

OFFICE OF THE
DISTRICT ELECTION OFFICER &
COLLECTOR, KEONJHAR.



06766255498(O),

Email ID: - deokeonjhar@gmail.com

TENDER CALL NOTICE

No. 49 /Elec. Dated: 04.01.2024

Sealed quotations in enclosed format are invited from the intending suppliers/ Agencies/ firms for supply of Election Materials (Consumable & Non-Consumable) as depicted in "Annexure-A" for the ensuing Simultaneous General Election, 2024.

SCHEDULE OF EVENTS

1. Last date for receipt of Quotations:	25-01-2024 (By 2:00 PM)
2. Opening of Bids/Quotations:	25-01-2024 (5:00 PM)

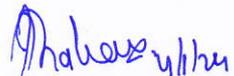
The tender documents are available in the Keonjhar District website: kendujhar.nic.in. Interested bidders can download the tender documents from the district website and submit the sealed Quotations in favour of the District Election Officer & Collector, Keonjhar during office hours from 04.01.2024 to 25.01.2024 upto 2:00 P.M.

Modifications/ Corrigendum if any detected/ felt necessary at a later stage will be published in district website & Office Notice board only. Hence the bidders are advised to visit frequently the district website i.e. kendujhar.nic.in or contact District Election Office, Keonjhar to track any modifications/ corrigendum etc. or to know the details of articles as required this connection.

Canvassing in any form shall be liable for disqualification.

Last date of submission of tenders is 25.01.2024 by 2:00 P.M.

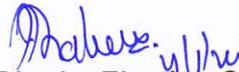
The bidders are to submit sealed tender papers by the due date only by Speed Post/ Regd. Post/ Dropped in the assigned drop box kept in District Election Office, Keonjhar along with security money (Refundable) of Rs.25,000.00 (Rupees twenty five thousand) only in shape of Bank draft/ Banker's cheque and Rs.1,000.00 (Rupees one thousand) only towards the cost of tender paper (Non-refundable) in favour of OIC, Election, Keonjhar.


District Election Officer &
Collector, Keonjhar

(Contd..P/2..)

Terms and Conditions:

1. The interested supplier/ firms should submit quotations in a sealed envelope. All the pages of the tender papers should be signed with seal of the firms/ agencies.
2. The sealed envelope containing the proposals must be delivered to the District Election Officer & Collector, Keonjhar by registered post/ speed post/ drop box kept in District Election Office, Keonjhar with super scribed the item of quotation. Bids received after due date will not be entertained and shall liable for rejection.
3. The tender paper can be obtained from the office of District Election Officer & Collector, Keonjhar or can be downloaded from District website kendujhar.nic.in.
4. Photocopy of valid PAN CARD, GSTIN registration certificate, must be enclosed by the tenderers. The tenderers must submit GSTIN Return/ Income Tax clearance (preceding 3 years) etc.
5. The tenderers must come with sample with specification at the time of opening of the tender.
6. Any legal dispute arises out of this is subject to jurisdiction of Keonjhar only.
7. The quotationer should have not been blacklisted by any Government organization. If found later on, the action shall be initiated against the firm as per the law.
8. Delivery must be made to the District Election Office, Keonjhar within seven days from the date of order.
9. The District Election Officer & Collector, Keonjhar reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot/ distribute the work to L2 supplier/ firm at the Lowest (L1) rate in case of L1 bidder fails to deliver items within the stipulated time.
10. In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the District Election Officer, Keonjhar will have the right to cancel the order/ contract without assigning any reason thereof.


District Election Officer &
Collector, Keonjhar

Memo No. 42 /Elec. Dated: 04.01.2024

Copy to all the Sub-Collectors/ all BDOs/ all Tahasildars/ all Executive Officers of ULBs & NAC for information with a request to publish the Notice in their Office Notice Board for wide publicity among the General Public.

Copy to all members of the District Purchase Committee for information and necessary action.

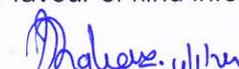
Copy to DIO, NIC, Keonjhar, for information and necessary dissemination of the information in the District website.

Copy to Notice Board, Collectorate, Keonjhar.


District Election Officer &
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Memo No. 43 /Elec. Dated: 04.01.2024

Copy to the Joint Chief Electoral Officer & Nodal Officer for Material Management-Cum-Joint Secretary to Government, Home (Elections) Department, Odisha for favour of kind information.


District Election Officer &
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1. ELECTION MATERIALS (CONSUMABLE & NON-CONSUMABLE)

Sl. No.	Name of the Election Material	Unit	Rate Quoted	Remarks
1	Stamp pad (purple)	Per Piece		
2	Match Box	Per piece		
3	Ordinary Pencil	Per Piece		
4	Ball pen (blue, red and silver white)	Per Piece		
5	Blank paper	Per Piece		
6	Pins	Per Piece		
7	Sealing wax	Per Piece		
8	Gum paste	Per Piece		
9	Blade	Per Piece		
10	Candle sticks	Per Piece		
11	Thin twine thread	Per Piece		
12	Metal rule	Per Piece		
13	Carbon paper	Per Piece		
14	Cloth or rag for removing oil etc.	Per Piece		
15	Packing paper sheets	Per Piece		
16	Cup/empty tin /plastic box for holding indelible ink bottle	Per Piece		
17	Drawing pins	Per Piece		
18	Rubber bands	Per Piece		
19	Transparent Adhesive tape	Per Piece		
20	Stamping ink (30 ml. Camel)	Per Piece		
21	Card board (2.5"x1.3")	Per Piece		
22	Flat File	Per Piece		
23	Tag	Per Piece		
24	Sketch Pen	Per Piece		
25	Gum Big Bottle	Per Piece		
26	Stapler (Big No. 24)	Per Piece		
27	Stapler (No. 10)	Per Piece		

28	Electric Bulb (CFL) 15 Watt	Per Piece		
29	Binding register No. 6 to 30	Per Piece		
30	Guard file	Per Piece		
31	Fly leaf	Per Piece		
32	Xerox Paper – A4 size (J.K)	Per Piece		
33	Xerox Paper – A3 size (J.K)	Per Piece		
34	Phoodani (Bodkin)	Per Piece		
35	Marker Pen (Small Point) Blue, Black, Red	Per Piece		
36	Cash Book (No. 30)	Per Piece		
37	Towel (Big size) Superior quality	Per Piece		
38	T-shirt (volunteers)	Per Piece		
39	Metal Seal for presiding officer	Per Piece		
40	Rubber stamp with arrow cross mark	Per Piece		
41	Distinguish mark rubber stamp	Per Piece		
42	Mock poll slip stamp	Per Piece		
43	Transparent Plastic Box with lid (with labels) (as per sample supplied by CEO Office). (14 inch×10 inch×5 inch) (length×breadth×height)	Per Piece		
44	Transparent Plastic Box with lid (with labels). (as per sample supplied by CEO Office). (7.5 inch×5 inch×2 inch) (length×breadth×height)	Per Piece		

Malvase. 4/1/24
District Election Officer &
Collector, Keonjhar