



**OFFICE OF THE DEAN & PRINCIPAL, GOVERNMENT MEDICAL COLLEGE
KEONJHAR- 758001; Email: keonjharmc@gmail.com**



Order No. 52 /GMCH

Dt. 10/01/2023

TENDER FOR MEDICAL BOOKS & JOURNALS

Sealed Tenders are invited from the Registered firms separately for supply of medical 'Books' and 'Journals' (Indian & Foreign) in two bid system i.e., Technical bid and Financial bid, so as to reach the Office of the undersigned on or before 30/01/2023 5:00 P.M. The details are available on the website: www.gmchkeonjhar.odisha.gov.in and kendujhar.nic.in. Interested bidders can go through the details in the website and submit tender documents accordingly. Incomplete tender document in any respect shall not be entertained. The Undersigned reserves the right to cancel the Tender in full or parts anytime without assigning any reason thereof. Sealed tenders through speed post /registered post /courier shall only be acceptable.

Last Date of Submission of Tender: 30/01/2023 before 5.00 PM

Opening of Tender Bid (Technical & Financial): 31/01/2023 at 11.30 AM

**Place of Opening of Tender: Office Chamber of the Dean & Principal
Govt. Medical College & Hospital,
Keonjhar-758001**

Dean & Principal
Govt. Medical College
Keonjhar
10/01/23

Dean & Principal

Govt. Medical College & Hospital, Keonjhar



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COST OF TENDER PAPER FOR MEDICAL JOURNALS

The detailed Tender paper, Terms and Conditions, List of Journals can be obtained from the Accounts Section of Office of the undersigned on payment of Rs. 1000/- +GST@ 18% (non-refundable) in the form of DD in favor of Dean & Principal, Govt. Medical College & Hospital, Keonjhar, payable at SBI, Main Branch, Keonjhar, Odisha during office hours from 10 A.M. to 5 .00 P.M. on all working days.

Those who will download the above tender documents from the website should also have to enclose a DD for Rs. 1000/- + GST@ 18% (non-refundable) as mentioned above.

Govt. M. C. & H. Keonjhar
10.01.23

Dean & Principal,

Govt. Medical College & Hospital, Keonjhar

Dean & Principal
Govt. Medical College
Keonjhar



**TERMS AND CONDITIONS FOR SUBSCRIPTION TO JOURNALS FOR CENTRAL
LIBRARY, GOVT. MEDICAL COLLEGE & HOSPITAL, KEONJHAR FOR
THE YEAR 2022-23**

(A):

1. Journals on order are to be supplied within 21 days after its publication. Failing which the purchase order will stand automatically cancelled. The EMD will be forfeited. Part supply will not be entertained.
2. Journals are to be supplied in good condition. Only original prints are to be supplied. No prints of photocopy shall be acceptable.
3. Prices of the journals are to be charged correctly in accordance with the publisher's latest catalogue price.
4. The selection of the firm will be made on the basis of highest discount@% rate and fulfilling the terms & conditions of the Tender.
5. A copy of the recent publisher's catalogue of the supplied journals is to be submitted along with the triplicate copy of journal invoices. Internet price proof if needed by the library will also be supplied.
6. For Foreign Journals the conversion rate should be charged on the date of issue of the purchase order as per GOC Circular.
7. Supplied journals if any found damaged/ misprint/ page missing is subject to replacement at the cost of the supplier.
8. The subscription agency/ firm(s) will have to replace the missing issues of journals if any, on receipt of claims.
9. Prices of the journals charged in the journal invoices are subject to recovery if any excess found later on.
10. Journals are to be sent by Speed Post/ Registered Post/ Courier Post by the Publisher/ Supplier/ Agency addressing – To the **Dean & Principal, Govt. Medical College & Hospital, Keonjhar - 758001, Odisha** at the supplier's own cost.
11. No advance payment will be made. The approved subscription agency/ firm will have to deposit the cost of the journals to respective publishers in favor of Govt. Medical College & Hospital, Keonjhar Odisha after receipt of the confirmed order from this end. The payment will be made to the agency only after receipt of the remittance proof of payment to the publishers by the approved firm/ agency.
12. Rate of discount (flat discount) once offered in the Tender papers cannot be changed by the firm/ agency after opening of the Tender papers at any cost. The firm will be approved for the financial year 2022-23, but coverage of supply of journal issues will span the period from January to December 2023, and the approved firm will have to supply cost and publication details of the journals as per requirement from time to time.
13. Journals invoices are to be submitted in triplicate (typed/ computerized) mentioning the full title of the journal, publisher, year, volume, frequency, price in Indian currency etc.
14. The approved firm will have to provide the subscription ID of the journals after getting order and to provide the user ID to access online free journals.



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15. The approved firm is requested to furnish the photocopy of the PAN Card so as to enable this office to deduct **2%TDS** from the net payment to the firm.
16. The photocopy of the PASS Book of Savings Bank Account/ Current Account is to be submitted along with the Tender in order to facilitate online payment to the said Account Numbers of the firm.
17. GOC Membership Certificate of the firm to be submitted.
18. The firm should submit supporting documents relating to supply of journals to 3(three) premier institutions in last three years.
19. The firm should not be Publisher Authorization Certificate.
20. The firm should not be blacklisted in any Government / PSU organization and an affidavit to this effect is so be submitted by the bidders.
21. The firm should submit the statement of IT Return of last three years.
22. Bank Solvency Certificate is to be submitted from the bank with required amount.
23. Total cost of journals would be around Rs. **5,00,000/- (Rupees five lakh)** approximately.
24. Any legal dispute in this regard will be settled within the Keonjhar jurisdiction only.
25. Earnest Money Deposit for Rs. **30,000/ (Rupees thirty thousand)** only in shape of Demand Draft from any nationalized bank in favor of the **Dean & Principal, Govt. Medical College & Hospital, Keonjhar, payable at SBI, Main Branch, Keonjhar, Odisha** is to be submitted along with the Tender Papers.
26. Those who will download the tender documents from the website should enclose a DD for Rs.1000.00+ GST@18% towards cost of Tender paper in favor of the Dean & principal, Govt. Medical College& Hospital, Keonjhar, Odisha along with the Tender documents.
27. The Dean &Principal, Govt. Medical College& Hospital, Keonjhar, Odisha reserves the right to reject any or all the tender papers without assigning any reason thereof.

(A) Whether the journal Vendor/Supplier

Has agreed to all terms and conditions

YES/NO

As mentioned above (A)

(B) **Undertaking/Declaration/Agreement:**

I/ WE M/s _____

(Name of the Agency/ Vendor /Supplier) _____, hereby declare that the facts furnished by us are correct & I /We hereby agreed upon all the terms & conditions mentioned above.

Signature of the Journal Publisher/ Supplier/ Agency (with seal)

Graph
10.01.23

Dean & Principal

Govt. Medical College & Hospital, Keonjhar

**Dean & Principal
Govt. Medical College
Keonjhar**



Financial Bid:

PROFORMA FOR FINANCIAL BID

Name of the Firm	Discount Offered	Remarks

Dean & Principal
Govt. Medical College
Keonjhar

Dean & Principal

Govt. Medical College & Hospital, Keonjhar

TECHNICAL BID

Tenderer's reference No. _____ date _____

1. Name of the Applicant: _____

2. Address : _____

3. Tel. No. _____ Fax No.: _____

Mobile No.: _____ e-mail: _____

4. Particulars of Demand Draft:

	DD Number	Date of Issue	Issuing Bank
Tender Paper Purchase			
Earnest Money Deposit(EMD)			

5. Proforma for submitting the Technical Bid

i. Name of the Company/Firm _____

ii. Address of the Company/Firm _____

iii. Nominated Contact Person (along with his/her profile and work experience)
Documents/certificates from the appropriate authority are to be attached in support of the statements.

iv. PAN.

Name & Signature of the Authorized Signatory of the
Company/Firm



LIST OF JOURNALS (2023)
GOVT. MEDICAL COLLEGE & HOSPITAL, KEONJHAR (2022-23)

Sl. No.	Title	Publisher	Freq.	Total Amount in INR)
1	The Lancet	Elsevier	51	
2	Indian Pediatrics	IP	12	
3	Chest	Elsevier	12	
4	Indian Journal of physiology & pharmacology	IJPP	4	
5	Indian Journal of Clinical Biochemistry	Springer India	4	
6	Annals of Clinical Biochemistry	Sage	6	
7	Indian Journal of Pediatrics	IJP	12	
8	Indian Journal of Community Medicine	Med know	4	
9	Indian Journal of Pathology & Microbiology	Med know	4	
10	Journal of India Academy of Forensic Medicine	JIAFM	4	
11	Journal of Anatomical Society of India	JASI	4	
12	National Journal of Clinical Anatomy	Med know	4	
13	Indian Journal of Psychiatry	Medknow	6	
14	Indian Journal of Surgery	Springer India	6	
15	Journal of Association of Physicians of India	JAPI	12	
16	Indian Journal of Ophthalmology	Medknow	12	
17	Indian Journal of Otolaryngology and Head and Neck Surgery	Springer India	4	
18	Indian Journal of Dermatology and Venereology and Leprology	SS	6	
19	Indian Journal of Anaesthesia	Med know	12	
20	Indian Journal of Dental Research	Med know	6	
21	Indian Journal of Radiology & Imaging	Thieme	4	

Geography
10.01.23