

OFFICE OF THE DEPUTY DIRECTOR OF MINES,

KEONJHAR CIRCLE; KEONJHAR.

Email: mo.keonjhar@orissaminerals.gov.in

No. 1548 /Mines,

Dt. 18-08-2023

QUOTATION /TENDER CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing one (01) AC (Diesel/Petrol/BS-IV compliant Petrol Vehicles) driven vehicles specifically Bolero having seating capacity not more than ten including driver, which shall confirm to the "Terms and Conditions (Annexure-I) for official use in the office of the Deputy Director of Mines, Keonjhar Circle, Keonjhar on monthly rent basis.

1. The Service provider shall have a valid OGST registration to participate in the tendering.
2. The Service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The Vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. mandatory for playing of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A Sum of Rs.5000/- (Five thousands) shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Deputy Director of Mines, Keonjhar Circle, Keonjhar and submitted along with tenders as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
8. The Vehicle must achieve a fuel efficiency of 10(Ten) km per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per litre) and name of the Driver, Driving license No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).

10. The Quotation completed in all respect should reach the undersigned on or before 2.09.2023 by 12.00 Noon and shall be opened on the same day at 3.00 P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Deputy Director of Mines, Keonjhar Circle, Keonjhar on payment of Rs.100/-(Non-refundable) through Treasury Challan from 19/08/2023 to 1/9/2023 up to 5.30 P.M or can be downloaded from Odisha Govt. website www.odisha.gov.in. In case the application form is downloaded from Govt.website, the applicant shall furnish a Demand draft for an amount of Rs.100/- (Rupees One Hundred) only towards the cost of application along with the application.
12. Any changes made by Govt., time to time will be abide by the bidder.
13. The Authority reserves the right to reject any or all tenders without assigning any reason thereof.


Deputy Director Mines,
Keonjhar Circle, Keonjhar.

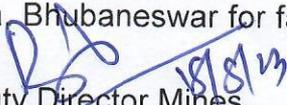
Memo.No 1549 /Mines,dt. 18.08.2023

Copy forwarded to all Govt. Officials of Keonjhar District with request to display the quotations call notice in the Notice Board for wide publication.


Deputy Director Mines,
Keonjhar Circle, Keonjhar.

Memo.No 1550 /Mines,dt. 18.08.2023

Copy forwarded to Director of Minor Mineral, Odisha, Bhubaneswar for favour of kind information.


Deputy Director Mines,
Keonjhar Circle, Keonjhar.

Memo.No 1551 /Mines,dt. 18.08.2023

Copy submitted to the Director of Mines & Geology, Odisha, Bhubaneswar / Collector & District Magistrate, Keonjhar for favour of kind information.


Deputy Director Mines,
Keonjhar Circle, Keonjhar.

Memo.No 1552 /Mines,dt. 18.08.2023

Copy of Quotation/Tender call notice displayed in the office Notice Board for information of General public.


Deputy Director Mines,
Keonjhar Circle, Keonjhar.

ANNEXURE-A

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L of the driver available all the times.
2. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charge to be paid for monthly basis is final but doesn't include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle don't report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The Vehicles shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract. Government shall forfeit the entire amount of security deposit.

GENERAL INFORMATION FOR HIRING OF VEHICLES

SL.NO	PARTICULARS	
1	Name of the Service provider.	
2	Complete Address.	
3	OGST Number.	
4	Gem Registration Number.	
5	Bank Account No & IFSC Code.	
6	Registration No. of Vehicle.	
7	Year of Manufacture.	
8	Make & Model.	
9	Date of registration.	
10	Name & Complete address of the owner of vehicle.	
11	Fitness Certificate Validity.	
12	Pollution Certificate Validity.	
13	Permit validity.	
14	Insurance validity.	
15	Name / Address of the Driver.	
16	D.L No. & Validity of the D.L of the Driver.	
17	Proposed hire Charge of the vehicle per month excluding fuel cost.	
18	Rate of fuel consumption /Mileage per litre.	
19	Contact Number of the Service provider (Tenderer /Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief".

Seal & Signature of the Quotationer/Tenderer.