

**OFFICE OF THE DIVISIONAL FOREST OFFICER,  
KEONJHAR KENDULEAF DIVISION**

At-Judia, PO- Keonjhar Bazar, Dist.- Keonjhar, PIN- 758002

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**TENDER CALL NOTICE**

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No. 739 /56/2024


Date 12.03.2024

**Engagement of Service Provider for Services of Data Entry Operator during 2024  
Kenduleaf Crop Year**

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Sealed tenders are invited from reputed manpower Agencies/ Service Providers to provide the services of 07 (Seven) nos. Data Entry Operator for a period of one year with effect from 01<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025 for placement in different field units of Keonjhar Kenduleaf Division as per Government of Odisha, Finance Department Guidelines.

The detail information for outsourcing of the services of Data Entry Operators have been given in the tender document which is available in the office of the undersigned and shall be provided from 11.00 AM to 05.30 PM on any working day on payment of ₹ 500/- (Rupees five hundred) only towards cost of Tender Paper in shape of cash. The tender offer in sealed cover is to be superscribed as "OFFER FOR SERVICE OF DATA ENTRY OPERATOR" may be sent either by Speed Post/ Registered Post which should reach the undersigned by 21<sup>st</sup> instant or can also be dropped in the Tender Box placed in the office during office hours. The tender papers shall be opened by the Selection Committee in the O/o the Divisional Forest Officer, Keonjhar Kenduleaf Division on dt. 22.03.2024 at 12.00 AM in presence of Manpower Agencies/ Service Providers or their authorized representatives. No offer received beyond the stipulated date, time and without EMD shall be entertained.

  
Divisional Forest Officer  
Keonjhar Kenduleaf Division

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