

OFFICE OF THE CHILD DEV. PROJECT OFFICER, HATADIHI

Quotation/Tender Call Notice No 848 /Dt 29.08.2022

Sealed quotations are invited from interested reputed travel Agencies/Tour Operators or Private individuals for providing one no of AC/Non-AC Diesel/Petrol driven vehicles having sitting capacity not more than ten including Driver, which shall conform to the terms & conditions (Annexure-II) for official use in ICDS Office, Hatadihi on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be **more than 3 years old from the date of initial registration and must have valid Registration Certificate, Valid Insurance Certificate, Valid Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment, Pollution Certificate and DL of the driver available all the time** etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs5000.00 (Rupees five thousand) only shall be deposited by the intending bidders in shape of **Account Payee Bank Draft drawn in favour of the Child Dev. Project Officer, Hatadihi** and submitted alongwith the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. Vehicles will be hired locally at Block level on contract basis. The contracts shall be initially for a period of one year which may be extended till funding subject to satisfactory performance assessed by appropriate authority every year.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel)
7. **Specifications:-**

Type of vehicles permissible to be hired	Make & Model	Minimum Mileage/Lit. reimbursement purpose	Average for	Maximum Hire Charges per Month
AC/Non-AC Diesel/Petrol driven vehicles having sitting capacity not more than ten including Driver	TUV300/Bolero/Sumo Gold/Ertiga	10		Rs.16000/-

8. The details of the make and year of manufacture of the vehicle registration no., Mileage(Kms covered per litre) and name of the Driver with Driving License No & period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-III)
9. The Quotation completed in all respect should reach the undersigned **on or before 12/09/2022 by 5 PM and shall be opened on 13/09/2022 at 12.00 Noon in presence of the bidders or their authorized representatives in the Office of the Sub-Collector, Anandapur.**
10. The application form of Quotation/Tender containing General Bid information & terms and conditions for hiring of vehicle etc. will be available at the Office of the undersigned for reference.

N.B. The authority reserves the right to cancel any or all the Tenders/Quotations without assigning any reason thereof.


Child Dev. Project Officer, Hatadihi
HATADIHI

Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes , Battery etc will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne b to owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract. Government shall forfeit the entire amount of security deposit.

Signature of
Quotation/Tender Calling
Child Day Project Officer
Authority.
HATADIHI

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of Registration:-
6. Name and complete address of the owner of vehicle:-
7. Fitness Certificate validity:-
8. Permit Validity/Pollution Validity:-
9. Insurance validity:-
10. Name / Address of the Driver:-
11. D.L.No & Validity of the D.L. of the Driver:-
12. Proposed Hire Charge of the vehicle per month excluding fuel cost:-
13. Rate of fuel consumption/ Mileage per litre:-
14. Contact Number of the Service Provider(Tenderer/Quotationer)

Mobile _____ Telephone _____

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the
Quotationer/ Tenderer