### TENDER DOCUMENTS FOR SUPPLY OF DSTB- IP (4 FDC) TABLETS AND DSTB- CP (3 FDC) TABLTES FOR ADULTS

CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR (HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

Bid Reference No:- 181 , dated _	02/03	12024
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Date of availability of bid documents in website www.keonjhar.nic.in:

From 04.03.2024 (11.00 A.M.)

Last date & time of receipt of bid Documents:

20.03.2024 up to 4.30 P.M.

Date & time of opening technical bid:

21.03.2024 at 11.00 A.M.

Date & time of opening Price bid:

Will be notified later on.

Place of opening of bid documents:

Mini Conference Hall,

Keonjhar.

Address for communication

& receipt of bid documents:

0/o. Chief District Medical &

Public Health Officer,

Keonjhar

At/PO/District-Keonjhar

PIN-758001

Tel: 06766- 255525

Email: dpmu.nhmkeonjhar@gmail.com

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR

#### SHORT TENDER CALL NOTICE

Sealed short tenders in double cover system (technical bid & price bid) are invited from manufacture or authorized distributor or wholeseller agencies/firms for supply of DSTB- IP (4 FDC) (Adult) tablets and DSTB- CP (3 FDC) (Adult) tablets to the Chief District Medical & Public Health Officer, Keonjhar. Bidders are required to download the tender documents from the website www.keonjhar.nic.in . The bid documents should reach the office of the undersigned on or before 20.3.2024 by 4.30 P.M. through Regd. Post/ Speed Post/Courier only and Technical Bid will be opened on 21.03.2024 at 11.00 A.M. The undersigned reserves the right to accept or reject the tender without assigning any reason thereof.

1002/03/2024

CDM & PHO, KEONJHAR

#### SECTION-I

## TERMS AND CONDITIONS FOR SUPPLY OF DSTB- IP (4 FDC) TABLETS AND DSTB- CP (3 FDC) TABLTES FOR ADULTS:

- 1.1 Sealed tenders are invited in double cover system, one for Technical Bid (Cover-A) and another for Price Bid (Cover-B) for supply of DSTB- IP (4 FDC) (Adult) tablets and DSTB- CP (3 FDC) (Adult) tablets to the office of the Chief District Medical & Public Health Officer, Keonjhar.
- 1.2 Sealed tenders must be received by the undersigned on or before 20.03.2024 (up to 4.30 P.M.) through Regd. Post/ Speed Post/ Courier only. Bid documents received other than through Regd. Post/ Speed Post/Courier and beyond the stipulated date and time will not be entertained. The undersigned is not responsible for any postal delay.
- 1.3 Bidders are required to download the tender documents from the district website <a href="www.Keonjhar.nic.in">www.Keonjhar.nic.in</a> and mention "Downloaded from website" on the top of the bid documents. Bid documents other than downloaded from the website or bid documents not mentioned as "downloaded from website" will not be entertained.
- 1.4 Bidders are required to put his/her/their signature on each page of bid documents with the seal of the firm (preferably at the bohom of the bid document. Bid documents without the signature of the bidder in each page of the bid documents will not be entertained and shall be liable for rejection.
- Technical Bid will be opened on 21.03.2024 at 11.00 A.M. in the office chamber of the undersigned in the presence of the members of the Purchase Committee and bidders/ their authorized representatives. Bidders who wish to attend the opening of technical bid may attend himself/herself or may authorized someone who may attend the same provided that the person authorized should have a valid authorization for the purpose. The date and time of opening of Price Bid will be notified after the evaluation of the Technical Bid.
- Bidders are required to submit bid documents in two covers: one cover (Cover-A) for Technical Bid and another cover (Cover-B) for Price Bid and put both cover in third cover and seal the bid documents. The Cover-A, Cover-B should be super scribed as "Technical Bid" and "Price Bid" respectively. Bidders must superscribe "Bid/Tender documents for supply DSTB- IP (4 FDC) (Adult) tablets and DSTB- CP (3 FDC) (Adult) tablets" on

(Corps/2024

- The third cover/ envelope containing Cover-A & Cover-B. Bid cover/ envelope without the aforesaid superscription will not be entertained and liable to be rejected.
- 1.7 Bidders are required to enclose a Demand Draft of Rs.1,000 / (Rupees Five hundred) only towards Tender Processing Fee in Technical Bid (Cover-A) in favour of ZSS, NON-NRHM, KEONJHAR payable at Keonjhar. Tender Processing Fees of Rs.1,000/- is non-refundable. Bid document without Tender Processing Fee is liable for rejection.
- 1.8 Bidders are also required to enclose another Demand Draft of Rs.20,000/- (Rupees Five thousand) only towards Earnest Money Deposit (EMD) in Technical Bid (Cover-A) in favour of ZSS, NON-NRHM, KEONJHAR payable at Keonjhar. Bid document without EMD is liable for rejection. The EMD of unsuccessful bidders will be refunded after the tender process is completed. Bidders are requested to enclose a self- addressed envelope of requisite value of postage stamp for Regd. Post/ Speed Post for return of their EMD.
- 1.9 The EMD of the qualified bidder will be returned after submission of a Performance Security Deposit of 5% of the order value or will be deducted from the payable amount. Performance Security Deposit should be in shape of Demand Draft/TDR/NSC/TD etc. in favour of the Chief District Medical & Public Health Officer, Keonjhar payable at Keonjhar.
- 1.10 Bidders are required to furnish quality test report during the time of supply.
- 1.11 Each shall bear the month of manufacturing, the month of expiry, and batch number etc.
- 1.12 If any information or documents furnished by the bidders are found to be incorrect or misleading at any stage, the tender of the concerned bidder will he rejected and the bidder will be blacklisted for a period of two year.
- 1.13 Bidders are required to submit the original tender booklet with conditions and the schedules signed by the bidder at the bottom of each page with his official seal dully affixed.
- 1.14 All communications will be through official e-mail <a href="mailto:dpmu.nhmkeonjhar@gmail.com">dpmu.nhmkeonjhar@gmail.com</a>. Bidders may also visit the office of the undersigned on the working day (within working hours) for any query.
- 1. 15 The tender is valid for one year and can be extended for a further period of one year on mutual agreement in case of satisfactory supply of items/ materials.

#### **ELIGIBILITY CRITERIA:**

- 2.1 Manufacturing units/ Authorized distributor/ Suppliers are eligible to participate in the tender provided, they have
  - (i) Valid manufacturing license of the manufacturer
  - (ii) Manufacturer shall have valid GMP Certificate (as applicable)
  - (iii) Proof of Average Annual Turnover of the Manufacturing Firm/ Authorized Distributor/ Supplier of Rs.50.00 lakh or more in last three financial years (i.e. FY 2020-21, 2021-22 & 2022-23) and it must be certified by the charted accountant with UDIN number.
  - (iv) Bidder has must submit the last three years IT returns ((i.e. FY 2020-21, 2021-22 & 2022- 23) and financial report with bid document.
  - Bidder must be registered under GST Act and have a valid GST Registration Certificate.
  - (vi) Bidder/ Manufacturing/ Supplier unit who has been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
  - (vii) The manufacturer should be ISO 9001/13485 certified.
- 2.2 Authorized Distributor/ Suppliers are eligible to participate in the tender provided:
  - (i) They submit manufacturer's authorization and power of attorney to transact business on behalf of the manufacturer as per the format at Annexure-V. The authorized distributor may raise bill, if specially authorized by the manufacturer.
  - (ii) The authorized distributor/ Supplier will submit all the documents in support of eligibility of the manufacturer as mentioned in clause No. 2.1 along with the tender.

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All photocopies are to be self-attested.

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#### TECHNICAL BID:

- 3.1 Checklist with detail of documents enclosed in Cover "A' (as per Annexure-1) with page number. The document should be serially arranged as per this Annexure-I and should be securely tied and bound.
- 3.2 List of items(s) quoted with name of the Manufacturer (Annexure-II).
- 3.3 Tender processing fee of Rs.1,000/- in shape of Demand Draft.
- 3.4 Earnest Money Deposit of Rs.5,000/- in shape of Demand Draft.
- 3.5 Details name, address, telephone No., Fax, e-mail of the Manufactories/ Authorized Distributor/ Supplier (Annexure- III).
- 3.6 The declaration form in Annexure- IV duly signed by the tenderer before Notary Public/ Executive Magistrate.
- 3.7 Manufacturer's Authorization Format in Annexure-V (In case the bidder is not the manufacturer).
- 3.8 Certificate duly filled by the Auditor/ Chartered Accountant (as per Annexure-VI) that the average annual turnover of the manufacturing firm is Rs.50.00 Lakhs or more in last three financial years (i.e. FY 2020-21, 2021-22 & 2020-23).
- 3.9 Copy of valid product Standard Certificate such as USFDA/ CE (IVD) with product approval (wherever applicable).
- 3.10 Copy of ISO 9001/13485 Certificate of the manufacturer.
- 3.11 Copy of valid GMP Certificate of manufacturer (as applicable).
- 3.12 Copy of valid Manufacturing License of the manufacturer (As mention in clause No. 2.1 (i).
- 3.13 Copy of valid GST Registration Certificate with last three GST return filed by the firm.
- 3.14 Copy of valid PAN with photocopy of Income Tax Return filed for last three Assessment Year (i.e. AY 2021-22, 2022-23 & 2023-24).
- 3.15 Photocopy of Non-Conviction Certificate.
- 3.16 The original Tender Book with conditions and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.

### Sample Verification of the Item(s):

Sample verification of the item is a part of the technical evaluation. Before opening of the price bid, the sample of the item(s) submitted by

the technically qualified bidders (based on document submitted) shall be verified by the Tender Committee in order to verify the quality standard. The Tender Committee shall examine the sample and also verify the dimensional parameters.

Failure to submit the samples before the stipulated date of sample submission or if the samples submitted will be found to be not as per the technical specification will lead to automatic rejection of the bid and such bidders shall not be considered for opening of their price bids.

N.B: Valid means the certificate should be valid on the date of opening of tender (Cover-A).

#### **COVER- B (PRICE BID):**

- 4.1 The tender format giving the quoted rate for Lab reagents, chemicals, RDK etc. should be sent in a separate sealed cover hereinafter called Cover "B" (Price Bid).
  - Cover- B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid.
- 4.2 The price of the items should be quoted inclusive FOR destination. The GST and entry tax charges (if any) should be quoted in a separate column. The rate should be quoted for each item both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.
- 4.3 The Cover "B" of successful tenderers who qualifies in their technical bid will be opened at the office chamber of the CDM & PHO, Keonjhar by the Purchase Committee in the presence of the tenderers or their authorized representatives which will be notified later.

#### EARNEST MONEY DEPOSIT:

- 5.1 The Earnest Money Deposit of Rs.20,000/- will be submitted in the shape of a Demand Draft only in favour of the ZSS- Non NRHM, Keonjhar from any Nationalized/ Scheduled Bank payable at Keonjhar.
- 5.2 The EMD of the unsuccessful tenderers will be returned back without any interest, and EMD of successful tenderers will be returned after successful supply of items against Purchase Orders.

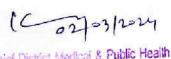
#### **TENDER CONDITIONS:**

- 6.1 The list of drugs and specification is mentioned in Section -II.
- 6.2 Tender should be type written or computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission, failing which the tender will be ineligible for further consideration. Rates inclusive F.O.R. destination (door delivery basis), GST & Entry Tax (if any) should be mentioned in separate columns. The rates quoted should be in Indian Rupees only.
- 6.3 If there is difference between figures and words, words will be taken into consideration.
- 6.4 In the event of the date being declared as a holiday by Govt. of Odisha, the due date of submission of bids and opening of bids will be the following working day at the appointed place and time.
- 6.5 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest bidder fails to supply in scheduled time and L2 & L3 firms agree to match the Ll rate.
- 6.6 The rate quoted and accepted will be binding on the tenderer for a period of one year from the date of placement of Purchase Order and on no account any increase in the price will be entertained till the completion of this tender period.
- 6.7 No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him. Clerical error/ typographical error, etc. committed by the tenderer in the tender forms shall not be considered after opening of tenders.
- 6.8 If at any time during the period of contract, the price of tendered item is reduced or brought down by any law or Act of the Central. or State Government or the tenderer, the tenderer shall be morally and statutorily bound to inform the Chief District Medical & Public Health Officer, Keonjhar immediately about such reduction in the contracted price. The undersigned is empowered to unilaterally effect such reduction in rate in case the tenderer fails to notify or fails to agree for such reduction of rate.
- 6.9 Bidders qualifying the technical bid (based on the documents submitted) will be intimated to submit the samples within a stipulated time period before opening of Price Bid.
- 6.10 Approved rate with terms, conditions and the quoted price of the tender shall remain valid for a period of 12 months from the date

- of issue of Purchase Order or till issue of next tender for these items whichever is earlier.
- 6.11 If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
- 6.12 Both Cover-A and Cover-B should have an index and page number of all the documents submitted inside that cover.
- 6.13 The Tax will be charges as per the guidelines given by the Finance Department, Government of Odisha from time to time. In case of Entry Tax the supplier has to deposit the original receipt to claim it, if finished goods are brought from outside the State. The GST & Entry Tax components should be shown separately in the Price Bid.
- 6.14 In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the Civil Courts, Keonjhar of High Court of Odisha.

### ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

- 7.1 The Chief District Medical & Public Health Officer, Keonjhar reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
- 7.2 The Chief District Medical & Public Health Officer, Keonjhar will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.
- 7.3 The supply should be completed within fifteen days from the date of issue of Purchase Orders unless otherwise specified. If no supply is received even after fifteen days or thirty days with liquidated damage from the date of issue of Purchase Orders such orders will stand cancelled automatically without further notice. The approved firm shall also suffer forfeiture of the EMD.
- 7.4 If the approved supplier fails to execute the supply within the stipulated time, the Chief District Medical & Public Health Officer, Keonjhar is empowered to purchase the same items from L2 or L3 tenderer if they match the L1 rate.



#### LIQUIDATED DAMAGE:

- 8.1 The Chief District Medical & Public Health Officer, Keonjhar may allow for a maximum period of two weeks, after the stipulated date of supply (i.e. 30 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) up to a maximum 2% on the value of the goods.
- 8.2 If the supplier fails to complete the supply within the extended period, i.e. 45 days after being allowed by the Chief District Medical & Public Health Officer, Keonjhar, no further purchase order will be placed to the firm for the said items and the concerned firm will be blacklisted for two years from the date of issue of letter for the said item.

#### TERMS OF PAYMENT:

- 9.1 Payment to the supplier will be made after supply of the items to the F.O.R. destination and stock entry by the office within thirty days subject to availability of funds.
- 9.2 Payment will be made to the bank account of the supplier through e-payment only. Suppliers may enclose a cancelled cheque for the purpose.
- 9.3 No advance payments towards cost of Laboratory items (Reagents Chemical, Rapid Diagnostic Kits & Consumables etc.) will be made to the tenderer.
- 9.4 No claims shall be made against the Chief District Medical & Public Health Officer, Keonjhar, Odisha in respect of interest on earnest money deposit or any delayed payment.

Chief District Medical & Public H

#### SECTION- II

## DETAILS OF DSTB-IP (4 FDC) (ADULT) & DSTB-CP (3 FDC) (ADULT) TABLETS WITH SPECIFICATION

Sl. No.	Name of the Item	Unit of Measure	Unit/ Pack Size	
1	DSTB- IP (4 FDC) Tablets for Adults Specification: Each FDC tablets shall contain Isonizid 75 mg, Rifampicin 150 mg, Pyrazinamide 400 mg and Ethamutol 250 mg.	In strip	Each pack contains 28 tablets.	
2	DSTB- CP (3 FDC) Tablets for Adults Specification: Each FDC tablets shall contain Isonizid 75 mg, Rifampicin 150 mg and Ethamutol 250 mg.	In strip	Each pack contains 28 tablets.	

SECTION- III
ANNEXURES

## CHECK LIST

Note: The documents has to be arranged scriptly as nor the order mentioned in the check list

Please put / in the respective box

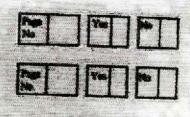
C	OVER - A (TECHNICAL BID)	OCUMENTS: SUBMITTED OR NO
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2.	Tomler document Fee	THE PROPERTY OF THE PARTY OF TH
3. -	Barnest Money Deposit	<b>इंग्लिंग</b>
4.	Details of Manufacturing Unit / contract per Linisioning agent (Annexure III) No	on Family Well
5.	Declaration form (Amerane -IV) signed by the Tenderer & affidavk before Notary Public / Executive Magistrate	
6.	Manufacturer's Authorization Format (Amesone V)	
7.	Proof of any. Assumi temover of Ra.0.5 Crore of for preceding 3 financial years (Amesure - V	
8.	Copy of valid GMP Certificate	
9.	GST Copy	
10.	Copy of Manufacturing License	
n.	Copy of Velid USFDA/CB Centificate	

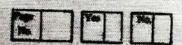
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12. Copy of willd ISO 13485 certificate

13. Photocopy of PAN

14 Copy of original Tunder, duly signed by the Tunderer





ANNEXURE - III (Refer Clause No. 3.5)

(To be submitted in Cover A -Technical Bid)

## DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The midress is which the percisses orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonel Office.
Name & Full Address Telephone Nos., landline		
Media		
Ris	New york and the second	
	Annual Communication of the Co	

Signature of the Tenderer : with seni

Date :

Official Soul :

(Contos / ry

(Refer Clause No. 3.2)

(To be submitted in Cover A -Technical Bid)

### LIST OF ITEMES OROTED

St.	Name of Hem (a)	Specification	Name of Manufacturer	Remarks
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			Amagan a	

Signature of the Tenderer :

Date

Official Seal

## (To be submitted in Cover A -Technical Bid) DECLARATION FORM

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	Signature of the b	
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	Name & Addiesa	
	PORTE OF AUGUSTA	of the Firm:

ANNEXURE - Y (Refer Clause No. 3.7)

# (To be submitted in Cover A -Technical Bid) MANUFACTURER'S AUTHORISATION FORMAT

The C.D.M. & P.H.O KORAPUT	
Depti. of Health & Family Welfare	
Govi. of Orisea.	
Ref: Tender No Dated	No.
Dear Sir.	
Weare the r	nanufacturers of
(name of Lab. Reagent	and consumables having factories at
***************************************	
1. Messrs (name	e and address of the agent) is or
authorized agent for sale and supply of reagent, chemical, rdk, etc.	(name of
2. We confirm that Messrs	
is authorized to submit a tender, and coter int manufactured by us.	to a contract with for the above iten
3. We will provide test reports of supply items, if	required by the purchaser.
Yours faithfully,	
(Signature with date, name and designation)	
For and on behalf of Messes	
(Name & address of the manufacturers)	
Note:	
1. This letter should be on the letterhead of the m	unifecturer and should be signed
by a person having the power of attorney to leg  2. Original letter shall be attached to the periodea	ally bind the manufacturer.

## (To be submitted in Cover A -Technical Bid)

ANNEXURE - VI (Refer Clause No. 3.8)

(To be furnished in the letter hand of the Auditor)

## ANNUAL TURN OVER STATEMENT

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	tual Turnover (for the	above three years)	Signature	of Auditor/
tringe Am lo: Ce:	that Twisover (for the		Signature Charteres	of Auditor/ Accountant Capital)

Notes

- a) To be issued in the letter head of the Auditor.
- Separate certificates should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers.

ANNEXURE-VII (Refer Clause No. 4.1)

### (PRICE SCHEDULE)

1	Thomas of the In-	I					
No	Peace of the Book	/ Strength	Memorature	Unite/Procision	tints/ unit	est	Total Price

Signature of the bidder Name :

Date :

Rates should be quoted both in figures & words and if there is any discrepancy, the quoted rates in words will be taken for evaluation

(C)2703/24