



ZILLA SWASTHYA SAMITI, KEONJHAR
CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER :
KEONJHAR



Advt. No. 11131

CORRIGENDUM

Date 12.08.2022

Request for Proposal (RFP) for selection of Agency for Hiring of Human Resources on contractual basis for Healthcare facilities of Keonjhar district under DMF.

With reference to this office Advt. No. 10745 dt. 21. 07.2022 published in the daily news paper i.e. " New India Express" & "Prameya" on dt. 24.07.2022 & also the Tender Documents was uploaded in the District NIC website on 22.07.2022 related to Request for Proposal (RFP) for selection of Agency for Hiring of Human Resources on contractual basis for Healthcare facilities of Keonjhar district under DMF :

- In RFP document, TECH 11 & TECH 12 format amended and uploaded at district NIC website i.e. www.kendujhar.nig.in along with reply to Pre-bid queries for necessary changes & intimation of interested bidders. All other terms and condition of the said RFP is remain unchanged.

Sd/- Chief District Medical & Public Health Officer, Keonjhar


12-8-2022
Chief District Medical & Public Health Officer
Keonjhar

**TECH 11: Format for Affidavit certifying that Entity / Promoter(s)
/Director(s)/Partners of Entity are not blacklisted**
(to be furnished in the technical proposal)

(notarized on Stamp Paper of Rs.100/-)

Affidavit

I, M/s. (the name of the agency with address of the registered office) hereby certify and confirm that we or any of our promoter(s) / Director(s) are not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated this Day of, 2022

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

Contact Number of Bidder: _____

Email id of Bidder: _____

Address of the Bidder: _____

(Organization Seal)


Chief District Medical & Public Health Officer
Keonjhar

TECH 12: Anti Collusion Certificate

(to be furnished in the technical proposal)
(On the letter Head of the Agency)

Anti-Collusion Certificate

We hereby certify and confirm that in the preparation and submission of our Proposal for _____ (name of the Project) under this RFP Reference No. _____, We have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing, which is or could be regarded as anti-competitive. We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or organization in connection with the instant proposal.

Dated this _____ Day of _____, 2022

Authorized Signatory [In full and initials]: _____

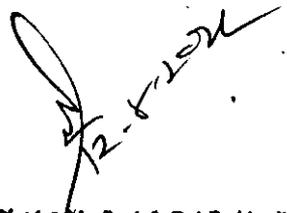
Name and Designation with Date and Seal: _____

Contact Number of Bidder: _____

Email id of Bidder: _____

Address of the Bidder: _____

(Organization Seal)


Chief District Medical & Public Health Officer
Keonjhar

Response to Pre-bid Queries to RFP No:10745 CDM1HO/2022 dated 21.07.2022

Sr. No.	Section /Page No.	Content of RFP Requesting Clarification	Change/Clarification requested	Remarks	Response to the Queries by the Client
1	17	9 (b) Wages shall not be less than the minimum wages prescribed by Labour Department of govt. of India for Contractual Worker.	Please clarify the minimum wages prescribed by labour Department Govt of India or State of Odisha for Contractual worker		Minimum wages shall be applicable as per Govt. of Odisha.
2	17	13 (C) payment Procedure: The agency shall submit the bills by the 3rd day of each subsequent month to the office of CDM & PHO, Keonjhar. Bill must be raised based on the rate quoted by the agency under this RFP. Certified copy of PF Challan along with details of deduction of each employee and GST.	Date of submission of EPF of worker, 15th of Every month.	Should be mention previous month of EPF challan along with details of deduction of each employee and gst submit with bills.	The EPF challan along with details of deduction of each employee and GST of the previous months shall be attached.
3	20	14, 15 & 16 Tender Fee & EMD Amount Nationalized bank But Performance Bank Guarantee from Nationalized/Scheduled Bank.		Should be mention EMD amount and Performance Bank Guarantee from Nationalized/Scheduled Bank.	EMD amount and Performance Bank Guarantee from any Nationalized/Scheduled Bank can be submitted.
4	25	5. Experience of providing minimum of 400 experienced and certified clinical staffs. And in same column required Minimum staff strength 500	There is mention different no. of experience of providing minimum no of manpower working experience (for one assignment)	Should be mention same number of experience of manpower (for one assignment)	<p>Experience of providing minimum of 400 experienced and certified clinical, paramedical/ healthcare human resources/staff for Hospital (Government or Private) / Nursing Home/ Urban PHC / Ambulance Services / Mobile Medical Units/ Laboratories & Diagnostic Centres / Clinic/ Ambulance Services/ Pharmaceutical Industry / Healthcare Consulting Services etc (for one assignment) in the last 5 years</p> <ul style="list-style-type: none"> ● Minimum Staff Strength: 400 ● Minimum Contract Value: 40 lakhs ● Minimum Contract Period: 12 months


Chief District Medical & Public Health Officer
Keonjhar

Response to Pre-bid Queries to RFP No:10745 CDM2HO/2022 dated 21.07.2022

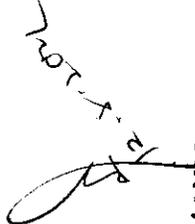
Sr. No.	Section /Page No.	Content of RFP Requesting Clarification	Change/Clarification requested	Remarks	Response to the Queries by the Client
5	(a) Section (i) Pre qualification criteria and Document Sub section (5) Work Experience/ Page No 25 point no-	<p>Experiences of providing minimum of 400 experienced and certified clinical, paramedical/ healthcare human resources/staff for Hospital (Government or Private) / Nursing Home/ Urban PHC / Ambulance Services / Mobile Medical Units/ Laboratories & Diagnostic Centres / Clinic/ Centres / Clinic/ Ambulance Services/ Pharmaceutical Industry / Healthcare Consulting Services etc (for one assignment) in the last 5 years</p> <ul style="list-style-type: none"> ● Minimum Staff Strength: 500 ● Minimum Contract Value: 50 lakhs ● Minimum Contract Period: 12 months 	<p>Experiences of providing minimum of 400 experienced and certified clinical, paramedical/ healthcare human resources/staff for Hospital (Government or Private) / Nursing Home/ Urban PHC / Ambulance Services / Mobile Medical Units/ Laboratories & Diagnostic Centres / Clinic/ Ambulance Services/ Pharmaceutical Industry / Healthcare Consulting Services etc (for one assignment) in the last 5 years</p> <ul style="list-style-type: none"> ● Minimum Staff Strength: 200 ● Minimum Contract Value: 50 lakhs ● Minimum Contract Period: 12 months 		<p>Experience of providing minimum of 400 experienced and certified clinical, paramedical/ healthcare human resources/staff for Hospital (Government or Private) / Nursing Home/ Urban PHC / Ambulance Services / Mobile Medical Units/ Laboratories & Diagnostic Centres / Clinic/ Ambulance Services/ Pharmaceutical Industry / Healthcare Consulting Services etc (for one assignment) in the last 5 years</p> <ul style="list-style-type: none"> ● Minimum Staff Strength: 400 ● Minimum Contract Value: 40 lakhs ● Minimum Contract Period: 12 months
6	(a) Section (i) Pre qualification criteria and Document sub-Section (1) Registration/ Page no. 24 point no-1	<p>Applicant Bidder should be a registered firm/Company/partnership in India under the companies Act 1956/2013 and as amended thereof or a partnership firm registered under the partnership liability Act of 2008 engaged in providing Human Resource foundation.</p>	<p>Applicant Bidder should be a registered firm/Company/NGO registration Under Society registration Act 1970/partnership in India under the companies Act 1956/2013 and as amended thereof or a partnership firm registered under the partnership liability Act of 2008 engaged in providing Human Resource foundation</p>	<p>As in the Section (i) It has been mentioned that the bidder must be Reputed and experienced firm/Company /NGO/Private limited / PSU Registered in India.</p>	<p>No change in the RFP.</p>
7	(b) Section (i) Pre qualification criteria and Document Sub section (6) Turnover/ Page No. 25	<p>The Bidder should have:</p> <ul style="list-style-type: none"> ● An average annual turnover of minimum Rs. 50 Crores (Rs. Fifty Crores) and a positive net worth in each of the previous three financial years (FY 2018-19, 2019-20, 2020-21). ● The Agency should have filed ITRs for the last 3 FYs (FY 2018-19, 2019-20, 2020-21). 	<p>The Bidder should have:</p> <ul style="list-style-type: none"> ● An average annual turnover of minimum Rs. 35 Crores (Rs. Thirty-five Crores) and a positive net worth in each of the previous three financial years (FY 2018-19, 2019-20, 2020-21). ● The Agency should have filed ITRs for the last 3 FYs (FY 2018-19, 2019-20, 2020-21). 		<p>No change in the RFP.</p>
8	(a) Section 2 Technical Evaluation Turnover Criteria/ Page no 28	<p>Average annual turnover of the last three financial years, i.e., FY 2018-19, 2019-20, 2020-21</p> <p>Scoring Criteria</p> <ul style="list-style-type: none"> ● Rs. 50 crores to Rs 75 crores = 1 Marks ● Rs. 75.01 crores to Rs. 100 crores = 3 Marks ● Rs. 100.01 crores & above = 5 Marks 	<p>Average annual turnover of the last three financial years, i.e., FY 2018-19, 2019-20, 2020-21</p> <p>Scoring Criteria</p> <ul style="list-style-type: none"> ● Rs. 35 crores to Rs 50 crores = 1 Marks ● Rs. 50.01 crores to Rs. 65 crores = 3 Marks ● Rs. 65.01 crores & above = 5 Marks 	<p>As the project cost is less than Rs. 50 cr so the turnover should be in that within that limit.</p>	<p>No change in the RFP.</p>

207-1-17


**Chief District Medical & Public Health Officer
Keonjhar**

Response to Pre-bid Queries to RFP No:10745 CDM3HO/2022 dated 21.07.2022

Sr. No.	Section /Page No.	Content of RFP Requesting Clarification	Change/Clarification requested	Remarks	Response to the Queries by the Client
9	(b) Project Experience subsection 2.1/ Page no 28	Experience of providing minimum of 500 experienced and certified clinical, paramedical/ healthcare human resources/staff for Government Establishment / Government Hospital / Government Laboratory / Government Clinic / Government Healthcare Facility etc at Central/ State/ District/ PSUs etc in the last 5 years <ul style="list-style-type: none"> ● Minimum Staff Strength/Contract:500 ● Minimum Contract Value: Rs. 50 Lakhs ● Minimum Contract Period: 12 months Scoring Criteria <ul style="list-style-type: none"> ● One assignment of atleast 500 staff = 5 marks ● Two assignments of atleast 500 staff = 10 marks ● Three or more assignments of atleast 500 staff = 15 marks 	Experience of providing minimum of 200 experienced and certified clinical, paramedical/ healthcare human resources/staff for Government Establishment / Government Hospital / Government Laboratory / Government Clinic / Government Healthcare Facility etc at Central/State/ District/ PSUs etc in the last 5 years <ul style="list-style-type: none"> ● Minimum Staff Strength/Contract:200 ● Minimum Contract Value: Rs. 50 Lakhs ● Minimum Contract Period: 12 months Scoring Criteria <ul style="list-style-type: none"> ● One assignment of atleast 200 staff = 5 marks ● Two assignments of atleast 200 staff = 10 marks ● Three or more assignments of atleast 200 staff = 15 marks 		Experience of providing minimum of 400 experienced and certified clinical, paramedical/ healthcare human resources staff for Government Establishment / Government Hospital / Government Laboratory / Government Clinic / Government Healthcare Facility etc at Central/State/District/ PSUs etc in the last 5 years <ul style="list-style-type: none"> ● Minimum Staff Strength/Contract:400 ● Minimum Contract Value: Rs. 40 Lakhs ● Minimum Contract Period: 12 months Scoring Criteria <ul style="list-style-type: none"> ● One assignment of atleast 400 staff = 5 marks ● Two assignments of atleast 400 staff = 10 marks ● Three or more assignments of atleast 400 staff = 15 marks
10	(c) Sub section 2.2/page no 28	Experience of providing minimum of 500 experienced and certified clinical, paramedical/ healthcare human resources/staff for Private Hospital/ Nursing Home/ PPP managed Urban PHC / Ambulance Services / Mobile Medical Units/ Laboratories & Diagnostic Centres /Clinic/ Industry / Healthcare Consulting Services etc in the last 5 years <ul style="list-style-type: none"> ● Minimum Staff Strength:500 ● Minimum Contract Value: Rs. 50 Lakhs ● Minimum Contract Period: 12 months Scoring Criteria <ul style="list-style-type: none"> ● One assignment of atleast 500 staff = 5 marks ● Two assignments of atleast 500 staff = 10 marks ● Three or more assignments of atleast 500 staff = 15 marks 	Experience of providing minimum of 200 experienced and certified clinical, paramedical/ healthcare human resources/staff for Private Hospital/ Nursing Home/ PPP managed Urban PHC / Ambulance Services / Mobile Medical Units/ Laboratories & Diagnostic Centres /Clinic/ Ambulance Services/ Pharmaceutical Industry / Healthcare Consulting Services etc in the last 5 years <ul style="list-style-type: none"> ● Minimum Staff Strength:100 ● Minimum Contract Value: Rs. 50 Lakhs ● Minimum Contract Period: 12 months Scoring Criteria <ul style="list-style-type: none"> ● One assignment of atleast 100 staff = 5 marks ● Two assignments of atleast 100 staff = 10 marks ● Three or more assignments of atleast 100 staff = 15 marks 		Experience of providing minimum of 400 experienced and certified clinical, paramedical/ healthcare human resources staff for Private Hospital/ Nursing Home/ PPP managed Urban PHC / Ambulance Services / Mobile Medical Units/ Laboratories & Diagnostic Centres /Clinic/ Ambulance Services/ Pharmaceutical Industry / Healthcare Consulting Services etc in the last 5 years <ul style="list-style-type: none"> ● Minimum Staff Strength:400 ● Minimum Contract Value: Rs. 40 Lakhs ● Minimum Contract Period: 12 months Scoring Criteria <ul style="list-style-type: none"> ● One assignment of atleast 400 staff = 5 marks ● Two assignments of atleast 400 staff = 10 marks ● Three or more assignments of atleast 400 staff = 15 marks
11	(d)	Format of Blacklisted is missing	FORMAT DECLARATION OF NON-BLACKLISTED		Black-listing format added in TFCU 11 and Anti Collusive Certificate in TFCU 12.


 21.7.2022
Chief District Medical & Public Health Officer
 Kasojuhar

Response to Pre-bid Queries to RFP No:10745 CDM4HO/2022 dated 21.07.2022

Sr. No.	Section /Page No.	Content of RFP Requesting Clarification	Change/Clarification requested	Remarks	Response to the Queries by the Client
12	Page 9 – Point 1 & 2	i. - Provide certified staff iv - to take in writing from associates that its contract role v - terminated candidates or candidates whose left - CV submission in 7 days and Replacement/ onboarded in 14 days vi- need CRE at hospital.	i. - Provide certified staff - Please mention certification required iv - we will cover in offer and appointment letter v - CV submission in 7 days and Replacement/ onboarded in 30 days HR is bound to ser vi- need CRE at hospital - cost to be borne by client 2. Need to submit detail project execution plan ii - candidate selection method - Based on client requirement we can conduct test for associates. iii- BGV - cost to be borne by Client. will bill back		A.Section 4. Clause 4.1.i. Certifications as relevant to the designation and qualifications of the job. B.Section 4. Clause 4.1.iv. No changes in RFP. C.Section 4. Clause 4.1.v. The new CV(s) of all the replacement candidates should be provided to the CDM&PHO, Keonjhar within 7 days, and upon approval, replacement shall be provided by the Agency within 30 days. The engaged staff/ HR who has resigned, is bound to serve a 30 days' notice period. D.Section 4. Clause 4.1.vi. No change in RFP. E.Section 4. Clause 4.2.ii. No change in RFP. F.Section 4. Clause 4.1.iii. Antecedent Verification/Background Verification (BGV) is to be performed by the Bidder Agency at its own cost. No change in RFP.
13	Point 5	iii - to do screening, conduct interview, shortlist associate, onboard, payroll and manage till exit iv - All document collection by viii- replacement associate CV submitting 7 days x - Submit utilization certificate for funds utilized xi - Submit monthly, Qtr, annual report of associate	iii- ok with us iv - Soft copies will be collected and uploaded in system viii- ok with x - please clarify xi - Please specify what reports you need.		Utilization Certificates (UC) and Work /Performance Reports on monthly, quarterly, and annually basis shall be submitted. The formats shall be discussed jointly post signing of the MOU/Contract with the selected agency.
14	Point 8	Project implementation i -Execution in 25 days of receiving work order ii -Detail project plan to submit - within 40 days of receiving the work order iii - Within 15 days client will give approval on Detail plan iv - Submission of monthly bills - 3rd of every month v - Funds to post 15 days of receiving the bills vi - Governance call monthly on 20th every month	Since this is Upfront Model - 20 days credit We will need your financials for past 3 years		Query is not clear. Hence no clarification provided.
15	Point 9	Project Duration - i- 3 years maybe extended for 2 yrs based on performance iii - Salary increase to associates - 5% every year for the HR - associates increment every year. Project to start immediately post signing MOU	Contract period 3 years - Ok iii- Ok Ok		Query is not clear. Hence no clarification provided.
16	Page 16 -- point 3	vi - Uniform xiii - Ratecard model	vi-Uniform will be provided by hospital or to provide. What will be the budget per uniform. xii - What is the service fees ? Is it a ratecard model or a mark up model please specify.		Mentioned in the RFP in Section 4 Clause 13.12. Providing of uniform and other necessary items as per job requirements shall be the responsibility of the Agency. No change in RFP.

(Handwritten signature)
 Chief District Medical & Public Health Officer
 Keonjhar

Response to Pre-bid Queries to RFP No:10745 CDM5HO/2022 dated 21.07.2022

Sr. No.	Section /Page No.	Content of RFP Requesting Clarification	Change/Clarification requested	Remarks	Response to the Queries by the Client
17	Page 17 – point 14	a. arrange a pool of standby workers	do not keep people on bench		No change in the RFP.
18	Point 15	Termination - 30 days notice Any expenditure incurred will be recovered from Performance bank guarantee	Termination - 60 days to be considered. To be discussed with us		No change in the RFP.
19	Point 16	c - Any loss of damage to client equipment or property - to bear the cost	It will be deducted from Associate salary (To be discussed)		No change in the RFP.
20	Section 5 Page 19 – Point 1	vi- price/rate/quote- will be for entire contract period xiii - Proposal validity - 180 days xiv - tender fees - 10000 - non refundable xv - Earnest Money deposit - 10L (to be submitted along with proposal) xvi - Performance bank guarantee - 75L in form of unconditional and irrevocable bank guarantee from nationalized bank	vi - to discuss internally and confirm xiii- ok xiv - If not selected can it be refunded		Tender Fee is non-refundable.
21	Page 30 point 9	Will the contract be contract or your contract	Will the contract be contract or your contract		The MOU/contract will be signed by the selected agency and CDM&PHO, Keonjhar.
22	Point 11	a. failure to delivery - penalty 1% per week to max 10% of total contract value. PGB Amount will be forfeited b - Liquidity damage - Rs. 500 per complaint c - Penalty if not in proper uniform or without ID card. If absent without informing - penalty of Rs. 200 on agency d. Any fake document found - penalty 1% to max 10% of the total contract value e - any change in personal without approval - 10% of contract value penalty for liquidity damage f - Replacement not in 15 days then penalty of 0.5% of the total monthly bill value per day will be levied.	We need to discuss as penalty is a lot of the higher side. We need to discuss with our legal and finance		Query is not clear. Hence no clarification provided.
23	Annexure 3	Salaries of the resources provided	finds the salary provided on a lower side. Need to do the Market intelligence with our recruitment team and share the revised CTC as per the market		No change in the RFP.
24		Total mandates to be provided to agency	will commit the number post discussion with client.		Query is not clear. Hence no clarification provided.

(Handwritten signature)
21.07.22

Chief District Medical & Public Health Officer
Keonjhar