



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE : KEONJHAR
(PANCHAYAT SECTION)

e-mail:- dist.panchayat@gmail.com

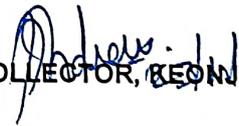
Ph. 06766-255446

No. 1377 IGP(K) Dated 24/12/2021
SHORT QUOTATION/TENDER CALL NOTICE

Sealed quotations/ tenders in plain paper are invited from the intending reputed Suppliers, Firm or Cooperative Societies for supply of the materials as detailed below to the District Panchayat Office, Keonjhar for the ensuing **General Election to PRIs, 2022** so as to reach the Office of the **District Panchayat Officer, Keonjhar on or before 01.00 PM of Dated 05.01.2022**. The Tender papers/quotations will be opened on the same day at **03.00 P.M.** by the District Purchase Committee in presence of the Tenderers or their authorized representatives in **DRDA Conference Hall, Keonjhar**.

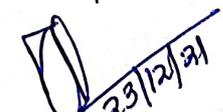
Sl. No.	Name of the Item	Approx. Rate fixed by the State Election Commission		Qty. to be supplied (Subject to change)
		Qty	Rate (in Rs.)	
1	Knife	1 No	10.00	312 Nos.
2	Pencil/Ball Point Pen	3 Nos.	10.00	936 Nos.
3	Full Scape Paper	4 Pieces	3.00	1247 Pieces
4	Paper Weight	10 Nos.	100.00	3119 Nos.
5	Tray as per number of candidates	10 Nos.	500.00	3119 Nos.
6	Rubber Band	1 Bundle	5.00	312 Bundle
7	Wet Sponge	2 No.	10.00	624 Pieces

Log on to www.kendujhar.nic.in for terms and condition and other details.


COLLECTOR, KEONJHAR

Memo No. 1378 IGP(K) Date 24/12/2021

Copy forwarded to all Sub- Collectors/ all Block Development Officers/all Tahasildars / all Executive Officers of ULBs/ D.I. & P.R.O., Keonjhar for publication in their Office Notice board for wide publicity.


District Panchayat Officer,
Keonjhar

Memo No. 1379 /GP(K)/ Dated 24/12/2021

Copy forwarded to all Members of District Purchase Committee for information and necessary action. They are requested to attend the District Level Purchase Committee Meeting at 3.00 PM on Dated. 05.01.2022 at DRDA, Conference Hall, Keonjhar for opening and finalization of the quotations.



23/12/21

District Panchayat Officer,
Keonjhar

Memo No. 1380 /GP(K)/ Dated 24/12/2021

Copy forwarded to the District Informatics Officer, NIC, Keonjhar for information and necessary action. He is requested to hoist the Short Tender Call Notice in the District Website today for publication.



23/12/21

District Panchayat Officer,
Keonjhar

TERMS & CONDITIONS

1. Tender Paper can be submitted personally to the District Panchayat Officer, Keonjhar in his Office Chamber on working hours or it can be sent through Registered Post/ Speed Post/ Courier before the date and time fixed.
2. One sample of the items the tenderer intend to supply shall be furnished on the date of opening of tender.
3. Up to date GST Clearance certificate which is mandatory shall be enclosed with the tender paper.
4. All original documents will be verified at the time of opening of the tender.
5. The selected firm shall submit a demand draft of **Rs. 5000/- (Rupees Five thousand) only** drawn in favour of District Panchayat Officer, Keonjhar towards EMD payable at Keonjhar.
6. The EMD deposited will be forfeited in case a duly selected bidder does not accept the supply order or fails to comply with the orders as per the agreement. The deposit shall be returned after the materials are delivered and will be refunded to the unsuccessful bidder(s) after finalization of the process.
7. The materials shall be delivered at District Panchayat Office **within 15 days** of issue of supply order. In case of delay, a penalty of 2% of the value of unexecuted portion of the order per day shall be imposed and will be deducted from the bill.
8. The tender form accompanied by the Original Demand Draft towards cost of EMD shall be duly signed by the tenderer and affix with his seal before submission which shall be deemed as his full and complete acceptance of the above conditions.
9. The tender paper received after date and time fixed shall not be considered.
10. The final quantity of the items to be supplied (subject to change) will be intimated at the time of issue of supply order.
11. The payment of cost of election materials will be made to the supplier concerned only after receipt of sanction and allotment from Government.
12. The authority reserves the right not to accept any or all the tender papers without assigning any reason thereof.
13. In case of any dispute, the decision of the Collector, Keonjhar is final.


District Panchayat Officer
Keonjhar