



ZILLA SWASTHYA SAMITI, KEONJHAR
CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER :
KEONJHAR



Advt. No. 2124

CORRIGENDUM

Date 10/05/2023

Request for Proposal (RFP) for Selection of Agency for Outsourcing of Housekeeping services at Govt. Health Institutions of Keonjhar district.

With reference to this office Advt. No. 1922 dt. 28.04.2023 published in the daily news paper i.e. "The Times of India " & " Sambad" on dt. 29.04.2023 & also the Tender Documents was uploaded in the District NIC website on 28.04.2023 related to Request for Proposal (RFP) for Request for Proposal (RFP) for Selection of Agency for Outsourcing of Housekeeping services at Govt. Health Institutions of Keonjhar district, the following corrigendum is being issued :

- In RFP document, Form F3 (ESI @ 3.25%) & F-3.2 is amended and uploaded at district NIC website i.e. www.kendujhar.nic.in for necessary changes & intimation of interested bidders. All other terms and condition of the said RFP is remain unchanged.

Sd/- Chief District Medical & Public Health Officer, Keonjhar

(Signature) 10/05/23

Chief District Medical & Public Health Officer
Keonjhar

FORM F-3

(To be submitted with Financial Proposal)

Cost Calculation format for arriving at the cost / bed per Month for the Housekeeping & Cleanliness Services

Name of the District / Other Institution: _____

Sl.	Particulars	Monthly Cost per Personnel (Rs.) exclusive of GST					****No. of Personnel	Total Cost / Month (Rs.) (up to two decimal places only)
		*Take home Remuneration / Month (to be quoted based on 30 days service)	EPF (Employer's share of 13%)	ESI (Employer's share of 3.25%)	Service Charge **	Total (per personnel per Month)		
1	Human Resource	A	b	C	d	e = a+b+c+d	f	g = e x f
1.1	Remuneration of Sanitation worker (Semi-Skilled)							
1.2	Remuneration of Plumber (Skilled)							
1.3	Remuneration of Electrician (Skilled)							
1.4	Remuneration of Sanitation Supervisor (Skilled)							
2	Cleaning Equipment & Material Cost (exclusive of GST) per Month							
2.1	Cleaning Equipment & it's Consumables Cost / Month****							

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2.2	Cleaning Material Cost / Month*****			
3	Total Cost / Month (exclusive of GST) [g of 1.1 + g of 1.2 + g of 1.3 + g of 1.4 + g of 2.1+g of 2.2]			
4	Total No. of Beds *****			
5	Cost per bed per Month (exclusive of GST) (g of Sl. 3 ÷ g of Sl. 4)			(up to two decimal places only)

(Pl. go through the Notes mentioned below carefully before quoting the rates and No. of Personnel)

Note :

- * The monthly take home remuneration must be based as per minimum wages act vide the recent gazette notification no. 2500 dated 05.04.2023 issued by Labour & ES1 Department, Odisha for Semi-skilled and Skilled personnel. This should take into account 24 x 7 x 365 days service of housekeeping & cleaning personnel required at the health institutions.
- ** The service charge shall be quoted by taking into account all management cost of the personnel including statutory requirement, uniform, training etc. mentioned in the Terms of Reference (Section 3). The bidders are required to quote the price (Service Charge) in whole Rupees & no fraction of Rupee will be considered and quoting in fraction of Rupee will be lead to summarily rejection of financial bid. There must not be any compromise on the take home remuneration mentioned above.
- *** The no. of housekeeping personnel (Sanitation worker / Plumber / Electrician / Sanitation Supervisor) against each District / Other institution is mentioned at Section - 6 (Column M, N, O, P). The bidders are requested to go through the Section - 6 *Column M, N, O, P) carefully against the District / other Institution for which they want to quote and according put the no. of personnel figure in the column 'r' against Sl. No.1.1, 1.2, 1.3 & 1.4 of Form F3.
- **** Cleaning Equipment & it's consumable cost for the contract period should take into account the total no. of beds of all the institutions and total no. of institutions of a district (for which the bidder intend to quote) and accordingly calculate the Cleaning Equipment Cost / Month. The budget break up should be reflect in the Form F3.1.
- ***** Cleaning Material cost / Month should take into account the total no. of beds of all the institutions of a district (for which the bidder intend to quote) as mentioned in Section-6 and the consumable list mentioned in Section-3 (Clause 3.3.2). The budget break up should be reflect in Form 3.2.
- ***** The no. of Beds against each district / other institution is mentioned at Section - 6 (Column K of the table). The bidders are requested to go through the Section - 6 (Column K) carefully against the District / other Institution for which they want to quote and according put the no. of beds figure in the column 'g' against Sl. No. 4 of Form F3.

The cost per Bed per Month (in Rs.) (exclusive of GST) as mentioned against Sl. No.5 above must be the same as the figure mentioned column 'a' of Form F2

Date :
Place :

Authorized Signature

Full Name :

Organization Seal


District Medical & Public Health Officer
Keonjhar

FORM F-3.2

(To be submitted with Financial Proposal)

Cost Calculation format for arriving at the cost per Month for the Housekeeping & Cleanliness Material 2.2 of Form F-3

Name of the District: _____

Monthly Cleaning Material Requirement.						
Bidder Need to put Quantity by taking in to consideration of Clause no. 3.2 per month and put amount accordingly.						
The amount to be reflected in the Form F3 2.2.						
Name of the Items	Please put the Quantity per month (In numbers/KG/Ltr/etc) taking in to consideration of total numbers of Bed and as per terms in the Clause no. 3.2			Please put the Amount for institutions taking in to consideration of quantity supply on monthly basis.		
	A	B	C	D	E	F
	1 DHH	2 SDH	17 CHC	1 DHH	2 SDH	17 CHC
Dry Mop						
Wet Mop						
Nylon scrubber						
Room Fresheners						
Floor/dish cleaner						
Floor Polish						
Scrubbing Brush Hard						
Feather duster						
Dustpan						
Kentucky Mop						
Bleaching Powder/Hypochlorite Solution (5%/10% Concentration)						
Urinal Cubes						
Naphthalene balls						
Glass & plastic surface cleaning liquid (Colin)						
Sponges						
Multipurpose cleaner (ISI Mark)						
Acid						
Dettol / Lysol						
Blue Dry Mop						
Spray bottles						
Floor wiper/ Rubber Squeeze						
Floor cleaning liquid / Phenyl (ISI Mark with Eco Friendly Logo)						
Brooms (Hard and Soft with long and short handles)						

Brasso						
Liquid toilet cleaner (ISI Mark)						
Plastic Scrubber						
Drain openers (large and small)						
Scrub Pad (Scotch Brite)						
Toilet Brush						
Glass Wiper						
Dust Control mop						
Floor Duster						
TOTAL MONTHLY COST In Rs. (E+F+G) (The amount should put in 2.2 of the Form F3)						

Date :

Place :

Authorized Signature

Full Name :

Organization Seal