealed envelope containing the proposals must be delivered to the given address by registered post/ speed post/ drop box at the places specified with super scribed the number of quotation call notice. Bids received after due date will not be entertained and shall liable for rejection.
3. The quotation paper can be obtained from the Office of the Sub-Collector's Office, Anandapur, can be downloaded from District website kendujhar.nic.in .
4. Photocopy of valid PAN CARD, GSTIN registration certificate, must be enclosed by the quotationers.
5. Any legal dispute arises out of this is subject to jurisdiction of Anandapur only.
6. The quotationers should have not been blacklisted by any Government organization. If found later on, the action shall be initiated against the firm as per the law.
7. Delivery must be made to the ERO & Sub-Collector, Anandapur within seven days from the date of order.
8. The ERO & Sub-Collector, Anandapur reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot / distribute the work to L2 supplier/ firm at the Lowest (L1) rate in case of L1 bidder fails to deliver items within the stipulated time.
9. In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the ERO & Sub-Collector, Anandapur will have the right to cancel the order/ contract without assigning any reason thereof.


ERO & Sub-Collector, Anandapur

Memo No. 3321 /Elec. Dated: 04.04.2024

Copy to Sub-Collector, Champua/Keonjhar /all BDOs/ all Tahasildars/ all Executive Officers of ULBs for information with a request to publish the Notice in their Office Notice Board for wide publicity among the General Public.

Copy to all members of the Purchase Committee for information and necessary action.

Copy to DIO, NIC, Keonjhar, for information and necessary dissemination of the information in the District website

Copy to Notice Board for information all public.


ERO & Sub-Collector, Anandapur

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ELECTION URGENT/
TOP PRIORITY

Annexure-I

DESCRIPTION OF GOODS & SERVICES TO BE SUPPLIED

Quotation Call Notice No.	
Name of the Supplier/ Firm/ Agency	
Address of Supplier/ Firm/ Agency	
PAN No. (copy to be attached)	
GSTIN No. of Supplier/ Firm/ Agency (copy to be attached)	

Items	Description of Goods	Rate to be quoted for
Flex Banner	Start Quality, Multi colour 220 GSM, Glossy Media (Rate per Sqft.)	
Identity Card	Thick Laminated Both Side folder with Multi colour Print and ribbon printing 4' X 6'	
	BS-2 folder Multi colour print with lamination with ribbon print	
	B-2 plastic folder Multi colour print with ribbon	
T-shirt	Round neck Sports T-Shirt Single colour (130 GSM)	
	Round neck Sports T-Shirt Printing Single Side (130 GSM)	
	Round neck Sports T-Shirt Printing Both Side (130 GSM)	
	Cotton T Shirt Single Colour	
Cap	Cap with printing (Single Colour)	
Poster	Multi colour Print 130 GSM Paper Size 22' X 24' with adhesive	
Adhesive Stickers	White (6" x 3")	
	Colour (6" x 3")	


Sub-Collector, Anandapur

Memo No. 3322 /Elec. Dated. 04.04.2024

Copy submitted to the District Election Officer & Collector, Keonjhar for favour of kind information and necessary action.


Sub-Collector, Anandapur

Memo No. 3323 /Elec. Dated. 04.04.2024

Copy to Sub-Collector, Champua/ Anandapur, all Block Development Officers/ all Tahasildars/ all Executive Officers of ULBs for information with a request to publish the Notice in their Office Notice Board for wide publicity among the General Public.

Copy to all members of the Purchase Committee for information and necessary action.

Copy to DIO, NIC, Keonjhar for information with a request to up-load the QUOTATION CALL NOTICE in the District website.

Copy to Notice Board, Sub-Collector's Office, Anandapur.


Sub-Collector, Anandapur

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DECLARATION

I/We hereby undertake to abide by all the rules and regulations formulated by this office and mentioned in the Sealed Quotation Notice No.- _____ date. _____ of the Sub-Collector, Anandapur. I/We also undertake to follow the final decision taken by the Sub-Collector, Anandapur in case of any dispute in future and we will supply materials as and when required.

Name of the Vendor/Bidder/Manufacturer

Checked mandatorily to be submitted by the Vendor/Bidder

1. Declaration that we will supply material as and when required of receipt of supply order
2. Valid EMD/Valid EMD Exemption document
3. GST Return (Maximum 02 Years)
4. IT Return (Maximum 02 Years)
5. Valid PAN Number