



OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, KEONJHAR
At/Po: Madhapur (Near Joda Bus stand), Pin-758 001
e-mail: ddakeonjhar.dag@nic.in

No. 6504

Dt. 02.12.23

**EOI FOR EVENT CATERING (LUNCH & DINNER) ON THE OCCASION OF
DISTRICT LEVEL FARM MECHANISATION MELA FROM 14th TO 18th
DECEMBER 2023 AT DHARANIDHAR UNIVERSITY GROUND, KEONJHAR.**

The Chief District Agriculture Officer, Keonjhar intends to invite sealed EOI from reputed suppliers for supply of lunch & dinner on occasion of "District Level Farm Mechanisation Mela" scheduled to be held from 14th to 18th December, 2023 at Dharanidhar University ground, Keonjhar.

The following documents must be furnished by the bidder/ supplier.

1. Financial bid (format and letter attached below) duly signed
2. Self-attested copy of GST registration certificate
3. Self-attested copy of PAN
4. Self-attested copy of Food Licence
5. Self-attested copy of Certificate of Experience for similar activity.

The Bid will be received through registered post/ speed post / drop box placed at the designated place in CDAO office, Keonjhar from 11.00 AM of 02.12.2023 to 5.00 PM of dt.07.12.2023. The bid will be opened at 3.00 PM on dt.08.12.2023 in the office chamber of the undersigned in presence of interested bidders or their representatives.


02/12/23
Chief District Agriculture Officer,
Keonjhar

NB:

Bidder must submit the required supporting documents as mentioned above. Bid not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to summary rejection of the bid. Submission of forged documents will also result in rejection of the bid. The proposal must be completed in all respect, indexed and stitched. Each page should be numbered and certified/signed by the authorized representative. Failure to comply with the Eoi requirements will result in outright rejection of the proposal.

To

The Chief District Agriculture Officer,
Keonjhar

Sub: Submission of quotation for Event Catering (Lunch & Dinner) for Dist. Level Farm Mechanization Mela in Keonjhar.

Sir,

As per your Eol invitation, I herewith quote the rate for above stated goods and services.

FINANCIAL PROPOSAL

Sl. No	Name of the Item	Price quoted per Unit (Rs)	Total Required Quantity (No)	Total Amount excluding GST(Rs)	GST (Rs.)	Grand Total (Rs.)	Remarks
1	Lunch & Dinner		4000 Meals				
Total Amount							

(Total Rupees.....)

NB:

- The price quoted should include all expenses including arranging dishes, cooking gas, food preparation, transportation, man power for serving, buffet plates, drinking water, wash basin with water tap and water supply, cleaning of dining area and disposal of waste etc.*
- The bidder should carefully read the schedule of requirement and quote the rate accordingly.*

This is to certify that I have carefully read and understood the terms and conditions contained in above document and do hereby undertake to provide the services accordingly.

Address of the Bidder

Authorized Signatory

Telephone No.

e-mail Id