



OFFICE OF THE CHIEF DISTRICT MEDICAL AND  
PUBLIC HEALTH OFFICER, KEONJHAR

(ZILLA SWASTHYA SAMITI (ZSS), KEONJHAR)



Advt. Letter No: **3874** PRE-PROPOSAL CLARIFICATION

Date: **19/8/23**

**REQUEST FOR PROPOSAL (RFP) FOR "SELECTION OF AGENCY FOR HIRING OF HUMAN RESOURCES ON CONTRACTUAL BASIS FOR HEALTHCARE FACILITIES IN KEONJHAR DISTRICT, ODISHA UNDER DISTRICT MINERAL FOUNDATION (DMF) KEONJHAR".**

With reference to this office advertisement no.3610/2023 dated 03.08.2023 for the Tender document was uploaded on the District NIC website on 03.08.2023 related to Request For Proposal (RFP) for "Request For Proposal (RFP) For 'Selection of Agency For Hiring of Human Resources on Contractual Basis For Healthcare Facilities In Keonjhar District, Odisha Under District Mineral Foundation (DMF) Keonjhar"; the following pre-proposal clarification and Bidders Data and Factsheet is uploaded in the District NIC website i.e. [www.kendujhar.nic](http://www.kendujhar.nic) for intimation of the interested bidders. All the other terms and conditions of the said RFP shall remain unchanged.

  
-Sd/ Chief District Medical & Public Health Officer (CDM&PHO),  
Keonjhar

Response to Queries received for RFP No: 3610 /2023 Dated: 03.08.2023 for 'Selection of Agency for Hiring of Human Resources on Contractual Basis for Healthcare Facilities in Keonjhar District, Odisha under District Mineral Foundation (DMF) Keonjhar'

Sr. No.	Page No.	Section No.	Content of RFP Requesting Clarification	Change/Clarification requested	Remarks	Response to the Queries by the Client
1				During finalising the salary of the remuneration / compensation: Inflation, Retention, social & economic conditions & motivation to execute the job should be considered.		Explained in Section III. 4.2 and Section VI. Annexure IV.9.
2				Client / we should be part of remuneration / compensation during the finalisation.		Explained in Section III. 4.2 and Section VI. Annexure IV.9.
3				A detailed limited liability clause should be defined, considering both the parties views and obligations.		Explained in Section III.15.16.c: In the event of loss/damage of equipment's etc. at / of the hospital premises of the due to negligence of Agency staff, then the Agency shall compensate the loss to CDM&PHO. In case of such instances, the liability shall be derived by mutual consent / dispute resolution.
4	33	Section III.12	6. The Agency shall provide the requisite contractual human resources /staff for round the clock healthcare services. Number of contractual human resources /paramedical staff can be increased / decreased as per actual need basis. The total requirement has been approximated considering/inclusive of the round the clock staff required for healthcare services provision considering leave reliver, leaves, etc.	Do we need to have people on bench always ready to fill the person on leaves due to health issues, if yes, what will be the number or percentage		<ul style="list-style-type: none"> <li>Explained in Section III.12.6: 6. The Agency shall provide the requisite contractual human resources /staff for round the clock healthcare services. Number of contractual human resources /paramedical staff can be increased / decreased as per actual need basis. The total requirement has been approximated considering/inclusive of the round the clock staff required for healthcare services provision considering leave reliver, leaves, etc.</li> <li>Herein, the total requirement is already approximated considering/inclusive of the round the clock staff required for healthcare services provision considering leave reliver, leaves, etc. Requirement of keeping people on bench does not arise.</li> </ul>

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5	23	Section II.12	a. Failure on bidder's part to furnish the deliverables as per the agreed timelines, without justifiable delay, from the selected bidder; can enforce a LD @ 0.01% per week subject to maximum of 5% of the total contract value. The amount will be deducted from the subsequent payment. In addition, the PBG amount can also be forfeited. The decision of the authority placing the contract, whether the delay in development has taken place on account of reasons attributed to the bidder shall be final.	Total contract value is annual contract value or 3 years total, and failure is overall or per incidence.		<ul style="list-style-type: none"> <li>Total Contract Value is for the entire duration of Three (3) years / Thirty-six (36) Months.</li> <li>Failure is per incidence, without justifiable delay on the bidder's part.</li> </ul>
6	18	Section II.7.2. (1.1)	Average annual turnover of the last three financial years, i.e., FY 2019-20, 2020-21, 2021-22  Scoring Criteria <ul style="list-style-type: none"> <li>INR 35 crores to INR 55 crores = 5 Marks</li> <li>INR 55.01 crores to INR 75 crores = 10 Marks</li> <li>INR 75.01 crores to INR 95 crores = 15 Marks</li> <li>INR 95.01 crores and above = 20 Marks</li> </ul>	Average annual turnover of the last three financial years, i.e., FY 2020-21, 2021-22, 2022-23  Scoring Criteria <ul style="list-style-type: none"> <li>INR 35 crores to INR 55 crores = 5 Marks</li> <li>INR 55.01 crores to INR 75 crores = 10 Marks</li> <li>INR 75.01 crores to INR 95 crores = 15 Marks</li> <li>INR 95.01 crores and above = 20 Marks</li> </ul>	I kindly request your consideration for including the FY 2022-23 as one of the last three financial years. The financial year concluded on 31st March 2023, and the deadline for filing revenue for this period has already passed, specifically the GSTR-3B due date for FY 2022-23, which was on 20 <sup>th</sup> April 2023.	No Change as provisional financial statement (Balance Sheets, P&L etc) are not allowed.

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7				Will the Office Memorandum no. 19595/F, dated 11.07.2023 from Finance Dept, Govt of Odisha with subject "Rate of Service Charge in outsourcing of Services" be applicable for this RFP.		Explained in Section 1.2.2: The method of selection is "Quality and Cost Based Selection" considering all the financial guidelines, technical and financial evaluation criteria.
8				Please confirm if any staff out of the requirement mentioned is already existing or all the staff is new recruitment.		Explained in: <ul style="list-style-type: none"> <li>Section III.12-Human Resources Requirement, Para 7</li> <li>Section VI, Annexure IV, Para 4</li> <li>The following total new / fresh requirement have been approximated considering/inclusive of the round the clock staff required for healthcare services provision considering leave reliver, leaves, etc.</li> </ul>

CC 19/8/2023

Chief District Medical & Public Health Officer  
Keonjhar