



## Annexure-A: Expression of Interest for Partnership with Special Programme for Promotion of Millets in Tribal Areas.

### Details of the Organisation:

#### i. Introduction

- a. Name of the organization –
- b. Acronym of the organization, if any –
- c. Registered Office Address of the organization –
  - i) Complete Address:
  - ii) Mail:
  - iii) Landline:
  - iv) Visiting office time:
- d. Contact Person
  - i) Name –
  - ii) Designation / Title –
  - iii) Telephone No - Landline –  
Mobile –  
Email –
  - iv) Address, if different from (c) –

#### ii. Identity/Legal Status

- i) Is organization registered – Yes  No
- ii) If yes, Under Society Act  Under Trust Act   
Under Company Act  Any other   
(Section – 25)  
If any other, specify –
- iii) Year of registration –
- iv) Since how long it is operational (No. of years) –
- v) Operational area of the organization - State/s–  
(Only indicate the number) District/s –  
Block/s –  
Village/s –



- vi) Whether organization is registered under FCRA - Yes  No
- vii) Whether it is registered under Income Tax -  Yes  No

**iii. Governance**

- i) What are VMG (vision, mission, goal) of the organization -
- ii) Are those reflected in the program taken by the organization: **(Yes/No)**
- iii) Does the organization has a governing board:**(Yes/No)**
- iv) If yes, what is the tenure of the board (in years) and Nature -
- v) Give details of Board Members (current status) –

SL	Name	Address	Gender	Occupation	Position/ Designation

- vi) Which of the Board members receive salary/ remuneration for services apart from the expenses for attending board meetings: (in number)
- vii) Is minutes of Board meeting documented and circulated among Board members (Yes/No)
- viii) Attach annual reports for the previous 3 years 2018-19, 2019-20, 2020-21
- ix) What are sources of fund for the organization
- Corpus - (Yes/ No)
- Endowment - (Yes/ No)
- Donation - (Yes/ No)
- Govt. Grant - (Yes/ No)
- Donor's grant - (Foreign) - (Yes/ No)
- Other if other, please specify –

**iv. Management / Administration**

- i) Briefly mention administrative set up below chief executive – (flow chart)
- ii) Are role and responsibility of staff clearly defined: (Yes/ No)
- iii) Are staff issued with letters of appointment / contract: (Yes/ No)
- iv) Has organization the manual of personnel policy & administration: (Yes/ No)
- [please attach relevant documents in the attachment]

**v. Financial Management**

- i) Whether accounts are audited by external auditor: Yes  No



ii) Do you have system of Internal control:

Yes  No

iii) If yes, specify –

iv) What financial statements are prepared at organization –

Balance sheet  Receipt & payment  Income & expenditure

Cash flow statement  Fund flow statement  Others  Specify

#### Financial Particulars of the Agency

Financial Year*	Turnover from Professional Services	Turnover from other Activities	Total Turnover	Income tax return filed (Status of availability)
2018-19				
2019-20				
2020-21				

\*Attach copies of Receipt & Payments, Income & Expenditure and Balance Sheet for these years

\*\*Please attach last three assessment years Income Tax Return receipt

**(Kindly attach xerox copy of PAN & TAN certificate)**

#### Audited Balance Sheet

Financial Year	Audit of Balance sheet (yes/ no)	Remarks

vi. **Personnel / Staff** (Current status)

i) Total number of staff –

ii) No. of permanent staff – (M / F)

iii) No. of temporary staff – (M / F)

iv) No. of technical / professional staffs (M / F) please specify



### Details of Staff to be appointed for the Millet Project

Name	Position	Engaged since (year)	Qualification

#### vii. Work Experience

- i. Was the organisation blacklisted any time? If yes, provide the details.

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- ii. Name of District and Block proposed for the program:

District Name	Block Name	No of GPs

- iii. Key Focus areas of work of the organisation in the district & proposed block: (Main 4 areas relevant for this program)

Block Name	Focus Area	No of Years of Experience	Coverage (No of HHs)	Partner Agency (Govt/ Donor / NABARD etc)

- iv. Three previous experiences in working with government departments in the district & proposed block:

Block Name	Department	Project Name	No of Years of Experience	Treatment Area Coverage (in Acres)	Coverage (No of HHs)



**v. Experience in working with Community Based Organisations (CBO) in the district & proposed block:**

a. Has the organisation worked with eligible CBO in the past; Yes / No

b. If yes, provide self-scoring sheet and relevant proofs as Annexure:

**c. Please briefly describe your work with community organisation within the district & Block proposed in last 5 years.**

Block Name	CBO Name	Year	Activity	Coverage (No of HHs)	Financial Transaction

**vi. Do you have any similar production related projects mentioned in the district & proposed block?**

a. Hybrid Maize Production (Yes/No):

b. BT Cotton Promotion (Yes/No):

c. Eucalyptus Plantation (Yes/No):

d. Lemon grass (Yes/No):

e. Any other crop with hybrid seeds (Yes/No):

**vii. Experience in working on Agriculture in last 5 years in the district & proposed block; Briefly describe:**

Block Name	Year	Project Name	Crops	No of Years of Experience	Coverage in Acres	Coverage (No of HHs)




**Experience in working on millets:**

- i. Briefly describe areas of work on Millets in the proposed block & district in last 5 years: If you have worked before last five years, please make changes in the year column and mention the details**

S.No	Component	Year	Activity	Coverage	No of HHs covered
			(SMI/ Line Transplantation/ Intercropping through line sowing/ Border Cropping/ Organic manure application/ Other	Acres	
1	Production	2021-22			
		2020-21			
		2019-20			
		2018-19			
		2017-18			
			(Dehulling/ Pulverising/ Destoning / Grading)	Nos	
2	Processing	2021-22			
		2020-21			
		2019-20			
		2018-19			
		2017-18			
			(Consumption Campaigns/ Millet Menu preparation/ Value addition/ IEC material/ Participation in Melas)	Nos	
3	Consumption	2021-22			
		2020-21			



S.No	Component	Year	Activity	Coverage	No of HHs covered
		2019-20			
		2018-19			
		2017-18			
			(Packaging/ Processed product (Millet grains, seeds, flour etc), millet centric FPOs)	In Rs Lakh	
4	Marketing	2021-22			
		2020-21			
		2019-20			
		2018-19			
		2017-18			

**ii. What is the status of millets in the Block proposed by you?**

Millet Crop Systems Name	Target GP Names	Appox Current Area under Millets (Yes/No)	Seed Availability (Yes/No)	Appox % Millet Consumption per 100 HHs in target GPs	Existing Processing Facilities (Yes/No)	Existing Marketing Facilities (Yes/No)



**iii. Please mention the proposed villages and area coverage envisaged for the project?**

Block Name	Name Of The Panchayat	Name Of The Village	No. Of Household	Area To Be Covered (Acre) in 5 Yrs	Years Of Work Experience In The Proposed Areas (Gp And Villages)

**iv. Please mention any other achievements related to Millets/ Organic Farming/ System of Crop Intensification in the district& proposed blocks? [answer in 300 words]**

**v. Please give three reasons why your organisation is the best organisation for promotion of millets in the block? [answer in 300 words]**

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