



Chief District Medical & Public Health Officer,  
Keonjhar, Odisha

RFP No: 3353 /2023

Date: 18/07/2023

**REQUESTFORPROPOSAL**

**Supply of 'Mother & Child Kit' and 'Safe Delivery Kit' in Keonjhar, Odisha under DMF, Keonjhar**

Chief District Medical & Public Health Officer (CDM&PHO), Keonjhar, Govt. of Odisha, invites sealed proposals from eligible bidders for “**Supply of 'Mother & Child Kit' and 'Safe Delivery Kit' in Keonjhar, Odisha under DMF, Keonjhar**”

Bidders fulfilling the prescribed eligibility criteria of the RFP can access and download the complete RFP Document and other details from <https://kendujhar.nic.in>

The major events under the bid process are:

Sr. No.	List of Key Events	Critical Dates
1	Date of Issue of RFP	19.07.2023
2	Deadline for Submission of Pre-Proposal Query	30.07.2023 on dpmu.nhmkeonjhar@gmail.com
3	Issue of Pre-proposal Clarifications	01.08.2023 via online mode on <a href="https://kendujhar.nic.in">https://kendujhar.nic.in</a>
4	Last Date for Submission of Bid and Sample Kit	17.08.2023 before 05.00PM
5	Date of Opening of Technical Bid and Evaluation of Kit	18.08.2023 at 11.30 AM
6	Date of Opening of Financial Bid	Will be communicated to the qualifying bidders via email

The proposal complete in all respects must reach the undersigned by **Speed Post/Registered Post** only latest by **17.08.2023 before 05.00 PM** in a sealed envelope clearly mentioning on the top of it “**SUPPLY OF 'MOTHER & CHILD KIT' AND 'SAFE DELIVERY KIT' IN KEONJHAR DISTRICT UNDER DMF KEONJHAR**”. The proposals received beyond the last date and time will be rejected. The authority reserves the right to reject any/ all proposals without assigning any reason thereof.

**Address for Submission of Proposal:**

**Chief District Medical & Public Health Officer (CDM&PHO), Keonjhar,  
District Headquarter Hospital, Keonjhar, Odisha – 758001**

## **Request for Proposal**

# **REQUEST FOR PROPOSAL (RFP) FOR “SUPPLY OF ‘MOTHER & CHILD KIT’ AND ‘SAFE DELIVERY KIT’ IN KEONJHAR, ODISHA UNDER DISTRICT MINERAL FOUNDATION (DMF), KEONJHAR**



**Chief District Medical & Public Health Officer (CDM&PHO),  
Keonjhar  
Government of Odisha**

**2023-24**

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*Supply of 'Mother & Child Kit' and 'Safe Delivery Kit' in Keonjhar District under DMF, Keonjhar*

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## **Disclaimer**

This Request for Proposal (RFP) is issued by the Chief District Medical and Public Health Officer, Keonjhar, Odisha, hereinafter referred to as CDM&PHO Keonjhar, Government of Odisha.

While the information in this RFP has been prepared in good faith, it does not support to be comprehensive or to have been independently verified. Neither CDM&PHO Keonjhar, Odisha nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed assignment, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP or on which this RFP is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.

The information contained in this RFP is selective and is subject to updating, expansion, revision, and amendment at the sole discretion of the CDM&PHO Keonjhar, Odisha who is the Client. It does not claim to contain all the information that a recipient may require for the purposes for deciding for participation in this selection process. Each bidder must conduct its own analysis of the information contained in this RFP, to correct any inaccuracies therein and is advised to carry out its own investigation into the proposed assignment, the regulatory regime which applies thereto and by and all matters pertinent to the project and to seek its own professional advice on the legal, financial, and regulatory consequences of entering into any agreement or arrangement relating to the project.

This RFP includes certain statements, information, projections, and forecasts with respect to the proposed assignment. Such statements, information, projections, and forecasts reflect various assumptions made by the management, officers, and employees of the CDM&PHO Keonjhar, Odisha / Client, which (the assumptions and the base information on which they are made) may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this RFP is, or should be relied on as, a promise, representation, or warranty.

CDM&PHO Keonjhar, Government of Odisha shall be the sole and final authority with respect to selection of an Agency for the purpose through this RFP.

## Section I: Letter of Invitation and Factsheet

### 1. Letter of Invitation

RFP No:                      Dated:

Name of the Assignment: Supply of Mother & Child Kit in Keonjhar District under District Mineral Foundation Keonjhar.

1. The "Chief District Medical and Public Health Officer, Keonjhar" Government of Odisha (The Client) invites sealed proposal from eligible bidder under the process for "Supply of Mother & Child Kit in Keonjhar District under District Mineral Foundation Keonjhar" More details on the proposed study are provided at Section III: Terms of Reference (ToR) of this RFP Document.
2. A bidder will be selected under QCBS Selection procedure as prescribed in the RFP Document in accordance with the procedures prescribed herewith circulated vide Office Memorandum No. 37323/F, Dated: 30.11.2018 of Finance Department, Govt. of Odisha.
3. The proposal, complete in all respect as specified in the RFP Document must be accompanied with a non-refundable amount of INR. 10,000/- (Rupees Ten Thousand only) towards Bid Processing Fee and a **Refundable amount towards EMD of INR 10,00,000/- (Rupees Ten Lakhs only)** in form of **Demand Draft (DD) infavour of "CDMO, Keonjhar, DMF"** drawn from any Scheduled/Nationalized Bank and payable at Keonjhar, Odisha failing which the bid will be rejected.
4. The proposal must be delivered at the specified address as per the Bidder Data Sheet by Speed post / Registered Post only. The Client shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.
5. **The last date and time for submission of proposal complete in all respects is Dt. 17.08.2023 before 05.00 PM and the date of opening of the technical proposal is 18.08.2023 in the presence of the bidder's representative at the specified address as mentioned in the Bidder Data Sheet. Representatives of the bidders may attend the meeting with due authorization letter on behalf of the bidder.**
6. This RFP includes following sections:
  - a. Letter of Invitation and Factsheet [Section – I]
  - b. Instructions to the Bidder [Section – II]
  - c. Terms of Reference [Section – III]
  - d. Technical Proposal Submission Forms [Section – IV]
  - e. Financial Proposal Submission Form [Section –V]
  - f. Annexure [Section – VI]
7. While all information/data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information, and it is the responsibility of the bidder to check the validity of information/data included in this RFP. The Client reserves the right to accept / reject any / all proposals / cancel the entire selection process at any stage without assigning any reason thereof.

Chief District Medical and Public Health Officer,  
Keonjhar, Odisha

**2. Bidder Data and Factsheet**

Sr. No.	Particular	Details
1	Name of the Client / Contact Person / Address for Submission of Proposal	Chief District Medical & Public Health Officer (CDM&PHO), Keonjhar, District Headquarter Hospital, Keonjhar – 758001 Email: dpmu.nhmkeonjhar@gmail.com
2	Method of Selection	Quality and Cost Based Selection (QCBS) Method (60:40)
3	Availability of RFP Document	<a href="https://kendujhar.nic.in">https://kendujhar.nic.in</a>
4	Date of Issue of RFP	19.07.2023
5	Deadline for Submission of Pre-Proposal Query	30.07.2023 on dpmu.nhmkeonjhar@gmail.com
6	Issue of Pre-proposal Clarifications	01.08.2023 via online mode on <a href="https://kendujhar.nic.in">https://kendujhar.nic.in</a>
7	Last Date for Submission of Bid and Sample Kit	17.08.2023 before 05.00PM
8	Date of Opening of Technical Bid and Evaluation of Kit	18.08.2023 at 11.30 AM
9	Place of Opening of Technical Proposal and Evaluation of Kit	NHM Conference Hall, District Headquarter Hospital, Keonjhar – 758001
10	Date of opening of Financial Proposal	Will be communicated to the qualifying bidders via email
11	Mode of Submission	Speed Post / Registered Post only to the address as specified above during the office hour only. Submission of bid through any other mode and late bid will be rejected
12	Bid Processing Fee (Non-Refundable)	INR 10,000/- (Rupees Ten Thousand only) (including GST) in the form of demand draft (DD) drawn in favour of "CDMO, Keonjhar, DMF" drawn in any Nationalized / Scheduled Bank payable at Keonjhar. The bid processing fee shall be submitted along with the 1 <sup>st</sup> Inner Envelope of the Technical Proposal.
13	Earnest Money Deposit (EMD) (Refundable)	INR 10,00,000/- (Rupees Ten Lakhs only) in the form of demand draft drawn in favour of "CDMO, Keonjhar, DMF" drawn in any Nationalized / Scheduled Bank payable at Keonjhar. The EMD shall be submitted along with the 1 <sup>st</sup> Inner Envelope of the Technical Proposal.
14	Performance Bank Guarantee	3% of the entire contract value
15	Name of the Project	Supply of 'Mother & Child Kit' and 'Safe Delivery Kit' in Keonjhar District under DMF, Keonjhar

NOTE:

- The Client reserves the right to change any schedule. Please visit the website '<https://kendujhar.nic.in>' regularly for the same.
- Proposals must be submitted before the date, time and venue mentioned in the Factsheet through Speed/Registered Post. Proposals that are received after the deadline will not be considered.

Chief District Medical and Public Health Officer,  
Keonjhar

## Section II: Instructions to the Bidders

### 1. Pre-Qualification Criteria

Before opening and evaluation of the technical proposals, each bidder will be assessed based on the following pre-qualification criteria. The bidder is required to produce the copies of the required supportive documents / information as part of their technical proposal failing which the proposals will be rejected.

Sr. No.	Basic Requirement	Specific Requirement	Documents Required*
1	Registration	<ul style="list-style-type: none"> <li>The Agency shall be organization registered under registered under Indian Companies</li> <li>Act, 1956/2013 or a Society registered under The Societies Registration Act, 1860 or a Trust registered under the Indian Trusts Act, 1882 or a Partnership Firm registered under the Indian Partnership Act, 1932 or a Limited Liability Partnership registered under The Limited Liability Partnership Act, 2008. Bidder shall be manufacturer or importer having manufacturing license or import license.</li> <li>Authorized distributors are also allowed to participate in the tender with proper authorization for each item from the original manufacturer. The bidder should have authorization from the Original Manufacturer in the prescribed format – TECH - 7</li> </ul>	<ul style="list-style-type: none"> <li>Copy of Registration/ Certificate of Incorporation</li> <li>PAN Document</li> <li>GST Certificate</li> <li>Properly filled TECH – 7</li> </ul>
2.	Operation	The Agency shall have been in operation for the past three (3) years as on the date of filling the RFP application and filed ITRs for the last 3 FYs i.e., 2019-20, 2020-21 and 2021-22.	Last three FY's Audited Financial Statement duly signed by a Chartered Accountant for 2019-20, 2020-21 and 2021-22 and TECH -3 in original.
3	Turnover	The Agency shall have an average turnover of minimum <b>INR 3.00 Crore (INR. Three Crore)</b> over the last three financial years (FY 2019-20, 2020-21 and 2021-22).	Certificate from statutory auditor/Audited financial statements for the three previous financial years ending March 2021 i.e., FY 2019-20, 2020-21 and 2021-22 and TECH -3 in original.

*Supply of 'Mother & Child Kit' and 'Safe Delivery Kit' in Keonjhar District under DMF, Keonjhar*

2	Previous Work Experience	<p>The Bidder / Agency shall be:</p> <ol style="list-style-type: none"> <li>A specialist in supply of Mother &amp; Child Kit / Mamata Kit / Home Based New Born Care Kit / Amma Maternity Nutrition Kit / First-aid kit of Mother and Child / KCR Kit / Sampurna Surkhya Kabacha (SAMMPurNA KIT) / any other similar kits</li> <li>Have supplied any of the above kits or similar items for at least one (1)year till the date of bid application.</li> <li>Have supplied and delivered cumulative of 5,000 kits of any of above kits or similar items.</li> </ol>	<ul style="list-style-type: none"> <li>Copies of Work Orders/ Sanction Orders / MOUs/ Engagement Letters/ Completion Certificates or equivalent documentary evidence should be provided as proof. Documents in other languages should be supplemented by an English translated copy.</li> <li>Filled in information as per TECH - 5</li> </ul>
4	Blacklisting	Applicant/Bidder should not be blacklisted by any Central/State Government/Public Sector Undertaking / Judicial pronouncement in India.	Notarized declaration as per TECH 10
5	Authorized Representative	A Power of Attorney in the name of the person signing the proposal.	Original Power of Attorney, notarized on Rs.100.00 Bond paper as per TECH - 4
6	Consortium	No consortium / JVs / Associations/ Single proprietorship / subcontracting shall be allowed under this project.	Declaration of submitting as independent Agency from the Authorized Signatory as per TECH 9
7	Bid Processing Fee (Non-Refundable)	<p>INR 10,000/- (Rupees Ten Thousand only) in the form of demand draft (DD) drawn in favour of "CDMO, Keonjhar, DMF" drawn in any Nationalized / Scheduled Bank payable at Keonjhar.</p> <p>The bid processing fee shall be submitted along with the 1<sup>st</sup> Inner Envelope of the Technical Proposal.</p>	Cost of Tender/ Tender Fee in form of DD
8	Earnest Money Deposit (EMD) (Refundable)	<p>INR 10,00,000/- (Rupees Ten Lakhs only) in the form of demand draft drawn in favour of "CDMO, Keonjhar, DMF" drawn in any Nationalized / Scheduled Bank payable at Keonjhar.</p> <p>The EMD shall be submitted along with the 1<sup>st</sup> Inner Envelope of the Technical Proposal.</p>	Earnest Money Deposit Fee in form of DD

**9 Note\*:**

- i. The photocopies of documents submitted towards Pre-qualification criteria are to be substantiated through production of originals, whenever asked for/ whenever required.**
- ii. If any of the above original documents are not produced whenever asked for/ required, the proposals shall be rejected and termed as non-responsive, at any time of the evaluation till signing of MoU.**
- iii. Bidders should submit the required supporting documents as mentioned above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to rejection of the bid.**
- iv. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions, and other important information as mentioned in the RFP Document.**
- v. The proposal must be complete in all respect, indexed, pages numbered and spiral bound. Each page should be numbered and signed (in full) by the authorized representative (as per TECH 4). A table of content, enumerating the page numbers of each document should be mentioned at the start of each proposal.**

**2. Documents / Formats for submission along with Technical Proposal**

The bidder must furnish the following documents duly signed in along with their Technical Proposal:

1. Filled in Bid Submission Check List in Original (Annexure-I)
2. Covering letter (TECH – 1) on bidder's letterhead requesting to participate in the selection process.
3. Bid Processing Fee & EMD as applicable.
4. Copy of Certificate of Incorporation/ Registration.
5. Copy of PAN.
6. Copy of Goods and Services Tax Identification Number (GSTIN).
7. General Details of the Bidder (TECH – 2).
8. Financial Details of the bidder (TECH – 3) along with all the supportive documents as applicable duly signed as per the instruction (Copies of IT Return for the last three Financial years i.e.,FY 2019-20, 2020-21 and 2021-22, Turnover Certificate from Chartered Accountant/ Statutory auditor / Photocopy of Audited financialstatements: P/L and Balance Sheet).
9. Power of Attorney (TECH – 4) in favour of the person signing the bid on behalf of the bidder.
10. List of completed assignments of similar nature (Past Experience Details as per TECH – 5) along with copies of contracts / work orders / completion certificate from previous Clients.
11. Details of Items Quoted (TECH 6)
12. Manufactures Authorization Form (TECH -7)
13. Self-Declaration regarding Conflict of Interest (TECH - 8)
14. Non-Consortium Declaration (TECH 9)
15. Notarized Affidavit for Not Blacklisting (TECH -10)
16. Undertaking For Embossment of Logo (TECH 11)
17. Statement of Deviation – Technical Specification (TECH 12)
18. Parawise Compliance to Technical Specification of the Product(s) Offered (TECH 13)
19. Format of Bid Security Declaration from Bidders In Lieu of EMD (TECH 14)
20. Note:
  - i. Bidders should submit the required supporting documents as mentioned above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to rejection of the bid.
  - ii. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions, and other important information as mentioned in the RFP document.
  - iii. The photocopies of documents submitted for Technical Proposal are to be substantiated through production of originals, whenever asked for/ whenever

required. If any of the above original documents are not produced whenever asked for/required, the proposals shall be rejected and termed as *non-responsive, at any time during evaluation till issuance of Supply Order / signing of MOU.*

- iv. The proposal must be complete in all respect, indexed, pages numbered and spiral bound. Each page should be numbered and signed (in full) by the authorized representative (as per TECH 4). A table of content, enumerating the page numbers of each document should be mentioned at the start of each proposal.

### **3. Bid Processing Fee**

The bidder must furnish as part of technical proposal, the required bid processing fee amounting to INR 10,000/- (Ten Thousand Rupees Only) in shape of DD from any Nationalized / Scheduled Bank in favour of "CDMO, Keonjhar, DMF". Proposals received without bid processing fee will be out rightly rejected.

### **4. Earnest Money Deposit (EMD)**

1. The bidder must furnish as part of the technical proposal, an Earnest Money Deposit (EMD) amounting to INR 10,00,000/- (Rupees Ten Lakhs only) in in shape of DD from any scheduled/nationalized bank in favor of "CDMO, Keonjhar, DMF" payable at Keonjhar.
2. If the bidder is registered with Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) then to avail its benefits related to RFP, necessary documents shall be submitted along with technical bid documents.
3. The EMD of unsuccessful bidders shall be refunded after finalization of selection process and award of contract.
4. The EMD of the successful bidder will be released only after furnishing of the required Performance Bank Guarantee (PBG) and signing of the contract.
5. The EMD will be forfeited on account of the following reasons:
  - i. Bidder withdraws its proposal during the bid validity period as specified in RFP.
  - ii. Bidder does not respond to requests for clarification of its proposal.
  - iii. Bidder fails to provide required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
  - iv. If the bidder fails to:
    - a. Provide any clarifications to the Client.
    - b. Agree to the decisions of the contract negotiation meeting.
    - c. Sign the contract within the prescribed time period. Furnish required Performance Bank Guarantee in time.
  - v. Any other circumstance which holds the interest of the Client during the overall selection process.

### **5. Validity of the Proposal**

Proposals shall remain valid for a period of **180 (One Hundred Eighty Days)** from the date of opening of the Technical Proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

### **6. Pre-Proposal Queries**

1. Bidders can submit their queries in respect of the RFP and other details if any, to CDM&PHO Keonjhar through e-mail at [dpmu.nhmkeonjhar@gmail.com](mailto:dpmu.nhmkeonjhar@gmail.com) till the date mentioned in the Bidders Datasheet and Factsheet in Section 1.2.
2. Clarifications to the above will be uploaded in <https://kendujhar.nic.in> for the purpose of preparation of the proposal.
3. Request for alternation / change in existing terms and conditions of the RFP shall not be considered / entertained.

4. The queries shall necessarily be submitted in the following format:

Page No.	Section No.	Para/Clause No.	Content of RFP requiring clarification	Change/clarification requested	Remarks

5. Client shall not be responsible for ensuring that the Applicant's queries have been received by them.
6. Any requests for clarifications post the indicated date and time may not be entertained by the Client.
7. The purpose of query clarification is to provide the Applicants with information regarding the RFP, project requirements, and opportunity to seek clarification regarding any aspect of the RFP and the project.
8. However, the Client reserves the right to hold or re-schedule the process.
9. Responses to Queries and Issue of Corrigendum:
  - a. The Authorized Representative of the Client will endeavour to provide timely response to the queries. However, no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does undertake to answer all the queries that have been posed by the Applicants.
  - b. At any time prior to the last date for receipt of Proposals, the Client may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Applicant, modify the RFP Document by a corrigendum.
  - c. The Corrigendum (if any) and clarifications to the queries from all Applicants will be uploaded on the website <http://kendujhar.nic.in>. Any such corrigendum shall be deemed to be incorporated into this RFP.
  - d. To provide prospective Applicants reasonable time for taking the corrigendum into account, the Client may discretionally extend the last date for the receipt of Proposals.

## 7. Submission of Proposal

Bidder must submit their proposals by **Registered Post / Speed Post only** to the specified address on or before the last date and time for submission of proposals as mentioned in Bidder Data Sheet. The Client will not be responsible for postal delay / any consequence in receiving of the proposal. The proposal must be submitted in two parts. Each part should be separately bound with no loose sheets. Each page of the two parts should be page numbered and in conformation to the eligibility qualifications and clearly indicated using an index page. The Client will not consider any proposal that arrives after the deadline as prescribed in the Bidder Data Sheet. Any Proposal received after the deadline will be out rightly rejected by the Client. The tender application shall be typed and printed and every correction to be invariably attested with a signature by the tenderer with the date before submission.

The procedure for submission of the proposal is described below:

**1. Technical Proposal (Original):**

The envelope containing technical proposal shall be sealed and superscripted as **“Technical Proposal – Supply of Mother & Child Kit in Keonjhar District under District Mineral Foundation Keonjhar”** and to be furnished inside one envelope. The duly filled-in technical proposal submission forms, with all the supportive documents and information must be furnished as part of technical proposal.

**2. Financial Proposal (Original):**

The envelope containing financial proposal shall be sealed and superscripted as **“Financial Proposal –Supply of Mother & Child Kit in Keonjhar District under District Mineral Foundation Keonjhar”**. The duly filled-in financial proposal submission forms should contain the detail price offer for the proposed assignment and to be furnished as per the prescribed format only.

The "**Technical Proposal**" and "**Financial Proposal**" must have to be submitted in two separate sealed envelopes (with respective marking in bold letters) along with the prescribed formats/information mentioned in the RFP Document. The first envelope must be marked as "**TECHNICAL PROPOSAL (Supply of Mother & Child Kit in Keonjhar District under District Mineral Foundation Keonjhar)**".

The second envelope must be marked as "**FINANCIAL PROPOSAL (Supply of Mother & Child Kit in Keonjhar District under District Mineral Foundation Keonjhar)**" and it should contain Financial Proposal only. Both the above envelopes must be sealed and placed inside a third main envelope with proper labelling of following information in bold:

**NAME OF THE ASSIGNMENT:**  
**RFP NUMBER AND DATE:**  
**DEADLINE FOR SUBMISSION OF BID:**  
**NAME OF THE BIDDER:**  
**NAME AND ADDRESS OF THE BIDDER:**  
**CONTACT NUMBER OF THE BIDDER:**  
**EMAIL ID OF THE BIDDER:**

*Any deviation from the prescribed procedures / information / formats / conditions shall result in outright rejection of the proposal. All the pages of the proposal must be sealed and signed by the authorized representative of the bidder. Bids with any conditional offer shall be out rightly rejected. All pages of the proposal must have to be sealed and signed by the authorized representative of the bidder. Any conditional bids will be rejected.*

## 8. Opening of the Proposal

The FIRST ENVELOPE containing **TECHNICAL PROPOSAL** will be opened in the initial stage by the Client in presence of the bidder's representatives at the location, date specified in the Bidder Data Sheet. The Client will constitute a Consultant Evaluation Committee (CEC) to evaluate the proposals submitted by bidders. Only one representative with proper authorization letter from the participating bidder will be allowed to attend the bid opening meeting. The SECOND ENVELOPE containing **FINANCIAL PROPOSAL** only of the technically qualified bidders will be opened after completion of technical evaluation stage. The date for opening of the financial proposal will be intimated accordingly to the technically qualified bidders well in advance.

## 9. Evaluation of Proposal

A Three stage evaluation process will be conducted as explained below for evaluation of the proposals:

1. **Preliminary Evaluation (1<sup>st</sup> Stage) \***: Preliminary evaluation of the proposals will be done to determine whether the proposal complies with the prescribed eligibility condition and the requisite documents/information have been properly furnished by the bidder or not. Submission of following documents/information will be verified:
  1. Filled in Bid Submission Check List in Original (**Annexure-I**)
  2. Covering letter (TECH – 1) on bidder's letterhead requesting to participate in the selection process.
  3. Bid Processing Fee & EMD as applicable.
  4. Copy of Certificate of Incorporation/ Registration.
  5. Copy of PAN.
  6. Copy of Goods and Services Tax Identification Number (GSTIN).
  7. General Details of the Bidder (**TECH2**).
  8. Financial Details of the bidder (**TECH – 3**) along with all the supportive documents as applicable duly signed as per the instruction (Copies of IT

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Return for the last three Financial years i.e., FY 2019-20, 2020-21 and 2021-22, Turnover Certificate from Chartered Accountant / Statutory auditor / Photocopy of Audited financial statements: P/L and Balance Sheet).

9. Power of Attorney (**TECH – 4**) in favour of the person signing the bid on behalf of the bidder.
10. List of completed assignments of similar nature (**Past Experience Details as per TECH – 5**) along with copies of contracts / work orders / completion certificate from previous Clients.
11. Details of Items Quoted (**TECH 6**)
12. Manufactures Authorization Form (**TECH -7**)
13. Self-Declaration regarding Conflict of Interest (**TECH - 8**)
14. Non-Consortium Declaration (**TECH 9**)
15. Notarized Affidavit for Not Blacklisting (**TECH -10**)
16. Undertaking For Embossment of Logo (**TECH 11**)
17. Statement of Deviation – Technical Specification (**TECH 12**)
18. Parawise Compliance to Technical Specification of the Product(s) Offered (**TECH 13**)
19. Format of Bid Security Declaration from Bidders In Lieu of EMD (**TECH 14**)
20. All the pages of the proposal and enclosures/attachments are signed by the authorized representative of the bidder.
21. **Submission of Sample 'Mother & Child' and 'Safe Delivery Kit' along with the Technical Proposal:**
  - i. One sealed, labelled and authentic sample of the offered good ie 'Mother & Child' and 'Safe Delivery Kit' shall have to be submitted along with the bid as a necessary aid to technical evaluation.
  - ii. Failure to do so may result in technical disqualification of the bid.
  - iii. The samples so provided should be in conformity with the specifications given in the bid document except that they (samples) need not be of the specified colour and they need not be Gamma Sterilised / Ethelyn Oxide Sterilized at the time of submission with the bids; however, the final product will have to necessarily meet all the specifications including those of colour and gamma sterilization.
  - iv. Non-conformity of the sample to the given specifications may result in the technical disqualification of the bidder.

\*Bids not complying to any of the above requirement, will be outrightly rejected at the discretion of the Client's authority.

2. **Technical Evaluation (2<sup>nd</sup> Stage):** Technical proposal will be opened and evaluated of only those bidders who qualify the preliminary evaluation stage. Detailed evaluation process as per the following parameters will be adopted for proposal evaluation:

Sr. No.	Criteria	Maximum Marks
<b>1</b>	<b>Turnover</b>	<b>20 Marks</b>
<b>1.1</b>	Average annual turnover of the last three financial years, i.e., FY 2019-20, 2020-21 and 2021-22  Scoring Criteria <ul style="list-style-type: none"> <li>● INR 3.00 crore to INR 6.00 crores = 5 Marks</li> <li>● INR 6.01 crores to INR 9.00 crores = 10 Marks</li> <li>● INR 9.01 crores to INR 12.00 crores = 15 Marks</li> <li>● INR 12.01 crores and above = 20 Marks</li> </ul>	20 Marks  (TECH 3)
<b>2</b>	<b>Experience of the Agency</b>	<b>40 Marks</b>

<p><b>2.1</b></p>	<p>Number of cumulative Mother &amp; Child Kit / Mamata Kit / Home Based New Born Care Kit / Amma Maternity Nutrition Kit / First-aid kit of Mother and Child / KCR Kit / Sampurna Surkhya Kabacha (SAMMPurNA KIT) / any other similar kit supplied within last 5 years till the ADD (Marks awarded will be dependent on the summation of number of work orders of such kits, i.e., <math>P = P1 + P2 + P3 + \dots + Pn</math>) Scoring Criteria</p> <ul style="list-style-type: none"> <li>• 5,000 kits to 35,000 kits = 10 Marks</li> <li>• 35,001 kits to 65,000 kits = 20 Marks</li> <li>• 65,001 kits to 95,000 kits = 30 Marks</li> <li>• 95,001 kits and above = 40 Marks</li> </ul>	<p>40 Marks (TECH 5)</p>
<p><b>3</b></p>	<p align="center"><b>Sample Kit</b></p>	<p align="center"><b>40 Marks</b></p>
<p><b>3.1</b></p>	<p>The bidder shall submit 1 (One) sample of 'Mother &amp; Child Kit' and 'Safe Delivery Kit'</p> <ul style="list-style-type: none"> <li>• Complete items in the sample Mother &amp; Child Kits = 10 Marks</li> <li>• Unique packaging and branding of atleast 4 items from the total items mentioned in kit = 10 Marks</li> <li>• Submission of the valid material and fabric test reports of the kit items tested by the Govt. approved or NABL accredited laboratory with technical specifications = 10 Marks</li> <li>• Submission of the valid product standard certificate such as ISI / CE / Compliance to IS no. test report by NABL/Govt. Laboratories etc. of the applicable products = 10 Marks</li> <li>• Quality Certifications Reports that shall be submitted can have a validity preceding 10 months from the ADD</li> <li>• Sample shall be submitted with following details: <ul style="list-style-type: none"> <li>○ The items in the sample shall be submitted as per the specifications and should be tagged individually with sample label in the format mentioned in subsequent paras.</li> <li>○ The particulars on the tag and label should be furnished in indelible ink securely fastened to the sample. In case of sterile items, the label should be fastened in a manner such that sterility will not be lost.</li> <li>○ The samples shall be submitted on the date and time prescribed by the Client for aiding in technical evaluation.</li> <li>○ The bidder should submit along with the samples, the</li> </ul> </li> </ul>	<p>40 Marks (TECH 6 and 7)</p>

	list of sample items inside each kit.	
	<b>Total (1+2 +3)</b>	<b>100 Marks</b>
<p><b>4. Note:</b></p> <ol style="list-style-type: none"> <li>1. The minimum qualifying Score is: 60 from 100 Marks i.e., 60%.</li> <li>2. All the claims shall be mandatorily substantiated via submission of all the supporting photocopies of relevant documents as per TECH 5.</li> <li>3. Photocopies of work orders / experience certificates from the clients / agreement etc must be submitted as a proof for each assignment. No assignment should be repeated across various categories of evaluation parameters. Ongoing assignments will be considered for evaluation only if 6 months of the project period have elapsed.</li> <li>4. Valid certificate means the certificates should be valid on the date of opening of technical bid.</li> <li>5. Client at it's own discretion reserves the right to ask for clarifications/supporting documents at any time during evaluation. Additional time may be given for submission of documents.</li> </ol>		

**3. Financial Evaluation(3<sup>rd</sup> Stage):** The Financial Proposals of only those applicant firms, qualifying the technical evaluation i.e., the 2<sup>nd</sup> stage who are scoring atleast 60 marks from 100 total marks only, shall be considered for opening of financial proposals. The financial proposals shall be opened in the presence of the bidder's representative who wishes to attend the meeting with proper authorization letter. The name of the bidder along with the quoted financial price will be announced during the meeting.

**10. Evaluation of Financial Proposal**

1. QCBS method will be followed during the overall selection process. The financial bids of

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technically qualified bidders will be opened on the prescribed date in the presence of bidder's representatives.

2. Financial Proposals of only those applicant Agencies who are technically qualified (i.e., obtain minimum 60 marks in Technical Evaluation) shall be opened.
3. The financial bid will be opened only of the shortlisted/qualified bidders. Accordingly, the financial score (F) for each of these shortlisted/qualified bidders will be calculated. The lowest bidder would be awarded a financial score of 100. The Cumulative score (C) will be evaluated based on the following ratio 60 (T): 40 (F).

<b>Financial score (F)</b>	<b>:</b>	<b>(Lowest price quote/Price quote of the bidder) *100</b>
<b>Cumulative score (C)</b>	<b>:</b>	<b>{60 *(T) + 40* (F)}/100</b>

4. The bidder getting highest Cumulative score (C) based on technical and financial evaluation will be awarded the contract.
5. For the purpose of evaluation, the total evaluated cost shall be inclusive of all taxes & duties for which the Client shall make payment to the Agency including overhead expenses.

### **11. Contract Negotiation**

Contract negotiation, if required will be held at a date, time, and address as intimated to the selected bidder/s. The bidder will, as a pre-requisite for attendance at the negotiations, confirm availability of all the proposed staff for the assignment. Representative conducting negotiations on behalf of the bidder must have written authority to negotiate and conclude a contract. Negotiation shall be performed covering technical and financial aspects, scope of work, penalties etc.

### **12. Award of Contract**

1. After completion of the contract negotiation stage, the Client shall notify the successful bidder in writing by issuing a proposal for award of contract / offer letter / Letter of intent (LOI) / Purchase Order for signing the contract and promptly notifying all other bidders about the result of the selection process.
2. The successful bidders shall be asked to sign the contract / MOU after fulfilling all formalities and submission of Performance Bank Guarantee (PBG) within 15 working days of issuance of the Offer Letter / LOI/ Award of Contract / Purchase Order.
3. After signing of the contract/MOU, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties.
4. The contract shall be valid for 2 (Two) years i.e., Twenty-Four Months from the date of effectiveness of the contract.
5. The number of kits to be supplied at the various healthcare facilities in Keonjhar is approximate and is subject to change at the actual time of supply. Quarterly indent shall be replaced by the Client for the quantity of supply of Mother & Child Kit at selected Healthcare Facilities.
6. Sub-contracting / outsourcing of any form shall not be allowed for any activities under this RFP.
7. The contract can be extended for a suitable period of time only on a need basis dependent to the fulfilment of the aims and objectives of the said bid proposal subject to satisfactory performance of the selected agency and agreed upon mutual terms and conditions from both the Client and Selected Agency side.

### **13. Performance Bank Guarantee (PBG)**

Within 7 working days of notifying the acceptance of a proposal for award of contract/LOI, selected agency / qualified bidder shall have to furnish a Performance Bank Guarantee amounting to **3% of the contract value** from a Scheduled/Nationalized Bank in favour of "CDMO, Keonjhar, DMF", as per the format at Annexure- II, for a period of **Ninety Days (90 Days)** beyond the entire contract period (i.e. PBG must be valid from the date of effectiveness of the contract to a period of Ninety Days beyond the contract period) as its commitment to perform services under the contract.

Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after Ninety Days of expiry of contract provided there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the PBG.

#### **14. Conflict of Interest**

Conflict of interest exists in the event of:

1. Conflicting assignments, typically monitoring and evaluation/environmental assessment of the same project by the eligible bidder.
2. Consultants, agencies, or institutions (individuals or organizations) who have a business or family **relation with the Client directly or indirectly.**
3. Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The bidders are to be careful so as not to give rise to a situation where there will be any conflict of interest with the Client as this would amount to their disqualification and breach of contract.

#### **15. Disclosure**

1. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
2. Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency, or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
3. Bidders must disclose if they have been convicted of, or are the subject of any proceedings relating to:
  - i. a criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
  - ii. corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract.
  - iii. failure to fulfil any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

#### **16. Anti-corruption Measure**

1. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
2. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question.
3. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period, disqualifying it from participating in any related bidding process for the said period.

#### **17. Language of Proposals**

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the **English** language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.

#### **18. Cost of Bidding**

The Bidder shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the

conduct or outcome of the bidding process. Bidder/s is/are not allowed to submit more than one proposal under the selection process. Alternate bids are also not allowed.

## **19. Legal Jurisdiction**

All legal disputes are subject to the jurisdiction of District Civil Court of Keonjhar only.

## **20. Governing Law and Penalty Clause**

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the bidder liable for liquidated damages and thereafter the Client holds the option for cancellation of the contract for pending activities and complete the same from any other Agency. The Client may deduct such sum from any money from their hands due or become due to bidder. The payment or deduction of such sums shall not relieve the bidder from his obligations and liabilities under the contract. The rights and obligations of the Client and the bidder under this contract will be governed by the prevailing laws of Government of Odisha. In addition, the PBG amount shall also be forfeited. The decision of the authority placing the contract, whether the delay in development has taken place on account of reasons attributed to the bidder shall be final.

1. Failure on bidder's part to furnish the deliverables as per the agreed timeline shall enforce a penalty @ **0.05% per week subject to maximum of 10% of the total contract value. Once maximum 10 % of value of delayed supply is reached, Client may consider termination of the tender.**
2. **No payment** shall be provided to a batch found with Damaged items/ expired items. All the kits in that batch shall be replaced by the selected agency at their own cost. **Defective/Expired items found in the next lot/batch shall incur a penalty of 15% deduction of the applicable payment after replacement by the selected agency.**
3. The penalty amount shall be deducted from the subsequent payment.

## **21. Confidentiality**

Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Bidder of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the Bidder or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

## **22. Amendment of the RFP Document**

At any time before submission of proposals, the Client may amend the RFP by issuing an addendum through NIC Keonjhar website. Any such addendum will be binding on all the bidders. To give bidders reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

## **23. Client's right to accept any proposal, and to reject any or all proposal/s**

**The Client reserves the right to accept or reject any proposal, and to annul or amend the bidding / provide additional time period for submission of missing documents / selection / evaluation process and reject all proposals at any time prior to award of contract award, without assigning any reason there of and thereby incurring any liability to the bidders.**

## **24. Copyright, Patents and Other Proprietary Rights**

CDM&PHO Keonjhar and DMF Keonjhar, Government of Odisha shall be entitled to all intellectual property and other proprietary rights including but not limited to patents, copyrights, and trademarks, about Documents and other materials which bear a direct relation to or are prepared or collected in consequence or during the execution of this contract. At the Client's request, the Bidder shall take all necessary steps to submit them to the Client in compliance with the requirements of the contract.

## **25. Force Majeure**

For purpose of this clause, "Force Majeure" means an event beyond the control of the Agency and not involving the Agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics such as covid or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the Agency, which prevents or delays the execution of the order by the Agency. If a Force Majeure situation arises, the Agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The Agency shall advise Client in writing, the beginning, and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation to compensate the Agency in any manner for whatsoever reason.

## **26. Settlement of Disputes**

The Client and the Agency shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or arising from or in connection with the Contract within Thirty (30) days from the commencement of such informal negotiation. All dispute resolution proceedings shall be held at Keonjhar, Odisha, and the language of such proceedings and that of all documents and communications between the parties shall be in English. District Magistrate and Collector -cum- Chairman and Managing Trustee DMF Keonjhar, Govt of Odisha shall be the final authority to resolve the dispute arising between and the Client and the Selected Agency.

## **27. Disqualification of Proposal**

The proposal is liable to be disqualified in the following cases as listed below:

1. Proposal submitted without Bid Processing Fee & EMD as applicable.
2. Proposal not submitted in accordance with the procedure and formats as prescribed in the RFP.
3. During validity of the proposal, or its extended period, if any, the bidder increases the quoted prices.
4. Proposal is received in incomplete form.
5. Proposal is received after due date and time for submission of bid.
6. Proposal is not accompanied by all the requisite documents/information.
7. Bid with any conditional technical and financial offer.
8. If the bidder provides any assumptions in the financial proposal or qualifies the commercial proposal with its own conditions, such proposals will be rejected even if the commercial value of such proposal is the lowest/best value.
9. Proposal is not properly sealed or signed.
10. Proposal is not conforming to the requirement of the scope of the work of the assignment.

11. Bidder tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at one or any point of time during the bid process.
12. If, any of the bid documents, excluding the commercial bid, submitted by the bidder is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the bidder or any person acting on its behalf indulges in corrupt and fraudulent practices.
13. Any other condition/situation which holds the paramount interest of the Client during the overall section process.

### **Section III: Terms of Reference**

#### **1. Introduction**

A 'Mother & Child Kit' and 'Safe Delivery Kit' is a kit of pre-defined items, which shall help the mother take better care of their babies. These items, useful but expensive, are not being used by

everyone as many women across the district do not have the necessary means to purchase them.

**2. Objective**

1. Reduce IMR and MMR in the district.
2. Promote institutional deliveries across the district.
3. Reduce out-of-pocket expenditure of women across the district.
4. Ensure hygiene and better care of the neonates.

**3. Beneficiaries**

The kit shall be provided to every woman after a successful institutional delivery, up to a maximum of 2 live births.

**4. Project Duration**

1. The duration of the assignment / contract / project shall be for Two (2) years from the date of effectiveness of the Contract.
2. The Agency and Client shall maximize their efforts for achieving the key milestones set in the project within the duration of assignment / contract / project.
3. Commencement: The selected Agency shall commence the work with immediate effect from the date of signing of the agreement/MOU.
4. Validity: Unless terminated earlier, the agreement shall be valid up to Twenty-four (24) months from the date of execution of agreement and automatically expire after completion of the agreement period.

**5. Deliverables**

1. The selected agency shall supply the ordered number of kits at the appropriate Delivery Points (DPs), SCs, PHCs, CHCs, SDHs and DHH within 3 weeks of time of placing the orders.
2. Approximately 40,000 kits shall be required to be delivered each year by the selected bidders. The quantity of Kits may vary as per the requirement. Increase/Decrease of quantity shall be informed to agency according to the need and requirement. The number of kits to be supplied at the various healthcare facilities in Keonjhar is approximate and is subject to change at the actual time of supply. The Client shall inform the selected agency about the quantity for the kits to be supplied on a bi-monthly basis / quarterly basis at various healthcare facilities in Keonjhar, Odisha.
3. The kits shall be appropriately packed, sealed and contain the appropriate branding as mentioned in **Annexure V**.
4. The technical specifications of items in each kit are mentioned in the following sections.

**6. Technical Specifications of the Mother & Child Kit**

Sr. No.	Name of Item	Broader Specifications	Quantity in each Kit
<b>A.</b>	<b>Items for the Mother Kit</b>		
1	Night Gown for Mothers	<ul style="list-style-type: none"> <li>• Fabrics-Cotton</li> <li>• Type-Maternity/Nursing Nighty</li> <li>• Suitable for- Maternity Wear</li> <li>• Closure-Zipper</li> <li>• Length-Long</li> <li>• Colour – Light Colours preferred</li> <li>• Other Details-Comfortable Smart and Elegant Feeding Nighty / Nursing Nighty for Lactating Mother</li> <li>• Mother's Gown is to be packed in a primary pack suitable to maintain sterility under dry, clean and adequately ventilated storage conditions.</li> </ul>	4
2	Bed Sheet with Pillow Cover	<ul style="list-style-type: none"> <li>• Type - Double</li> <li>• Pattern – Printed</li> <li>• Set Contains-1 Bedsheet and 2 Pillow Covers</li> </ul>	2

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		<ul style="list-style-type: none"> <li>Machine Washable – Yes</li> <li>Size - 106 inches (Length) x 89 inches (Width)</li> <li>Thread Count – 120</li> <li>Weight – 1000 Grams</li> <li>Material-Pure Cotton</li> </ul>	
3	Sanitary Pads	<ul style="list-style-type: none"> <li>Top-Absorbent layer of Micro fleece 100% Polyester or 100% cotton (towel type)</li> <li>Inside absorbent part-</li> <li>At least 2 absorbent layers of Micro fleece of 80% polyester and 20% polyamide, or at least 2 additional layers of 100% cotton (towel type)</li> <li>Bottom-Waterproof layer of Polyurethane Laminate (PUL)</li> <li>Certificate of material conformity to be provided by supplier for each Purchase order</li> <li>Shape-Winged</li> <li>Size: Extra Large</li> </ul>	40 Pads
4	Slippers	<ul style="list-style-type: none"> <li>Size- 4 – 8</li> <li>Style –Platform Heel Slipper / non slippery</li> <li>Pattern – Ortho Slippers</li> <li>Material – PVC / PU</li> </ul>	1 pair
5	Tooth Brush and Tooth Paste	<ul style="list-style-type: none"> <li>Tooth Brush                             <ul style="list-style-type: none"> <li>Material – Plastic</li> <li>Types –Medium</li> <li>Tooth Brush Type-Soft</li> </ul> </li> <li>Paste-Toothpaste containing the following ingredients: binders, abrasives, sudsers, humectants, flavours (unique additives),sweeteners, fluorides, tooth whiteners, a preservative, and water</li> </ul>	1
6	Liquid Handwash / Soap	<ul style="list-style-type: none"> <li>99% better germ protection</li> <li>pH-balanced liquid hand wash</li> <li>Original Fragrance Hand Wash (Lemon / Rose / Sandalwood etc)</li> <li>Anti-BacterialProtection</li> <li>Capacity-200 ml Pump</li> </ul>	1
7	Toilet Soaps	<ul style="list-style-type: none"> <li>Toilet Soap</li> <li>Total 10 Germ Protection Soap Bar, 125g (pack of 4)</li> <li>Fragrance-Lemon / Rose / Sandalwood etc</li> <li>Ideal For-Men and Women's</li> </ul>	2 packs of 4 each
8	Soap Box	<ul style="list-style-type: none"> <li>Diamond Cut Plastic Soap Dish Holder Tray with Lid</li> <li>Material - Plastic</li> <li>Colour - Multicolour</li> <li>Mounting Type - Surface Mount</li> <li>Shape – Rectangular</li> <li>Features –                             <ul style="list-style-type: none"> <li>Easy to use and Clean</li> <li>Light Weight</li> <li>Self-Drying</li> </ul> </li> </ul>	2
9	Sanitizer (100 ml)	<ul style="list-style-type: none"> <li>Sanitizer (500 ml)</li> <li>Packing Size-100 ml</li> <li>Packing Type-Flip Top Bottle</li> <li>Alcohol content–71 to 80</li> <li>Fragrance - Lemon (Citric) / Rose / Sandalwood etc</li> </ul>	1
10	Antiseptic Liquid Disinfectant	<ul style="list-style-type: none"> <li>Anti-bacterial Liquid Disinfectant for Personal Hygiene etc</li> <li>Quantity – 1 Litre</li> <li>Fragrance – Fresh Lime</li> <li>Use - Multipurpose Cleaner for everyday personal and home hygiene</li> <li>Recommended – Shall be recommended by the Indian</li> </ul>	1

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		<p>Medical Association (IMA)</p> <ul style="list-style-type: none"> <li>• Dermatologically Tested – Shall be multi-purpose cleaner and safe on skin and on all surfaces (Recommended brands for Liquid disinfectant like Dettol, Savlon etc)</li> </ul>	
11	Rechargeable Torch	<ul style="list-style-type: none"> <li>• 6V 3.8Ah SMF battery</li> <li>• 6V 0.5A Focus bulb</li> <li>• Backup of app 6 hrs</li> <li>• Side lamp for spread light remove</li> </ul>	1
12	Stainless Steel Insulated Bottle / Flask	<ul style="list-style-type: none"> <li>• Capacity - 1000 Millilitres</li> <li>• Colour - Stainless Steel</li> <li>• Product Dimensions - 8.9W x 32H Centimetres</li> <li>• Item Weight – Approximately 498 Grams</li> <li>• Material – Around 304 grade stainless steel, Inner wall SS 304 Grade; Outer wall SS 201 Grade</li> <li>• Insulation type: Double wall</li> <li>• Temperature retention: Yes (Keeps liquid hot/cold upto 20 Hours Hot and 24 Hrs Cold)</li> <li>• Features – <ul style="list-style-type: none"> <li>○ 100% food-safe</li> <li>○ Double-walled insulation</li> <li>○ Leak-proof and BPA free</li> <li>○ Lid with steel exterior</li> <li>○ Rust-free and condensation resistant</li> <li>○ Contemporary design with a wide body and tapered mouth</li> <li>○ Easy to hold and clean</li> <li>○ Insulated double wall vacuum with copper coating for maximum temperature retention</li> </ul> </li> <li>• Non leaching and toxin free for healthy drinking</li> </ul>	1
13	Nail Cutter	<ul style="list-style-type: none"> <li>• Material: Stainless Steel</li> <li>• Action: Spring action retract</li> <li>• Size: 80 mm x 17 mm (±5 mm)</li> </ul>	1
14	Nutritious Food (Ready to Eat)	<ul style="list-style-type: none"> <li>• Dry Methi, Dry Sonth Powder (250 mg)</li> <li>• Ghee (250 ml)</li> </ul>	1
15	Mother Kit Zipper Bag	<ul style="list-style-type: none"> <li>• All the items of the 'Mother Kit' must be packed inside a zipper packaging bag made of PVC plastic material with adequate size and strength to accommodate and protect the items of the 'Mother Kit'.</li> <li>• All the individual items are to be packed individually in this primary pack, suitable to maintain sterility under dry, clean and adequately ventilated storage conditions.</li> <li>• The zipper bag must appropriately sealed/locked to avoid tampering and pilferage.</li> <li>• It should be printed with the Kit name &amp; Name of the items of Mother Kit</li> <li>• Colourful logo of DMF Keonjhar and "DMF KEONJHAR, SUPPLY NOT FOR SALE" shall be printed on the Zipper Bag</li> <li>• Instructions for the usage of the kit (text of the matter to be supplied by Purchaser at the time of contracting) should be printed on a card in Odiya and English and should be supplied along with each Kit.</li> <li>• The Supplier's name, address and License No., Manufacturing date and Expiry Date (as applicable), details of sterilization should be printed on each Kit Zipper Bag.</li> </ul>	1
<b>B.</b>	<b>Items for the Child Kit</b>		
1	Baby Blanket with Head	<ul style="list-style-type: none"> <li>• Size: 100 cm x 70 cm</li> <li>• Ideal Usage: Mild Winter</li> </ul>	2

*Supply of 'Mother & Child Kit' and 'Safe Delivery Kit' in Keonjhar District under DMF, Keonjhar*

	Cover	<ul style="list-style-type: none"> <li>• Material – Cotton</li> <li>• Design / Type – Dog / Elephant / Chicken / Any known Animal</li> <li>• Material - Soft fabric with warm colours</li> <li>• Age - 0 Months and above</li> <li>• Dimensions - L 30 x B 30 x H 7.5 cm</li> <li>• Features – <ul style="list-style-type: none"> <li>• Gentle Wash</li> <li>• Easy to clean, carry and store</li> <li>• Should comfort the baby through phases of separation anxiety</li> </ul> </li> <li>• Plush texture to stimulate the tactile sense</li> </ul>	
2	Baby Mosquito Net	<ul style="list-style-type: none"> <li>• Type – Tent</li> <li>• Suitable for – Crib</li> <li>• Capacity - 1 person</li> <li>• Model name - New Born Baby Mosquito Net</li> <li>• Material – High density polyethylene (HDPE), 32 GSM, fine netted</li> <li>• Size / Weight- <ul style="list-style-type: none"> <li>○ Net height: 16” (when open)</li> <li>○ Net length: 34” (when open)</li> <li>○ Net Width: 22”</li> <li>○ Frill width: 3”</li> <li>○ Length of the Net including frill (While folded &amp; Closed): 20”</li> </ul> </li> <li>• Mechanism: Four-sided umbrella type with double fold and lock provision on the top</li> <li>• Fabric: Frill: 100% cotton frill around bottom edges</li> <li>• Colour: White / Pink</li> <li>• Testing: Testing report regarding the fabric</li> </ul>	1
3	Cotton sheet for wrapping baby	<ul style="list-style-type: none"> <li>• Knitted Fabric</li> <li>• Made from 40±2 count or finer yarn</li> <li>• 140 ±10 GSM</li> <li>• Bleached (bleaching with H2O2 but not by Chlorination)</li> <li>• No finishing application</li> <li>• Size - 1mtr. × 1mtr.</li> </ul>	2
4	Baby Soft Towels	<ul style="list-style-type: none"> <li>• Material Type - Super Absorbent Towel with High Performance</li> <li>• Woven Honeycomb Design</li> <li>• Ideal for - Baby Boys &amp; Baby Girls</li> <li>• Size – 3 ft x 2 ft Medium</li> <li>• Design – Applique</li> <li>• GSM – 200</li> <li>• Machine washable and dryable</li> <li>• Specially processed to resist shrinking and minimize lint</li> </ul>	4
5	Baby Diaper	<ul style="list-style-type: none"> <li>• Size - New born (NB)</li> <li>• Pad size – 210 x 365 sq mm</li> <li>• Core size – 115 x 265 mm</li> <li>• Style – Free style</li> <li>• SAP Dosages 2.5 grams</li> <li>• Absorbency 225 ml - 250 ml</li> <li>• Breathable cotton like cover prevents stuffiness even when used for long hours</li> </ul>	2 Packs for neonates of 58 pieces each
6	Baby Dryer Sheet	<ul style="list-style-type: none"> <li>• Reusable Dry Sheet / Waterproof Sheet</li> <li>• Wipeable and Washable</li> <li>• Waterproof Bed Protector</li> <li>• Light weight and can be sterilized up to 90 C</li> <li>• Make – Plastic and Cotton, 100% Waterproof breathable</li> </ul>	2

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		<ul style="list-style-type: none"> <li>• fabric mat with an extra dry layer</li> <li>• Size - 62 cm x 48 cm x 5 cm</li> <li>• Velcro strips on all the sheet for easy attachment to Baby Mat</li> <li>• Foldable for compact fit into handbags and purses</li> </ul>	
7	Baby Mat	<ul style="list-style-type: none"> <li>• Type - Multi Purpose Baby Mat</li> <li>• Material - Padded Cotton and Soft Fibre Filling</li> <li>• Dimensions - 62 cm x 48 cm each</li> <li>• Velcro strips on all the sheet for easy attachment to Baby Dryer Sheet</li> <li>• Foldable for compact fit into handbags and purses</li> </ul>	3
8	Baby Dress and Cap, Socks and Gloves	<ul style="list-style-type: none"> <li>• Material – Made of Flaming Material, for maintaining the warmth of the baby</li> <li>• Ideal for - Baby Boys and Baby Girls</li> <li>• Fabrics Care - Hand wash, Gentle Machine Wash</li> <li>• Pattern – Printed</li> <li>• Age: 01 Month to 12 Months, can be of various sizes suitable for use till 12 months</li> <li>• A single kit contains 1 baby dress, cap, pair of socks and a pair of gloves. All 10 kits shall have different designs and soothing colours ideal for babies. A single kit shall have matching designs and colour.</li> </ul>	<ul style="list-style-type: none"> <li>• 10 Baby Dresses</li> <li>• 10 Caps</li> <li>• 10 pairs of Socks</li> <li>• 10 pairs of Gloves</li> </ul>
9	Baby Sweater / Romper	<ul style="list-style-type: none"> <li>• Type - Footed Romper</li> <li>• Fabric - Knitted</li> <li>• Sleeves - Full</li> <li>• Neck – V / Round</li> <li>• Closure - Side snap buttons / Front Open Buttons</li> <li>• Print - Multi</li> <li>• Fit - Regular fit</li> <li>• Age: 06 Months to 12 Months</li> <li>• Length - 65 cm</li> <li>• Shoulder - 22.5 cm</li> <li>• Sleeve - 27.5 cm</li> <li>• Chest - 27 cm</li> </ul>	2
10	Cloth Nappies / Washable Langothi	<ul style="list-style-type: none"> <li>• Cloth Nappies</li> <li>• Type - Square Nappies</li> <li>• Material – Knitted Fabric and Stitched with Cotton yarn, 40±2 count, 140±10GSM</li> <li>• Two tying laces at two sides of the langothi having length of 20 cm. at each side and one tying slot at the bottom</li> <li>• Bleached (bleaching with H2O2 but not by Chlorination)</li> <li>• No finishing application</li> <li>• Finished length of the langothi should be 40cm±2cm made from the cloth of 45 cm reduced to 40cm±2cm by way of gathering</li> <li>• Height: 20 cm ±2cm (from top edge to bottom centre)</li> <li>• Features: <ul style="list-style-type: none"> <li>○ Soft and comfortable</li> <li>○ Reusable and washable nappies</li> <li>○ Easy to clean and eco-friendly</li> <li>○ Soft, allows baby's skin to breathe freely</li> </ul> </li> </ul>	10 Pieces
11	Reusable Forehead Strip /Baby Thermometer	<ul style="list-style-type: none"> <li>• Type - Reusable Forehead Strip Baby Thermometer</li> <li>• Material – Nontoxic, reusable material, should not damage the tender skin of infants and children</li> <li>• Usage – Should accurately show the temperature in Degrees Celsius or Degrees Fahrenheit</li> <li>• Age - 0 to 24 Months</li> <li>• Weight - 176 gm</li> <li>• Dimensions - L 6 x B 2 x H 15 cm</li> </ul>	1 Pack of 2 strips

*Supply of 'Mother & Child Kit' and 'Safe Delivery Kit' in Keonjhar District under DMF, Keonjhar*

		<ul style="list-style-type: none"> <li>• Features – <ul style="list-style-type: none"> <li>○ Thermometer should be easily carried properly</li> <li>○ Thermometer should be reusable</li> <li>○ The repeated use shall not affect its accuracy</li> </ul> </li> </ul>	
12	Baby Soap	<ul style="list-style-type: none"> <li>• Quantity – 4 pieces of 75 grams each</li> <li>• Skin Type - All Skin Types</li> <li>• Ideal for - Baby Boys &amp; Baby Girls</li> <li>• Maximum Shelf Life - 36 months</li> <li>• Key Features – <ul style="list-style-type: none"> <li>○ Ideal for use in monsoon and for babies with sensitive skin type</li> <li>○ Soap infused with the power of herbs, goodness of milk, olives etc</li> <li>○ Free from artificial colours</li> <li>○ Soap is clinically tested</li> <li>○ Free from parabens animal fats</li> <li>○ Ingredients: Aloe Vera, Olive &amp; Milk etc</li> </ul> </li> </ul> <p>(Recommended Brands – Cetaphil, Himalaya, Dove, babyhug etc)</p>	4 pieces of 75 grams each
13	Baby Powder	<ul style="list-style-type: none"> <li>• Type - Powder</li> <li>• Container Type – Bottle</li> <li>• Weight – 1000 gms</li> <li>• Type - Herbal Baby Powder</li> <li>• Age - 0 Months and above</li> <li>• Features <ul style="list-style-type: none"> <li>○ Superior powder infused with the power of herbs and Zinc Oxide</li> <li>○ Protects and prevents skin from rashes and infections</li> <li>○ Shall help to eliminate dryness while keeping baby's skin cool and comfortable</li> <li>○ With the cooling extracts</li> <li>○ Prevents body odour. Stops excessive sweating.</li> <li>○ Prevents Diaper Rash</li> <li>○ Shall help in soothing and relieving baby's skin from diaper rashes</li> <li>○ Certified Toxin Free</li> <li>○ Shall be dermatologically tested and contains no harmful chemicals</li> </ul> </li> </ul> <p>(Recommended Brands – Cetaphil, Himalaya, babyhug etc)</p>	1 Bottle of 1000 gms
14	Baby Shampoo	<ul style="list-style-type: none"> <li>• Type – No tears gentle Baby Shampoo</li> <li>• Weight - 1000 ml</li> <li>• Features – <ul style="list-style-type: none"> <li>○ Gentle no-tears formula</li> <li>○ Shall not cause irritation to baby's eyes</li> <li>○ Protein-rich formula to ensure strong &amp; healthy hair</li> <li>○ Shampoo infused with the power of herbs</li> <li>○ Free from Parabens, Animal Fats &amp; Synthetic Colours</li> <li>○ Certified toxin free</li> <li>○ Hypoallergenic</li> <li>○ Tear free, with coconut-based cleansers</li> <li>○ Dermatologically tested</li> <li>○ Natural fragrance</li> </ul> </li> </ul> <p>(Recommended Brands – Cetaphil, Himalaya, dove, babyhug etc)</p>	1 Bottle of 1000 ml
15	Baby Hair Oil	<ul style="list-style-type: none"> <li>• Type - Hair Oil</li> <li>• Age - 0 Months and above</li> <li>• Capacity - 400 ml</li> </ul>	1 bottle of 400 ml

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		<ul style="list-style-type: none"> <li>• Features – <ul style="list-style-type: none"> <li>○ Shall have natural herbs to promote hair growth and lustre</li> <li>○ Shall be enriched with the nourishing oils of Coconut, Sesame, Almond, and Olive</li> <li>○ Shall help nourish scalp and hair</li> <li>○ Moisturizes dry and itchy scalp</li> <li>○ Clinically tested</li> <li>○ Free from mineral oil, alcohol, parabens, synthetic colour, and phthalates</li> <li>○ Non-sticky and non-staining</li> <li>○ 100% Natural and Dermatologically tested</li> </ul> </li> </ul> <p>(Recommended Brands – Cetaphil, Himalaya, babyhug etc)</p>	
16	Vitamin A&D Baby Oil	<ul style="list-style-type: none"> <li>• Type - Baby Moisturising Oil</li> <li>• Quantity - 400 ml</li> <li>• Age – 0 Months and above</li> <li>• Key Features: <ul style="list-style-type: none"> <li>○ Oil for growth and vigour of babies</li> <li>○ Well-tolerated and safe to use even in new-born skin</li> <li>○ pH balanced</li> <li>○ Hypo-allergenic</li> <li>○ Moisturises and hydrates delicate skin</li> <li>○ Free from mineral oil</li> <li>○ Clinically proven mild and gentle formula</li> <li>○ Leaves skin glowing and baby soft</li> <li>○ Shall keep skin cool and fresh</li> <li>○ Free from Parabens, Phthalates &amp; Synthetic Colours, the usual factors for rashes &amp; allergies</li> </ul> </li> </ul> <p>(Recommended Brands – Cetaphil, Himalaya, babyhug etc)</p>	1
17	Baby Rattle Toy (Food Grade Material)	<ul style="list-style-type: none"> <li>• Type - Rattle Set</li> <li>• Material - Food Grade Material, Phthalate Free, Non-toxic, BPA Free Certified</li> <li>• Age - 0 Months and above</li> <li>• Dimension - L 29 x B 18 x H 5.5 cm</li> <li>• Features – <ul style="list-style-type: none"> <li>• Easy to clean, carry and store</li> <li>• Entertain little children for hours</li> <li>• Develop cognitive skills, dexterity &amp; hand eye coordination</li> <li>• Rattles to boost the child's audio, visual and tactile ability</li> <li>• Colours and sound to keep the baby's attention focused, reach out to hold and play</li> </ul> </li> </ul>	2
18	Baby Rattle Toy (Soft Material)	<ul style="list-style-type: none"> <li>• Type – Soft Rattle</li> <li>• Material - Soft fabric with warm colours and patterns to stimulate the babies' senses</li> <li>• Age - 0 Months and above</li> <li>• Dimensions - L 17 x H 13 cm</li> <li>• Features – <ul style="list-style-type: none"> <li>• Easy to clean, carry and store</li> <li>• Develop motor skills</li> <li>• Should be perfectly sized for little hands to grasp securely and play</li> <li>• Help foster a sense of rhythm and helps in auditory development</li> <li>• Colours and sound to keep the baby's attention focused, reach out to hold and play</li> </ul> </li> </ul>	2
19	Baby Nail	<ul style="list-style-type: none"> <li>• Age - 0 Months and above</li> </ul>	

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	Clipper and Scissors Set	<ul style="list-style-type: none"> <li>• Material - ABS + Carbon steel</li> <li>• Specifications: <ul style="list-style-type: none"> <li>• Nail clipper length - 5 cm</li> <li>• Scissor Length - 10 cm</li> <li>• Package dimensions - 18.5 x 9.5 cm</li> </ul> </li> <li>• Features: <ul style="list-style-type: none"> <li>• Ergonomic Design</li> <li>• Compact And Easy to Use</li> <li>• Small Blades and Curved Edges</li> <li>• Safe For Baby's Delicate Nails</li> <li>• Designed for infant fingers</li> <li>• BPA free</li> <li>• Rounded tip clipper and scissor set for kids</li> <li>• Easy to hold baby scissors and a nail clipper with finger holder</li> <li>• Round edges and smooth design</li> <li>• Should be Extremely safe for trimming little babies' tiny nails</li> </ul> </li> </ul>	
20	Wooden Teether	<ul style="list-style-type: none"> <li>• Type – Wooden Teether</li> <li>• Age – 04 Months and above</li> <li>• Dimensions - L 11 X B 1 X H 9 cm</li> <li>• Shape: Round / Square / Triangle / Rectangle / Whale / any shapes for maximum coverage</li> <li>• Features - <ul style="list-style-type: none"> <li>○ Should be 100% Child Safe</li> <li>○ Be easy for little hands to hold</li> <li>○ Should develop hand-eye co-ordination</li> <li>○ Should stimulate baby's sense of feel &amp; touch</li> <li>○ Should be super safe for babies' and their tender gums</li> </ul> </li> </ul>	4
21	Baby Comb (Rounded) and Brush	<ul style="list-style-type: none"> <li>• Item - 1 Baby Comb, 1 Baby Hair Brush</li> <li>• Type - Baby grooming set</li> <li>• Age - 0 Months and above</li> <li>• Material - BPA free plastic</li> <li>• Length - 13.5 cm</li> <li>• Package dimensions - 22 x 10 x 5 cm</li> <li>• Key Features - <ul style="list-style-type: none"> <li>○ Brush features soft bristles</li> <li>○ Comb teeth with round ends</li> <li>○ Ideal for baby's delicate scalp</li> <li>○ Anti-slip handle, Soft natural bristles, Comb teeth with rounded ends</li> <li>○ Shall gently remove the tangles in the hair</li> <li>○ The comb shall have teeth with blunt edges and integrated blobbed tips so that it does not hurt the baby's scalp</li> <li>○ Both the comb and the brush shall have an ergonomic handle, anti-slip, for easy and safe grip</li> <li>○ Shall compile with EN71 safety standards</li> </ul> </li> </ul>	1 Baby Comb, 1 Baby Hair Brush
22	1 Paladai, 1 Tumbler, 1 Bowl & Spoon for feeding after 6 months	<ul style="list-style-type: none"> <li>• Paladai <ul style="list-style-type: none"> <li>○ Type – Bowl</li> <li>○ Capacity - 10 ml</li> <li>○ Suitable for drinking</li> <li>○ Material – Steel</li> </ul> </li> <li>• Tumbler <ul style="list-style-type: none"> <li>○ Material grade - SS304</li> <li>○ Capacity - 180 ml</li> <li>○ Colour - Silver</li> <li>○ Finish type - Mirror Polish</li> </ul> </li> </ul>	1 each

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		<ul style="list-style-type: none"> <li>○ Material - Stainless steel</li> <li>● Bowl <ul style="list-style-type: none"> <li>○ Upper length -12.5 cm</li> <li>○ Lower length -7.5 cm</li> <li>○ Deep -5 cm</li> <li>○ Spoon - 13 cm</li> <li>○ Type - Utensil combo</li> <li>○ Sterilizable-Yes</li> </ul> </li> </ul> <p>Colour - Stainless Steel</p>	
23	IEC Material:	<ul style="list-style-type: none"> <li>● IEC Material: Literature on Dos and Don'ts for Baby Care</li> <li>● IEC Material: Literature on Vaccination Schedules to be followed by mother.</li> <li>● IEC Material: Literature on Handwashing</li> <li>● IEC Material: Literature on Mother Care</li> <li>● IEC Material: Literature on Breastfeeding</li> <li>● IEC Material: Literature on diet to be followed</li> <li>● Each of the above 6 IEC material shall be printed on '300 GSM, A4 Size, Glossy art board, both side color printing'</li> </ul>	6
24	Child Kit Zipper Bag	<ul style="list-style-type: none"> <li>● All the items of the 'Child Kit' must be packed inside a zipper packaging bag made of PVC plastic material with adequate size and strength to accommodate and protect the items of the 'Child Kit'.</li> <li>● The zipper bag must appropriately sealed/locked to avoid tampering and pilferage.</li> <li>● All the individual items are to be packed individually in this primary pack, suitable to maintain sterility under dry, clean and adequately ventilated storage conditions.</li> <li>● It should be printed with the Kit name &amp; Name of the items of Child Kit.</li> <li>● Colourful logo of DMF Keonjhar and "DMF KEONJHAR, SUPPLY NOT FOR SALE" shall be printed on the Zipper Bag</li> <li>● 'Baby Mosquito Net' can be placed in the Outer Kit Bag too, if not possible to be placed inside the 'Child Kit'.</li> <li>● Instructions for the usage of the kit (text of the matter to be supplied by Purchaser at the time of contracting) should be printed on a card in Odia and English and should be supplied along with each Kit.</li> <li>● Items should be Gamma Sterilized / Ethylene Oxide Sterilized as per the applicability and ensuring sterility.</li> <li>● The Supplier's name, address and License No., Manufacturing date and Expiry Date (as applicable), details of sterilization should be printed on each Kit Zipper Bag.</li> </ul>	1
<b>C</b>	<b>Outer Kit Bag</b>		
1	<b>Outer Kit Bag</b>	<ul style="list-style-type: none"> <li>● The 'Mother Kit Zipper Bag' and 'Child Kit Zipper Bag' (with all the above-mentioned items neatly packed inside each of these zipper bags), shall be placed in the 'Outer Kit Bag'.</li> <li>● It shall be sealed and locked properly. Shall have special snap locking system / latch lock on for keeping the items safe in the Outer Kit bag.</li> <li>● Made from water repellent and tear resistant fabric like Nylon/ Artificial Leather/ Rexine etc.</li> <li>● Number of compartments: 5 - (1 main compartment, 1 pouch type inside the main compartment, 1 front, 2 side zip pockets)</li> <li>● Trolley Pattern, Pull Strings, with Smooth rolling wheels for comfortable movement.</li> <li>● Extra side corner guards for extra protection when wheels are in use.</li> </ul>	1

	<ul style="list-style-type: none"> <li>• Wear resistant handles.</li> <li>• Foldable and Spacious as to accommodate all the items placed inside the Mother Kit Zipper Bag and Child Kit Zipper Bag appropriately.</li> <li>• Shell Type: Hard</li> <li>• Sturdy, durable, medium weight, with premium metal zippers.</li> <li>• Adjustable sling, removable high quality straps with hooks.</li> <li>• Strong and well finished stitches.</li> <li>• Colour :Dark Green / Navy Blue / Dark Brown</li> <li>• Easy to clean</li> <li>• Hassle free storage</li> <li>• Shall be equipped with comfortable handles for easy portability</li> <li>• Adjustable and detachable shoulder strap and padded handles.</li> <li>• The list of items and the quantity (in Odia and English) shall be clearly mentioned, and the list shall be pasted outside (in the behind side) of the outer Kit bag.</li> <li>• The backside of the bas shall clearly mention "DMF KEONJHAR, SUPPLY NOT FOR SALE" both in Odiya and English language with embedded Colourful logo of DMF Keonjhar.</li> <li>• Any tampered kit bags shall not be accepted by the Client</li> <li>• If any items are found missing or damaged/expired, that bag shall be returned back to the bidder and payment of the damaged bag deducted from the subsequent bill.</li> <li>• The front side of the outer kit bag shall have a colourful branding as per sample given in <b>Annexure V</b>.</li> </ul>	
<p><b>D. Special Instructions:</b></p> <p>i. Test report confirming to the above technical specifications from the Govt./ NABL accredited lab of the supplied sample (for thickness, count, cotton % for fabric items &amp; polymer content and thickness for rubber sheet as specified in technical specification) to be furnished in the technical bid.</p> <p>ii. All products should be neutral and free from impurities. All products should be Azo free, free from formaldehyde and all types of banned &amp; toxic chemicals. All products should be free from optical brighteners.</p> <p>iii. IEC Material shall be provided by the Client to the selected bidder upon finalization of the Contract. The selected bidder shall print all the IEC material as per specifications given above in Odia, along with colourful logo of DMF Keonjhar on the IEC Material, and place it inside the appropriate Kit Zipper Bag.</p> <p>iv. All fabric/textile products to be stitched with good quality thread in even tension to ensure seam strength not less than 15 Kg. Loose ends should be finished securely and neatly.</p> <p>v. Any tampered kit bags shall not be accepted by the Client</p> <p>vi. If any items are found missing or damaged/expired, that bag shall be returned back to the bidder and payment of the damaged bag deducted from the subsequent bill.</p>		

**7. Technical Specifications of the Safe Delivery Kit**

Sr. No.	Name and Broader Specifications	Quantity in each Kit
<b>A. For the use of Doctors and Paramedical Staff</b>		
1	5", 6" 7" long disposable sterilized hand gloves (Latex) upto elbow of good quality	2 pairs each size
2	Disposable goggles for eyes protection	1
3	Stand size waterproof 3-layer face mask	1
4	Disposable shoe covers up to knee with elastic	1
5	Disposable non-absorbable, non-woven apron with full arm and	1

	elastic (long size)	
6	Disposable surgeon's cap, universal (ladies & gents)	1
<b>B.</b>	<b>For use of Mother and Baby during delivery</b>	
1	Cotton Adsorbent towel wrapper with Elip (for wrapping the baby)	2
2	Delivery drape with central hole (non-woven)	1
3	<ul style="list-style-type: none"> <li>• Under layer bedspreads for delivery, non reflectable, white colour,</li> <li>• Size – 2.1 X 1.2 meter approx.</li> </ul>	2
4	Polythene bag for placenta and other waste (75 cm X 75 cm)	1
5	Cord Clamp	1
<b>C. Special Instructions:</b>		
<ul style="list-style-type: none"> <li>i. Each packet of the Safe Delivery Kit (for A and B) shall be individually packed with good quality polythene / cartoon, gamma sterilized / ethylene oxide sterilized, sealed, and labelled with items and quantity mentioned above.</li> <li>ii. Date of manufacture and expiry should be clearly mentioned over packets in DD/MM/YYYY format.</li> <li>iii. Each packet shall be labeled with "DMF KEONJHAR, SUPPLY NOT FOR SALE" both in Odiya and English language with embedded Colorful logo of DMF Keonjhar. Proposed sample for branding for the front side of the 'Outer Bag for the Safe Delivery Kit; is mentioned in Annexure VI</li> </ul>		

### **8. Packaging and Labelling**

1. All the packaging should be New.
2. The selected Agency shall provide such packaging of the goods as is required to prevent their damage or deterioration during transit to their final destination.
3. Each Pack shall be of good quality material (subject to approval of sample by the purchaser) which will confirm to size of the product and sealed properly.
4. The packaging shall be sufficient to withstand without limitation rough handling during transit and exposure to extreme temperature, salt, and precipitation during transit and upon storage.
5. All primary packaging, containers, which come in contact with the drug content, should strictly protect the quality and integrity of the drug and medical consumables.
6. The material of each bag should not have detrimental effects on the contents. The material and design of the bag should be such as to ensure:
  - a. The maintenance of sterility under dry, clean and adequately ventilated storage conditions.
  - b. The minimum risk of contamination of the contents during opening of the container and removal of the contents.
  - c. Adequate protection of the contents during normal handling, transit and storage.
  - d. That once opened, the container cannot be easily resealed, and it should be obvious that the container has been opened i.e. tamper evident.
7. The packaging cartons must bear the name of the items (Generic names), strength, total quantity, total weight, name of the manufacturer, month of manufacturing and month of expiry in DD/MM/YYYY format.
8. Each Zipper Bag / Box / Carton / Packet shall bear the seal of the manufacturer, Batch number, date of manufacturing, date of expiry in DD/MM/YYYY format.
9. Each Zipper Bag / Box / Carton / Packet shall be labeled with "DMF KEONJHAR, SUPPLY NOT FOR SALE" both in Odiya and English language in bold letters in contrast ink on each packet, with embedded Colorful logo of DMF Keonjhar.
10. Colourful logo of DMF Keonjhar shall be prominently displayed on each pack
11. The printing work shall be in weatherproof ink and shall withstand immersion in water and remain intact.
12. The package shall also include the name of the manufacturer, manufacturing license number, address of manufacturer, length and dimensions, lot /batch number, date of manufacturing and expiry and no. of individual items in each package.
13. Affixing of stickers and rubber stamps shall not be accepted.
14. Satisfactory sterility certificate to be accompanied along with each batch during supplies.
15. The outer carry bag should be printed with the name of the Kit as "DMF Keonjhar Mother & Child Kit" and the multi color logo of the DMF Keonjhar. Samples are provided in annexure V.
16. If products are to be recalled because of problems with product quality or adverse reactions to the product, the Supplier will be obliged to notify the purchaser providing full details on the reasons for the recall and shall take steps to replace the product in question at their own cost with a fresh batch of acceptable products, or withdraw, and give a full refund if the

product has been taken off the market due to safety problems.

17. The following should be stitched on a small label (the label should be stitched on all the four sides) on the inner side of all the clothes of the Mother Kit and Child Kit (ie Night Gown, Bed Sheet with Pillow Cover, Baby Blanket with Head Cover, Cotton Sheet for Wrapping Baby, Baby Soft Towels, Baby Dress, Baby Sweater/Romper) "DMF KEONJHAR SUPPLY".

## **9. Inspecting, Testing and Quality Control**

1. The Client via its representatives/designated officials(The Inspector) shall inspect and test the ordered goods for their adherence to the contract specification and other quality control details incorporated.
2. The Inspector shall have full and free access at any time during the implementation of the project for inspection of the selected agencies work for satisfying that the goods are being supplied in accordance with the specification mentioned in the Contract. All the items in the kit shall be accompanied with the manufacturer's certificate that the material conforms to the specifications.
3. The decision of the Inspector shall be final and binding on the selected Agency.
4. All terms and conditions of the contract as they apply to the inspection shall also apply to the re-inspection.
5. The selected Agency shall provide, without any extra charge, all material, tools, labor and assistance of every kind, which the Inspector may demand of him for any inspection, test, and examination, which shall be required.
6. If the selected Agency fails to comply with conditions aforesaid, and if the items in the kits do not comply with the specifications in the contract, then an Inspection Report from the Inspector shall be final.
7. On grounds of rejection of the items in the kit by the Inspector, at the destination, the selected Agency shall:
  - a. Replace the whole lot/batch of rejected/defective kits forthwith but in any event not later than a period of 30 days from the date of rejection.
  - b. The selected Agency shall bear all cost of such replacement, including freight, if any, replaced kits but without being entitled to any extra payment on that or any other account.
8. The Inspector shall have the power:
  - a. To reject any of the items and kits delivered as not being in accordance with particulars.
  - b. To reject the whole of the lot/batch of kits offered for inspection, if after inspection of such lot/batch thereof found defective / expired items.
  - c. Cancel the contract and purchase or authorize the purchase of the kits or kits of a similar description (when kits complying with particulars are not supplied) at the risk and cost of the selected Agency.

## **10. Responsibilities of CDM&PHO Keonjhar**

CDM&PHO, Keonjhar will be the nodal department having overall responsibility for the project with following responsibilities:

1. Selection of Agency for project implementation through this RFP and formulation of any requisite committees if required.
2. Signing of MOU with the selected Agency, communicating with the Agency for providing necessary support, access etc.
3. Provide indent to the selected agency for the quantity of kits to be supplied at various healthcare facilities, every two (2) months.
4. Assign, supervise and monitor the work of the selected Agency on a regular basis.
5. Carry out regular inspection, testing and quality control through designated officials of the kits supplied, submit the inspection report, and provide feedback of the inspection to the selected Agency and CEO DMF (Detailed instruction mentioned in the above clauses).
6. Inform the Agency and Collector cum Managing Trustee DMF for non-compliance or poor performance of the selected Agency with valid documents/proofs of poor performances/negligence from scope of work etc.
7. Verify and forward bills that are submitted by the selected Agency to DMF for release of funds for payment to the Agency in a timely manner.
8. Attend quarterly and yearly review meetings with Collector cum Managing Trustee DMF for overall assessment of the performance of the Agency.

**11. Responsibilities of DMF Keonjhar**

1. Administratively approve the project proposal as received from CDM&PHO Keonjhar.
2. Participate in quarterly and yearly review meetings conducted by the Collector and Managing Trustee DMF Keonjhar for performance assessment of the Agency.
3. Take necessary action as per the information received from CDM&PHO Keonjhar during review of the concerned Agency as per instructions of Collector and Managing Trustee DMF Keonjhar.
4. Scrutiny and release of funds to the CDM&PHO Keonjhar as per actual bills submitted and stipulated norms.
5. Monitor and Evaluate project progress periodically.

**12. Monitoring and Evaluation**

1. Regular review meetings shall be conducted by the office of the CDM&PHO to monitor the implementation of the project.
2. The selected Agency shall submit the deliverables as per the milestones and progress report on monthly basis in the desired format as per given schedule to the office of the CDM&PHO, Keonjhar. This monthly progress report shall be verified and submitted by the CDM&PHO to the office of DMF Keonjhar on a regular basis.
3. Yearly review (atleast one per year) shall be conducted by a team nominated by the Collector-cum-Chairperson and Managing Trustee, DMF along with CDM&PHO to assess the services provided and the compliance of the selected Agency to the Scope of Work.

**13. Reporting Arrangements**

1. The selected Agency direct shall work under supervision of the Chief District Medical and Public Health Officer, Keonjhar and CEO, DMF Keonjhar, Government of Odisha.
2. Regular review meetings shall be conducted by the office of the CDM&PHO to monitor the implementation of the project and achievement of objectives.

## Section IV: Technical Proposal Submission Forms

### TECH - 1 Covering Letter (On Bidder's Letter Head)

[Location, Date]

To,  
Chief District Medical & Public Health Officer (CDM&PHO),  
District Headquarter Hospital, Keonjhar – 758001, Odisha

Subject: Supply of Mother & Child Kit in Keonjhar District under DMF, Keonjhar  
[TECHNICAL PROPOSAL]

Dear Sir,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your Request for Proposal No.: \_\_\_\_\_, Dated: \_\_\_\_\_. I hereby submit the proposal which includes this technical proposal sealed under a separate envelope. Our proposal will be valid for acceptance up to **180 Days** and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in this technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of the proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

I have examined all the information as provided in your Request for Proposal (RFP) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this RFP/ ToR including of our technical & financial proposal is found to be deviated, then your department shall have rights to reject our proposal. I confirm that, I have the authority to submit the proposal and to clarify any details on its behalf.

I understand you are not bound to accept any proposal you receive. I remain,

Yours faithfully,

Authorized Signatory with  
Date and Seal :

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address of Bidder : \_\_\_\_\_

Contact Number of Bidder : \_\_\_\_\_

Email id of Bidder : \_\_\_\_\_

**TECH 2: Bidder's Organization (General Details)**

S.No.	Description	FullDetails
1	<b>NameoftheBidder</b>	
2	<b>Addressforcommunication:</b> Tel: Emailid:	
3	<b>Name of the authorized person signing &amp; submitting the bid on behalf of the Bidder:</b> Mobile No.:Emailid:	
4	<b>Registration/IncorporationDetails</b> Registration No:Date&Year. :	
5	<b>LocalofficeinOdisha</b> <b>IfYes,pleasefurnishcontactdetails</b>	Yes /No
6	<b>BidProcessing FeeDetails</b> Amount:DD/ Bank GuaranteeNo.: Date: NameoftheBank:	
7	<b>EMDDetails</b> Amount:DD/B ank GuaranteeNo.: Date: NameoftheBank:	
8	PANNumber	
9	GoodsandServicesTaxIdentificationNumber(GSTIN)	
10	Willingtocarryoutassignmentsasperthescope ofworkoftheRFP	YES
11	Willingtoacceptallthe termsandconditionsasspecifiedintheRFP	YES

**Authorized Signatory with** :  
**Date and Seal**  
**Name** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_  
**Address of Bidder** : \_\_\_\_\_  
**Contact Number of Bidder** : \_\_\_\_\_  
**Email id of Bidder** : \_\_\_\_\_

*Bidders should submit the required supporting documents as mentioned above. Non-submission of required documents as listed above will lead to rejection of the bid.*

**TECH 3: Bidders Financial Details**

**Annual Average Turnover Statement**  
(To be furnished in the letter head of the Chartered Accountant)

Financial Information (In INR)				
Details	FY 2019-20*	FY 2020-21*	FY 2021-22*	Average
Turnover (in Crores)				
	<i>Page no in the bid proposal</i>	<i>Page no in the bid proposal</i>	<i>Page no in the bid proposal</i>	
* <i>Provisional audited statement shall not be considered.</i>				
<b>Supporting Documents:</b>				
Audited certified financial statements for the last three FYs (Submission of copies of Income & Expenditure Statement, P/L and Balance Sheet for the respective financial years is mandatory along with this form)				
<i>Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished along with the technical proposal, failing which the proposal will be out rightly rejected.</i>				

Signature and Seal of the Company Auditor / Chartered Accountant with Date in original

Name of Chartered Accountant / Authorized Signatory of Company Auditor

[In full initials with Date and Seal]: \_\_\_\_\_

Membership No. Chartered Accountant / Authorized Signatory of Company Auditor

**Authorized Signatory with Date and Seal** :

**Name** : \_\_\_\_\_

**Designation** : \_\_\_\_\_

**Address of Bidder** : \_\_\_\_\_

**Contact Number of Bidder** : \_\_\_\_\_

**Email id of Bidder** : \_\_\_\_\_

[NB: No Scanned Signature will be entertained]

*Bidders should submit the required supporting documents as mentioned above. Non-submission of required documents as listed above will lead to rejection of the bid.*

**TECH 4: Format for Power of Attorney  
(Notarized on INR 100.00 Stamp Paper)**

I, \_\_\_\_\_, the \_\_\_\_\_ (Designation) of (Name of the Organization) in witness where of certify that <Name of person> is authorized to execute the attorney on behalf of <Name of Organization>, <Designation of the person> of the \_\_\_\_\_ company acting for \_\_\_\_\_ and on behalf of the company under the authority conferred by the <Notification/Authority order no.> Dated <date of reference> has signed this Power of attorney at <place> on this day of <day> <month>, <year>.

The signatures of <Name of person> in whose favour authority is being made under the attorney given below are hereby certified.

Name of the Authorized Representative:

(Signature of the Authorized Representative with Date)

\_\_\_\_\_

CERTIFIED:

Signature, Name & Designation of person executing attorney:

Address of the Bidder:

**Designation** : \_\_\_\_\_  
**Address of Bidder** : \_\_\_\_\_  
**Contact Number of Bidder** : \_\_\_\_\_  
**Email id of Bidder** : \_\_\_\_\_

**TECH 5: Bidders Past Experience Details**

Experience of supplying of Mother & Child Kit / Mamata Kit / Home Based New Born Care Kit / Amma Maternity Nutrition Kit / First-aid kit of Mother and Child / KCR Kit / Sampurna Surkhya Kabacha (SAMMPurNA KIT) / any other similar kits

Sr . No.	Client Name & Address*	Name of the each Items along with the quantity in the Kit	Specification	Total number of Kits Supplied	Fees INR (In Crores)	Start Date in DD/MM/YYYY	End Date in DD/MM/YYYY	Page no of the Attached Work Order / Experience Certificate**	Have the items supplied satisfactorily (attach documentary proof)***

\* Kindly mention the Work-order / project year-wise starting from the most recent Work-order / project undertaken.

\*\*Photocopies of Work Orders/ Sanction Orders/ MOUs/ Engagement Letters/ Completion Certificates / Experience Certificate from Clients for completion of work [s] of equivalent projects to be attached.The documentary proof will be copies of the purchase order, indicating P.O. No. and date.More lines can be added for enumerating the relevant experiences. Mention the Page no (s) in your bid application where the copies of the relevant work order / contract is (are) placed.

\*\* The documentary proof will be certificate from the consignee/end user indicating P.O. No. and date

Authorized Signatory with Date and Seal : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address of Bidder : \_\_\_\_\_

Contact Number of Bidder : \_\_\_\_\_

Email id of Bidder : \_\_\_\_\_

**TECH6: Details of Items Quoted**  
(To be submitted in Part I – Technical Bid)

Sr. No.	Item Code	Item Name	Specification / Strength & Unit Pack	Please Mention whether participating as Manufacturer / Importer / Authorized Distributor	Mfg. / import license number/ In case of Distributor Please Mention the item wise manufactures name (s) with License number	Page No.(s) of Mfg. License / Import License	Page No.(s) ISI / CE / ISO / Certificate (for the item quoted)	Standard Batch Size / Lot Size if any of Manufacturer for the item(s) mentioned	Shelf life of the quoted item(s)	Annual Production Capacity of the quoted item(s) (if applicable)

**Authorized Signatory with Date and Seal :**

**Name :** \_\_\_\_\_

**Designation :** \_\_\_\_\_

**Address of Bidder :** \_\_\_\_\_

**Contact Number of Bidder :** \_\_\_\_\_

**Email id of Bidder :** \_\_\_\_\_

**TECH 7: Manufacturer's Authorization Form**

(To be submitted in Part – I Technical Bid)

*(to be submitted by authorized distributor/importers on a letterhead in case the bidder is the authorized distributor/importer of OEM)*

No.

Dated:

To,  
**Chief District Medical & Public Health Officer (CDM&PHO),  
District Headquarter Hospital, Keonjhar – 758001, Odisha**

Dear Sir / Madam,

Item Name:

1. We ..... (name of the manufacturer) are the original manufacturers of the above item having registered office at ..... (full address with telephone number/fax number & email ID and website), having factories at \_\_\_\_\_ and \_\_\_\_\_, do hereby authorize M/s. \_\_\_\_\_ (Name and address of bidder) as \_\_\_\_\_ (Importer / Distributor) to submit bids, and subsequently negotiate and sign the contract with you against the above bid no..

2. No company or firm or individual other than M/s. \_\_\_\_\_ are authorized to bid, negotiate, and conclude the contract in regard to this business against this specific bid reference no.

3. We also hereby declare that we have the capacity to manufacture and supply the quantity of the items bided within the stipulated time.

**Date:**

**(Name)**

**Place:**

**For and on behalf of M/s. \_\_\_\_\_**

**(Name of manufacturers)**

**Seal**

**Contact Number**

**Email Id**

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer. In case distributor is quoting through the importer, then the manufacturer has to give authorization to importer and the importer has to give the authorization to the distributor in the above format.

**TECH8: Declaration of Conflict of Interest and Activities**

Are there any activities carried out by your Agency which are of conflicting nature as mentioned in Section 2: [Instruction to the Bidder] under Eligibility Criteria: Para (14). If yes, please furnish details of any such activities.

If no, please certify,

**On Bidders Letter**

I hereby declare that our Agency is not indulged in any such activities which can be termed as the conflicting activities as mentioned in **Section 2: [Instruction to the Bidder] under Eligibility Criteria: Para (14).**

I also acknowledge that in case of misrepresentation of any of the information, our proposal / contract shall be rejected / terminated by the Client which shall be binding on us.

**Authorized Signatory with  
Date and Seal** :

**Name** :

**Designation** :

**Address of Bidder** :

**Contact Number of Bidder** :

**Email id of Bidder** :

**Bidders should submit the required supporting Documents as mentioned above. Non- submission of required Documents as listed above will lead to rejection of the bid.**

**TECH9: Non-Consortium Declaration**  
(On Bidder's Letterhead)

We, \_\_\_\_\_ <name of the Organisation>, having our registered office at \_\_\_\_\_, <HQ address of the Organisation> hereby certify and confirm that in the preparation and submission of our Proposal for \_\_\_\_\_ (name of the Project) under this RFP Reference No. \_\_\_\_\_, We have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing, which is or could be regarded as anti-competitive.

We declare that we are submitting this proposal as an independent Agency, and not as a part of any consortium/Joint Venture/Associations.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or organization in connection with the instant proposal.

We also acknowledge that in case of misrepresentation of the information, our proposal / contract shall be rejected / terminated at any stage by the client, which shall be binding on us. Any loss or damage to the client, on this count will be compensated by us.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2022

\_\_\_\_\_  
:  
**Authorized Signatory with  
Date and Seal**

**Name** : \_\_\_\_\_

**Designation** : \_\_\_\_\_

**Address of Bidder** : \_\_\_\_\_

**Contact Number of Bidder** : \_\_\_\_\_

**Email id of Bidder** : \_\_\_\_\_

## TECH 10: Affidavit Format for Not Blacklisting

(Notarized on INR.100/- Non-Judicial Stamp Paper)

### Affidavit

I, M/s. \_\_\_\_\_ (the name of the Organization) having our registered office at \_\_\_\_\_, <HQ address of the Organisation> hereby certify and confirm that we or any of our promoter(s) / Director(s) are not barred by any Department, Govt. of Odisha any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the \_\_\_\_\_ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2022

Authorized Signatory with  
Date and Seal

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address of Bidder : \_\_\_\_\_

Contact Number of Bidder : \_\_\_\_\_

Email id of Bidder : \_\_\_\_\_

**TECH 11: Undertaking For Embossment of Logo**

I, the undersigned, do hereby declare that, if favoured with a work order for \_\_\_\_\_ [Insert title of assignment] in accordance with your Request for Proposal No. \_\_\_\_\_, Dated: \_\_\_\_\_, we will supply the 'Mother & Child Kit' and 'Safe Delivery Kit' embossed with DMF Keonjhar Colourful logo, design and specification given in this enclosure and with the inscription "DMF KEONJHAR SUPPLY, NOT FOR SALE" and as per any other instructions given in this regard.

**Authorized Signatory with Date and Seal** :

**Name** : \_\_\_\_\_

**Designation** : \_\_\_\_\_

**Address of Bidder** : \_\_\_\_\_

**Contact Number of Bidder** : \_\_\_\_\_

**Email id of Bidder** : \_\_\_\_\_

### TECH 12: Statement of Deviation – Technical Specification

Following are the Technical deviations and variations from the Technical Specifications mentioned in the RFP.

Sr. No.	Kit Name	Item Name	Clause of Technical Specification	Statement of Deviations / Variations if any

(add more lines as per need)

In case there is no deviation from technical specification, please Mention *No Deviation*.

Authorized Signatory with  
Date and Seal :

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address of Bidder : \_\_\_\_\_

Contact Number of Bidder : \_\_\_\_\_

Email id of Bidder : \_\_\_\_\_

**TECH 13: Parawise Compliance to Technical Specification of the Product(s) Offered**

[Furnish para-wise compliance in a tabular form (as per the format mentioned below), wherethe technical specification (para-wise) as per bid should be mentioned in the left column & bidder's compliance at the right with mention of page no. of the product catalogue / product data sheet].

Sr. No.	Kit Name	Item Name	Make (if any)	Model No (If any)	Bid Technical Specification (Parawise)	*Bidder's Compliance – Para wise	**Page No. of the technical brochurewhere the compliance is mentioned
<p>* Leaflets / Technical Brochures / Product Data Sheets of the Model offered highlighting features of the product offered must be attached in support of the information provided above.</p> <p>** It is mandatory to mention the page no(s) in the format as mentioned above.</p>							

(add more lines as per need)

Authorized Signatory with Date and Seal :

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address of Bidder : \_\_\_\_\_

Contact Number of Bidder : \_\_\_\_\_

Email id of Bidder : \_\_\_\_\_

**TECH 14: Format of Bid Security Declaration from Bidders In Lieu of EMD**  
(On Bidders Letter head)

Bid Security Declaration Form

Date:

Tender No:

To,

**Chief District Medical & Public Health Officer (CDM&PHO), Keonjhar,  
District Headquarter Hospital, Keonjhar – 758001  
Odisha**

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We:

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
  - i. fail or reuse to execute the contract, if required, or
  - ii. fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- (i) the receipt of your notification of the name of the successful Bidder; or
- (ii) thirty days after the expiration of the validity of my/our Bid.

Yours sincerely,

**Authorized Signatory** :

**with Date and Seal**

**Name** : \_\_\_\_\_

**Designation** : \_\_\_\_\_

**Address of Bidder** : \_\_\_\_\_

**Contact Number of Bidder** : \_\_\_\_\_

**Email id of Bidder** : \_\_\_\_\_

## Section V: Financial Proposal Submission Forms

### FIN 1: Covering Letter (On Bidders Letter Head)

[Location, Date]

To,

**Chief District Medical & Public Health Officer (CDM&PHO), Keonjhar,  
District Headquarter Hospital, Keonjhar – 758001,  
Odisha**

**Subject: Supply of Mother & Child Kit in Keonjhar District under DMF, Keonjhar [FINANCIAL PROPOSAL]**

Sir,

I, the undersigned, offer for \_\_\_\_\_ [Insert title of assignment] in accordance with your Request for Proposal No. \_\_\_\_\_, Dated: \_\_\_\_\_. Our attached Financial Proposal is as following:

Sr. No.	Name of the Kit	Cost of One (1) Kit in INR inclusive of branding, packing etc	Applicable Taxes in INR	Total Cost of One (1) Kit in INR*
1	Mother & Child Kit			
2	Safe Delivery Kit			
<b>Total (In Figures)</b>				
<b>Total (In Words)</b>				
*inclusive of the deliverables (all the individual kit items), travel/transport till DHH, SDHS, CHCs, PHCs, SCs/DPs as per the need and the overhead expenses etc for a period of Two (2) years				

The above quoted amount is inclusive of all the applicable taxes at the time of invoicing. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP Document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of **180 days**. I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

**Authorized Signatory with  
Date and Seal** :

**Name** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_  
**Address of Bidder** : \_\_\_\_\_  
**Contact Number of Bidder** : \_\_\_\_\_  
**Email id of Bidder** : \_\_\_\_\_



**FIN 2: Rates to be Quoted for Each Item in the Kit**

Sr. No	Item Code	Item Name	Specification/Strength & Unit Pack	Quantity	Cost of the Item inclusive of branding, packing, Transport etc in INR	Applicable Taxes in INR	Total Cost (Amount in Figures)	Total Cost (Amount in Words)
<b>Total (In Figures)</b>								
<b>Total (In Words)</b>								

- **Bundled Rates for all items shall be considered. Price cost of each item is mandatory.**
- The total cost shall include deliverables (kit items), travel / transport till DHH, SDHs, CHCs, PHCs, SCs/DPs and overhead expenses etc for the period of 2 years.
- **Any bids received with missing quotes or items will be disqualified.**

:

**Authorized Signatory with  
Date and Seal**

**Name** : \_\_\_\_\_

**Designation** : \_\_\_\_\_

**Address of Bidder** : \_\_\_\_\_

**Contact Number of Bidder** : \_\_\_\_\_

**Email id of Bidder** : \_\_\_\_\_

## Section VI: Annexures

### Annexure I: Bid Submission Checklist

Bidders shall ensure the submission of the required supporting documents in the appropriate envelopes (wrt Technical Proposal and Financial Proposals). Bidders should submit the required supporting documents as mentioned below by arranging the documents serially in the following order, indexing it appropriately, pages of all the bids documents being numbered, mentioning the same page numbers in the column "Page No" against the particulars in the check list as mentioned below for ease of scrutiny. Each page should be numbered and signed (in full) by the authorized representative (as per TECH 4). The proposal must be complete in all respect and spiral bound. Bids not conforming to the eligibility criteria and non-submission of required documents as listed below will lead to rejection of the bid. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions, and other important information as mentioned in the RFP Document.

Sr. No.	Description	Submitted (Yes/No)	Page No.
	<b>Technical Proposal (Original)</b>		
1	Filled in Bid Submission Check List (ANNEXURE I)		
2	Covering Letter (TECH 1)		
3	Bid Processing Fee of INR. 10,000/- in form of DD		
4	EMD of INR. 10,00,000/- in form of DD		
5	Copy of Certificate of Incorporation/Registration of the Bidder		
6	Copy of PAN		
7	Copy of Goods and Services Tax Identification Number (GSTIN)		
8	Copies of IT Returns for the last 3 FYs (19-20, 20-21 & 20-22)		
9	General Details of the Bidder (TECH 2)		
10	Financial details of the bidder (TECH 3) along with all the supportive documents such as copies of Profit —Loss Statement and Balance Sheet for the concerned period		
11	Power of Attorney (TECH 4) in favour of the person signing the bid on behalf of the bidder		
12	List of completed assignments of similar nature (Past Experience Details) (TECH 5) along with the photocopies of work orders / experience certificates for the respective assignments		
13	Details of Items Quoted (TECH 6)		
14	Manufacturer's Authorization Form (TECH 7)		
15	Declaration of Conflict of Interest and Activities (TECH 8)		
16	Non-Consortium Declaration (TECH 9)		
17	Affidavit Format for Not Blacklisting (TECH 10)		

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18	Undertaking For Embossment of Logo (TECH 11)		
19	Statement of Deviation – Technical Specification (TECH 12)		
20	Parawise Compliance to Technical Specification of the Product(s) Offered (TECH 13)		
21	Format of Bid Security Declaration from Bidders In Lieu of EMD (TECH 14)		
	<b>Financial Proposal(Original)</b>		
22	Covering Letter for Financial Proposal (FIN 1)		
23	Rates to be Quoted for Each Item in the Kit (FIN 2)		

**Undertaking:**

- All the information has been submitted as per the prescribed format and procedure.
- Each part has been separately bound with no loose sheets and each page of all the two parts are page numbered along with Index Page.
- All pages of the proposal have been sealed and signed (in full) by the authorized representative.

**Authorized Signatory with :**

**Date and Seal**

**Name :** \_\_\_\_\_

**Designation :** \_\_\_\_\_

**Address of Bidder :** \_\_\_\_\_

**Contact Number of Bidder :** \_\_\_\_\_

**Email id of Bidder :** \_\_\_\_\_

**Annexure II: Performance Bank Guarantee Format**

[Location, Date]

To,

**Chief District Medical and Public Health Officer (CDM&PHO),  
District Headquarter Hospital, Keonjhar – 758001, Odisha**

WHEREAS ..... (Name and address of the Bidder/Agency) (hereinafter called "the Bidder/Agency") has undertaken, in pursuance of RFP no..... dated ..... to undertake the service ..... (description of services) (herein after called "the contract").

AND WHEREAS it has been stipulated by..... (Name of the Client) in the said contract that the Bidder/Agency shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee.

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Bidder/Agency, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Bidder/Agency to be in default under the contract and without cavil or argument, any sum, or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Bidder/Agency before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract Documents which may be made between you and the Bidder/Agency shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification.

This performance bank guarantee shall be valid until the .... day of..... (month and year),

Our branch at Keonjhar ..... (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our Keonjhar branch a written claim or demand and received by us at our Keonjhar branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....  
**(Signature of the authorized officer of the Bank)**

.....  
**Name and designation of the officer**

.....  
**Seal, name & address of the Bank & Branch**

**Annexure III: List of Healthcare Facilities**

Block	Facility Name	No	Sanction beds
Keonjhar	Keonjhar DHH	1	330
Anandapur Block	Anandapur SDH	1	88
Champua Block	Champua SDH	1	38
Anandapur Block	Fakirpur CHC	1	6
Bansapal(T) Block	Bansapal CHC	1	16
Champua(T) Block	Bhanda CHC	1	16
Ghasipura Block	Sainkul CHC	1	16
Ghasipura Block	Kesudarapal CHC	1	6
Ghatagaon(T) Block	Ghatagaon CHC	1	30
Harichandapur(T) Block	Harichandanpur CHC	1	16
Harichandapur(T) Block	Bhagamunda CHC	1	6
HatadihiBlockK	Salania CHC	1	16
Jhumpura(T) Block	Jhumpura CHC	1	16
Joda(T) Block	Basudevpur-Keonjhar CHC	1	12
Joda(T) Block	Barbil CHC	1	16
Joda(T) Block	Joda CHC	1	12
Keonjhar(T) Block	Padmapur CHC	1	16
Patana(T) Block	Patana CHC	1	16
Saharpada(T) Block	Udayapur CHC	1	6
Telkoi(T) Block	Telkoi CHC	1	16
Anandapur Block	Anandapur PHC(N)	1	
Anandapur Block	Dhakota PHC(N)	1	
Anandapur Block	Panasadiha PHC(N)	1	
Anandapur Block	Panchupalli-Fakirpur PHC(N)	1	
Anandapur Block	Salabani-Fakirpur PHC(N)	1	
Anandapur Block	Tartara PHC(N)	1	
Bansapal(T) Block	Gonasika PHC(N)	1	
Bansapal(T) Block	Kanjipani PHC(N)	1	
Bansapal(T) Block	Kolanda PHC(N)	1	
Bansapal(T) Block	Phuljhar PHC(N)	1	
Bansapal(T) Block	Suakati PHC(N)	1	
Bansapal(T) Block	Talajagar PHC(N)	1	
Champua(T) Block	Bhuinpur PHC(N)	1	
Champua(T) Block	Chimila PHC(N)	1	

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Champua(T) Block	Jyotipur PHC(N)	1	
Champua(T) Block	Kalikaprasad PHC(N)	1	
Champua(T) Block	Karanja PHC(N)	1	
Champua(T) Block	Rimuli PHC(N)	1	
Ghasipura Block	Batto PHC(N)	1	
Ghasipura Block	Bhandaridiha PHC(N)	1	
Ghasipura Block	Degaon PHC(N)	1	
Ghasipura Block	Khalpal PHC(N)	1	
Ghasipura Block	Nipania PHC(N)	1	
Ghasipura Block	Odapada PHC(N)	1	
Ghasipura Block	Purunabandhagoda PHC(N)	1	
Ghatagaon(T) Block	Dhenkikote PHC(N)	1	
Ghatagaon(T) Block	Jharbeda-Ghatagaon PHC(N)	1	
Ghatagaon(T) Block	Pandapada PHC(N)	1	
Harichandapur(T) Block	Baxi-Barigaon PHC(N)	1	
Harichandapur(T) Block	Janghira PHC(N)	1	
Harichandapur(T) Block	Kalapat PHC(N)	1	
Harichandapur(T) Block	Pithagola PHC(N)	1	
Harichandapur(T) Block	Rebanapalasapal PHC(N)	1	
HatadihiBlocK	Hadagara OH	1	
HatadihiBlocK	Hatadihi OH	1	
HatadihiBlocK	Mugapur PHC(N)	1	
HatadihiBlocK	Orali PHC(N)	1	
HatadihiBlocK	Soso PHC(N)	1	
HatadihiBlocK	Sundarpal PHC(N)	1	
HatadihiBlocK	Tukuna PHC(N)	1	
Jhumpura(T) Block	Asanpat PHC(N)	1	
Jhumpura(T) Block	Jamadapal PHC(N)	1	
Jhumpura(T) Block	Malada PHC(N)	1	
Jhumpura(T) Block	Ukhunda. OH	1	
Joda(T) Block	Guali PHC(N)	1	
Joda(T) Block	Kalimati PHC(N)	1	
Keonjhar(T) Block	Baradapal PHC(N)	1	
Keonjhar(T) Block	Jagannathpur. PHC(N)	1	
Keonjhar(T) Block	Jodipada PHC(N)	1	
Keonjhar(T) Block	Maidankela PHC(N)	1	
Keonjhar(T) Block	RaisuanPadmapur PHC(N)	1	
Patana(T) Block	Dumuria OH	1	
Patana(T) Block	Kendupasi PHC(N)	1	
Patana(T) Block	Khireitangiri PHC(N)	1	
Patana(T) Block	Rajanagar PHC(N)	1	
Patana(T) Block	Turumunga PHC(N)	1	
Saharpada(T) Block	Baikala PHC(N)	1	
Saharpada(T) Block	Golakunda PHC(N)	1	
Saharpada(T) Block	Raidiha PHC(N)	1	
Saharpada(T) Block	Saharpada PHC(N)	1	
Telkoi(T) Block	Jagamohanpur PHC(N)	1	

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Telkoi(T) Block	Kaliahata OH	1	
Telkoi(T) Block	Kardangi PHC(N)	1	
Telkoi(T) Block	Krushnapur PHC(N)	1	
Telkoi(T) Block	Raisuan PHC(N)	1	
Telkoi(T) Block	Sirigida OH	1	

**Annexure IV: Definitions and Acronyms**

1	Agencies/ Organization / Bidder / Companies	:	Entities or Company of Private Limited Firms that may provide the Services to the Client under the Contract.
2	ANC		Antenatal Care
3	Assignment / Job	:	The work to be performed by the selected Agency pursuant to the Contract.
4	BPA Free		Bisphenol A Free
5	CA	:	Chartered Accountant
6	CDM&PHO	:	Chief District Medical and Public Health Officer
7	CE Mark	:	CE mark means that the manufacturer takes responsibility for the compliance of a product with all applicable European health, safety, performance, and environmental requirements. CE stands for "ConformitéEuropéenne", the French for European conformity.
8	CEO	:	Chief Executive Officer
9	CHC	:	Community Health Centres
10	Client	:	Chief District Medical and Public Health Officer, Keonjhar
11	Day	:	Means calendar day
12	DD	:	Demand Draft
13	DHH	:	District Headquarter Hospital
14	DMF, Keonjhar	:	District Mineral Foundation, Keonjhar
15	EMD	:	Earnest Money Deposit
16	FY	:	Financial Year
17	gms		Grams
18	H&FW	:	Health & Family Welfare Department
19	INR	:	Indian National Rupees
20	IPD	:	Indoor Patient Department
21	ISI	:	India Standardization Institute, now known as BIS, is a quality marking certificate.
22	KCR Kit	:	K Chandrasekhar Rao Kit
23	kgs		Kilograms

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24	LOI	:	Letter of Invitation
25	MOA	:	Memorandum of Association
26	MOIC	:	Medical Officer Incharge
27	MOU	:	Memorandum of Understanding
28	MS	:	Medical Superintendent
29	MSME	:	Micro, Small and Medium Enterprises
30	NABL	:	National Accreditation Board for Laboratories
31	NEFT	:	National Electronic Fund Transfer
32	NHM	:	National Health Mission, Department of Health and Family Welfare, Government of Odisha
33	P&L	:	Profit and Loss
34	PBG	:	Performance Bank Guarantee
35	PHC	:	Primary Health Centre
36	PNC	:	Postnatal Care
37	PR & DW	:	Panchayati Raj & Drinking Water
38	Proposal	:	Pre-Qualification Documents, Technical Proposal and Financial Proposal
39	PSU	:	Public Sector Unit
40	QCBS	:	Quality cum Cost Based Selection
41	Rate Contract	:	This is a Rate contract Bid, the rate of which will be valid for a period of Two (2) years from the date of finalization of rate contract. However, the approximate quantity requirement is mentioned in the Schedule of Requirement – Section IV, which may increase or decrease substantially as per requirement. The bidders are expected to quote their best rates for the items, the technical specifications, approximate quantity, and locations of the items mentioned in Section IV of this bid document. During the rate contract period, only CDM&PHO Keonjhar shall place purchase orders for the supply of KITs procured under this bid during the validity of the rate contract period i.e., Two (2) years.
42	RFP	:	Request For Proposal, circulated by the Client for the selection of an Agency
43	SDH	:	Sub-Divisional Hospitals
44	TOR	:	Terms of Reference, means the information included in the RFP which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the Client and the selected Agency
45	wrt	:	with respect to

**Annexure V: Proposed Branding for the Outer Bag of Mother & Child Kit**



**Annexure VI: Proposed Branding for the Outer Bag of Safe Delivery Kit**

**Name of the Consignee:**

	<p><b>DISTRICT MINERAL FOUNDATION (DMF), KEONJHAR SUPPLY</b> <i>(Both in English and Odia Language)</i></p>	
<p><b>SAFE DELIVERY KIT</b></p>		
<p><b>Manufacturing Date:</b></p>		
<p><b>Expiry Date:</b></p>		
<p><b>Batch/Lot No.:</b></p>		
<p><b>Total Quantity:</b></p>		
<p><b>Net Weight of the BAG</b></p>		
<p><b>Supply Head: Safe Delivery Kit, DMF Keonjhar</b></p>		
<p><b>Purchase Order No.: Date:</b></p>		
<p><b>Manufactured/Supplied By:</b></p>		