

**OFFICE OF THE PANCHAYAT SAMITI BANSPAL,  
KEONJHAR.**

**(QUOTATION/TENDER CALL NOTICE FOR HIRING OF VEHICLE**

NO 4162 /DT. 7/11/2022

Sealed Quotation/Tender Call Notice are invited from interested reputed Travel Agencies/Tour operators or private individuals for providing 01 number of Non-AC/AC Diesel driven vehicle i.e. Bolero NEO having sitting capacity not more than ten including driver, which shall confirm to the terms and conditions (Annexure-I) for official use in the office of the Block Development Officer, Banspal on monthly rent basis.

The interested Travel Agencies/Tour operators or private individuals may submit their sealed Quotation/tender papers on or before **22.11.2022 by 1 p.m.** through **BY HAND/SPEED POST/REGISTERED POST only** in the address of Block Development Officer, Banspal and on the same day the tender papers will be opened at **3.30 p.m.** in the Office Chamber of the undersigned. The detailed terms and conditions of the tender as above may be downloaded from the district website i.e., [www.kendujhar.nic.in](http://www.kendujhar.nic.in).

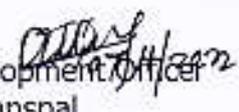
The undersigned reserves the right to reject one or all quotations without assigning any reason thereof.

  
Block Development Officer  
Banspal

Memo No. 4163 /Date 7/11/2022

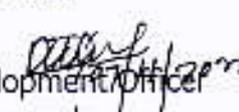
Copy to the Dist. Informatics Officer, NIC, Keonjhar to up load the above tender documents in the District website at once.

Copy to the notice board of Project Director, DRDA, Keonjhar / all Sub-Collectors /all B.D.Os /RTO, Keonjhar / District Level Offices of Keonjhar district for wide publication.

  
Block Development Officer  
Banspal

Memo No. 4164 /Date 7/11/2022

Copy to all members of tender committee for information.

  
Block Development Officer  
Banspal

**Bidding Document**  
**OFFICE OF THE PANCHAYAT SAMITI BANSPAL, KEONJHAR**

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment /GST Number etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should not be drunken one, must be well behaved, gently and obedient in nature.
- 4) A sum of **Rs.5000.00** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the undersigned and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve a fuel efficiency of **10 KMs per liter**.
- 7) The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
- 8) The Quotation completed in all respect should reach the undersigned on or before 22.11.2022 by 2.00 p.m. and shall be opened on the same day at 3.30 p.m. in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid information & Terms and conditions for Hiring of Vehicle etc. will be available with Block Development Officer, Banspal on payment of Rs. 100.00 from 07.11.2022 to 21.11.2022 or can be downloaded from [www.kendujhar.nic.in](http://www.kendujhar.nic.in) from Date 07.11.2022 to Date 21.11.2022. In case the application form is downloaded from Govt. website the applicant shall furnish a Demand Draft for an amount Rs. 100.00 (Rupees one hundred) only towards the cost of application along with the application.

  
Block Development Officer,  
Banspal

**TERMS AND CONDITION OF HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance certificate, Fitness Certificate , valid Contract carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any persons or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charge to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder immediately within 24 hours.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty 24x7 throughout the month.
7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid soon after receipt allotment/ funds from the government.
8. The vehicle shall not be more than 3 years of old from the initial registration and also in good running condition the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
Block Development Officer,  
Banspal

**GENERAL INFORMATION FOR HIRING VEHICLES**

**Annexure-III**

- 1) Registration No. of Vehicles:
- 2) Type of Vehicle(AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of registration:
- 6) Name & complete address  
of the owner of vehicle:
- 7) Fitness Certificate validity:
- 8) Permit validity:
- 9) Insurance validity:
- 10) Valid GST Number of the Owner:
- 11) Name/Address of the Driver:
- 12) D.L. No. & Validity of the D.L. of the Driver:
- 13) Proposed hire Charge of the vehicle per month:
- 14) Rate of fuel consumption/Mileage per liter:
- 15) Contact Number of the Service provider (Tenderer /Quotational)  
Mobile No. \_\_\_\_\_ Telephone No. \_\_\_\_\_

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal signature of the  
Quotationer/Tenderer