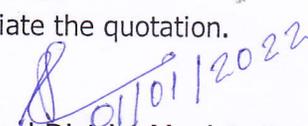


OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KEONJHAR  
QUOTATION CALL NOTICE

No. 01 /Niz Date 01 /01/2022

Sealed quotation are invited from interested reputed Travel Agencies/Tour Operators of Private individuals for providing one TUV300/Bolero/Sumo Gold/Ertiga(AC/Non AC) Diesel/Petrol driven vehicle having sitting capacity not more than ten including driver which shall confirm to the Terms and Condition (Annexure-I) for official use of Additional District Magistrate, Keonjhar on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be registered prior to 01.01.2021 and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate valid contract Carriage Permit, proof of update tax payment etc. which are mandatory for plying of vehicle.
2. G.T registration and GeM registration are compulsory for any service providers.
3. The Driver of the Vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000.00 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Assistant Collector, Nizarat, Collectorate, Keonjhar and submitted along with the quotation as security deposit. After completion of tender process, the amount will be returned to unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
7. The vehicle must achieve a fuel efficiency of 17 Kms/ltr (Petrol) or 10 Kms/ltr(Disel).The monthly hire charge of the vehicle is maximum of Rs.31,000/-(Rupees thirty one thousand) only.
8. The details of the make and year manufacture of the vehicle, registration no, mileage (Kms cover per litre both in AC and Non AC) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general information to be furnished with the Quotation (Annexure-II).
9. The quotation should be submitted in the address of **Additional District Magistrate,, Keonjhar** superscribing "**QUOTATION FOR VEHICLE ON HIRING BASIS**" on the top of the envelope .
10. The Quotation completed in all respect should reach the office of the Additional District Magistrate, Keonjhar on or before 21.01.2022 by 2.00 PM and shall be opened on the same day at 03.00 PM before the tender committee constituted for the purpose in the office chamber of the ADM in presence of the bidders or their authorized representatives.
11. The Application form of quotation. Tender containing general bid information and term and conditions for hiring of vehicles etc. will be available in district website [www.kendujhar.nic.in](http://www.kendujhar.nic.in) which can be downloaded from the Website.
12. The undersigned reserve the right to accept or reject or negotiate the quotation.

  
Additional District Magistrate,  
Keonjhar

Memo No. 02 /Niz Date 01 /01/2022

Copy to the Notice Board of Collectorate, Keonjhar for information of general public.

Copy to all members of Tender Committee/ Steno to ADM for information and necessary action.

*01/01/2022*

Additional District Magistrate,  
Keonjhar

Memo No. 03 /Niz Date 01 /01/2022

Copy to D.I.O NIC, Keonjhar for information and necessary action. He is requested to upload the quotation notice in the official website of the district for general information of the public.

*01/01/2022*

Additional District Magistrate,  
Keonjhar

Memo No. 04 /Niz Date 01 /01/2022

Copy to all the Sub-Collectors/BDOs/Tahasildars of Keonjhar for information and necessary action. They are requested to display the quotation notice in their respective Notice Board for general information of the public.

*01/01/2022*

Additional District Magistrate,  
Keonjhar

**ANNEXURE-I**  
**TERMS AND CONDITIONS FOR HIRING VEHICLE**

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The successful bidder has to enter into an agreement with the hirer for providing the vehicle with certain agreeable terms and conditions as laid down in the Finance Department Memorandum No. 30464/F dated. 06-09-2019.
2. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Carriage Permit, proof of up to date tax payment and other certificate like Pollution free etc. and D.L. of the Driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any persons or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption of lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair replacement of spare parts, lubricants oil of Engine, Gear Box & differential Coolant Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
7. The vehicle shall report for duty every day at 8.00 A.M. after duty, the vehicle will be parked at owner's risk.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges will be paid in every succeeding month, as far as possible within fifteen days of the succeeding month and no advance payment will be made.
10. The vehicle shall have registration certificate not prior to 01.01.2021 (initial registration) and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case of service provider intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the contracts, the office shall forfeit the entire amount of security deposit.
14. The hirer of the vehicle reserves the right to add or delete any condition, if it is felt necessary during the time of execution of agreement.

Additional District Magistrate,  
Keonjhar

ANNEXURE-II  
GENERAL INFORMATION FOR HIRING VEHICLE

1. Registration No of Vehicle:-
2. Type of Vehicle (AC/Non AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of Registration:-
6. Name & complete address of the owner of vehicle:-
  
7. Fitness Certificate validity:-
8. Permit validity:-
9. Pollution free Certificate:-
10. Insurance validity:-
11. Name and address of Driver:-
  
12. D.L. No. & Validity of the D.L. of the Driver-
13. Proposed hire Charges of the Vehicle per month excluding fuel cost:-
14. Rate of fuel consumption/Mileage per litre:-
  - a) Non AC:-
  - b) AC :-
  
14. Contact Number of the Quotationer:-
  - Mob No:-
  - Tel No.
  - e-mail ID:-

"Certified that the information submitted above are true to the best of my knowledge and belief."

Signature of the Quotationer