

## SECTION –I

### Date & Time of Tender Submission and Finalization

Tender Call Notice No. **215**

Dated: **10.01.2023**

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES AT BLOCK CHC LEVEL UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK)

<b>1</b>	<b>Period of availability of Tender Document</b>	<b>From: 11.01.2023 To : 02.02.2023</b> (Downloadable from website: <a href="http://www.kendujhar.nic.in">www.kendujhar.nic.in</a> )
<b>2</b>	<b>Last date for submission of Tender &amp; Address</b>	<b>Date: 02.02.2023, Time: 5.00 PM</b> <b>Address: Office of the Superintendent of CHC, _____</b> (Name of the concern Block CHC where vehicle will be engaged), Keonjhar <b>Block:- _____ (Name of concern Block)</b> <b>Dist- Keonjhar</b> <b>Pin- _____ (Pin number of concern Block CHC)</b> (Through Speed post/ Regd. Post/ Courier only)
<b>3</b>	<b>Date, Time and Place of opening of Tender (Technical &amp; Financial Bid)</b>	<b>Date:- 03.02.2023 , Time- 11.00 AM</b> <b>Place of Tender Opening : Concern Block CHC</b> (Bidders / authorized representative may remain present at the time of opening of Tender along with all original vehicle documents)
<b>4</b>	<b>Pre Bid Conference among the interested bidders</b>	<b>Date:- 16.01.2023 , Time- 11.30 AM</b> Venue : Mini Conference Hall, NHM, Keonjhar (Office of the ADPHO(FW), Keonjhar)
<b>5</b>	<b>Finalisation of Vehicle &amp; communication to District</b>	<b>By Superintendent of concern Block CHC on 04.02.2023</b>
<b>6</b>	<b>Issue of award of Contract</b>	<b>By Superintendent of concern Block CHC</b>
<b>7</b>	<b>Signing of Agreement</b>	<b>With concern RKS of Block CHC</b>

  
Chief District Medical & Public Health Officer  
Keonjhar

## SECTION – II

### INSTRUCTIONS TO BIDDERS

#### 1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid **separately for one or more than one block of their interest.**

#### 2. Eligibility Criteria

- Any private individuals/ Tour operators / Travel Agency / Society /Firm can participate in the tender process.
- Should submit the required Tender Paper Cost @ **Rs.1, 000/-** for each vehicle offered.
- Should submit the required EMD @ **Rs.10, 000/-** for each vehicle offered.

**Note:** Only the vehicles with commercial registration shall be accepted.

#### 3. Submission and Signing of Tender

Interested eligible bidders may submit their bid(s) **separately for any Block CHC of their interest.** The bidders interested to submit their bids for **more than one block**, can do so by submitting **separate bids with Paper Cost, EMD & documents** as set forth in this TENDER Document **at respective Block CHC** the details of which is mentioned in **Section- IV: Schedule of Submission of Tender.**

#### 4. Packing, Sealing and Marking of Bid

- (a) The **sealed envelope** containing the **Annexure- I**, Photocopy of the required documents & **Annexure –II** should clearly be **super scribed** with the following:

*Tender for "Hiring of Vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)"*

- **Block CHC Name** (The bidder should clearly mention the **Block CHC Name for which the proposal is submitted**).
- The bidder's Name & Address shall be mentioned in the left hand corner of the envelope.
- **Envelop should address to the Office of the Superintendent CHC, \_\_\_\_\_**  
(Name of the CHC where to apply), Dist- Keonjhar

- (b) If the envelope is not sealed and marked as mentioned above, then the Selection Committee will assume no responsibility for the tender's misplacement or premature opening. **Telex, cable, e-mail or facsimile tenders will be rejected.**

  
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## 5. Content of the Tender Submission

### Sealed envelope should content the followings

1. **Tender Paper Cost of Rs.1,000/- and EMD of Rs. 10,000/- in shape of Demand Draft** (for each vehicle they want to offer) in favour of following CHCs which the bidder interested to apply:

Sl. No.	Name of the CHC where to apply the bid	DD deposit Account Name ( <b>in favour of</b> )
01	Basudevpur CHC	Rogi Kalyan Samiti, Basudevpur CHC
02	Jhumpura CHC	Rogi Kalyan Samittee CHC Jhumpura
03	Banspal CHC	Rogi Kalyana Samiti, CHC, Banspal
04	Telkoi CHC	RKS CHC Telkoi
05	Bhanda CHC	RKS CHC Bhanda
06	Salania CHC	RKS CHC Salania
07	Ghatgaon CHC	RKS CHC Ghatagaon
08	Patna CHC	RKS Patna CHC

2. Annexure – I (**Technical Bid**) duly filled in with proper signature
3. Any others details, the bidder like to include in the proposal
4. Annexure – II (**Financial Bid**) with proper signature and seal of the bid

## 6. No. of Proposals

Interested bidders fulfilling the eligibility criteria may submit their proposals *separately for any Block CHC* of their choice.

The bidder has to submit their proposal(s) at the **Office of the Superintendent of concern Block CHC of Keonjhar district** for which they want to bid.

  
Chief District Medical & Public Health Officer  
Keonjhar

## SECTION -III

### TERMS OF REFERENCE

#### Hiring of Vehicles for Mobile Health Teams (MHT) Under RBSK

##### **1. Mobile Health Teams (MHT) under RBSK**

Under RBSK, Mobile Health Team (MHT) is formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential Schools, bi-annually to Anganwadi centres and quarterly to Residential Schools.

The MHT will comprise of two AYUSH Doctors (one male & one female), one Pharmacist and one ANM.

##### **2. Location & Operational Area of MHTs**

- Each Mobile Health Teams (MHT) will be allotted with a specific operational area under the Block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the disposal of concern CHC Superintendent.
- In case the Block CHC is n't located centrally, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicle will be stationed at respective health institution as fixed by District/ Block CHC.

##### **3. Essential Features of Vehicles to be engaged for MHT**

- Vehicle shall not be more than 5 years old at the time of hiring / award of contract from the initial registration.
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date Tax payment, up to date Pollution Certificate etc. and valid D.L. of the driver must available all the times.
- The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system.
- The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

  
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Chief District Medical & Public Health Officer  
Keonjhar

### Specifications of vehicle to be engaged under RBSK MHT

Types of Vehicles Permissible to be Hired	Make & Model	Minimum Average Mileage/ Lit. for reimbursement purpose	Maximum Hiring Charges per month	Remarks
AC/ Non –AC Diesel driven Vehicle having sitting capacity not less than 6 persons including driver.	Mahindra/ Max/ Marshal/ Bolero/ Tata Sumo/ Victa	<b>12 Kmpl</b>	<b>Rs. 22,000/-</b> (However rate will be fixed as per L1 rate of the respective Block CHC)	Service Tax would be reimbursed separately over & above the hire charges.

**N.B.- 1. : The hiring rate may be negotiable as per bidding process**

**N.B.- 2. : Preference will given for vehicle like Bolero Plus vehicle whose sitting capacity 8 persons including driver.**

#### **4. Essential Features of Vehicles to be engaged for MHT**

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the Vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law.
- The vehicle will be connected with **GPRS by the Health department.** The GPRS equipment would be installed in the vehicle by the Health Department.
- The vehicle will be branded as per RBSK prototype. The branding of vehicle will be done by the Health Department.

#### **5. Major Features of Contract**

- **Vehicle will be hired locally** on contractual basis. The contracts shall be initially for a period of **one year which may be extended subject to** satisfactory performance assessed by appropriate authority (CHC Superintendent of respective Block CHC) every year.
- Any private individuals/ Tour operators / Transport Agency / Society / Firm can participate in the tender process.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel and lubricants).

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- **The agency interested will quote financial bid** keeping in account the road tax, insurance premium, GST, parking fee etc for which Government/ Rogi Kalyan Samiti will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The Vehicles shall report for duty for **minimum of 26 days** in a month.
- The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for **RBSK related health services**.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of concern MHT and counter checked by the Superintendent of concern Block CHC/ PHC on regular basis.
- NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit (EMD).
- The successful bidder shall execute an agreement with the Member Secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be **terminated in case of following reasons**;
  - ✓ If the **behaviour of the Driver** is not proper;
  - ✓ Any attempt to **tamper** the log book/GPRS device;
  - ✓ In case of the vehicle do **not report regularly**;
  - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

## 6. EMD / Security Deposit

- **Tenders shall have to deposit EMD of Rs. 10,000/-** (Rupees Ten Thousand only) per vehicle offered in the form of crossed Demand Draft/ Pay Order in favour of as mentioned above (in point no. 5). **Tenders received without EMD and tender paper cost will not be entertained / considered at all and will be rejected summarily.** Tenders received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.

  
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- **Refund: (i)** EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon; and **(ii)** EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

## 7. Tender Procedure

- **Sealed tenders** in the prescribed form duly super-scribed "Tender for Hiring of Vehicles for Mobile Health Team under RBSK" and addressed to the Office of the Superintendent of CHC \_\_\_\_\_ (name of the Block CHC where vehicle will be engaged), Dist- Keonjhar.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.
- **The Block Tender/ Procurement** Committee will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/ delayed tenders** to any reason whatsoever will not be accepted/ considered at all under any circumstances.
- Comparative statement duly signed by Tender/ Procurement committee will be **approved**.
- The agreement will be **executed between the Rogi Kalyan Samiti (RKS) of respective Block CHC and the approved L1 bidder**.

### SECTION –IV

#### Schedule of Submission of Tender

#### Block CHC wise requirement of vehicles for Mobile Health Teams under RBSK

Sl. No.	Name of Block CHC under which RBSK MHT vehicle to be engaged on monthly basis	Total nos. of vehicles to be engaged	Vehicle location point	Remarks
01	Basudevpur CHC	02	1. Basudevpur CHC & 2. Barbil CHC	
02	Jhumpura CHC	02	1. Jhumpura CHC & 2. Jhumpura CHC	
03	Banspal CHC	02	3. Banspal CHC & 4. Kanjipani PHC	
04	Telkoi CHC	02	1. Telkoi CHC & 2. Sirigida PHC	
05	Bhanda CHC	02	1. Bhanda CHC & 2. Kalikaprasad PHC	
06	Salania CHC	01	Salania CHC	
07	Ghatgaon CHC	02	1. Ghatgaon CHC & 2. Jharbeda PHC	
08	Patna CHC	01	Patna CHC	

**Technical Bid for Hiring of MHT Vehicle under RBSK**

Name of the Block CHC applied for :

Name of the District:

1.	Name of the Bidder			
2.	Address & Mobile No. of Bidder			
3.	E-mail of the contract person, if any			
4.	ID Proof of the Individual/ Registration certificate of the Organization (Photocopy)			
5.	Details of Tender Paper cost enclosed @ Rs. 1,000/- per vehicle to be submitted)			
6.	Details of EMD enclosed (EMD Rs. 10,000/- per vehicle to be submitted)			
7.	Details of Vehicle(s) enclosed (Only vehicle with Commercial registration shall be accepted)  • Date of Purchase:- • Make & Model:- • Registration No.:- • Insurance Certificate:- • Fitness Certificate:- • Up to date tax payment:- • Permit:- • Pollution:-  <b>Documentary evidence (Photocopy) for all above details to be attached</b>	<b>Vehicle – 1</b>	<b>Vehicle – 2</b>	<b>Vehicle – 3</b>
8.	Declaration:- I/We are not black listed by any Central/ State Government/ Public sector Undertaking in India <b>(To be furnished in non Judicial stamp paper of worth Rs. 10/- duly certified by Notary)</b>			

**N.B :- Tender Paper cost @ Rs. 1,000/- & EMD @Rs. 10,000/- per vehicle to be submitted**

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:

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**Financial Bid**

<b>Make &amp; Model of Vehicle</b>	<b>* Monthly Hiring Charges (in Rs.) including all charges of the Driver (Excluding of Fuel cost &amp; Service Tax)</b>

(\* Please refer to the type of vehicle & the maximum monthly hiring charges requirement mentioned at Section –III of the RFP)

**Signature**

**Name (Firm/ Company/ Tour operator/ Individual)** \_\_\_\_\_

**Date:**

**Place:**

**Seal** \_\_\_\_\_

*LC*  
*10/11/2023*

Chief District Medical & Public Health Officer  
Keonjhar