



Annexure-I

OFFICE OF THE TAHASILDAR, SADAR: KEONJHAR
(NIZARAT SECTION)

QUOTATION/TENDER CALL NOTICE FOR HIRING OF VEHICLE

Scaled quotation are invited from interested reputed Travel Agencies/Tour Operators or Private Individuals for providing one Bolero (A.C/ Non A.C) Diesel driven vehicle having sitting capacity not more than 10(Ten) including driver, which shall conform to the terms and condition- Annexure-II) for official use in the office of the undersigned on monthly rent basis for one year i.e.2022-23.

01. The vehicle must in Road Worthy condition, shall not be more than 03 years old from the date of initial registration and must have valid registration certificate, insurance certificate, Fitness certificate valid pollution certificate, valid contract carriage permit, Proof of update tax payment etc which are mandatory for plying of vehicle.

02. The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle.

03. Driver should be well behaved, gentle and obedient in nature.

04. A sum of Rs.5000.00 (Rupees Five Thousand) shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of Tahasildar, Keonjhar and submitted along with the tender paper as security deposit . After completion of the tender process, the amount will be refunded to unsuccessful bidders.

05. The monthly rate of hire charge (excluding fuel and lubricants).

06. The details of the make and year of manufacture of the vehicle, registration No, mileage (KMs covered per liter both in A.C and Non A.C) and name of the driver with driving license No. and period of validity should be specifically provided in the general information to be furnished with the quotation/ Tender (Annexure-III)

07. The interested persons shall drop the application in the tender box kept in the office of the undersigned on or before 1.00 P.M of **21.03.2022**. **The Tender Box** shall be opened on the same day at **5.00** P.M before the tender committee constituted for the purpose in the office chamber of the undersigned in presence of the bidders or their authorized representatives.

08. The application form of quotation/tender contacting General Bid information and terms and conditions for hiring of vehicle etc will be available with the undersigned on payment of Rs.100.00 (Rupees One hundred) only from **dt 15.03.2022 to 21.03.2022** (11.00 A.M) or can be downloaded from the district website (www.kendujhar.nic.in). In case, the application is down loaded from the District Website, the applicant shall furnish a demand draft of an amount Rs.100.00 (Rupees One hundred) only is non refundable separately towards cost of the applicant with the application with the undersigned before filing of the application.

09. The undersigned reserves the right to accept or reject or negotiate the quotations.

Arshanti
Tahasildar, Keonjhar.
**TAHASILDAR
KEONJHAR**

Memo No. 1991 .dt 02.03.22

Copy submitted to the Additional District Magistrate, Keonjhar/ Sub-Collector, Keonjhar/ Block Development Officer, Keonjhar/ Regional Transport Officer, Keonjhar/ Executive Officer, Keonjhar Municipality, Keonjhar /C.D.P.O. Keonjhar for information and necessary action. They are requested to display the quotation call notice in their office notice board for wide circulation in the locality as well as among general public.

Copy forwarded to the D.I.O, N.I.C, Keonjhar for information and necessary action. He is requested to upload the tender call notice in the District website for wide circulation among the general public.

Arshanti
Tahasildar, Keonjhar.
2.3.22

Memo No. 1992 .dt 02.03.22

Copy to Office Notice Board for information of general public.

Arshanti
Tahasildar, Keonjhar.
2.3.22
**TAHASILDAR
KEONJHAR**

TERMS AND CONDITION OF HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance certificate, Fitness Certificate , valid Contract carriage Permit, Proof of up to date tax payment, GST Registration, Proof of pollution etc. and D.L. of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any persons or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charge to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month. The vehicle shall report for duty at 8.00A.M after duty the vehicle will be parked at owner's risk.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years of old from the initial registration and also in good running condition the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The successful bidder has to enter into an agreement with the undersigned for providing the vehicle with certain agreeable terms and conditions.

Anand
Tahasildar, Keonjhar
2.3.22
TAHASILDAR
KEONJHAR

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicles:
- 2) Type of Vehicle(AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of registration:
- 6) Name & complete address
Of the owner of vehicle:
- 7) Fitness Certificate validity:
- 8) Permit validity:
- 9) Insurance validity:
- 10) Name/Address of the Driver:
- 11) D.L. No. & Validity of the D.L. of the Driver:

- 12) Proposed hire Charge of the vehicle per month:

- 13) Rate of fuel consumption/Mileage per liter:
- 14) Contact Number of the Service provider(Tenderer /Quotationer)
Mobile No. _____ Telephone No. _____

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal signature of the
Quotationer/Tenderer