



ZILLA SWASTHYA SAMITI, KEONJHAR

CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER : KEONJHAR



Advt. No. ~~10645~~ 10845

CORRIGENDUM

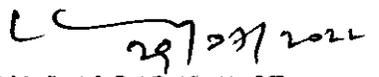
Date ~~29.07.2022~~ 29.07.2022

Request for Proposal (RFP) for Operation of Help Desk.

With reference to this office Advt. No. 10645 dt. 18.07.2022 published in the daily news paper i.e. "The Samaj" & "Times of India" on dt. 19.07.2022 & also the Tender Documents was uploaded in the District NIC website on 19.07.2022 related to Request for Proposal (RFP) for Operation of Help Desk, the following corrigendum is being issued :

- In RFP document, Form F2 is amended and uploaded at district NIC website i.e. www.keonjhar.nic.in for necessary changes & intimation of interested bidders. All other terms and condition of the said RFP is remain unchanged. Accordingly the last date for proposal submission is hereby extended till 06.08.2022 up to 5.00 PM. The technical proposal (Part-A) will be opened on 08.08.2022 at 11.00 AM in Mini Conference Hall, NHM, Keonjhar. Those bidders who have already submitted the proposal, may resubmit the financial proposal only (Part-B) with modified F2 form within the above mentioned extended time line.

Sd/- Chief District Medical & Public Health Officer, Keonjhar

for 
29/07/2022
Chief District Medical & Public Health Officer
Keonjhar

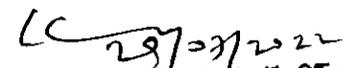
FORM F-2
(To be submitted with Financial Proposal)
OPERATIONAL EXPENSES

Name of the District: _____

A. Operational Expenses (exclusive of all taxes)

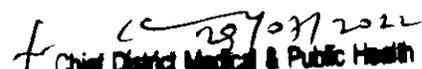
Sl.	Particulars	Category	Manpower Cost Per Month (Rs.)	Service Charges (Rs.)	Total Monthly Operational Expenses of the Help desk / Month (Rs.) (exclusive of taxes) (In both figure & words)
			A	B	C = A x B
I	<p>* Operational Expenses : DHH <i>Operational expenses of the help desk / month should include all costs (exclusive of Taxes/GST) towards Provision of HR with management of their statutory compliance & service charge : <u>1 helpdesk manger, 10 trained volunteers</u> (with qualification, knowledge & personal attributes as mentioned in the terms of reference) for operation / management of the help desk, provision of uniforms to deployed staffs, preparation of reports etc. as per terms of Reference</i></p>	DHH			
II	<p>*Operational Expenses : SDH <i>Operational expenses of the help desk / month (exclusive of Taxes/GST) should include all costs towards Provision of HR with management of their statutory compliance & service charge : <u>2 helpdesk manger, 12 trained volunteers</u> (with qualification, knowledge & personal attributes as mentioned in the terms of reference) for operation /</i></p>	SDH			

Help Desk at Health Institutions


 for Chief District Medical & Public Health Officer,
 Keonjhar

	management of the help desk, provision of uniforms for deployed staffs, preparation of reports etc. as per terms of reference				
III	<p>*Operational Expenses : CHC <i>Operational expenses of the help desk / month (exclusive of Taxes/GST) should include all costs towards Provision of HR with management of their statutory compliance service charge : _____</i></p> <p style="text-align: center;">3 9 trained volunteers</p> <p>(with qualification, knowledge & personal attributes as mentioned in the terms of reference) for operation / management of the help desk, provision of uniforms for deployed staffs, preparation of reports etc. as per terms of reference</p>	CHC			
				Total Monthly Operational Cost (I + II + III) in Rs.	

- The manpower cost / month must take into consideration, the minimum wages act for the staffs deployed. The Category of Helpdesk manager and Helpdesk volunteers must be of Skilled and Semi-Skilled respectively.
- Rate quoted should be exclusive of all taxes. The taxes will be paid extra as per Govt norms.
- GST % [Pl. mention the % of GST on the price {Take home Remuneration / Month (to be quoted based on 26 days Service) and Service Charge}].
- The service charges shall not be Zero / unreasonably low (like 0.1 Paisa to Rs.7/-) as it leads to adopting unethical practices of collecting money from the employees by the agency. The genuine amount / percent shall be quoted as service charges such as to be viable for a commercial organisation.
- The service charge shall be quoted by taking into account all management cost mentioned in the Terms of Reference. The bidders are required to quote the price (Service Charge) in whole Rupees & no fraction of Rupee will be considered and quoting in fraction of Rupee will be lead to summarily rejection of financial bid. There must not be any compromise on the take home remuneration mentioned above.
- The agency will have to provide at least 2 sets of uniform to the staffs and also furnish various reports / registers to the authority. The cost of these shall also be considered while quoting the service charges.


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B. Taxes if any, on & above the price mentioned above (Pl. Specify with % figure) :

_____ (Taxes if any shall be paid as per the prevalent rate at the time

of Payment) Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

(Company Seal)

Help Desk at Health Institutions

f. *CC 29/11/2020*
Chief District Medical & Public Health Officer
Keonjhar