


**OFFICE OF THE DISTRICT ELECTION OFFICER, KEONJHAR**

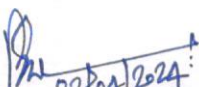
Memo No. 960 /Elec. Dated the 2<sup>nd</sup> April, 2024

Copy along with copy of Letter No.4599/Elec. Dated 02.04.2024 of the Additional CEO-cum-Additional Secretary to Government, O/o the CEO, Odisha along with its enclosure submitted to Superintendent of Police, Keonjhar for kind information and necessary action.

  
Deputy Collector,  
Elections, Keonjhar


Memo No. 961 /Elec. Dated the 2<sup>nd</sup> April, 2024

Copy along with copy of Letter No.4599/Elec. Dated 02.04.2024 of the Additional CEO-cum-Additional Secretary to Government, O/o the CEO, Odisha along with its enclosure submitted to all Returning Officers/ All Asst. Returning Officers of Six Assembly Constituencies of Keonjhar District for kind information and necessary action.

  
Deputy Collector,  
Elections, Keonjhar

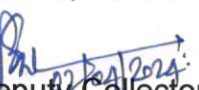
Memo No. 962 /Elec. Dated the 2<sup>nd</sup> April, 2024

Copy along with copy of Letter No.4599/Elec. Dated 02.04.2024 of the Additional CEO-cum-Additional Secretary to Government, O/o the CEO, Odisha along with its enclosure forwarded to Regional Transport Officer, Keonjhar for information and necessary action.

  
Deputy Collector,  
Elections, Keonjhar

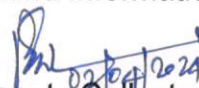
Memo No. 963 /Elec. Dated the 2<sup>nd</sup> April, 2024

Copy along with copy of Letter No.4599/Elec. Dated 02.04.2024 of the Additional CEO-cum-Additional Secretary to Government, O/o the CEO, Odisha along with its enclosure forwarded to Superintendent Engineer, TPNODL, Keonjhar for kind information and necessary action.

  
Deputy Collector,  
Elections, Keonjhar

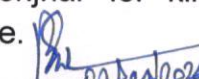
Memo No. 964 /Elec. Dated the 2<sup>nd</sup> April, 2024

Copy along with copy of Letter No.4599/Elec. Dated 02.04.2024 of the Additional CEO-cum-Additional Secretary to Government, O/o the CEO, Odisha along with its enclosure forwarded to DIPRO, Keonjhar for kind information and necessary action.

  
Deputy Collector,  
Elections, Keonjhar

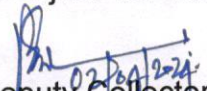
Memo No. 965 /Elec. Dated the 2<sup>nd</sup> April, 2024

Copy along with copy of Letter No.4599/Elec. Dated 02.04.2024 of the Additional CEO-cum-Additional Secretary to Government, O/o the CEO, Odisha along with its enclosure forwarded to DIO, NIC, Keonjhar for kind information with a request to upload Form 12D in the district website.

  
Deputy Collector,  
Elections, Keonjhar

Memo No. 966 /Elec. Dated the 2<sup>nd</sup> April, 2024

Copy along with copy of Letter No.4599/Elec. Dated 02.04.2024 of the Additional CEO-cum-Additional Secretary to Government, O/o the CEO, Odisha along with its enclosure forwarded to CDM & PHO, Keonjhar for kind information and necessary action.

  
Deputy Collector,  
Elections, Keonjhar

CHIEF ELECTORAL OFFICER, ODISHA  
Home (Elections) Department

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No. 4599 /Elec., Dated the - 2<sup>nd</sup> April, 2024  
EC-CON-MISC-0047-2024



From

Shri Mihira Prasad Mohanty  
Addl. Chief Electoral Officer.

To

The Additional Chief Secretary to Govt., Home Department  
The Principal Secretary to Govt., Commerce & Transport Department  
The Principal Secretary to Govt., Energy Department  
The Principal Secretary to Govt. I&PR Department  
The Commissioner-cum-Secretary to Govt., H & F.W. Department

Sub: General Elections to the House of the People and Legislative Assemblies of Odisha - Commission's Notification under Section 60(c) of the RP Act, 1951 for the purpose of voting through postal ballot for Absentee voters in the category of persons employed in essential services- regarding.

Madam/Sir,

In inviting a kind reference to ECI letter No. No.52/2024/SDR/Vol.I, dated 19.03.2024 (Copy enclosed) and a copy of the Odisha Gazette notification on the subject cited above, I am directed to say that the Commission have instructed that the Notified Departments shall nominate "**Nodal Officer**" for the purpose of postal ballot facility to Absentee Voters in the category of persons employed in Essential Services.

Accordingly, it is requested that the name, designation and contact number of the nominated Nodal Officer in respect of the State as well as for all districts may kindly be communicated to this Department at the earliest.

Besides, a copy of **Form 12D** appended to the Conduct of Election Rules, 1961 is enclosed herewith to be made available to the Nodal Officers, who in turn, shall disseminate the same to the electors concerned about the facility. It may kindly be noted that **employees who opt for Postal Ballot can not vote at the polling stations. They have to vote at the facilitation centres set up by the Returning Officers, one in each Assembly Constituency. Further, this facility can be availed by the voters who are on duty on the day of poll and because of such duty they are unable to go to their polling stations for voting.**

Yours faithfully,

*(Signature)*  
02/04/24  
Addl. Chief Electoral Officer

Memo No. 4600 /Elec. Dt. 2.4.24

Copy along with a copy of the Odisha Gazette notification on essential Services for the purpose of voting through postal ballot and Form 12D are forwarded to the DEOs and Collectors with a request to upload Form 12D in their website as well send copies of the same to the District Nodal Officers of the related Departments for necessary action.

*(Signature)*  
02/04/24  
Addl. Chief Electoral Officer

ନିର୍ବାଚନର ପର୍ବ, ଆମ ଦେଶର ଗର୍ବ

**ELECTION COMMISSION OF INDIA**  
NirvachanSadan, Ashoka Road, NewDelhi-I10001

No. 52/2024/SDR/Vol.I

Dated: 19<sup>th</sup> March, 2024

To,

The Chief Electoral Officers of  
All States and Union Territories,

Subject: General Elections to the House of the People and Legislative Assemblies of Andhra Pradesh, Arunachal Pradesh, Odisha & Sikkim, 2024 and Bye-Elections to 26 Assemblies Constituencies in 13 States -Commission's Notification under Section 60(c) of the RP Act, 1951 for the purpose of voting through postal ballot for Absentee voters in the category of persons employed in essential services-regarding.

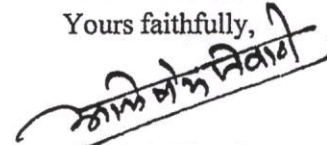
Madam/Sir,

I am directed to forward herewith the Commission's Notification No. 52/2024/SDR/Vol.I dated 19<sup>th</sup> March, 2024 notifying the category of electors mentioned therein for the purposes of facility of voting through postal ballot as absentee voters on essential service. This may be published in the State Gazette immediately and a copy of the same may also be forwarded to the Commission.

2. The departments of the notified category of electors may be informed accordingly, and may be asked to nominate "Nodal Officer" for the purpose of the postal ballot facility to such electors. The Nodal Officer may be briefed about the facility and responsibilities and duties to be carried out by him/her. Copies of Form 12D appended to the Conduct of Elections Rules, 1961 may be made available to the Nodal Officer. Nodal Officer should inform the electors concerned about the facility.

Kindly acknowledge.

Yours faithfully,



(Abhishek Tiwari)  
Under Secretary

To be published in the Extraordinary issue of the Gazette of India, Part-II, Section 3(iii), immediately and re-published in the official Gazette of all States/UTs.

# ELECTION COMMISSION OF INDIA

NirvachanSadan, Ashoka Road, New Delhi-110001

No.52/2024/SDR/Vol.I

Dated: 19<sup>th</sup> March, 2024

## NOTIFICATION

In pursuance of the provisions of clause (c) of Section 60 of the Representation of the People Act, 1951 and on due consideration of the matter in consultation with the Government Administration of all States and Union Territories, the Election Commission hereby notifies the persons employed in the essential services as per Annexure-I (copy enclosed) as a class of persons to give vote by postal ballot on being on duty on the day of poll in the current General Elections to the House of the People and Legislative Assemblies of Andhra Pradesh, Arunachal Pradesh, Odisha & Sikkim, 2024 and bye-elections in 26 Assembly Constituencies in 13 States(as per Annexure-II), programme of the said electionsscheduled to be notified on 20.03.2024, 28.03.2024, 12.04.2024, 18.04.2024, 26.04.2024,29.04.2024 and 07.05.2024, as per the relevant provisions of existing the Conduct of Elections Rules, 1961, and the Commission's directions and guidelines.

By Order,



(S.B.JOSHI)

PRINCIPAL SECRETARY

**16. MEGHALAYA**

1. Health and Medical Emergency Services including Ambulance Services
2. Police including Traffic
3. Fire and Emergency Services
4. Jail
5. Central Government Institutions of All India Radio, Doordarshan, PIB, BSNL, Railways and AAI
6. Media Persons authorized by ECI for poll coverage
7. Information and Public Relations Department
8. Electricity Power Distribution (MePDCL)
9. Forest (National Parks & Sanctuaries)
10. Civil Defence and Home Guard
11. Establishments of State Govt. outside of the State


**17. MIZORAM**

1. Airport Authority of India
2. Food Corporation of India
3. Press Information Bureau
4. Doordarshan
5. All India Radio
6. Power & Electricity Department
7. Health & Family Welfare Department
8. Transport Department
9. Food, Civil Supplies and Consumer Affairs Department
10. Bharat Sanchar Nigam Limited
11. Media persons authorized by ECI for poll day coverage
12. Fire & Emergency Services
13. Security duty at Lengpui Airport.
14. Officials working in Mizoram House in other State
15. Officials deployed for duty in various jails within the State

**18. NAGALAND**

1. Power Department
2. Health/Medical Department
3. Fire & Emergency Service Department
4. Traffic Police
5. Ambulance Service
6. Jail
7. Police
8. Civil Defence/Home Guard
9. Media persons

**19. ODISHA**

1. Police
  2. Fire Service
- 

ANNEXURE-I

3. Doctors, Nurses, Pharmacists & other Paramedics of Government Hospitals
4. Employees of Odisha State Road Transport Corporation
5. Employees of Power Distribution Companies (DISCOMs)
6. Media persons authorized by ECI for Poll day coverage


**20. PUNJAB**

1. Department of Local Government (Fire Service)
2. Department of Transport (Drivers, Conductors, Work shop Staff, Operations Staff and Officers posted at Headquarter and Depots at District Level)
3. Department of Jails (Superintendent, Deputy Superintendent, Assistant Superintendent and Guarding Staff posted in Jails)
4. Department of Home Affairs and Justice (Police Officers, Police Personnel, Civil Defence and Home Guards)
5. Department of Power (Staff of State Power Corporation and State Transmission Corporation deputed at Generations Units, Thermal Plants, Hydel Units (within or outside the State), Staff on deputation to BBMB and field Staff posted in Grid Sub Stations)
6. Department of Health and Family Welfare (a) Drug Control Officers working under the Commissionerate of Food and Drug Administration (b) Medical and Para-Medical Staff working/ on duty on the Day of Poll
7. Media persons/ journalists authorized by ECI for Poll day coverage

**21. RAJASTHAN**

1. Rajasthan State Road Transport Corporation (Drivers, Conductors except local route bus services within the city)
2. Medical and Health Department (Doctors, Para Medical staff and Ambulance service)
3. Medical Education Department (Doctors, Para Medical staff and Ambulance service)
4. Fire Services
5. Jaipur Metro
6. Energy Department and its Subordinate Corporations (Electrician, Line Man)
7. Public Health Engineering and Irrigation Services (Pump Operator, Turner)
8. Media Persons authorized by ECI
9. Rajasthan State Milk Union and Milk Cooperative Societies (Personnel engaged in milk supply service)
10. All RAC Battalions including 3 RAC battalions posted in Delhi under Rajasthan Police (8<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> battalions)
11. Drivers and Conductors working in Jaipur City Transport Services Limited

**22. SIKKIM**

1. Health Department
  2. Electricity Department
  3. Fire Services
  4. Traffic Police
  5. State Milk Union
  6. Media Person to whom authorization letter will be issued with the approval of the Commission.
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**FORM 12D**

[see rule 27-C]

**PART I**

Letter of intimation to Assistant Returning Officer

(for absentee voters)

To

The Assistant Returning Officer,

(for the notified class of electors)

..... Parliamentary/Assembly constituency

..... (designation and address of ARO)

Sir,

I,.....son/daughter/wife of .....resident of .....village/mohalla.....  
Town/city/tehsil.....District.....(State) belong to the class of absentee voter and  
wish to cast my vote by post at the election to the House of the People/Legislative Assembly  
from the .....Parliamentary/Assembly constituency.

My complete present postal address is as under:-

House/dwelling unit/tent number.....

Camp/mohalla/village.....

Ward/town/tehsil.....

District.....

State.....PIN CODE.....

Mobile Phone No. (if available).....

My name is entered at serial number.....in part No.....of the electoral roll  
for.....Parliamentary/Assembly constituency.

I am working as.....(designation of the office held) in.....

(Name and full address of organization).



I will be on duty in the above-mentioned office on the day of poll for the above-mentioned election.

\*On account of my official duties on the date of poll, I will not be in a position to be present in the polling station assigned to me on the day of poll.

Or

\*I am.....years of age/am a person with disability, and am not in a position to go to the polling station to cast vote.

It is requested that postal ballot paper may be issued to me as absentee voter for the above election.

Yours faithfully,

.....

(Full name and signature)

## PART II

(for absentee voter other than senior citizen or persons with disability)

Certificate by the nodal officer appointed by the Organization concerned.

It is hereby certified that the particulars given by the applicant in Part I are correct, and it is further certified that the applicant will be on official duty on the day of poll, and he/she will not be in a position to be present in the polling station on the day of poll.

.....

(full signature of the attesting Officer)

.....(Name)

.....(address)

.....(rubber stamp)

- Strike off whichever is not applicable and tick the relevant statement.

**Note-** This Application must reach RO within 5 days following the date of notification of election.