

Query reports on RFP documents

Section / Page No.	Content of RFP requiring clarification	Question	Response / Clarification
Section I: Letter of invitation and fact sheet Page No. 14	Award of contract	If the contract is valid for 4 years then please clarify the project period is for 3 years, 5 years or 4 years? Please clarify	For each plantation year the period of operation would be three years. The plantation will be completed in 2 years so including plantation an maintenance the contract period will be 4 years
Section I: Letter of invitation and fact sheet Page No. 14	Performance Bank Guarantee	PBG amounting 12,00,000/- has been mentioned for the selected Agency to after award of contract but no where it is mentioned that this amount is for one block or two block ? Please clarify	PBG amounting to Rs. 12,00,000/- for each Block. No relaxation in PBG for existing partner Agency of DMF.
Section III: Terms of Reference Page No. 31	Project duration	If the project will be phased over in 3 years then staff will be recruited for 3 years or 5 years. Please clarify.	Since the project period is 4 years, HR will be engaged accordingly.
Section III: Terms of Reference Page No. 31	Farmers Producer Company	There is provision for FPO who will be instrumental in providing technical assistance to the project, but no where the exact period i.e. 1st / 2nd years of formation has been mentioned. If FPO will be instrumental in providing technical assistance then how many days you are expecting for the formation, promotion and strengthening of FPO ? If FPO will be instrumental in input procurement, processing and marketing of produce, then what will be the role of NGO in procurement ? Please clarify.	Formation and strengthening of FPO will be initiated soon after inception of the project. Selected agency will facilitate and support the FPO in procurement, processing and marketing of produces (Refer page 31, Para-2) members will be added in the subsequent year to the FPO.
Section III: Terms of Reference Page No. 31	Services to be rendered by the FPO	If land development work will be taken up by JCB through invitation of quotation, who will invite the quotation (Agency or DMF or FPO) and who will pay the JCB charges ? How the advance will be paid and by whom ?	FPO will pay for land development work. DDH,. Keonjhar will be passed the fund to the selected agency / FPO for programme implementation.
Section III: Terms of Reference Page No. 31	Role of CEO under Farmers Producer Company	If there is provision for CEO then who will appoint the CEO and who will pay the salary to the CEO. Please clarify.	FPO will appoint the CEO and FPO will pay the salary


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 Keonjhar

Query of PRADAN

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Page 33 of 54	Technical export full time	In the RFP document 2 different description are provided in 2 different places. In the 1st place on Page No. 33 o 54 is technical export is demarked 250 ha. of area while on 2nd place page 54 of 54 it is specified each for 100 ha.	The clarification regarding the technical export-for each 250 Acre or 100Ha .
		Similarly for cluster coordinator in 1st place on (page No. 33 of 54) each cluster coordinator is demarcated for 50-75 ha. of area while on second place (Page No. 54 of 54) it is specified each for 50 ha.	It is clarify that the demarcated area for cluster coordinator for 125 acre or 50 ha.
Budget and fund flow	2.a.	As per the contents, fund flow has been mentioned, but in the body we can find the indicative estimate and details of HR cost and requirement. So, what will be the fund flow mechanism for program cost (Machinery, Labour, Material components). Whatever it will be routed through CBO or selected agency ?	FPO will pay for land development work. DDH,. Keonjhar will be passed the fund to the selected agency / FPO for programme implementation.
	2.b.	In the below highlighted descriptions: both VDC and FPO can be responsible for procurement and supply of inputs of farmers. So, which one will be responsible for procurement and supply of inputs VDC or FPO ?	FPO will be responsible for procurement and supply of the inputs.
	2.c.	The payment for HR and related requirements will be paid in advance to the selected agency or in reimbursement mode ? If in advance, then what will be the period ?	HR cost to agency shall be given as advance for 6 months and the next tranche will be released after submission of 75% of UC from the agency. Except HR cost all related Bill vouchers will be paid in reimbursement mode.
	2.d.	Please guide on the major activities that can be taken under components like Institution Building & monitoring cost mentioned on page 54 of 54 (under Note heading). Will it cover travel of the agency and CBO (FPO) promotion costs too ?	Training capacity building and exposure cost shall cover resident training cost, on field training cost, exposure cost, trainers fee and IEC materials shall be facilitated both the farmers as well as FPO members. The Institution & monitoring cost, formation of FPO / other CBOs Institution office set up including rent and professional cost, LC of staff both FPO & agency.
	2.e.	The steps in project implementation states that DPR shall be prepared by facilitating agency before sanctioning of funds. Will the cost of preparing DPR be taken in account at any point of time ?	No DPR cost shall be taken into account
	2.f.	The i) Training, capacity building and exposure cost & ii) Institution Building and monitoring cost is certain % plantation budget cost. Please guide on its disbursement process.	Disbursement on the basis of plantation target proposed / achieved in each DPR (1% of plantation budget cost for following manner) i) 1% for training, capacity building & exposure. ii) Another 1% of plantation budget cost for institution building and monitoring

	3.Award of contract	On page 14 of 15 it is been mentioned that after signing of contract, no variation or modification on the terms of the contract shall be made except by written amendment signed by both the parties, The contract will be valid for 4years from the date of signing of the contract. But on page 21 of 54 under Project Duration head it is been mentioned that the total programme of plantation may be phased over 3 years and each phase will be supported for a maximum period of 2 years for maintenance of the orchard plantation. That means it will be programme for 5 years.. Please guide on this.	For each plantation year the period of operation would be three years. The plantation will be completed in 2 years so including plantation an maintenance the contract period will be 4 years .
	.4.Project duration for Agency.	On page 21 of 54 it is been mentioned that during the plantation phase, the first two years of intervention will be directly supported by the selected agency and last year shall be facilitated by the concerned FPOs promoted during the project period. So whether the 2nd., year maintenance of the orchard plantation will be done by the Selected agency or the FPO promoted? And whether its HR and related costs will be routed through FPO or Agency.	Second year maintenances will be done by the Selected Agency & HR cost & requirement will be routed through the agency.


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