



GOVERNMENT OF ODISHA  
**OFFICE OF THE JOINT DIRECTOR GEOLOGY,  
CENTRAL ZONE, KEONJHAR**

Tel/Fax- 06766 -255566 / e-mail - [jdgkjr@gmail.com](mailto:jdgkjr@gmail.com)

Office Order No. 1188 /CZ, Keonjhar, Date: 30.10.2023

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators / Private individuals for providing one number of AC Petrol / Diesel driven vehicles i.e. one Bolero (Preferably new model) having sitting capacity not more than 10 (Ten) including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in the Office of the Joint Director Geology, Central Zonal, Keonjhar, Dept. of Steel & Mines, Odisha on monthly rent basis.

1. The Service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more 03 (Three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicles.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5000/- (Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Joint Director Geology, Keonjhar and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information. (Excluding Fuel cost.). Maximum allowed hire charges per month is Rs.31,000/- (Rupees Thirty-one thousand) only (Excluding Fuel Cost) including GST.
8. The Vehicles must achieve a fuel efficiency of 10 Km Per litter or more.
9. The details of the make and year of manufacture of the vehicle, registration Number, mileage (Km covered per litter) and name of the Driver, Driving License Number and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).
10. The Quotation completed in all respect should reach the undersigned on or before Dt.20.11.2023 by 1.00 PM and shall be opened on the same day at 4.00 PM in presence of the bidders or their authorized representatives. If this day is declared later as a Government holiday then the tenders will be received and opened on the next working day as per the schedule time. The undersigned will not be held responsible regarding late submission/receive of tender in any manner.

11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available in the Office of the Joint Director Geology, Central Zone, Keonjhar on payment of Rs.100/- (Rupees One hundred) only from Dt.10.11.2023 at 11.00 PM to Dt.20.11.2023 at 1.00 PM.

12. The Authority reserves the right to reject any or all tenders without assigning any reason thereof.

*K. Sahoo*  
30/10/23

Joint Director Geology, (I/c)  
Keonjhar

Memo. 1189 /Keonjhar, Dt. 30.10.2023

Copy forwarded to District Informatics Centre (DIC), Keonjhar with a request to display the quotation call notice in the web site for wide site for wide publicity.

*K. Sahoo*  
30/10/23

Joint Director Geology, (I/c)  
Keonjhar

Memo. 1190 /Keonjhar, Dt. 30.10.2023

Copy submitted to all Prime Govt. Offices of Keonjhar District with a request to display the quotation call notice in the Notice Board for wide site for wide publicity.

*K. Sahoo*  
30/10/23

Joint Director Geology, (I/c)  
Keonjhar

Memo. 1191 /Keonjhar, Dt. 30.10.2023

Copy submitted to the Director of Mines & Geology, Odisha, Bhubaneswar / the Director Minor Minerals, Odisha, Bhubaneswar / the Collector & District Magistrate, Keonjhar / All Tahsildars, Keonjhar for information and necessary action.

*K. Sahoo*  
30/10/23

Joint Director Geology, (I/c)  
Keonjhar

Memo. 1192 /Keonjhar, Dt. 30.10.2023

Copy to all the Joint Director Geology (Sambalpur / Balangir / Koraput / Berhampur / Dhenkanal ) for kind information.

*K. Sahoo*  
30/10/23

Joint Director Geology, (I/c)  
Keonjhar

Memo. 1193 /Keonjhar, Dt. 30.10.2023

Copy of quotation call notice displayed in the office Notice Board for public information.

*K. Sahoo*  
30/10/23

Joint Director Geology, (I/c)  
Keonjhar