

TERMS & CONDITION FOR HIRING OF VEHICLE

The following term and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during the period of contract have all necessary valid MV documents such as: Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract Carriage Permit, proof of up to date tax payment and other certificate like pollution etc. and driving license of the driver available all the times. The **Block Development Officer, Joda** hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charge to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norm. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle/bidders.
5. In case of the vehicle do not report regularly, the Authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The hired vehicle cannot be used for any private / commercial purpose beyond office hours and during holidays.
9. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made. The monthly higher charges of the vehicle is maximum of Rs.31,000/- only (as per Govt. norms).
10. The vehicle shall not be more than 03(three) years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his/her vehicles and terminate the agreement, it shall be mandatory upon him to grant one month notice such withdrawal of service and termination of agreement.
13. If the bidder violates any of the term of contract, Government shall forfeit the entire amount of security deposit.
14. Both parties shall have to sign an agreement in the form given in the Finance Department Memorandum No.30464 dt. 6.09.2019 and act accordingly.


Block Development Officer, Joda

GENERAL INFORMATION FOR HIRING OF VEHICLES

1. Registration Number of Vehicle: _____
2. Type of Vehicle (AC/Non AC) _____
3. Year of Manufacture _____
4. Model _____
5. Date of Registration _____
6. Name and complete Address of Owner
of Vehicle. _____

7. Fitness Certificate Validity. _____
8. Permit Validity _____
9. Insurance Validity _____
10. Name & Address of the Driver _____

11. DL Number & Validity of DL of the Driver _____
12. Proposed hire charges of vehicle per month
Excluding fuel cost. _____
13. Rate of fuel consumption/Mileage per Ltr. _____
14. Contract number of the Service Provider
(Tender/Quotationer) Mobile No/Tel. No. _____

"Certified that the information submitted above is true to the best of my knowledge and belief."

**Seal and Signature of the
Quotationer/Tenderer.**

N.B.: (Xerox copy of Documents of Vehicle and Driving License of the Driver to be attached along with this form duly filled in).